

**MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 27, 2024**

**MEMBERS PRESENT:** Scott Lloyd, Greg Durbin, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe, and Sandy Donovan

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Phil Westmoreland, Spicer

\*\*\*\*\*

**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend online.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

No response.

**APPROVAL OF AGENDA**

Items #11—2320 Pingree and #12—PC discussion on enforcement were added to the agenda. Les Andersen motioned to approve the agenda as amended. Scott Lloyd seconded. **Motion carried.**

**CONSENT AGENDA**

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded. **Motion carried.**

**PUBLIC HEARING ON 2024-25 BUDGET AND MILLAGE RATE**

Bob Hanvey opened the public hearing at 7:34 pm.

Catherine Dyer, 2715 High Meadows, said she would like more data on how the salary increases were determined (benefits, etc.).

The public hearing was closed at 7:44 pm.

**BUDGET REVIEW**

**Amendments**

Tammy Beal motioned to adopt a resolution to approve proposed FY 7/1/23-6/30/24 General Fund budget amendments, as presented. Sandy Donovan seconded. Roll call vote: Andersen, Donovan, Beal, Durbin, Lloyd, Hanvey, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve proposed FY 7/1/23-6/30/24 Sewer Fund budget amendments, as presented. Greg Durbin seconded. Roll call vote: Durbin, Donovan, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve proposed FY 7/1/23-6/30/24 Cemetery budget amendments, as presented. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Greg Durbin motioned to adopt a resolution to approve the proposed Assessment Revolving Fund budget amendments for FY 7/1/23-6/30/24, as presented. Sandy Donovan seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 7-0.**

Sandy Donovan motioned to adopt a resolution to approve the Relief Fund budget amendments for FY 7/1/23-6/30/24, as presented. Tammy Beal seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 7-0.**

### **Proposed FY 2024-25 Budgets**

Les Andersen motioned to adopt a resolution to approve the Marion Township General Appropriations Act for FY 7/1/24-6/30/25, as presented. Scott Lloyd seconded. Roll call vote: Lowe, Durbin, Lloyd, Donovan, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Sandy Donovan motioned to adopt a resolution to approve the proposed millage rate of .7382 (Form L-4029), for FY 7/1/24-6/30/25, as presented. Scott Lloyd seconded. Roll call vote: Andersen, Donovan, Beal, Durbin, Lloyd, Hanvey, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve the FY 7/1/24-6/30/25 General Fund budget by activity, with income of \$2,099,100 and expenses of \$2,098,925, as presented. Greg Durbin seconded. Roll call vote: Durbin, Donovan, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

### **SALARIES REVIEW**

Scott Lloyd motioned to adopt a resolution to increase all staff, Planning Commission, Zoning Board of Appeals, Board of Review, Sexton and Recording Secretary salaries by 8%. Dan Lowe seconded. Roll call vote: Andersen—yes; Donovan—no; Durbin—no; Lowe—yes; Hanvey—no; Beal—no; Lloyd—yes. **Resolution failed 3-4.** Tammy Beal motioned to adopt a resolution to increase all staff, Planning Commission, Zoning Board of Appeals, Board of Review, Sexton and Recording Secretary salaries by 10%. Sandy Donovan seconded. Roll call vote: Hanvey—yes; Beal—yes; Durbin—yes; Lowe—no; Lloyd—no; Donovan—yes; Andersen—no. **Resolution passed 4-3.**

Sandy Donovan motioned to adopt a resolution to approve the Supervisor's salary at \$67,644, as presented. Tammy Beal seconded. Roll call vote: Donovan—yes; Beal—yes; Durbin—yes; Hanvey—yes; Lloyd—no; Lowe—no; Andersen—no. **Resolution passed 4-3.**

Sandy Donovan motioned to adopt a resolution to approve the Clerk's salary at \$74,136, as presented. Bob Hanvey seconded. Roll call vote: Hanvey—yes; Beal—yes; Donovan—yes; Durbin—yes; Lowe—no; Lloyd—no; Andersen—no. **Resolution passed 4-3.**

Tammy Beal motioned to adopt a resolution to approve the Treasurer's salary at \$67,644, as presented. Bob Hanvey seconded. Roll call vote: Beal—yes; Durbin—yes; Hanvey—yes; Donovan—yes; Andersen—no; Lloyd—no; Lowe—no. **Resolution passed 4-3.**

Scott Lloyd motioned to adopt a resolution to keep the trustee's salary at the current rate of \$9,278, as presented. Les Andersen seconded. Roll call vote: Lowe, Andersen, Lloyd, Hanvey, Beal, Donovan, Durbin—all yes. **Resolution passed 7-0.**

### **Proposed FY 2024-25 Budgets (continued)**

Les Andersen motioned to adopt a resolution to approve the Sewer Fund budget for FY 7/1/24-6/30/25 by activity, as presented. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Scott Lloyd motioned to adopt a resolution to approve the FY 7/1/24-6/30/25 Water New User Fund budget by activity, as presented. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve the FY 7/1/24-6/30/25 Parks Fund budget by activity, as presented. Les Andersen seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin, Beal, Andersen—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve the FY 7/1/24-6/30/25 Cemetery budget by activity, as presented. Les Andersen seconded. Roll call vote: Lowe, Durbin, Lloyd, Donovan, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Sandy Donovan motioned to adopt a resolution to approve the FY 7/1/24-6/30/25 Assessment Revolving Project Fund budget by activity, as presented. Scott Lloyd seconded. Roll call vote: Andersen, Donovan, Beal, Durbin, Lloyd, Hanvey, Lowe—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve the FY 7/1/24-6/30/25 Relief Fund Budget, by activity, as presented. Sandy Donovan seconded. Roll call vote: Durbin, Donovan, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

### **MARION TOWNSHIP FEE SCHEDULE**

Dan Lowe said the amount charged for permits and ZBA cases should remain the same; The board members discussed removing the fee for kennel inspections. The transfer fee for cemetery lots will state “transfer fee of \$100 per transferee.”

Tammy Beal motioned to adopt a resolution to approve the fee scheduled with the changes discussed. Greg Durbin seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

### **MARION TOWNSHIP MAINTENANCE**

A bid from Beal Painting is included in the packet. Sandy Donovan motioned to accept the bid to clean, sand and paint the handrail to the lower level, and seal and paint the basketball post for \$780. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Durbin, Lloyd, Donovan, Andersen—all yes; Beal—abstained. **Motion carried 6-0-1.**

A cost to exceed a certain amount was suggested for the other maintenance work. Tammy Beal also said that the fence at Lakeside needs repair, and there’s a tree that needs to be removed at Harger.

### **MARION TOWNSHIP PLAYGROUND**

The board member discussed the installation of the wood fiber; Les Andersen will ask Wellman and Lybrink about using some equipment.

Les Andersen motioned to approve the estimate from Great Lakes Recreation Co. for engineering wood fiber at the Jack Lowe Park at a cost of \$3,750, and at the Fred Brown Park at a cost of \$3,937.50. Sandy Donovan seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Motion carried 7-0.**

## **HAPRA MASTER PLAN SURVEY**

Information on the HAPRA Parks and Recreation Master Plan and a link to take the survey are included in the packet.

## **LCCC REQUEST TO USE LOWER LEVEL**

Les Andersen motioned to allow Livingston County Catholic Charities to use the lower level of the township office from November 18-December 20, 2025 for their Christmas Blessing collection. Sandy Donovan seconded. **Motion carried.**

## **2320 PINGREE**

Les Andersen said he was concerned that a resident came to the township with a complaint and was told they need to document the alleged activity. He asked about the status of using a private investigator as suggested by the attorney.

## **PLANNING COMMISSION DISCUSSION ON ENFORCEMENT**

Les Andersen said the job description of the zoning administrator needs to be rewritten. Bob Harvey said the expense of a private investigator could be discussed with the attorney.

Les Andersen motioned to schedule a closed session meeting with the attorney to discuss enforcement and the use of a private investigator. Dan Lowe seconded. Discussion: Bob Harvey said he would prefer to have a separate special meeting with a closed session. **Motion carried.**

## **CORRESPONDENCE & UPDATES**

The packet for the next board meeting will be available on Monday, July 8 after 3 pm due to the holiday.

## **CALL TO THE PUBLIC**

Cathy Geonides (online) said she would not be comfortable with having an enforcement officer who doesn't live in the township.

Larry Grunn, 3969 Love's Creek, said as the Planning Commission chairman, he is troubled by the lack of follow-up and enforcement. There seems to be a lot of turmoil regarding enforcement.

Jessica Timberlake, Cranbrook, asked for clarification on how complaints are handled.

## **ADJOURNMENT**

Les Andersen motioned to adjourn at 9:21 pm. Tammy Beal seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Harvey, Township Supervisor      Date