

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, October 8, 2026
7:30pm

THIS MEETING WILL BE HELD IN PERSON WITH ONLINE PARTICIPATION OPTIONS

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Public Comment

- 1) Approval of the Agenda
- 2) Consent Agenda
 - a. September 24, 2026 Regular Meeting Minutes
 - b. Complaint Report
 - c. DPW Report
 - d. Financial Report
 - e. Banking Institutions
 - f. Zoning Report
- 3) Zoning Administrator Report
- 4) Pfeffer, Hanniford, Palka Engagement Letter
- 5) Request for Marion Township Planning Commission to Review and Explore the Possibility of Shared Driveways
- 6) Bollard Quotes

Correspondence and Updates

Next Board Packet will be ready after 3:00 pm on Thursday, October 15, 2026

CALL TO THE PUBLIC POLICY -

Marion Township Public Participation at Township Board Meetings Policy

The Public shall be given an opportunity to be heard at every Township Board Meeting following this Policy adopted by the Township Board.

The Township Supervisor is the moderator of the meeting. In the absence of the Supervisor, the Township Clerk shall hold an election of the Board Members present to select a moderator for the meeting.

Anyone attending the meeting either in-person or on-line may speak during the "Call to the Public" part of the meeting. To preserve order, those attending in-person will speak first. When all in-person attendees have been heard, the moderator will ask if any on-line attendee wishes to speak.

When recognized by the moderator, in-person attendees shall come to the podium. The moderator will request that they give their name and address before they begin their comments.

When all in-person attendees have finished speaking, the moderator will ask if anyone attending the meeting on-line wishes to speak. On-line attendees may unmute themselves and when recognized by the moderator may speak. On-line attendees will also be asked for their name and address.

All comments shall be addressed to the Township Board. The "Call to the Public" is for attendees to provide information or opinions to the Township Board and is not intended to be a dialog. Anyone needing a response should contact officials or staff during working hours.

To preserve efficiency, speakers will be asked to keep their comments to three minutes or less.

On some occasions, attendees may be asked for comments during agenda items.

ADOPTED ON 08/25/2022; AMENDED ON 02/12/2026

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 24, 2026**

MEMBERS PRESENT: Scott Lloyd, Les Andersen, Jim Witkowski, Sandy Donovan, Tammy Beal, and Bill Fenton

OTHERS PRESENT: John Gormley, Township Attorney; Scott Richardson, Zoning Administrator

MEMBERS ABSENT: None

CALL TO ORDER

Bill Fenton called the meeting to order at 7:30 pm. The meeting was also available online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

PUBLIC COMMENT

No response.

APPROVAL OF AGENDA

Dan Lowe asked to have discussion about topsoil around the asphalt in the park added to the agenda. Les Andersen motioned to approve the agenda as amended. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda as presented. Sandy Donovan seconded. **Motion carried.**

ENFORCEMENT

The attorney prepared a draft resolution for discussion. Bill Fenton said he would like #2 "on the complaint of a township official" removed. Dan Lowe said it should be a formal complaint and the person's name shouldn't be required. Jim Witkowski said this ordinance is inappropriate for a rural community. Bill Fenton said the proposal ordinance does not give full access to the property without the owner's permission. John Gormley said in the past, the "policy" has been that violation were complaint driven, but that's not what the ordinance says, and the "policy" cannot trump what's written in the ordinance.

Public Comment

The following residents commented on the proposal draft enforcement ordinance: Tim Ryan, Scott Hiltunen, Debra-Wiedman Clawsen, Patty Hostine, Joe Mazur, Catherine Dyer, Steven Roeske, and Pat Stachowiak commented on the proposed draft enforcement ordinance.

Les Andersen motioned to adopt a resolution to establish a township policy for zoning administrator enforcement activity, as presented by the attorney, with amendments. Sandy Donovan seconded. Roll call vote: Lowe—no; Lloyd—yes; Beal—yes; Donovan—yes; Witkowski—no; Andersen—yes; Fenton—yes. **Motion carried 5-2.**

FRED BROWN PARK FENCING/TOPSOIL

Dan Lowe said stone and topsoil should be added along the edges, smoothed out and reseeded. Tammy Beal asked Scott Lloyd and Dan Lowe to give her the specifications and she will get estimates.

Fence

Bobby Hopman lives adjacent to the park and they are having issues with people trespassing on their property. He would like some type of barrier to present this. Tammy Beal said there is a split-rail fence that needs repairing. Mr. Hopman said he wouldn't mind a chain-link fence along the back of the property and part of the side, and repairs to the existing split-rail fence. Tammy Beal will get estimates for 2-3 options and bring back to the board. Dan Lowe said the pickleball courts could use some trees on the perimeter.

CORRESPONDENCE & UPDATES

Paving has been done at the pickleball courts; the striping hasn't yet been done.

Tammy Beal said that 3,027 absentee ballots were mailed out this week.

The township audit is scheduled for next week.

PUBLIC COMMENT

No response.

ADJOURNMENT

Les Andersen motioned to adjourn the meeting at 9:06 pm. Tammy Beal seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

William Fenton, Township Supervisor Date

Complaint Number	Date Submitted	Initiated by	Parcel ID	Complaint Address	Complaint Details	Actions Taken	Closed
#1-26	1/12/2026		4710-02-301-034	1187 N Allcott	Neighbor complained of junk on the premise and rodents/cats. Also mentioned vehicles on the property	03/31/2026 - Scott Richardson I went by the property this past week. The front porch has been cleaned up and the vehicles have been removed from the property. 02/03/2026 - Scott Richardson Visited the property again today and there was significant progress made on cleaning the front yard. Spoke with resident and they are working on removing the unlicensed vehicles from the property. Will continue monitoring for additional compliance. 01/12/2026 - Scott Richardson Sent Violation Notice There was an air compressor and other items mostly contained on the front porch. Did not feel it met the definition of junk under our ordinances. Could not determine if the vehicles were registered or not. Plan to revision on 1/12/2026 to see if anything has changed.	Yes
#2-26	1/12/2026		4710-19-300-023	5623 W Coon Lake Rd	Scrap and litter covering a majority of the lot. Previous interactions revealed that a person living on the property was running a scrapping business	03/31/2026 - Scott Richardson Show cause hearing scheduled for April 9, 2026 03/02/2026 - Scott Richardson Show Cause notice sent on March 3 for March 26, 2026 02/03/2026 - Scott Richardson Drove by the property today and there are no visible attempts to address the concerns. Delivery confirmation of the violation was received from USPS. Will refer to Bot for a show cause hearing at an upcoming meeting. 01/12/2026 - Scott Richardson Sent Violation Notice This is a continuation of a violation that was addressed to the previous owner that passed away. Ownership has passed to the two sons and a new violation notice has been sent on 1/12/2026	No
#3-26	1/14/2026 12:36		4710-30-100-001	4020 Pingree Rd	Collection of junk and old trailers and RVs on the property	06/23/2026 - Scott I visited the site to talk with property owner. Owner indicated that he experienced a medical incident that slowed progress on site clean-up. I did view that the 5th wheel camper was registered and plated. Other vehicles on the property are scheduled to go to scrap yard. Owner indicated that he has not been able to find a place to dispose of the motor home. We talked about the possibility of a pole barn that could house some of the vehicles. Follow up scheduled for 7/7/2026. 05/21/2026 - Scott Sent a follow up letter as progress has stalled. Will visit the property again on 06/04/2026 for a check. 03/31/2026 - Scott Richardson Weekly visits show that the owner has made progress to remove some of the junk on the property. However, many vehicles remain untouched since the original contact. Owner was not in the last I stopped by. Will reach out again this coming week. 02/03/2026 - Scott Richardson Received delivery confirmation from USPS for the violation notice on 2/2/2026. Drove past the property today and there has been no clean up efforts as of today. Will hold this case from referring for show cause due to the time it took for the letter to arrive. 01/14/2026 - Scott Richardson Took pictures of the property for file and to include in violation notice. Violation notice will be on January 15, 2026	No

#5-26	2/24/2026 13:06	4710-20-200-047	3332 Cedar Lake Rd	Junk Vehicles and other assorted zoning violations	6/23/2026 - Scott I visited the property and walked through with the property owners. Most of the vehicles have been registered and plated. The ones that remain were in the process of being sold or registered. Semi-trailer is being used to load inoperable vehicles for shipping to scrap yard. Owners have made progress in addressing the concerns of the complaint. 05/28/2021 - Scott Parcel owner stopped in to say that progress has been made and asked that I drive by to verify. Progress has been made. I told her that if progress continued, I would give her more time before scheduling a show cause hearing. 05/21/2026 - Scott Served a violation notice for the cars on the premises. Parcel Owner had many questions and I explained that the ordinance defined motor vehicles that were unregistered or inoperable as junk. She stated that they would begin to work on cleaning it up. 02/25/2026 - Scott Richardson Visited the home on 2/24/2026. Talked with the property owners. They indicate that the family enjoys working on vehicles and racing various vehicles. The family was bothered by my visit but indicated that they will begin removing some of the vehicles after they return from a planned to trip in Mid-March. Re-inspection will happen on March 17, 2026. If there are no changes, a violation will be issued.	Yes
#6-26	3/30/2026 12:45	4485 W Coon Lake Rd		Powerful security light on barn shines at night on my property, visible from bedrooms. (nuisance)	06/23/2026 - Scott I was able to make contact with the property owners. They will work to put a shield on it to direct light down and keep it from shining on other parcels. 03/31/2026 - Scott Richardson Complaint came in as a written complaint late afternoon on March 26, 2026. I entered the complaint on the spreadsheet on Monday, March 30, 2026. I drove down Cedar Lake Rd after dark on March 26, 2026 and observed that a bright light was visible from Cedar Lake Rd. I have not been able to make contact with the property owners as yet.	Yes
#7-26	4/1/2026	4710-11-400-028	105 Marion Meadows	Non-running Vehicles in driveway and large pile of mulch	07/06/2026 - Scott No word back from supervisor about the letter. 06/07/2026 - Scott Letter was returned to office as undeliverable. Supervisor took letter to talk with attorney about next steps. 06/05/2026 - Scott Richardson Pile of mulch is not a violation of ordinances but there are two trucks on the property that do not appear to be running and have flat tires. Violation Notice sent.	No
#8-26	4/8/2026	4710-25-100-013	220 E Coon Lake Rd	Junk and collection of vehicles and other items in yard	05/05/2026 - Scott Richardson Photographed many vehicles, trailers, and other items from the road. Violation Notice Sent	No
#9-26	4/8/2026	4710-13-100-021	2525 Pinckney Rd	Junk and collection of vehicles and other items in yard	06/23/2026 - Scott Owners did bring in a dumpster and clean up a lot of the junk in the yard. However, some junk remains. Spoke to the owner and another dumpster has been ordered. 05/05/2026 - Scott Richardson Photographed many vehicles, trailers, and other items from the road. Violation Notice Sent	No
#10-26	4/8/2026	4710-23-400-031	3745 Pinckney Rd	Junk and collection of vehicles and other items in yard	06/23/2026 - Scott Owner called and said they were working on fixing the fence and addressing the cars. no work has been completed as of yet. If no changes after 7/7/ inspection a show cause meeting will be scheduled for August. 05/05/2026 - Scott Richardson Photographed many vehicles, trailers, and other items from the road. Violation Notice Sent	No
#10-26	5/12/2026	4710-02-103-028	1486 Westherstone Ln	Chicken coop	5/21/2026 - Scott Stopped by house and knocked again. Sent letter asking if they had chickens. 5/14/2026 - Scott Visited site saw no signs of a chicken coop. Knocked on door. There was no answer.	No
#04-24	7/10/2024	2320 Pingree Rd		Home Based Business	07/01/2026 - Scott Enforcement is on hold while property owner applies for a special use permit.	No

#12-26	7/26/2026	4710-02-301-045	1425 Alcott	They're dumping construction debris, trash, and misc items all over their lot.	07/27/2026 - Scott Richardson I visited the parcel this morning. Owner recently purchased the home and had to hook to the sewer as the septic field failed inspection. Homeowner is currently doing some remodeling and landscaping. I did not see anything that rose to a violation but will continue to monitor the site to ensure progress is continuing	Yes
#13-26	8/5/2026		1425 N Alcott Dr, Howell, MI 48843	This house in a neighborhood has its entire yard filled with old tires, car batteries, several propane tanks, old unusable appliances, old construction/housing trash/debris, storage tanks, .25 ft deep pile behind the house. Several trailers parked on the lot. Animals taking up residence, its looking like a garage dump, there are at least 30 shrubs just sitting on top of the lawn not planted, its been this way now for a month.	08/10/2026 - Scott Richardson I spoke to the homeowner and he indicated that he is working to landscape the property. He mentioned that there is a camper and a utility trailer on the property. Neither of which violate any ordinance. He said that we would work to continue to clean up the property as he remodels and finishes landscaping.	Yes
#14-26	8/15/2026	4710-01-300-023	99 Francis Road	A new driveway was recently added off Francis Road near D-19, where there previously appeared to only be an access point for a telecommunications pedestal. A gravel lot was also installed, and multiple used vehicles are now being displayed for sale. RVs were previously being sold from the property as well. There has been quite a bit of traffic from people stopping to look at the vehicles, including people parking near the stop sign on Francis Road. The new driveway is also very close to the D-19 intersection. Is this property permitted to operate as a vehicle-sales lot, and were the new driveway and gravel lot approved? I recall used-car sales and related site concerns being discussed at a previous Board of Trustees electronic meeting, so I wanted to bring this location to the Township's attention.	08/24/2026 - Scott Richardson I have reached out and stopped into the office to speak to the property owner but have not made contact.	No
#15-26	8/21/2026	4710-18-100-002	2320 Pingree Rd, Howell, MI 48843	We read the August Planning Commission meeting packet, and see that 2320 Pingree is asking for a Special Use Permit. We live nearby and already have the following complaints regarding their use of the property, and are very concerned that if they are granted the permit that things will get worse. Here are some of the issues that we are noticing and that they are currently causing: 1. There is absolutely noise from equipment, large trucks, loading and unloading. This is in the morning and can also be later in the evening/night. These are not business-as usual employee pickup trucks, but large trucks that haul heavy machinery as well. 2. Increased road traffic from employees leaving/returning. 3. Sometimes equipment is loaded and unloaded on the road. This is also in the winter. Sometimes this loading/unloading is in the dark and not readily/easily visible to traffic and poses as risk. 4. Trucks are deteriorating the road. 5. Equipment is parked in front of the polebarn, outside of barn instead of inside. 6. Under section O., vehicles that they are using are large dumptrucks and large trucks and trailers to haul large equipment, skidsteers, etc. This can undermine public safety as sometimes they use the road (at which there is a hill) to load/unload/park. 7. In accordance with the Master Plan, they are already going against the Master Plan regarding a business with heavy (and noisy) equipment running in and out of the home.	08/24/2026 - Scott Richardson This complaint is in reference to a SUP application on the Tuesday, August 24 PC agenda. Zoning enforcement is paused while the SUP is considered.	No

#16-26	8/24/2026	4710-18-100-002	2320 Pingree Rd	Pingree is a residential rd with children just across the road. We have numerous large trucks that drive by we do not need a business right across from us with very large trucks coming and going. The roads will be a disaster and the noise annoying. Not to mention the increase in traffic from the workers.	08/24/2026 - Scott Richardson Complaint was received in the office and entered by me into the online form. I signed and dated that the complaint was received today. This complaint is regarding a SUP application that is up for preliminary review at our PC meeting on Tuesday, August 25. Contents of the complaint will be shared with the PC members. Any enforcement is paused while the SUP application is considered.	No
#17-26	8/24/2026	4710-18-100-002	2320 Pingree Rd	This is a residential neighborhood & Pingree road is not suitable for heavy trucks & construction equipment businesses.	08/24/2026 - Scott Richardson This complaint was received in the office. I signed and dated the original and have typed the information into the online form.. The complaint was regarding a SUP application up for preliminary review at the PC meeting on August 25. I spoke for a few minutes with this individual and explained that this is the first step in reviewing the SUP and that the PC would hold a public hearing in the future with adjacent property owners notified in accordance with the planning enabling act. He brought up several concerns that I assured him would be shared with the PC members and considered in their recommendation regarding the special use complaint. Violation enforcement is paused while waiting on the decision for the SUP.	No
#18-26	9/17/2026	4710-10-100-022	1252 County Farm Rd	Illegal Barn, no permits pulled, illegal power and utilities, dilapidated motor home and multiple vehicles (all unregistered). Illegal septic. Mc. McNulty also uses the property as a part-time residence. Also consistently violates Easement usage and maintenance agreement.	10/01/2026 - Scott Richardson Barn appears to have been built in the late 1980s and would be subject to the ordinance in place at the time it was built. I have reviewed the 1983 version of the ordinance and noted that a principal residence was not required for a barn at that time. I have not been able to locate the land use permits from the era at this time and our digital records only go back 20 years. I have advised the complainant that the easement violations are a civil matter and that I have no standing to enforce easement restrictions. I have sent a letter requesting a meeting with the offender to discuss the other issues in the complaint with no response to date.	No
#19-26	9/28/2026	4710-14-300-009	775 Sexton Rd - Legacy Acres Farm	Operating a business without proper permitting	10/01/2026 - Scott Richardson This parcel is currently applying for a Special Use Permit and a public hearing is scheduled for October 20, 2026 at the Planning Commission. Enforcement is paused while the SUP process is completed.	No
#20-26	9/28/2026	4710-10-100-022	1252 County Farm Rd	No Permits for building, Electrical to building, etc. Junk Truck, Motorhomes, Tractors, etc. Living quarters built in barn, spoke of burying an IBC tote as makeshift septic tank, abuse of easement rights	10/01/2026 - Scott Richardson Barn appears to have been built in the late 1980s and would be subject to the ordinance in place at the time it was built. I have reviewed the 1983 version of the ordinance and noted that a principal residence was not required for a barn at that time. I have not been able to locate the land use permits from the era at this time and our digital records only go back 20 years. I have advised the complainant that the easement violations are a civil matter and that I have no standing to enforce easement restrictions. I have sent a letter requesting a meeting with the offender to discuss the other issues in the complaint with no response to date.	No

DPW Reports 2026

[illegible]

#101 General Fund Transactions by Account

As of September 30, 2026

Type	Date	Num	Name	Amount
001-001 - CASH - GENERAL - FNB				
Check	09/02/2026	14060	Tammy Beal	-143.12
Check	09/02/2026	14061	SANDRA LONGSTREET	-58.52
Check	09/02/2026	14062	SUMMER MCMULLEN	-15.20
Check	09/02/2026	14063	MATTHEW DEDES	-57.76
Check	09/02/2026	14064	SANDRA DONOVAN	-356.96
Check	09/02/2026	14065	DES MOINES STAMP	-36.00
Check	09/02/2026	14066	GORMLEY LAW OFFICE PLC	-723.32
Check	09/02/2026	14067	LIV CO TREASURER	-1,204.12
Check	09/03/2026	14068	AMAZON CAPITAL SERVICES	-84.36
Check	09/03/2026	14069	AMAZON CAPITAL SERVICES	-385.48
Check	09/03/2026	14070	KW CORPORATION	-2,455.00
Check	09/08/2026	14072	VOYA Institutional Trust	0.00
Check	09/09/2026	14074	Charter Communications	-130.00
Check	09/09/2026	14075	Chloride Solutions	-2,285.46
Check	09/09/2026	14076	B&L Services	-780.00
Check	09/09/2026	14077	NETWORK SERVICES GROUP, LLC	-2,995.00
Check	09/10/2026	14071	Marion Township Flex Fund	-1,270.00
Check	09/10/2026	14073	VOYA Institutional Trust	-300.00
Check	09/10/2026	214381	LESLIE D. ANDERSEN	-224.99
Check	09/10/2026	V590460	TAMMY L. BEAL	-4,129.23
Check	09/10/2026	V590461	DIANE D. BOCKHAUSEN	-161.62
Check	09/10/2026	V590462	GAIL A. BURLINGAME	-3,916.59
Check	09/10/2026	V590463	MATTHEW J. DEDES	-5,218.55
Check	09/10/2026	V590464	SANDY DONOVAN	-4,660.93
Check	09/10/2026	V590465	BILL FENTON	-5,083.44
Check	09/10/2026	214382	LARRY J. FILLINGER	-461.75
Check	09/10/2026	V590467	RICHARD HASLOCK	-594.67
Check	09/10/2026	214383	SCOTT R. LLOYD	-210.75
Check	09/10/2026	V590469	DANIEL F. LOWE	-490.85
Check	09/10/2026	V590470	LINDA M. MANSON-DEMPSEY	0.00
Check	09/10/2026	V590471	SUMMER L. MCMULLEN	-3,130.82
Check	09/10/2026	214384	BRUCE V. POWELSON	-161.62
Check	09/10/2026	214385	CHERYL A. RANGE	-161.61
Check	09/10/2026	V590473	KITSEY A. RENNELLS	-3,065.07
Check	09/10/2026	14078	PAULA LASSILA	-150.00
Check	09/10/2026	14079	DTE ENERGY	-960.84
Check	09/10/2026	14080	VERIZON WIRELESS	-98.77
Check	09/10/2026	14081	GREAT AMERICA FINANCIAL SVCS.	-335.30
Check	09/10/2026	14082	MICHIGAN ASSOCIATION OF PLANNIN	-75.00
Check	09/10/2026	14083	THE GARBAGE MAN	-60.34
Check	09/10/2026	V590466	LAURENCE W. GRUNN	-154.17
Check	09/10/2026	V590474	SCOTT RICHARDSON	-5,063.76

#101 General Fund
Transactions by Account

As of September 30, 2026

Type	Date	Num	Name	Amount
Check	09/10/2026	V590472	RICKEY F. NOVAK	-154.17
Check	09/10/2026	V590468	SANDRA J. LONGSTREET	-3,557.30
Check	09/10/2026	V590475	JESSICA S. TIMBERLAKE	-4,108.99
Check	09/10/2026	214386	JAMES WITKOWSKI	-176.53
Check	09/14/2026	14084	CITI CARDS	-981.93
Check	09/14/2026	14085	FOWLerville NEWS & VIEWS	-235.50
Check	09/15/2026	14086	Best Pest Control LLC	-300.00
Check	09/17/2026	14087	ELIZABETH OZUNA	-150.00
Check	09/17/2026	14088	RUDY BROCKWAY	-150.00
Check	09/24/2026	14089	TERRI L. VANCE	-150.00
Check	09/24/2026	14090	Colonial Life	-462.62
Check	09/24/2026	14091	ROCKET ENTERPRISE INC	-600.00
Check	09/24/2026	14092	CONSUMERS ENERGY	-225.39
Check	09/24/2026	14093	Applied Innovation	-818.24
Check	09/29/2026	14094	PRINTING SYSTEMS INC	-177.93
Check	09/29/2026	14095	Blue Cross Blue Shield of Michigan	-21,048.17
Check	09/29/2026	14096	SHELBY DWYER	-536.40
Check	09/29/2026	14097	B&L Services	-780.00
Check	09/30/2026	14098	Chloride Solutions	-1,254.84
Check	09/30/2026	14099	PNC Bank	-793.55
Check	09/30/2026	14100	NETWORK SERVICES GROUP, LLC	-156.25
Check	09/30/2026	14101	LIV CO TREASURER	-1,204.12
Check	09/30/2026	14102	GORMLEY LAW OFFICE PLC	-1,588.90

GENERAL FUND CHECKING

Previous Balance	\$	3,296,922.97
Receipts	\$	128,824.58
Interest	\$	3,436.72
	\$	3,429,184.27
Expenditures	\$	129,044.93
Balance	\$	3,300,139.34

CEMETERY FUND

Previous Balance	\$	101,617.90
Receipts	\$	-
Interest	\$	91.48
	\$	101,709.38
Expenditures	\$	1,551.72
Balance	\$	100,157.66

PARKS & RECREATION FUND

Previous Balance	\$	111,183.10
Receipts	\$	-
Interest	\$	99.26
	\$	111,282.36
Expenditures	\$	4,484.01
	\$	-
Balance	\$	106,798.35

WATER - NEW USER

Previous Balance	\$	503,171.52
Receipts	\$	16,032.00
Interest	\$	501.43
	\$	519,704.95
Expenditures	\$	28,564.00
Balance	\$	491,140.95

SEWER OPERATING & MANAGEMT

Previous Balance	\$	481,474.43
Receipts	\$	81,781.75
Interest	\$	434.97
	\$	563,691.15
Expenditures	\$	36,207.97
Balance	\$	527,483.18

SEWER - NEW USER

Previous Balance	\$	2,296,366.82
Receipts	\$	28,150.00
Interest	\$	2,364.82
	\$	2,326,881.64
Expenditures	\$	-
Balance	\$	2,326,881.64

SPEC ASSESS. FUND

Previous Balance	\$	319,778.80
Receipts	\$	8,305.45
Interest	\$	262.86
	\$	328,347.11
Expenditures	\$	34,925.38
Balance	\$	293,421.73

ESCROW FUND

Previous Balance	\$	29,220.40
Receipts	\$	-
Interest	\$	21.26
	\$	29,241.66
Expenditures	\$	956.89
Balance	\$	28,284.77

SUMMARY TOTALS

General Fund	\$	3,300,139.34
Cemetery Fund	\$	100,157.66
Parks & Rec Capital Chk	\$	106,798.35
Water - New User	\$	491,140.95
Sewer Operating & Mana	\$	527,483.18
Sewer - New User	\$	2,326,881.64
Special Assess. Fund	\$	293,421.73
Escrow Fund	\$	28,284.77
TOTAL		7,174,307.62

INTEREST EARNED REPORT FY2027

GENERAL FUND	BALANCE 6/30/2023	July	Aug	Sept	1st QTR	EARN YTD	BALANCE
BOAA Sav #819599	\$ 335,568.72	\$ 313.51	\$ 313.80	\$ 303.93	\$ 931.24	\$ 931.24	\$ 336,499.96
BOAA Land Acq.#819342	\$ 364,738.96	\$ 340.79	\$ 341.08	\$ 330.39	\$ 1,012.26	\$ 1,012.26	\$ 365,751.22
BOAA GEN CHECKING #102	\$ 3,329,927.07	\$ 3,613.29	\$ 3,498.85	\$ 3,436.72	\$ 10,548.86	\$ 10,548.86	\$ 3,300,139.34
Choice One Bank CD #4088	\$ 293,932.80	\$ 930.12	\$ 933.06	\$ 1,092.50	\$ 2,955.68	\$ 2,955.68	\$ 146,888.48
F & M Bank CD	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Huntington CD #1383403446	\$ 149,677.82	\$ 426.45	\$ 427.66	\$ 415.65	\$ 1,269.76	\$ 1,269.76	\$ 150,947.58
Flagstar Bank #128018365 C	\$ 130,414.83	\$ -			\$ -	\$ -	\$ 130,414.83
Oxford CD # 168666	\$ 138,294.26				\$ -	\$ -	\$ 138,294.26
LMCU CD #2186957-40	\$ 138,703.28	\$ 387.27	\$ 401.29		\$ 788.56		\$ 139,491.84
Monthly Totals	\$ 5,031,257.74	\$ 6,011.43	\$ 5,915.74	\$ 5,579.19	\$ 17,506.36	\$ 16,717.80	\$ 4,858,427.51

WATER FUND

BOAA WATER NU #205856	\$ 472,713.03	\$ 488.73	\$ 544.76	\$ 501.43	\$ 1,534.92	\$ 1,534.92	\$ 491,140.95
Monthly Totals	\$ 472,713.03	\$ 488.73	\$ 544.76	\$ 501.43	\$ 1,534.92	\$ 1,534.92	\$ 491,140.95

SEWER FUND

CIBC CD # 6981321	\$ 239,809.58	\$ -	\$ -		\$ -	\$ -	\$ 239,809.58
BOAA Sew OM #194910	\$ 550,023.50	\$ 457.29	\$ 442.27	\$ 434.97	\$ 1,334.53	\$ 1,334.53	\$ 527,483.18
MSUFCU CD # X225	\$ 233,657.90	\$ 722.16	\$ 724.39	\$ 703.19	\$ 2,149.74	\$ 2,149.74	\$ 235,807.64
BOAA Sew NOW #206029	\$ 1,283,004.41	\$ 1,362.62	\$ 1,364.04	\$ 1,321.46	\$ 4,048.12	\$ 4,048.12	\$ 1,287,052.53
BOAA Sew NU #5102405	\$ 2,124,802.28	\$ 2,290.28	\$ 2,396.76	\$ 2,364.82	\$ 7,051.86	\$ 7,051.86	\$ 2,326,881.64
Mercantile Bank #430017247	\$ 232,118.48	\$ -			\$ -	\$ -	\$ 232,118.48
CBIC CDARS #1023732161	\$ 1,188,881.03	\$ 3,893.61	\$ 3,906.38	\$ 3,792.55	\$ 11,592.54	\$ 11,592.54	\$ 1,200,473.57
CBIC CDARS #1023732161	\$ 1,149,008.59	\$ 3,763.03	\$ 3,775.37	\$ 3,665.35	\$ 11,203.75	\$ 11,203.75	\$ 1,160,212.34
Monthly Totals	\$ 7,001,305.77	\$ 12,488.99	\$ 12,609.21	\$ 12,282.34	\$ 37,380.54	\$ 37,380.54	\$ 7,209,838.96
Grand Total	\$ 12,505,276.54	\$ 18,989.15	\$ 19,069.71	\$ 18,362.96	\$ 56,421.82	\$ 56,421.82	\$ 12,559,407.42

1st Qtr (Jul-Sept)	\$ 56,421.82
2nd Qtr (Oct-Dec)	\$ -
3rd Qtr (Jan-Mar)	\$ -
4th Qtr (Mar-Jun)	\$ -
July to June Total	\$ 56,421.82

Cemetery 0321 BOAA	\$ 102,369.76	\$ 95.95	\$ 95.19	\$ 91.48	\$ 282.62	\$ 282.62	\$ 100,157.66
Parks 5787 BOAA	\$ 112,652.20	\$ 104.98	\$ 104.28	\$ 99.26	\$ 308.52	\$ 308.52	\$ 106,798.35
LockBox 4727 BOAA	\$ 197.21	\$ 0.13	\$ 1.48	\$ 0.52	\$ 2.13	\$ 2.13	\$ 4,445.38
Flexible 5351 BOAA	\$ 24,593.88	\$ 18.51	\$ 18.67	\$ 18.11	\$ 55.29	\$ 55.29	\$ 25,390.92
Private Rd 2248 BOAA	\$ 347,926.84	\$ 300.83	\$ 292.85	\$ 262.86	\$ 856.54	\$ 856.54	\$ 293,421.73
Escrow 4099 BOAA	\$ 27,177.95	\$ 20.77	\$ 21.68	\$ 21.26	\$ 63.71	\$ 63.71	\$ 28,284.77
Curr Tax 2673 BOAA	\$ 12,573.28	\$ 579.15	\$ 763.66	\$ 7,750.41	\$ 9,093.22	\$ 9,093.22	\$ 399,102.54
Delinq Tax 0313 BOAA	\$ 423.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.93
					\$ 10,662.03	\$ 10,662.03	
	\$ 627,914.74	TOTAL			\$ 67,083.85	\$ 67,083.85	\$ 957,603.28

MARION TOWNSHIP APPROVED BANKING INSTITUTIONS

Chelsea State Bank
1010 S Main St
Chelsea, MI 48118
(734) 475-1355

Huntington Bank
Attn Kenneth Harroun
2025 Woodward Ave
Detroit MI 48226
(313) 324-0136 office
(248) 285-8629 cell
kenneth.r.harroun@huntington.com

Lake Michigan Credit Union
Angela Lance
332 W Main St
Brighton MI 48116
(810) 953-1215 cell
(810) 953-1214 office
angela.lance@lmcu.org
katie.morse@lmcu.org

CIBC Bank
Toni Koss
34901 Woodward Ave Suite 200
Birmingham, MI 48009
(248) 566-4797 office
(248) 909-8917 cell
toni.koss@CIBC.com

Flagstar Bank
Lisa Brownfield
5151 Corporate Dr
Troy, MI 48098
(888) 254-5417 office
(248) 312-5979 cell
lisa.brownfield@flagstar.com

Oxford Bank
Yvonne Jordan
2601 Cambridge Dt Ste 400
Auburn Hills MI 48326
(248) 997-5035 office
(248) 931-1112 cell
yjordan@oxfordbank.bank

The ChoiceOne Bank
Joell Maddox
134 North First Street
Brighton, MI 48116
(734) 584-8767 office
(214) 532-8234 cell
joell.maddox@choiceone.bank

Bank of Ann Arbor
Kim McCullough
101 E Grand River
Howell, MI 48843
(517) 540-6311 office
kim.mccullough@boaa.com

MSUFCU
Christopher Mulready
P O Box 1208
East Lansing, MI 48826-1208
Attn Business Services-Lara
(517) 333-2424 office
christopher.mulready@msufcu.org

Mercantile Bank
Tamara Flake
1700 W Big Beaver, Ste 100
Troy, MI 48084
(248) 434-5929 office
(947) 517-6537 cell
tflake@mercbank.com

F & M Bank
Steven Fortney
3001 W Big Beaver Rd, Ste 108
Troy, MI 48084
(248) 487-9811 office
(248) 702-4681 cell
sfortney@fm.bank

2026 ZONING REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Homes	11	3	6	4	2	8		5	4				43
Condo Units		4		2	6		6	4	2				24
Accessory Bldgs.	1	1	3	2	4	1	4	3	2				21
Decks	1		4	1	3	1	1	2	3				16
Pools		1		1	2								4
Additions					1	1	1	2	1				6
Land Balancing													0
Other				3		1	3	2	4				13
TOTAL LAND USES	13	9	13	13	18	12	15	18	16	0			127
Waivers	1	4	6	3	3	13	10	4	7				51
Finals	3	5	1	21	8	10	19	9	19				95
Site Plans													0
Pre-Planning Meetings													0
Sewer Inspections			6	2	3	7	7	7	2				34



PFEFFER ■ HANNIFORD ■ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.
Members:
AICPA PPCCS; MICPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1576
(810) 229-5550
FAX (810) 229-5578

September 25, 2026

To the Township Board
Marion Township
2877 West Coon Lake Road
Howell, MI 48843

We are pleased to confirm our understanding of the services we are to provide Marion Township for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Marion Township as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Marion Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Marion Township's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Pension Funding Schedule (if applicable)
- 3) Budget to Actual Reports for Major Funds

We have also been engaged to report on supplementary information other than RSI that accompanies Marion Township's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining Statements
- 2) Individual Fund Statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning:

- 1) Management override of controls
- 2) Lack of segregation of duties
- 3) IT Risk
- 4) Revenue Recognition
- 5) Significant Estimates

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Marion Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Other Services

We will also assist in preparing the financial statements of Marion Township in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable (if applicable), or other confirmations we request and will locate any documents selected by us for testing.

Kenneth J. Palka is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit within three weeks of notification.

Our fee for these services will be \$26,500. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Marion Township's financial statements. Our report will be addressed to management and to those charged with governance of Marion Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Marion Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Marion Township.

Township Official

MEMO

To: Marion Township Board
From: Bill Fenton
Subject: Zoning Ordinance 6.19
Date: 9/30/2026

Trustee Witkowski has proposed that we as a board request a review and change to ordinance section 6.19 A and B by the Marion Township Planning Commission. The change request is to review and explore the possibility of shared driveways.

Suggested starting point shared by Trustee Witkowski:

Section 6.19 Access controls

- **6.19 A-5** Two single-family lots may have access from a shared private driveway, provided the driveway meets the applicable Township standards and a recorded shared-access easement is established for the benefiting parcels.
- **6..19 B** Access to a parcel may be provided through an internal access driveway or shared access driveway located on the parcel, on an adjoining parcel, or across one or more adjoining parcels, provided that the parcels are under common ownership.

MEMO

TO: Marion Township Board of Trustees

FROM: Scott Richardson, Zoning Administrator

DATE: September 29, 2026

SUBJECT: Proposed Changes to Section 6.19 Access Controls

Trustee Witkowski has proposed changes to Section 6.19 Access Controls of the Marion Township Zoning Ordinance. Those changes are listed below.

- Amend 6.19 A 5 to:
 - Two single-family lots may have access from a shared private driveway, provided the driveway meets the applicable Township standards and a recorded shared-access easement is established for the benefiting parcels.
- Amend 6.19 B to include:
 - Access to a parcel may be provided through an internal access driveway or shared access driveway located on the parcel, on an adjoining parcel, or across one or more adjoining parcels, provided that the parcels are under common ownership.

These additions are not possible without changing other parts of the ordinance. The current ordinance does not have any language regarding standards for a shared driveway. Instead, the ordinance is clear that no driveway shall serve more than 1 dwelling. Section 6.20 Private Roads calls for a minor private road for service to 2 to 5 dwellings.

The ordinance does not allow access over easements. Instead, all lots created after the ordinance was adopted is required to have frontage on a public or approved private road. This language was added to lessen the change of property disputes in the future that the township cannot enforce. They become a civil matter between property owners and lie outside of township enforcement. Having direct access to a parcel is a better option for current and future owners.

In theory, the second requested amendment makes sense. However, ownership will change at some point and when it does, the future owner is subject to the easement that may not be in their best interest and could devolve into a health and safety issue for the future owner.

For these reasons, I do not believe that the changes requested are in the best interest of the township.

DeBottis Development and Asphalt Seal Coating, LLC

2517 Black Eagle Ridge-L'Eagle Pointe

Howell, MI. 48843-6939

Office/Fax 517-546-0815

Cell 734-323-1698

PROPOSAL: 09/24/26

Marion Township Handi Cap Parking Lot

Job Location: Install (5) New Steel/Concrete Filled Ballards with Grey Plastic Covers.

2877 West Coon Lake Road

Howell, MI 48843

517-546-1588

ATTN: Tammy Beal-Project Manager

Work Description:

Lower Handi Cap Parking Lot

Provide and Install (5) New Steel/Concrete Filled Ballards with Grey Plastic Covers.

NOTE: Proposal Does Not Include Bonds, Permits, Inspections, Material Testing or Grounds Restoration.

Payment due upon completion

\$5,200.00



THANK YOU FOR YOUR BUSINESS



PROPOSAL
TIS-2026-021

August 12, 2026

PREPARED FOR

Marion Township

Attn: Tammy L. Beal, Township Clerk
2877 W. Coon Lake Road, Howell, MI 48843

CONTACT

Josh Copen
(586) 262-2175
josh@tridentindsys.com

SCOPE OF WORK

Furnish and install five (5) 6-inch schedule 40 steel pipe bollards across the front of the lower level entrance at Marion Township Hall, 2877 W. Coon Lake Road, Howell, MI 48843, protecting the glass entry door and adjacent windows from vehicle contact. Bollards are manufactured by Ideal Shield of Detroit, Michigan from ASTM A500 Grade B structural steel. Trident Industrial Systems is an authorized Ideal Shield dealer and distributor.

Each bollard measures 42 inches above grade and is core installed 42 inches below grade to the Michigan frost line, set and filled with 4000 PSI concrete. Each bollard receives a thermoplastic polyethylene protective cover in the Client's selected color.

Location breakdown: five (5) bollards installed in a straight line across the approximately 20-foot concrete parking pad frontage, at locations designated by Marion Township.

DESCRIPTION	AMOUNT
Furnish and install five (5) 6-inch schedule 40 steel pipe bollards, 42 inches above grade. Includes all hardware, core drilling, excavation to 42 inches, 4000 PSI concrete foundations and bollard fill, bollard setting, surface patching, and 1/8" protective covers in the Client's selected color	\$5,415.00
Site Setup, Permits, MISS DIG, Restoration & Debris Removal	\$1,350.00
Base Scope Subtotal	\$6,765.00

Payment Terms: No deposit required. Invoice issued upon substantial completion, payment due upon receipt. Net 30 terms are available upon written request to accommodate municipal claims approval schedules. ACH or wire transfer preferred. Check accepted in person. Remittance details are provided with the invoice.

Validity: This proposal is valid for 30 days from the date above.

Timeline: Scheduling begins upon receipt of the signed proposal and confirmation of Township approval. Standard lead time for bollard hardware is approximately 2 weeks.

Insurance: \$2M/\$4M GL, Workers Comp, Commercial Auto, Pollution Liability, Contractors E&O, Umbrella.

SAFEGUARD ASPHALT SOLUTIONS LLC.
217 Paul St
Elburn, IL 60119-7015
6303450044
www.safeguardsealcoating.com

Estimate 18- 213950



ADDRESS
Tammy Beal
Marion Township
2877 W Coon Lake Rd
Howell, MI 48843

SHIP TO
Tammy Beal
Marion Township
2877 W Coon Lake Rd
Howell, MI 48843

DATE
08/12/2026

TOTAL
\$6,900.00

PHONE #
517-546-1588

SALES REP
DMP

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	INSTALL 6" HEAVY DUTY BOLLARD:	5	1,380.00	6,900.00
	-Site layout and measurement of bollard placement			
	-Locate and mark underground utilities.			
	-Core drilling or excavate 18" x 42" for each bollard			
	-Install 6" x 7" schedule 80 steel bollard.			
	-Setting bollards in 4000 psi concrete.			
	-Install #4 rebar in 24" x 24" pad on surface if being installed in asphalt surface.			
	-Install 48" HDPE bollard cover of customer choice.			
	-Surface restoration around each installation point.			
	-Cleanup and disposal of debris			
				Subtotal: 6,900.00
	WARRANTY:			
	Safeguard will warrant all workmanship for a period of 1 year from the date of completion. Safeguard will not be held responsible for damages due to normal wear and tear or damages from other contractors.			

SUBTOTAL 6,900.00
TAX 0.00

TOTAL \$6,900.00

THANK YOU.

Accepted By

Accepted Date