

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MAY 22, 2025**

MEMBERS PRESENT: Scott Lloyd, Dan Lowe, Les Andersen, Tammy Beal, Jim Witkowski,
Sandy Donovan, and Bill Fenton

MEMBERS ABSENT: None

CALL TO ORDER

Bill Fenton called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Tammy Beal motioned to approve the consent agenda. Sandy Donovan seconded. **Motion carried.**

EMPLOYEE HANDBOOK UPDATES

Tammy Beal summarized the changes to the handbook regarding paid time off, payroll procedures for appointed board and commissions, and a clarification to employee's years worked to reflect how PTO is accrued.

Les Andersen motioned to approve the Employee Handbook updates as presented. Scott Lloyd seconded. **Motion carried.**

Tammy Beal said everyone will get an updated copy along with a signature page.

ASSISTANT ASSESSOR

Bill Fenton said that two applicants who met the criteria of the position were received. One candidate finished Level 1 within the last six months, and the other candidate will complete Level 2 on June 9. Summer McMullen has tax experience and some field work experience. Les Andersen asked if the assessor was involved in interviewing Summer; Bill Fenton said yes. Dan Lowe asked why the assessor wasn't there to provide his input. Tammy Beal said he just had a baby. Dan Lowe said there is no information on either candidate for the board members to review. Bill Fenton said resumes shouldn't be put out for the public. Dan Lowe said there should be a special meeting. Bill Fenton said the resumes could be reviewed at a special meeting. Sandy Donovan asked the board members if they wanted to take time to review the resumes at this meeting.

After review, Dan Lowe asked what the assessor's opinion was of the two; Bill Fenton said the assessor was okay with either one. Dan Lowe asked if either one had experience; Bill Fenton said neither one has worked in a township.

Dan Lowe motioned to hire Kendall Sobolewski as the assistant assessor. Motion failed due to lack of second.

Sandy Donovan motioned to hire Summer McMullen at \$29 per hour starting June 10. Tammy Beal seconded. Roll call vote: Lowe—no; Beal—yes; Witkowski—yes; Donovan—yes; Andersen—yes; Lloyd—yes; Fenton—no. **Motion carried 5-2.**

CORRESPONDENCE & UPDATES

Bill Fenton updated the board members on the Smith case. A motion to dismiss was filed due to lack of response; it's scheduled for the end of June/early July.

Representatives from Hometown Village met with the supervisor and zoning administrator regarding the township's property not being taken care of. They would like to see it farmed again. Les Andersen suggested talking with Kathy Esper. Bob Hanvey and/or Bill Fenton will contact her.

A mud bog is scheduled for June 7.

Les Andersen gave Bill Fenton an article about data centers to share with the Planning Commission.

Dan Lowe said that Francis Road is a slimy mess Les Andersen said with the rain, it's like that everywhere. Dan Lowe said they used 23A and the constant chloride treatments make it messy. Les asked if some natural stone should be blended in. Scott Lloyd said he likes that idea, but to be cautious of the manholes. Bill Fenton will contact the LCRC on Tuesday.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 7:53 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

William Fenton, Township Supervisor Date