

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, March 26, 2026
7:30pm

THIS MEETING WILL BE HELD IN PERSON WITH ONLINE PARTICIPATION OPTIONS

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Public Comment

- 1) Approval of the Agenda
- 2) Consent Agenda
 - a. March 12, 2026 Regular Meeting Minutes
 - b. March 18, 2026 MHOG Agenda/Minutes
 - c. March 18, 2026 HAFD Agenda/Minutes
 - d. February 2026 Sheriff's Report
- 3) Chloride Solutions Quote for Dust Control
- 4) Marion Township Roads-Francis Road
- 5) Support Emergency Operations Plan Resolution

Correspondence and Updates

Public Comment

Adjournment

**Next Board Packet will be ready after 3 pm on Thursday, April 2, 2026.

CALL TO THE PUBLIC POLICY -

Marion Township Public Participation at Township Board Meetings Policy

The Public shall be given an opportunity to be heard at every Township Board Meeting following this Policy adopted by the Township Board.

The Township Supervisor is the moderator of the meeting. In the absence of the Supervisor, the Township Clerk shall hold an election of the Board Members present to select a moderator for the meeting.

Anyone attending the meeting either in-person or on-line may speak during the "Call to the Public" part of the meeting. To preserve order, those attending in-person will speak first. When all in-person attendees have been heard, the moderator will ask if any on-line attendee wishes to speak.

When recognized by the moderator, in-person attendees shall come to the podium. The moderator will request that they give their name and address before they begin their comments.

When all in-person attendees have finished speaking, the moderator will ask if anyone attending the meeting on-line wishes to speak. On-line attendees may unmute themselves and when recognized by the moderator may speak. On-line attendees will also be asked for their name and address.

All comments shall be addressed to the Township Board. The "Call to the Public" is for attendees to provide information or opinions to the Township Board and is not intended to be a dialog. Anyone needing a response should contact officials or staff during working hours.

To preserve efficiency, speakers will be asked to keep their comments to three minutes or less.

On some occasions, attendees may be asked for comments during agenda items.

ADOPTED ON 08/25/2022; AMENDED ON 02/12/2026

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MARCH 12, 2026**

MEMBERS PRESENT: Scott Lloyd, Les Andersen, Tammy Beal, Jim Witkowski, Sandy Donovan, Dan Lowe, and Bill Fenton

MEMBERS ABSENT: None

OTHERS PRESENT: John Gormley, Attorney; Scott Richardson, Zoning Administrator

CALL TO ORDER

Bill Fenton called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

PUBLIC COMMENT

No response.

APPROVAL OF AGENDA

Item #7—Marion Township Roads/Francis Road was removed from the agenda. Tammy Beal motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded. **Motion carried.**

ZONING ADMINISTRATOR MONTHLY UPDATE

Scott Richardson updated the board members on last month's activities. The RFQ for planning services has gone out and is due at the end of the month. He has a summary available of some proposed state legislation that could impact local zoning. No new complaints were received in February. Two show cause hearings are scheduled for the first meeting in April.

WOLVERINE ENGINEERING PRESENTATION

Don Heck from Wolverine Engineers & Surveyors, Inc. was present to provide the board members with an overview of the services they offer.

HAPRA ACCESSIBLE PLAYGROUND EQUIPMENT

Tim Church, HAPRA Executive Director, was present to answer questions regarding the grant received for accessible playground equipment. The only cost to the township would be to pave the parking lot at the Fred Brown Memorial Park.

Les Andersen motioned to accept the proposal from HAPRA and obtain bids for paving the Fred Brown Memorial Park parking lot. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Donovan, Witkowski, Andersen, Fenton—all yes. **Motion carried 7-0.**

COON LAKE GOOSE CONTROL RESOLUTION

Sandy Donovan motioned to adopt a resolution to approve a permit for Coon Lake Geese Management funded by the existing special assessment district, as presented. Les Andersen seconded. Roll call vote: Donovan, Witkowski, Lowe, Lloyd, Beal, Andersen, Fenton—all yes. **Resolution passed 7-0.**

CORRESPONDENCE & UPDATES

John Gormley updated the board members on the Smith and Gall cases. He will send a cease-and-desist letter to Smith.

PUBLIC COMMENT

No response.

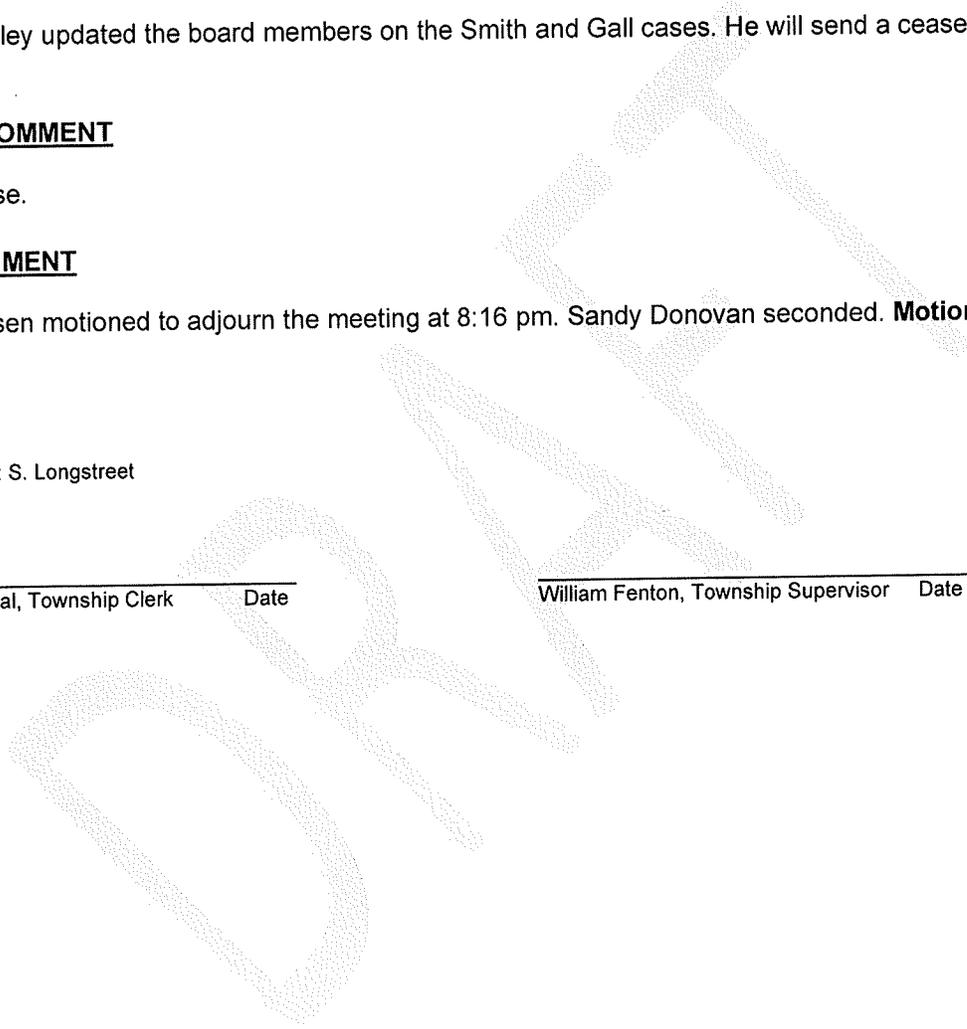
ADJOURNMENT

Les Andersen motioned to adjourn the meeting at 8:16 pm. Sandy Donovan seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

William Fenton, Township Supervisor Date





AGENDA
MHOG Sewer and Water Authority
Regular Meeting
March 18th, 2026
4:00 PM

1. Call to Order*
2. Approval of Agenda
3. Approval of Minutes of the February 18th, 2026 Meeting
4. Call to the Public
5. **System Improvement, Operation, and Maintenance Report**
 - Capital Improvement – Transmission Mains
 - Attachment 5a – Status Report Prepared by Tetra Tech & Map of Remaining Water Main to be Installed
 - Attachment 5b – DVM Pay Application No. 11
 - Attachment 5c – Final MEDC Grant Report and Pictures of Completed Work
 - Attachment 5d – Notes from Meeting with DVM on Scope and Cost for Pilings and Drilling Work
 - Attachment 5e – Project Budget Summary Showing Additional Cost for Pilings, Drilling, and Engineering Inspection
 - Attachment 5f – Work Change Directive No. 7
Request Approval of Work Change Directive No. 7 for \$580,450 for Helical Pier Watermain Supports and 500 feet of Directional Drilling of 30-inch HDE Watermain
 - Attachment 5g – Request to Change Authorization No 2 for Tetra Tech for Additional Construction Observation
Request Approval of Change Authorization No 2 for Tetra Tech for \$110,000
 - Attachment 5h – Response from Fahey Shultz to Harris and Literski for claim for damages from construction
 - New Development
 - Attachment 5i - New Development Summary for March 2026
6. **Deputy Director Report**
 - Attachment 6a - MHOG Water Treatment Plant Monthly Production
 - Attachment 6b – MHOG Water Treatment Plant Winter / Spring Production
 - Attachment 6c – Picture of Repaired Base Valve
 - Attachment 6d – Fire Hydrant Hit by Vehicle
 - Attachment 6e – Monthly MISS DIG Log
 - Attachment 6f – Non-Metered Water Loss



AGENDA
MHOG Sewer and Water Authority
Regular Meeting
March 18th, 2026
4:00 PM

7. Engineer Report

- Attachment 7a - Tetra Tech Project Summary Tracking Table

8. CPA Report*

9. Treasurer's Report *

- Checks for Disbursement (*Distributed at Meeting*)

10. MHOG Utility Department Budget and Operations

- Update on Transition
 - Asset Transfer, Employees, Accounting
- Attachment 10a – Engineering Miscellaneous Services Proposal
Request Approval of Miscellaneous Engineering Services Proposal for FY 2026 for \$34,000 for In-house Engineering Services

11. Correspondence*

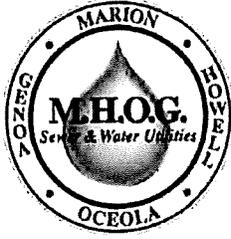
12. Old Business*

13. New Business*

14. Board Member Updates*

15. Adjournment

* = Nothing Included in Board Packet



Minutes of the Regular Meeting February 18, 2026

The M.H.O.G. Sewer and Water Authority met at 4 pm in the Oceola Township Hall. Members present were Fenton, Lowe, Hohenstein, Dunleavy, Henshaw, Spicher and Hunt (Counts absent, Coddington resigned). Also present were Greg Tataro, Alex Chimpouras, Ken Palka, and Shelby Byrne.

Hunt moved to approve the agenda with the addition of item 11B, a discussion of Lake Edgewood and Oak Pointe systems and the transfer to from G-O to MHOG. Second by Fenton, motion passes.

Fenton moved to approve the minutes of the January 21, 2026 MHOG Meeting as presented. Second by Spicher, motion passes.

A Call to the Public was held, no response.

System Improvement, Operation and Maintenance Report: Fenton moved to approve the Proposal to proceed on time with the final WM installation for a price not to exceed \$500,000 per the discretion of Greg Tataro. Second by Hunt, motion passes.

Hunt moved to approve the proposal from Nelson tank for \$31,030 for Trans West Tower consulting services as detailed in attachment 5i to be paid from Capital Replacement Reserves. Second by Hohenstein, motion passes.

The Engineer's Report: Discussion of the projects currently underway.

CPA Report: Presentation of the Preliminary Fiscal Year 2025 Audit Presentation and the Genoa DPW Fund 6 month Budget to Actual Report and the Proposed Amended Budget for Fiscal Year ending 3-31-2026.

Treasurer's Report: Fenton moved to approve Operating Checking Account checks PR 1102 through 10513 totaling \$183,622.73. Second by Henshaw, motion passes.

Fenton moved to approve MHOG Construction Fund checks 1030, 1031, 1032 totaling \$144,174.55. Second by Henshaw, motion passes.

Henshaw moved to approve MHOG Capital Bond Payment Fund Check 144 to U.S. Bank for \$16,850.00. Second by Hohenstein, motion passes.

Old Business: Hunt moved to approve the 2026 Utility Services Agreement including allocation percentage and Operating Budget. Second by Fenton, motion passes.

Fenton moved to approve the Asset Transfer agreement. Second by Hohenstein, motion passes.

Henshaw moved to approve the Plante Moran Proposal for services. Second by Fenton, motion passes.

New Business: Hunt moved to approve the Employee Personnel Manual as Recommended by the Personnel Committee to take effect April 1, 2026. Second by Hohenstein, motion passes.

Fenton moved to nominate Dunleavy as Chairman. Second by Henshaw, motion passes.

Henshaw moved to nominate Fenton as Vice Chairman. Second by Spicher, motion passes.

Henshaw moved to adjourn. Second by Fenton, motion passes.

ROBERT J. HENSHAW
SECRETARY

HOWELL AREA FIRE AUTHORITY AGENDA

MARCH 18, 2026 – 5:30 PM

BOARD MEMBERS/OFFICIALS

Bill Fenton, Marion Twp., Chairman
Sean Dunleavy, Oceola Twp., Vice Chairman
Mark Fosdick, Cohoctah Twp., Secretary
Nick Hertrich, City of Howell, Treasurer

Jonathon Hohenstein, Howell Twp. Rep.
Ron Hicks, Fire Chief
Laura Walker, Asst. Sec./Treasurer
Kevin Gentry, Attorney

WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Meeting called to order at 5:30 pm

Pledge of Allegiance

Discussion/Approval: Minutes of the regular meeting of February 18, 2026.

Discussion/Approval: Minutes of the closed session of February 18, 2026.

Call to the public (items not on agenda)

Discussion/Approval: Purchase of 5 new Kenwood 800 MHz portable radios from Digicom Global in the amount of \$16,448.

Discussion/Approval: Payment of bills and payroll in the amount of \$303,524.39 for period ending March 6, 2026.

New Business:

Old Business:

Closed Session to discuss Union negotiations.

Adjourn

MONTHLY UPDATE TO THE BOARD

TO: HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS
FROM: RON HICKS, FIRE CHIEF
SUBJECT: MONTHLY HAFD REPORT FOR FEBRUARY 2026
DATE: MARCH 18, 2026

During the month of February, HAFD responded to a total of 121 calls for service. There were 159 calls in February of 2025. The total year-to-date runs for 2026 are 286. Last year's total at the end of February was 321.

Some of the more significant events for the month included:

On February 8th, Howell Firefighters were dispatched to a reported self-inflicted gunshot in the 600 block of Warbler Way in The City of Howell. Upon arrival, crews found a male patient in bed with a gunshot wound to the chest with no exit site. Crews assisted LCA with patient packaging and a driver to U of M Ann Arbor.

On February 12th, Howell Firefighters were dispatched to a reported structure fire in the 1500 block of Faussett Rd. in Cohoctah Township. Upon arrival, crews reported smoke showing from the first floor. Crews made entry and found a working fire in the basement with extension to the first floor. The fire is believed to be electrical in nature.

On February 14th, Howell Firefighters were dispatched for a reported structure fire in the 300 block of Fowler St. in The City of Howell. Upon arrival, crews reported heavy smoke coming from the basement. Crews made entry and found a dehumidifier burning.

On February 20th, Howell Firefighters were dispatched to a reported vehicle accident in the 5000 block of E. Highland Rd. in Oceola Township. Upon arrival, crews reported a vehicle on its side with (2) patients requiring extrication.

Training for the month of February consisted of: Medical continuous education credits and Fire Extinguisher presentation / training.

Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday April 15th, 2026, at 5:30 pm.

HOWELL AREA FIRE AUTHORITY

February 18, 2026 – 5:30 pm

Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

Board Members Present: Vice Chairman Sean Dunleavy, Member Bill Fenton, Secretary Mark Fosdick, Treasurer Nick Hertrick, Howell Township Representative Jonathan Hohenstein, Fire Chief Ron Hicks, Admin. Asst. Barbara Souchick, Attorney Kevin Gentry

Vice Chairman Dunleavy called the meeting to order at 5:30 pm.

Appoint New Chairman: MOTION by Mr. Hertrick, SUPPORT by Mr. Dunleavy to nominate Mr. Fenton to the position of Chairman. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. Dunleavy – Yes, Fosdick – Yes, Hertrick – Yes, Hohenstein – Yes.

Approve the minutes of the regular meeting of January 21, 2026: MOTION by Mr. Hertrick, SUPPORT by Mr. Dunleavy to approve the minutes of the regular meeting of January 21, 2026. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Fire Chief Update to Board: The County Emergency Radio System utilized by Police, Fire and EMS is in desperate need of updating and allegedly, no assistance is forthcoming from the County Commissioners. Attorney Gentry is recommending an informational meeting with the County Fire Chiefs and Township Supervisors to assess the problems and potential solutions.

Discussion/Approval Bills and Payroll: MOTION by Mr. Fosdick, SUPPORT by Mr. Hertrick to approve the payment of bills and payroll in the amount of \$287,794.87 for period ending February 6, 2026. MOTION CARRIED UNANIMOUSLY.

Closed Session: MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to enter Closed Session at 6:04 PM. MOTION CARRIED BY ROLL CALL VOTE: Mr. Dunleavy – Yes, Mr. Fenton – Yes, Mr. Fosdick – Yes, Mr. Hertrick – Yes, Mr. Hohenstein – Yes.

MOTION by Mr. Hertrick, SUPPORT by Mr. Dunleavy to exit Closed Session at 6:28 PM. MOTION CARRIED BY ROLL CALL VOTE: Mr. Dunleavy – Yes, Mr. Fenton – Yes, Mr. Fosdick – Yes, Mr. Hertrick – Yes, Mr. Hohenstein – Yes.

Adjourn: MOTION by Mr. Hertrick, SUPPORT by Mr. Dunleavy to adjourn the meeting at 6:28 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: 
Barbara Souchick, Admin. Assistant

Approved By: _____
Mark Fosdick, Secretary



Howell Area Fire Department
 Address: 1211 W Grand River Rd, Howell, MI, 48843

Incidents by Response Zone-copy

RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND (NFIRS)	DISPATCHED INCIDENT TYPE
HOWELL TWP.	2026-02-28 16:21:38	HAFD-26-0286	1800 BYRON RD		OUTFIR-OUTDOOR FIRE
COHOCTAH TWP.	2026-02-07 17:38:01	HAFD-26-0191	5990 MAXWELL RD		FALL-FALL
COHOCTAH TWP.	2026-02-12 16:06:06	HAFD-26-0216	1519 FAUSSETT RD		SFIRE-STRUCTURE FIRE
COHOCTAH TWP.	2026-02-20 12:31:47	HAFD-26-0252	2345 GANNON RD		SFIRE-STRUCTURE FIRE
COHOCTAH TWP.	2026-02-21 08:50:56	HAFD-26-0257	2499 W COHOCTAH RD		
COHOCTAH TWP.	2026-02-23 00:48:15	HAFD-26-0266	10271 BYRON RD		BREATH-BREATHING PROBLEM
MARION TWP.	2026-02-01 01:07:26	HAFD-26-0166	102 AMBER GLEN DR		BREATH-BREATHING PROBLEM
MARION TWP.	2026-02-04 23:30:05	HAFD-26-0183	2058 PINEBROOK MEADOW CT		HEMLAC-HEMORHAGE/LACERATION
MARION TWP.	2026-02-05 08:10:31	HAFD-26-0185	1600 PINCKNEY RD		SEIZUR-CONVULSION S/SEIZURES
MARION TWP.	2026-02-07 18:54:59	HAFD-26-0192	3077 RIDLEY WAY		UNCON-UNCONSCIOUS/FAINTING
MARION TWP.	2026-02-08 20:46:28	HAFD-26-0195	2659 W COON LAKE RD		ALARMF-ALARM CALLS

Incidents by Response Zone-copy

Howell Area Fire Department
 Address: 1211 W Grand River Rd, Howell, MI, 48843



RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND (NFIRS)	DISPATCHED INCIDENT TYPE
MARION TWP.	2026-02-09 09:49:32	HAFD-26-0198	2659 W COON LAKE RD		UNCON-UNCONSCIOUS/FAINTING
MARION TWP.	2026-02-10 10:53:22	HAFD-26-0200	750 W COON LAKE RD		ALARM-ALARM CALLS
MARION TWP.	2026-02-11 18:04:58	HAFD-26-0211	183 BARNESLEY DR		UNCON-UNCONSCIOUS/FAINTING
MARION TWP.	2026-02-13 10:37:43	HAFD-26-0220	4944 Mason Rd		SMKOUT-SMOKE INVESTIGATION OUTSIDE
MARION TWP.	2026-02-13 14:49:48	HAFD-26-0221	2707 MASON RD		CO-CO ALARM/ OR INVESTIGATION
MARION TWP.	2026-02-14 05:46:05	HAFD-26-0223	1368 W 196		APD-ASSIST PD
MARION TWP.	2026-02-15 05:36:40	HAFD-26-0228	488 CEDAR LAKE RD		APD-ASSIST PD
MARION TWP.	2026-02-15 18:49:38	HAFD-26-0233	5326 LENARD CIR		CO-CO ALARM/ OR INVESTIGATION
MARION TWP.	2026-02-18 08:02:57	HAFD-26-0257	2607 MASON RD		UNKNMED-UNKNOWN MEDICAL PROBLEM
MARION TWP.	2026-02-20 22:21:20	HAFD-26-0254	3420 MASON RD		BREATH-BREATHING PROBLEM
MARION TWP.	2026-02-21 19:10:33	HAFD-26-0258	476 HARMON RD		CO-CO ALARM/ OR INVESTIGATION

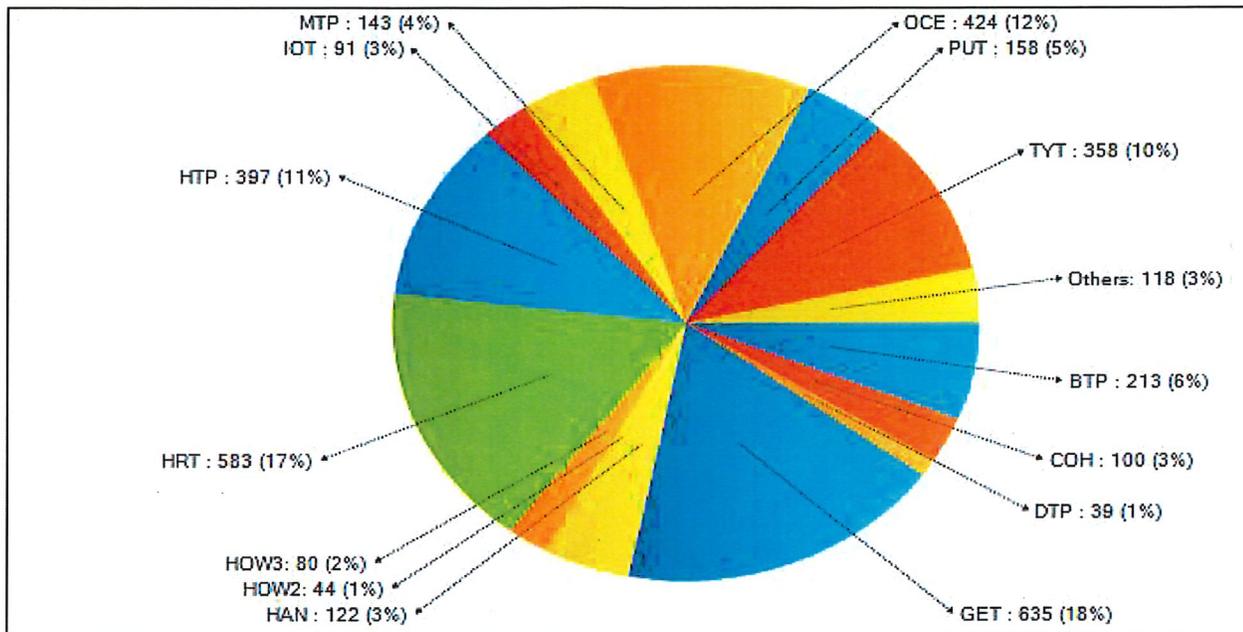
Incidents by Response Zone-copy



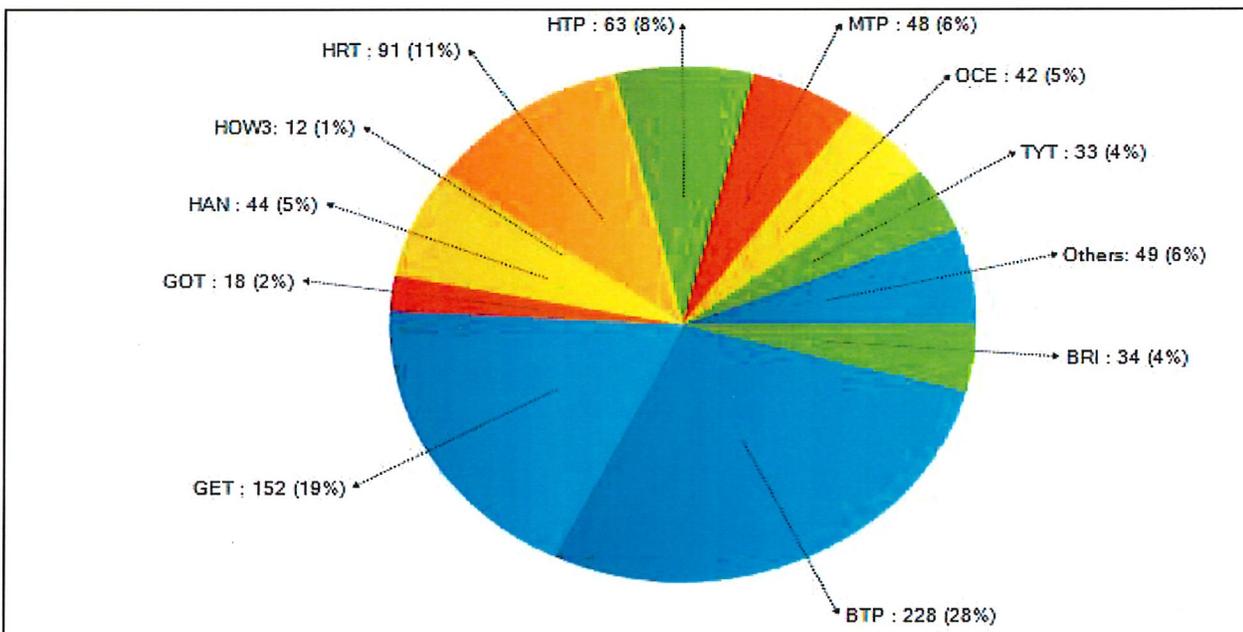
Howell Area Fire Department
 Address: 1211 W Grand River Rd, Howell, MI, 48843

RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND (NFIRS)	DISPATCHED INCIDENT TYPE
MARION TWP.	2026-02-22 11:32:59	HAFD-26-0261	2000 NORTON RD		CITAF-CITIZEN ASSIST FIRE
MARION TWP.	2026-02-22 15:26:25	HAFD-26-0263	1364 E I96		UNKMED-UNKNOWN MEDICAL PROBLEM
MARION TWP.	2026-02-25 14:51:13	HAFD-26-0278	5463 STONE GARDEN DR		COM-CO MEDICAL NEEDED
MARION TWP.	2026-02-27 11:49:14	HAFD-26-0283	2671 DUTCHER RD		AAMBF-ASSIST AMBULANCE FIRE
OCEOLA TWP.	2026-02-01 10:55:20	HAFD-26-0167	5480 SHERRY LN		FALL-FALL
OCEOLA TWP.	2026-02-01 12:50:31	HAFD-26-0168	7777 CLYDE RD		BREATH-BREATHING PROBLEM
OCEOLA TWP.	2026-02-01 13:55:25	HAFD-26-0169	6101 BROPHY RD		CVA-STROKE
OCEOLA TWP.	2026-02-02 12:57:04	HAFD-26-0176	5127 CLYDE RD		GASOUT-GAS LEAK OR OUTSIDE
OCEOLA TWP.	2026-02-03 07:16:20	HAFD-26-0178	2865 EARL LAKE DR		UNCON-UNCONSCIOUS/FAINTING
OCEOLA TWP.	2026-02-06 07:56:25	HAFD-26-0187	2279 N LATSON RD		PIA-PERSONAL INJURY ACCIDENT
OCEOLA TWP.	2026-02-08 00:53:39	HAFD-26-0193	430 LAKESHORE POINTE DR		FALL-FALL

**LIVINGSTON COUNTY SHERIFF'S OFFICE
FEBRUARY 2026 CALLS FOR SERVICE**



**MICHIGAN STATE POLICE
FEBRUARY 2026 CALLS FOR SERVICE**



**LIVINGSTON COUNTY SHERIFF'S OFFICE
MARION TOWNSHIP FEBRUARY 2026**

Nature	# Events
911 HANG UP	1
ALARM	1
ANIMAL COMPLAINT	4
AREA CHECK	12
BUILDING/PROPERTY/VACATION CHK	8
CHILD OR ADULT ABUSE/NEGLECT	1
CITIZEN ASSIST	8
DHS REFERRALS	1
DISTURBANCE/TROUBLE	2
DOMESTIC VERBAL	4
DRUGS/VCSA	2
FOLLOW UP	2
FRAUD	3
HAZARD	9
INFO- GENERAL	5
INTIMIDATION THREATS HARASSMEN	4
JUVENILE COMPLAINT	1
LITTERING, DUMPING	1
LOST/FOUND ANIMAL INFORMATION	1
MDOP	1
MENTAL/CMH/PSYCH	2
MISSING PERSON/RUN-A-WAY	1
MOTORIST ASSIST	7
PARK/TRAF COMP	1
PATROL INFORMATION	15
PDA	12
REPO INFO	1
ROAD RUNOFF	3
SHOTS FIRED	1
SUBDIVISION PATROL	4
SUBPOENA SERVICE	1
SUPPLEMENTAL ADD TO PREV RPT	1
SUSPICIOUS PERSON	1
SUSPICIOUS SITUATION	1
TRAFFIC STOP	32
UNKNOWN ACCIDENT	7
UNKNOWN MEDICAL PROBLEM	1
VIN INSPECTION	1
WELFARE CHECK	11
ZERO TOLERANCE	1
TOTAL:	175

MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	243	16	5
FEBRUARY	175	10	6
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	418	26	11

<u>TOWNSHIP</u>	<u>NUMBER OF CALLS 3:00PM - 11:00PM</u>	<u>RESPONSE TIME CONTRACT TIME 3:00PM - 11:00PM</u>	<u>NUMBER OF CALLS 11:00PM - 3:00PM</u>	<u>RESPONSE TIME NON CONTRACT TIME 11:00PM - 3:00PM</u>	<u>TOTAL</u>
BRIGHTON	137	18:45	209	16:34	346
COHOCTAH	18	31:11	90	21:32	108
CONWAY	12	35:19	20	25:32	32
DEERFIELD	21	16:37	25	23:53	46
GENOA	290	14:47	450	17:23	740
HANDY	49	14:18	110	20:23	159
HARTLAND	198	14:29	458	15:15	656
HOWELL	164	21:56	284	13:50	448
IOSCO	19	15:05	79	23:57	98
MARION	55	17:46	120	14:21	175
OCEOLA	162	11:22	303	17:17	465
PUTNAM	92	16:27	76	25:15	168
TYRONE	297	10:55	95	25:36	392

Chloride Solutions

Ice & Dust Control

RATE QUOTE

Date: 3/9/26

Customer: *Marion Township*

Product: Dust Control - Mineral Well Brine

Applied Rate: \$.229 per gallon / 9,500 gallons per load

Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: _____

Date: _____

Quoted By: *Brian Hitchcock, President*

If awarded this bid, please sign and return to our office.

~ Telephone: 517-803-4726 ~ Fax: 517-338-5005 ~

~ Email: kcole@mbhtrucking.net~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI. 48892

Due to the changes occurring in our industry, the price quoted may be amended as necessary. Chloride Solutions will notify you 15 days prior to any additional price surcharge that will take effect.

LIVINGSTON COUNTY ROAD COMMISSION

3535 Grand Oaks Drive • Howell, MI 48843-8575

(517) 546-4250 • Fax (517) 546-9628

www.LivingstonRoads.org



March 17, 2026

Mr. Bill Fenton, Supervisor
Marion Township
2877 W. Coon Lake Road
Howell, MI 48843

Re: Francis Road

Dear Mr. Fenton:

Per your request, we are providing you with an estimate for improvements to the portion of Francis Road, D-19 to Fisk (approximately 5,280 feet). The following list is a breakdown of the items involved in this proposed project.

1. Clean existing roads edge, ditches and restore drainage. This will take approximately two days with a grader, excavator, two dump trucks.
2. Install approximately 1,500 tons of 22A gravel to the road surface. This will take approximately two days with a grader, roller, and water truck.
3. Provide 4,000 gallons of mineral well brine the new gravel surface for dust control.
4. The total cost for the project will be \$49,000.00

Please review the above estimate and contact me if you wish to have a contract prepared for this project. If you have any questions, please do not hesitate to contact Vinnie Dahlberg or me.

Sincerely,

Trevor Bennett
Director of Operations

Cc: Vinnie Dahlberg, LCRC District 4 Foreman
File

TOWNSHIP OF MARION

At a regular meeting of the Marion Township Board held at the Township Hall on March 26, 2026 at 7:30 pm local time, there were:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

**Resolution Approving the Marion Township
SUPPORT EMERGENCY OPERATIONS PLAN**

Whereas, the Marion Township Support Emergency Operations Plan has been developed to provide guidance for use in an emergency or disaster that occurs within Marion Township. The plan is a supplemental plan that corresponds with the current Livingston County Emergency Operations Plan.

NOW, THEREFORE, IT IS RESOLVED that:

The Marion Township Support Emergency Operations Plan dated March 18, 2026 is hereby adopted.

A vote on the foregoing Resolution was taken and was as follows:

Yes: _____

No: _____

Clerk's Certificate

The undersigned, being the duly qualified and acting Clerk of the above-referenced Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting at which a quorum was present and remained throughout, (2) the original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267. Public Acts of Michigan 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marion Township Clerk

Marion Township

SUPPORT EMERGENCY OPERATIONS PLAN

An all-hazards plan supporting the **Livingston County Emergency Operations Plan/Emergency Action Guidelines** for use in the event of disaster or severe emergency of natural, human, wartime, technological or terrorism origin.

March 18, 2026

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Promulgation Document

Officials of Marion Township in conjunction with County and State Emergency Management (EM) agencies, have developed this Support Emergency Operations Plan that will enhance the local emergency response capability.

This plan, when used properly and updated, will assist local government officials to accomplish their primary responsibilities of protecting lives and property in their community. This plan and its provisions will become official when it has been signed and dated below by the Chief Executive Official (CEO) of the municipality.

Chief Executive Official
Marion Township

Date

Approval and Implementation

The Support Emergency Operations Plan, referred to in this document as the Support EOP, describes how **Marion Township** will handle emergency situations in cooperation with the **Livingston County** Emergency Management Program. The Support EOP assigns responsibilities to agencies for coordinating emergency response activities before, during, and after any type of emergency or disaster. The Support EOP does not contain specific instructions as to how each department will respond to an emergency; these can be found in the plan annexes or separate Standard Operating Procedures (SOP).

The goal of the Support EOP is to coordinate emergency response efforts to save lives, reduce injuries, and preserve property. The Support EOP addresses emergency issues before and after an emergency, but its primary goals are to assemble, mobilize and coordinate a team of responders that can respond to any emergency, and describe response procedures in relation to the county response procedures.

The Support EOP will use a graduated response strategy that is in proportion to the scope and severity of an emergency. **Marion Township** will plan, prepare and activate resources for local emergencies that affect the local area (or a specific site) and/or widespread disasters that affect the entire state and/or nation.

The Support EOP was developed by a Local Planning Team (LPT). The LPT consists of key departments covering emergency functions such as law enforcement, fire, public works, and public health. The team works to establish and monitor programs, reduce the potential for hazard events in the community through planning, review, and training, and assist the **Livingston County** Emergency Management Program in developing and maintaining the County EOP.

The Support EOP must be signed by the current CEO each time it is updated, with the exception of the following activities:

1. Minor updates e.g. changing system names, grammar, spelling or layout changes
2. Updates to the annexes

These activities may be updated in the plan without the CEO signature by the following individuals:

1. Emergency Management Liaison
2. Department head responsible for an annex

Homeland Security Presidential Directive (HSPD) 5 facilitates a standard management approach to major incidents, the National Incident Management System (NIMS). NIMS is administered as part of the National Response Framework (NRF) which integrates the federal government into a single, all discipline, and all-hazards plan. NIMS will provide a nationwide approach that enables federal, state, tribal and local government agencies to "work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity." This Support EOP has integrated NIMS concepts, including the Incident Command System (ICS), and language to help incident management operate in accordance to the NIMS using the guidance provided by the Department of Homeland Security (DHS).

During an emergency, all response personnel will use the ICS to manage the incident and employ emergency resources at the site. The Emergency Operation Center (EOC) will coordinate additional resources when needed. This EOP will be used during community recovery after an emergency.

This plan supersedes all previous plans.

Record of Distribution

The following is a list of the individuals and facilities that have been provided a copy of the Support EOP in order to conduct the assigned tasks addressed in this plan.

Title of Recipient	Name of Recipient	Agency	Date	Number of Copies
Chief Executive Official	Bill Fenton	Marion Township		
Township Board	Bill Fenton	Marion Township		
Livingston County Emergency Manager	Therese Cremonte	Livingston County Emergency Management		
Warning and Communications Official	Kecia Williams	911 Central Dispatch		
Public Information Official	Bill Fenton	Marion Township		
Damage Assessment Official	Matt Dedes	Marion Township		
Fire Services Official	Chief Ron Hicks	Howell Area Fire Department		
Law Enforcement/Public Safety	Sheriff Mike Murphy	Livingston County Sheriff's Office		
Human Services Official	Jennifer Shores	Human Services		
Public Health	Matt Bolang	Livingston County Health Dept		
Emergency Medical Services Official	Dave Feldpausch	Livingston County EMS		
Public Works Official	Greg Tatara	MHOG		
Marion Township Public Information Center	Bill Fenton	Marion Township		
Marion Township Emergency Operations Center	Marion Township Hall	Marion Township		
Road Commission	Steve Wasylk	Livingston County Road Commission		

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Basic plan

Purpose

Marion Township has elected to incorporate into the **Livingston County** Emergency Management Program. As partners in the five phases of emergency management, mitigation, preparedness, prevention, response and recovery, **Marion Township** and the **Livingston County** Emergency Management Program share joint responsibilities. The **Marion Township** Support EOP has been developed to identify these responsibilities. It is to be used in concurrence with the County EOP. In accordance with Section 19 of the Michigan Emergency Management Act (1976 PA 390, as amended), activation of this this plan at the beginning of a disaster or emergency also establishes eligibility to receive state assistance for disaster related expenses incurred during a State of Emergency or Disaster declared by the Governor, for which federal assistance is unavailable.

Scope

The **Marion Township** Support EOP is an adaptable document that can be applied to all hazards. Due to the unique nature of emergencies, it may become necessary to deviate from the contents of the plan when responding to an incident. Agencies that have been assigned supporting roles in this plan have developed and will maintain SOPs that provide systematic instructions for accomplishing their assigned functions. The local government conducts additional activities, such as personnel training, participation in exercises, public information, land-use planning, etc., to support emergency preparedness, mitigation, and response efforts. To facilitate efficient emergency management operations, **Marion Township** continues to implement the NIMS.

Authorities and References

A. Authority of local officials during an emergency:

1. 1976 PA 390, as amended,
2. **Marion Township**, local Emergency Management resolution,
3. **Marion Township**, adoption of the Support EOP,
4. Executive Directive No. 2005-09, the state adoption of the NIMS,
5. The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
6. Emergency Planning and Community Right to Know Act of 1986 (EPCRA) also known as the Superfund Amendments and Reauthorizations Act (SARA), Title III,
7. Good Samaritan Laws

B. References used to develop the Support EOP:

1. NIMS,
2. NRF,
3. Michigan Emergency Management Plan (MEMP), Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMSHD),
4. Pub 204, MSP/EMHSD.

Plan Development and Maintenance

To ensure that this Support EOP addresses the needs of the community and is consistent with the **Livingston County** EOP, this document was developed in a cooperative, whole community effort between municipal

government, local community, and the County Emergency Management Program. The Support EOP is updated after every change of the municipal CEO or update to the County EOP. After the plan is adopted by resolution of the **Township Board** and approved by the CEO, it is forwarded to the County Emergency Management Program. The plan will be implemented, tested through exercises in concurrence with county officials, and maintained in accordance with the standards and currentness of the **Livingston County** EOP.

This plan has been provided to all municipal departments, local elected officials, the County Emergency Management Program and all agencies tasked within the document. It includes this Basic Plan, which provides an overview of the municipality's preparedness and response strategies, and functional annexes that describe the actions, roles and responsibilities of participating organizations.

Situation Overview

- B. **Marion Township** has taken various preparedness and incident management steps to enhance capabilities in responding to incidents including:
1. The mitigation of potential hazards.
 2. Identification of emergency response agencies and mechanisms that will protect life and property before, during and after an emergency.
 3. Tasking agencies, organizations, and individuals with specific functions and responsibilities relative to emergency operations. Assigned tasks are explained in further detail under "Organization and Assignment of Responsibilities."
 4. Integration with the **Livingston County** EOP, **Livingston County** hazard mitigation plan, MEMP, etc.

- C. Community profile:

Marion Township is located in the **central geographic area** of **Livingston County**. The community has a population of **approximately 11,000** residents. Approximately **8 percent** of residents have been recognized as individuals with Access and Functional Needs. Many of the residents that are considered People with Access and Functional Needs (PAFN) reside in congregate care centers, while others reside in non-group homes where support is provided as needed or on-call.

- D. Hazard and threat analysis:

According to the **Livingston County Hazard Mitigation Plan**, communities in the county are most vulnerable to: **high winds, snow storms and flooding**. Areas within **Marion Township** that are especially vulnerable to these hazards are: **community wide**. Additional hazards that have been identified as unique to **Marion Township** include: **None**

One site that contains extremely hazardous materials are located in **Marion Township**. Facility owners have reported the types of hazardous materials that are stored on-site, as required by the Emergency Planning and Community Right-To-Know Act (EPCRA). Pursuant to SARA Title III requirements, off-site emergency response plans have been developed by the Local Emergency Planning Committee (LEPC) to prepare fire departments for responding to the release of the specific hazardous materials on these sites.

- E. Relationship between municipality and County Emergency Management Program:

Emergency management and response are primarily local responsibilities. However, disasters and emergencies might exhaust the resources and capabilities of local governments. Therefore, **Marion Township** has chosen to incorporate into the **Livingston County** Emergency Management

Program. To coordinate emergency management related matters with the County Emergency Management Program, **Marion Township** has appointed the **Howell Area Fire Department Chief** to serve as the Emergency Management Liaison. The Emergency Management Liaison facilitates communication and coordination between **Marion Township** and the county, and is the local point of contact for the County Emergency Manager.

Planning Assumptions

- A. The proper implementation of this plan will result in saved lives, incident stabilization, and property protection in **Marion Township**.
- B. Some incidents occur with enough warning that necessary notification can be issued to ensure the appropriate level of preparation. Other incidents occur with no advanced warning.
- C. Depending upon the severity and magnitude of the situation, local resources may not be adequate to deal with an incident. It may be necessary to request assistance through volunteer organizations, the private sector, mutual aid agreements (MAAs)/memorandums of understanding (MOUs), and/or county, state and federal sources. When provided, these will supplement, not substitute for, relief provided by local jurisdictions.
- D. All emergency response agencies within **Marion Township** that have been tasked in the plan are considered to be available to respond to emergency incidents. Agencies will work to save lives, protect property, relieve human suffering, sustain survivors, stabilize the incident, repair essential facilities, restore services and protect the environment.
- E. When a jurisdiction receives a request to assist another jurisdiction, reasonable actions will be taken to provide the assistance as requested.
- F. Emergency planning is a work-in-progress; the Support EOP is consistently reviewed and updated.
- G. During an emergency or disaster, parts of the plan may need to be improvised or modified, if necessary, based on the situation.

Concept of Operations

- A. Activation of the Support EOP and declaration of a local state of emergency:

When a threat is perceived, the Emergency Management Liaison activates this Support EOP and the local Emergency Operations Center (EOC) to facilitate activities that ensure the safety of people, property and environment. Pursuant to 1976 PA 390, as amended, the **Township Supervisor** may declare a local state of emergency for **Marion Township** if circumstances indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property exist. In the absence of the **Township Supervisor** pursuant to local legislation, the **Township Clerk** is authorized to declare a local state of emergency. Upon a local declaration, PA 390 authorizes the **Township Supervisor** to issue directives as to travel restrictions on local roads. To facilitate activities that ensure the safety of people, property and environment, a local declaration also activates this Support EOP and the municipal Emergency Operations Center (EOC). A local state of emergency shall not be continued or renewed for a period in excess of seven days except with the consent of the governing body of the municipality.

- B. The following procedures are conducted and coordinated with the county in response to an incident:
 - 1. The Emergency Management Liaison will perceive the threat, assess the hazard and ensure that municipal emergency response agencies, elected officials and the County Emergency Manager are notified of the situation.

2. Municipal agencies assess the nature and scope of the emergency or disaster.
3. If the situation can be handled locally, the following guidelines are used:
 - a. The Emergency Management Liaison advises the CEO and coordinates all local emergency response actions.
 - b. The Emergency Management Liaison activates the EOC. The EOC is located at **2877 W. Coon Lake Rd, Howell, Michigan**. If this location is unavailable, the alternate EOC location is **1911 Tooley Rd., Howell, Michigan**.
 - c. The CEO declares a local state of emergency. The Emergency Management Liaison notifies the County Emergency Manager and forwards the declaration to the County Emergency Management Program.
 - d. Emergency Response Agencies are notified by 911 Central Dispatch to report to the EOC through the
 - e.
 - f. **personal alerting system and cell phone.**
 - g. The CEO directs departments/agencies to respond to the emergency in accordance with the guidelines outlined in this plan and its annexes, and issues directives as to protective actions and travel restrictions on local roads.
 - h. The Emergency Management Liaison keeps the County Emergency Manager informed of the situation and actions taken.
4. If the emergency is beyond local control, municipal resources become exhausted, or special resources are needed, county assistance is requested through the County Emergency Manager.
5. If county assistance is requested, the County Emergency Manager assesses the situation and makes recommendations on the type and level of assistance. The county will also take the following steps:
 - a. Activate County EOC and EOP
 - b. Respond with county resources
 - c. Activate MAA/MOUs to supplement county resources
 - d. Notify MSP/EMSHD District Coordinator
 - e. Make available incident information to MSP/EMSHD and statewide agencies via the Michigan Critical Incident Management System (MI CIMS) online platform, by submitting and maintaining applicable MI CIMS boards and logs.
6. If county resources and capabilities are exhausted, the county requests the Governor to declare a State of Emergency or State of Disaster in accordance with procedures set forth in 1976 PA 390, as amended. If the emergency occurs solely within the confines of the municipality, the county shall not request state assistance or the Declaration of a State of Disaster or Emergency unless requested to do so by the municipal CEO.

Organization and Assignment of Responsibilities

A. Emergency Management Organization:

1. The **Marion Township** emergency management organization is comprised of **one** agency and department that are responsible for conducting activities in response to emergencies within the community. To facilitate an effective emergency response, these departments have been assigned to nine specific emergency functions. All agencies are responsible for implementing pre-disaster activities to prevent, mitigate and prepare for the various hazards that the community is vulnerable to. These activities include awareness training and public education, exercising, preparing Standard Operating Procedures (SOPs) and job aides, hygienic practices to prevent spreading of infectious diseases, stockpiling equipment, regulating land-use, etc.
2. The following table lists the established emergency support functions, assigned agencies, primary points of contact, and phone numbers.

Function	Agency	Primary Contact	Phone
Direction, Control , and Coordination	Marion Township	Bill Fenton	517-715-9629
1 st Alternate	Marion Township	Tammy Beal	517-546-4838
2 nd Alternate	Marion Township	Sandy Donovan	734-787-8400
Warning and Communications	911 Central Dispatch	Kecia Williams	517-294-6219
1 st Alternate	911 Central Dispatch	Anne Dawes-Lazar	517-302-2464
2 nd Alternate	911 Central Dispatch	On Duty Supervisor	517-546-9111
Public Information	Marion Township	Bill Fenton	517-715-9629
1 st Alternate	Marion Township	Tammy Beal	517-546-4838
2 nd Alternate	Marion Township	Sandy Donovan	734-787-8400
Damage Assessment	Assessor	Matt Dedes	517-546-1588
1 st Alternate	Assistant Assessor	Summer McMullen	517-546-1588
2 nd Alternate	Assessing Technician	Sandi Longstreet	517-546-1588
Fire Services	Howell Area Fire Department	Chief Ron Hicks	517-376-0958
1 st Alternate	Howell Area Fire Department	Deputy Chief Brian Anderson	517-225-7895
2 nd Alternate	Howell Area Fire Department	Deputy Chief Jamil Czubenko	517-404-8175

Law Enforcement/Public Safety	Livingston County Sheriff's Office	Sheriff Mike Murphy	517-404-3888
1 st Alternate	Livingston County Sheriff's Office	Undersheriff Jason Pless	517-231-1734
2 nd Alternate	Livingston County Sheriff's Office	Lt. Chad Sell	517-861-7168
Human Services	MDHHS	Jennifer Shores	517-294-9165
Public Health	Livingston County Health Department	Matt Bolang	517-546-6870
1 st Alternate	Livingston County Health Department	Lindsay Gestro	517-375-7137
Emergency Medical Services	Livingston County EMS	Dave Feldpausch	517-249-1853
1 st Alternate	Livingston County EMS	Amy Chapman	517-861-1446
2 nd Alternate	Livingston County EMS	Nick Miller	517-375-3045
Public Works	City of Howell	Matt Davis	517-546-7510
	City of Howell	Mike Spittler	517-546-7510
	MHOG	Greg Tatara	810-623-4725
	MHOG	Alex Chimpouras	810-588-7900
Road Commission	Livingston County Road Commission	Steve Wasyk	810-599-5677
1 st Alternate	Director of Operaitons	Trevor Bennett	517-546-5420
2 nd Alternate	Director of Engineering	Garrett Olson	517-546-5420

3. **Marion Township** maintains 3 fulltime departments. All departments contribute to the safety and welfare of the community. Each department employs qualified emergency personnel and maintains equipment that can be used in emergency response. A list of resources available for utilization during incidents can be requested through the Emergency Management Liaison. If resource needs exceed the capabilities of the community, the CEO may activate MAA/MOUs and pre-disaster contracts, or it may become necessary to request county assistance.

B. Responsibilities:

1. The following responsibilities have been assigned to each organization that has been assigned responsibility in this plan:
 - a. Assist in the development, review and maintenance of Support EOP and County EOP.
 - b. Report to the local EOC when activated for scheduled exercises or emergencies.
 - c. Build capabilities and develop/maintain SOPs for specific functions or actions identified in the plan. Continuously review and update procedures.
 - d. Maintain a list of resources available through the departments.
 - e. Establish MAA/MOUs and contracts with other jurisdictions and organizations to supplement municipal resources.
 - f. Activate MAA/MOUs and contracts with other organizations to supplement response activities when local resources become exhausted.
 - g. Train personnel in emergency management functions and NIMS/ICS concepts.
 - h. Protect vital records and other resources deemed essential for continuing government functions and each agency's emergency operations in accordance to procedures and policies.
 - i. Ensure compliance with this plan and the County EOP, and any pertinent procedures and documents that impact the provision of emergency services in the municipality.
2. The annexes attached to this plan further describe nine emergency support functions and their associated responsibilities in mitigation, preparedness, prevention, response and recovery. Annexes include the organizations that are responsible for carrying out the emergency functions, and assign tasks associated with each function.

ANNEXES

The annexes attached to the Basic Plan describe all-hazard functions and include the roles and responsibilities that each responsible agency should consider during an emergency for which the Support EOP has been activated. Each annex contains: the agencies responsible for carrying out a function, their assigned tasks, and the concept of operations.

The annexes attached to this plan include the following functions:

Annex A, Direction, Control, and Coordination

Annex B, Warning and Communications

Annex C, Public Information

Annex D, Damage Assessment

Annex E, Fire Services

Annex F, Law Enforcement/Public Safety

Annex G, Human Services

Annex H, Public Health

Annex I, Emergency Medical Services

Annex J, Public Works

Annex K, Road Commission

ANNEX A

DIRECTION, CONTROL, AND COORDINATION

The Direction, Control, and Coordination function is responsible for the activation, organization and operation of the local EOC, the facilitation of incident management, response, and recovery efforts, and coordination with the County Emergency Management Program.

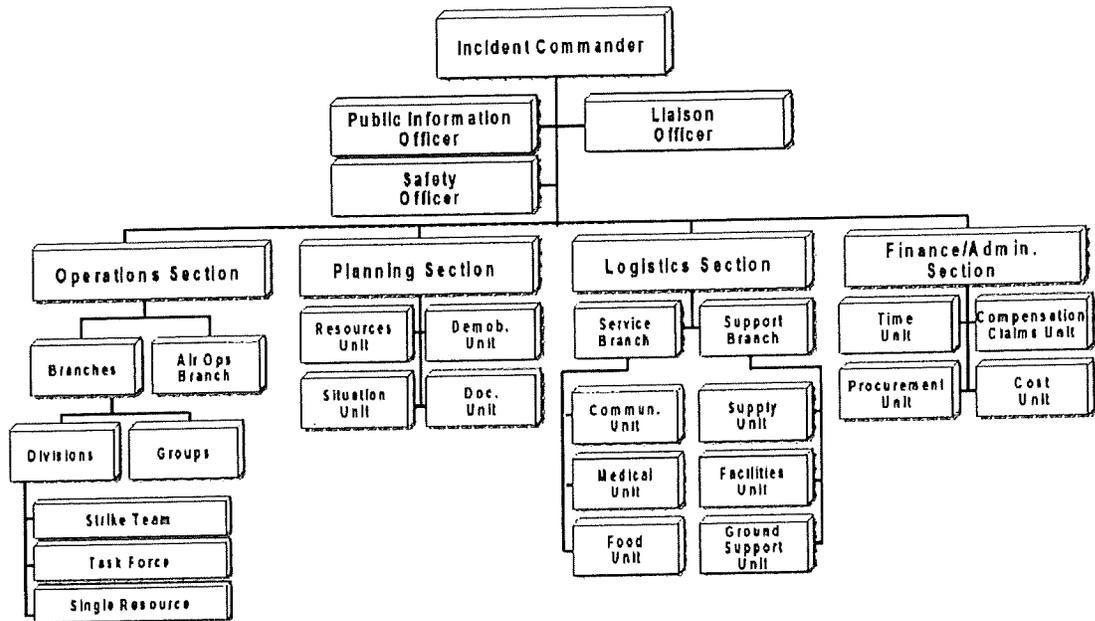
Direction, Control, and Coordination officials will maintain liaison and coordinate emergency management and response activities with the Direction, Control and Coordination function at the county level. This annex relates to the following annex(es) in the Livingston County EOP: Annex A, Direction, Control, and Coordination

Responsible Agency: **Township Board**

Direction, Control, and Coordination Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	EOC operations
	Activate the EOC and ensure that appropriate staff is notified.
	Establish a system of coordination, such as ICS (see Figure 1), within the EOC. (Field operations at the ICP are required to utilize ICS.)
	Maintain administrative materials for the EOC, i.e., pencils, paper, maps, and status boards.
	Ensure copies of the Support EOP and EOC SOPs are available to EOC staff.
	Coordinate with law enforcement officials for EOC security.
	Local authority
	Direct and coordinate response activities in accordance with this plan, including prioritizing allocation of scarce resources.
	Relieve jurisdiction employees of normal duties and temporarily reassign them to emergency duties, and employ temporary workers, as necessary.
	Declare a local state of emergency.
	Issue directives as to travel restrictions on municipal roads.
	Recommend appropriate protective measures to ensure the health and safety of people and property.
	Assistance to other agencies
	Advise the County Emergency Manager of the situation and maintain liaison with the County Emergency Management Program.
	Establish communications with and provide support to the Incident Command Post (ICP).
	Provide frequent staff briefings and ensure all groups function as planned.
	Inform legislative body of measures taken.
	Review and authorize the release of information to the public through the Public Information Officer (PIO).
	Logistics
	Ensure all resources are made available for response.
	Formulate specific assistance requests to adjacent jurisdictions and the county.
	Activate MAA/MOUs and contracts with other jurisdictions and organizations.
	Provide aid to other communities as provided for in MAA/MOUs.
	Ensure staff maintains logs of actions taken and financial records.

Figure 1. ICS Incident Management Structure



DIRECTION, CONTROL, AND COORDINATION

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT / NAME
Marion Township	Township Supervisor / Bill Fenton

The line of succession for the CEO for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

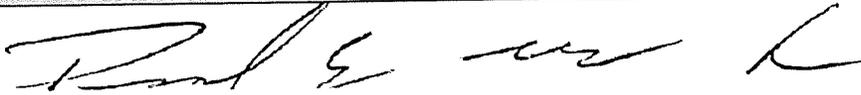
TITLE / NAME	AGENCY
Township Supervisor / Bill Fenton	Marion Township
Township Clerk / Tammy Beal	Marion Township
Township Treasurer / Sandy Donovan	Marion Township

The line of succession for the Emergency Management Liaison for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Chief / Ron Hicks	Howell Area Fire Department
Deputy Chief / Brian Anderson	Howell Area Fire Department
Deputy Chief / Jamil Czubenko	Howell Area Fire Department

The CEO and Emergency Management Liaison are responsible for reporting or delegating an individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Direction, Control, and Coordination function.

SIGNATURE OF CHIEF EXECUTIVE OFFICIAL	DATE

SIGNATURE OF EMERGENCY MANAGEMENT LIAISON	DATE
	3/15/26

ANNEX B

WARNING AND COMMUNICATIONS

The Communications and Warning function is responsible for alerting and notification of key officials, receiving and disseminating warning and critical emergency information to the public, and the establishment, maintenance, and coordination of communication protocols and links between the EOC and other incident facilities.

The Communications and Warning Official will maintain liaison and coordinate emergency management and response activities with the Communications and Warning functions at the county level. This annex relates to the following annex in the Livingston County EOP: County Annex B Communications and Warning.

Responsible Agency: 911 Dispatch Center

Communications and Warning Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Communication links
	Ensure lines of communication have been established between all agencies represented in the local EOC, their department offices and their staff at the incident site. Available channels for establishing communications include telephone, cell phone, radio, pagers, etc.
	Coordinate communications between municipal and county EOC. Available channels for establishing communications include telephone, cell phone, radio, pagers, etc.
	Establish communications links with the adjacent communities and higher levels of government.
	Coordinate warning frequencies and procedures with adjacent communities and other government agencies.
	Disaster warning and information
	Activate public warning systems when instructed to do so by the CEO or Emergency Management Liaison. Warning methods include sirens.
	Ensure that warning messages received through the Law Enforcement Information Network (LEIN), National Warning System (NAWAS), Emergency Alert System (EAS), local weather spotters, or other verifiable means are issued in a timely manner.
	Determine which facilities are endangered by the incident and contact those facilities. Ensure they are contacted when protective actions are rescinded.
	Notify special locations (e.g., schools, hospitals, nursing homes, major industries, institutions, and places of public assembly).
	Ensure that public warning systems provide notification to residents with Access and Functional Needs, such as the elderly, hearing impaired, non-English speakers, individuals with mobility limitations, etc.
	Official notification
	Ensure that all necessary officials have been notified and/or updated about the incident.
	Notify neighboring jurisdictions of impending hazard or hazardous situations when instructed to do so by the Chief Executive Official or Emergency Management Liaison.

COMMUNICATIONS AND WARNING

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
911 Dispatch	Director/Kecia Williams

The line of succession for representing the Communications and Warning function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Deputy Director/ Anne Dawes-Lazar	911 Dispatch
On Duty Dispatch Supervisor	911 Dispatch

Kecia Williams, 911 Dispatch Director is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Communications and Warning function.

SIGNATURE OF COMMUNICATIONS AND WARNING OFFICIAL	DATE
<i>Kecia Williams</i>	3-13-2026

ANNEX C

PUBLIC INFORMATION

The Public Information function ensures accurate, coordinated, timely, and accessible information is disseminated to governments, media, the general public, and the private sector throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Public Information Official will maintain liaison and coordinate emergency management and response activities with the Public Information function at the county level. This annex relates to the following annex(es) in the Livingston County EOP: Annex C, Public Information

Responsible Agency: **Marion Township Board**

Public Information Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Pre-disaster public education
	Assist the Emergency Management Liaison in developing educational materials on the hazards facing the community and explaining what people can do to protect themselves to recover from incidents.
	Ensure that written materials are developed for non-English speaking individuals or others who require FNSS.
	Disaster warning and information
	Develop and release updated EAS messages based on incoming information.
	Document which EAS messages have been delivered over radio and television.
	Ensure that accurate information is disseminated describing such items as the locations of shelters, missing persons information hotline, volunteer hotline, rumor control hotline, etc.
	Distribute prepared public educational materials.
	Media coordination
	Establish and maintain contact with the EOC and/or the ICP.
	Prepare press releases and ensure that all press releases and official information is reviewed by the Township Supervisor
	Verify that information is accurate before releasing it to the media.
	Schedule media briefings.
	Establish a Public Information Center as the central point from which municipal news releases are issued at Marion Township Hall
	Assist the county in establishing a Joint Information Center (JIC; the JIC can be used by agency representatives for releasing information to the news media).
	Coordinate public information activities with the County PIO and the JIC.
	Schedule interviews between the CEO and media agencies.
	Monitor all forms of media, both traditional and social, for rumors, and address rumors as soon as possible

PUBLIC INFORMATION

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT / NAME
Marion Township	Township Supervisor / Bill Fenton

The line of succession for representing the DA function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Township Supervisor / Bill Fenton	Marion Township
Township Clerk / Tammy Beal	Marion Township
Township Treasurer / Sandy Donovan	Marion Township

The **Marion Township Supervisor** is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Information function.

SIGNATURE OF PUBLIC INFORMATION OFFICIAL	DATE

ANNEX D

DAMAGE ASSESSMENT

The Damage Assessment (DA) function is concerned with the process of documenting damage from emergencies in the community. Information gathered may be used to determine the extent of damage and impact on the community resulting from an incident to justify future federal funding, declarations of emergency, and disaster proclamations. An accurate damage assessment is a necessary part of the recovery phase and determines qualification for state and federal disaster aid.

The Damage Assessment Official will maintain liaison and coordinate emergency management and response activities with the DA function at the county level. This annex relates to the following annex(es) in the **Livingston County EOP: Annex D, Damage Assessment**

Responsible Agency: **Marion Township Assessor**

Damage Assessment Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Damage assessment
	Maintain current list of DA field team members.
	Maintain damage assessment field team supplies for contingency purposes, i.e., MSP/EMSHD Pub 901 Michigan Damage Assessment Handbook, blank forms, flashlights, cameras, pencils, paper, maps, etc.
	Activate DA field teams.
	Collect both public and private damage assessment information.
	Record initial information on damages from first responders.
	Augment DA field teams, as the situation dictates.
	Dissemination of DA information
	Provide an initial DA to EOC staff.
	Provide and verify DA information to the CEO and, if necessary, assist in preparation of a local state of emergency declaration.
	Prominently display DA information in the EOC, including maps, situation updates and assessment data.
	Provide the PIO with current DA information for release to the public.
	Provide DA data to the Emergency Management Liaison. The Emergency Management Liaison will forward information to the County Emergency Management Program for submission in MI CIMS.
	Logistics
	Maintain a status list of requested resources.
	Compile and maintain a record of expenditures for personnel, equipment, supplies, etc.

DAMAGE ASSESSMENT

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT / NAME
Marion Township	Assessor / Matt Dedes

The line of succession for representing the DA function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Assessor / Matt Dedes	Marion Township
Assistant Assessor / Summer McMullen	Marion Township
DPW Coordinator / Kitsey Rennells	Marion Township

The **Marion Township Assessor** is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the DA function.

SIGNATURE OF DAMAGE ASSESSMENT OFFICIAL	DATE
<i>Matt Dedes</i>	3/18/26

ANNEX E

FIRE SERVICES

The Fire Services function is concerned with detecting and suppressing wild land, rural, and urban fires and any of these that result from, or occur coincidentally with, an incident response.

The Fire Services Official will maintain liaison and coordinate emergency management and response activities with the Fire Services function at the county level. This annex relates to the following annex(es) in the **Livingston County EOP: Annex E, Fire Services**

Responsible Agency: **Howell Area Fire Department**

Fire Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Response activities
	Coordinate fire response and search and rescue activities with appropriate personnel at the County Emergency Management Program, including assistance to regional special teams such as Regional Response Teams, Michigan Urban Search and Rescue (MUSAR), bomb squads, etc.
	Respond to hazardous materials spills.
	Coordinate with the County Emergency Manager and the State of Michigan in the decontamination of affected citizens and emergency workers after exposure to CBRNE hazards.
	Assist in searching for bombs and explosive devices in connection with terrorism or weapons of mass destruction (WMD) events.
	Implement urban search and rescue capabilities
	Assistance to other agencies
	Advise EOC staff about fire and rescue activities.
	Provide communications and other logistical supplies, as needed.
	Assist with evacuations.
	Assist in damage assessment operations.
	Assist in warning the population. Loud speakers on fire vehicles or door-to-door warning may be utilized.
	Assist in salvage operations and debris clearance.

FIRE SERVICES

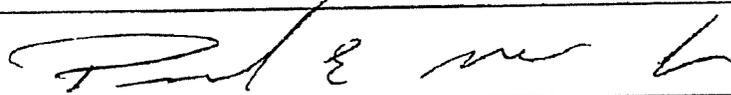
The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT / NAME
Howell Area Fire Department	Chief / Ron Hicks

The line of succession for representing the Fire Services function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Deputy Chief / Brian Anderson	Howell Area Fire Department
Deputy Chief / Jamil Czubenko	Howell Area Fire Department

The **Howell Area Fire Department Chief** is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Fire Services Functions.

SIGNATURE OF FIRE SERVICES OFFICIAL	DATE
	3/13/26

ANNEX F

LAW ENFORCEMENT / PUBLIC SAFETY

The Law Enforcement / Public Safety function is concerned to ensuring the safety of all citizens, maintaining law and order, protecting public and private property and providing protection for essential industries, supplies and facilities.

The Law Enforcement / Public Safety Official will maintain liaison and coordinate emergency management and response activities with the Law Enforcement / Public Safety function at the county level. This annex relates to the following annex(es) in the Livingston County EOP: Annex F, Law Enforcement / Public Safety

Responsible Agency: **Livingston County Sheriff's Office**

Public Safety Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Response activities
	Provide security and access control at critical facilities and incident sites.
	Implement any curfews ordered by the governor or CEO.
	Enforce evacuation orders and assist in evacuations.
	Ensure prisons and jails are notified of potential threat and determine whether proper safety and security precautions are being taken.
	Implement urban search and rescue capabilities, including animals.
	Investigate incident and provide intelligence information to county, state and federal officials.
	Transportation
	Secure unusable roads. (Use Fire Services and Public Works for support, if necessary).
	Identify routes that need barricades and signs. Request necessary assistance from Public Works.
	Ensure vehicles on evacuation routes are removed. If necessary, request that Public Works agencies move vehicles off the road. Maintain record of where vehicles are being taken.
	Coordinate with the Road Commission or Public Works in rerouting traffic and putting the appropriate signs in place.
	Assistance to other agencies
	Assist Warning function in warning the public, when necessary.
	Assist families isolated by the effects of the disaster.

LAW ENFORCEMENT / PUBLIC SAFETY

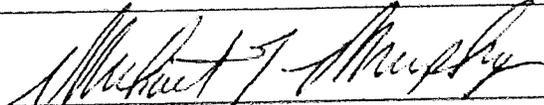
The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT / NAME
Livingston County Sheriff's Office	Sheriff / Mike Murphy

The line of succession for representing the Law Enforcement / Public Safety function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Sheriff / Mike Murphy	Livingston County Sheriff's Office
Undersheriff / Jason Pless	Livingston County Sheriff's Office
Lt. / Chad Sell	Livingston County Sheriff's Office

The **Livingston County Sheriff** is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Law Enforcement / Public Safety function.

SIGNATURE OF LAW ENFORCEMENT / PUBLIC SAFETY OFFICIAL	DATE
	3/16/2026

ANNEX G

HUMAN SERVICES

This function is concerned with issues related to the provision of human services to disaster survivors, including those that require FNSS, throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The following represents a list of considerations that should be utilized to provide an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Annex H, Human Services.

Emergency Guidelines:

As Human Services resources allow, identify and/or liaison with Non-Governmental Organizations (NGOs)/ agencies which provide human service capabilities/resources such as:

- NGOs / agencies that open and manage shelters within the municipality
- NGOs / agencies that canteen food for emergency/disaster victims
- NGOs /agencies that distribute clothing for emergency/disaster victims
- Assist the municipality/county with establishing a Rumor Control Center
- If local/county resources for Crisis Counseling become overwhelmed, assist with locating additional resources for emergency/disaster victims and/or responders

If the County Emergency Operations Center (EOC) is fully activated, Human Services may be contacted and asked to maintain contact with the County Emergency Management team. If needed, a representative from Human Services may be requested to respond to the EOC, as available. If the County EOC is not fully activated but partially activated, the Emergency Management Team may contact the county Human Services Director or designee for guidance on available resources or services to assist victims impacted by an emergency/ disaster.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Michigan Department of Health and Human Services (MDHHS)	Livingston County Director / Jennifer Shores

Jennifer Shores, Michigan Department of Health and Human Services, Livingston County, has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance with the current standards of the county's emergency plan.



3/16/26

Jennifer Shores, MDHHS, Livingston County Program Manager

Date

Annex H PUBLIC HEALTH

The purpose of the Public Health annex is to protect, preserve, and promote the health and safety of the people of Livingston County. Included in the public health annex is Environmental Health Services which are responsible for improving and protecting the public health, welfare, and environment through inspection programs, educational outreach, and as a last resort, enforcement powers conveyed through the State of Michigan Public Health Code and the Livingston County Sanitary Code. Personal and Preventive Health Services are designed to protect and improve the health status of the community; prevent and/or control the disease, disability and death associated with communicable disease.

The following guidelines represent a checklist of actions that must be considered for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Annex G, Public Health.

Emergency Guidelines:

1. Investigation and Control of Communicable Diseases: Coordinate with Michigan Department of Health and Human Services (MDHHS), local hospitals/care centers, and local healthcare providers in the investigation of communicable disease outbreaks.

- Disease Tracking: Implement disease tracking procedures to determine numbers of persons and area affected. Determine the potential for spread of disease. Assess incident for feasibility of non-pharmaceutical interventions like Personal Protective Equipment (PPE), travel restriction, self-quarantine, hand hygiene and respiratory etiquette.
- a. Isolation and Quarantine: Implement isolation and quarantine as necessary. Assure the living needs/medical requirements of residents in quarantine/isolation are met.
- b. Security: assess security needs and coordinate with EOC to obtain resources.
- c. Health Advisories: Issue health advisories (with the designated PIO) as appropriate.
- d. Mass vaccinations: Provide for mass vaccinations (including personnel and supplies) or other control actions as directed by MDHHS.
- e. Mass Prophylaxis: Coordinate distribution of antidotes, medications, vaccines, etc.
- f. Request and coordinate the Strategic National Stockpile as necessary.

2. Public Information: When the EOC is opened and a Joint Information Center (JIC) established through the emergency management program, LCHD will coordinate the release of information with the designated Public Information Officer (PIO). Work with other agencies/organizations to resolve problems/concerns and issue appropriate public health warnings and directives.

3. Family Assistance Center (FAC): Assist with setup and site coordination of a family assistance center and utilize Livingston County Medical Reserve Corps (MRC) to support operations. A FAC focuses on the immediate aftermath of a mass casualty/fatality incident to give survivors and families of victims a safe, central gathering place in proximity to the disaster site. Family assistance is defined as the provision information and ensuring access to support services and to the family members of those killed, injured, or otherwise impacted by an incident.

Environmental Health Functions

1. **Water sources:** Coordinate the monitoring of public and private water sources, issue appropriate public health advisories/orders (with the designated PIO), and provide information for disinfection, treatment, or alternative water sources.
2. **Water Distribution:** Coordinate the provision and distribution of water (bulk or bottled) to specific locations identified by the EOC.
3. **Sewage Disposal:** Coordinate the monitoring of public and private disposal systems, inspect private on-site sewage disposal systems as needed, assist in monitoring effluent discharge, and issue

- appropriate public health warnings/advisories (with designated PIO).
4. **Licensed Food Service Establishments:** Inspect licensed food service establishments and/or those temporarily established for emergency workers/disaster victims, including sanitation oversight of any activated shelters or reception centers. Issue advisories (with the designated PIO) on food preservation, disposal of adulterated products, or consumption of homegrown and other products. Work as liaison with the department of agriculture for food and retail outlets.
 5. **Public Swimming Pools:** Campgrounds, Children's Camps, and Bathing Beaches: In the affected area, inspect, sample, issue advisories/warnings (with the designated PIO) and suspend operating licenses if necessary.
 6. **Pest infestation/Control:** Investigate and make recommendations for pest infestations such as rats, flies, mosquitoes. Control measures may be ordered and implemented.
 7. **Nuisance Abatement:** Prioritize and coordinate enforcement of nuisance abatement ordinances to keep debris (i.e. grass, brush, garbage, etc.,) from becoming a health hazard. Advise local government of the need for such emergency ordinances, if necessary.
 8. **Coordinate with Waste Removal:** Work with Environment, Great Lakes, and Energy (EGLE) and waste removal companies to arrange for special pickup and disposal of incident debris, rubbish, etc.
 9. **Hazardous Waste:** Work closely with EGLE to coordinate and verify accuracy of advice released (with the designated PIO) on the disposal of hazardous materials.
 10. **Diseased Animals:** Advise Animal Control of need to quarantine and/or monitor diseased animals to protect human health. When appropriate, work closely with the Michigan Department of Agriculture and Rural Development (MDARD) for instances of animal outbreaks that could impact human health (ex.EEE, HPAI, etc.)
 11. **Consultations Related to Exposures:** In cases involving possible exposure to infectious, chemical, radiological, or biological contaminants or nerve agents, Public Health may provide consultations to acute care centers and emergency response agencies.

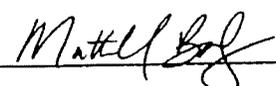
The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Livingston County Health Dept.	Director - Health Officer / Matt Bolang

The line of succession for representing the Public Health function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Emergency Preparedness Coordinator / Lindsay Gestro	Livingston County Health Dept.
PPHS Director – Deputy Health Officer / Lindsay Kalberer	Livingston County Health Dept
Director of EH/Deputy Health Officer / Heather Blair	Livingston County Health Dept.

Matt Bolang, Livingston County Health Department, has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.


3/16/26

Matt Bolang, Livingston County Health Department Director
 Date

EMERGENCY MEDICAL SERVICES

The Livingston County Emergency Medical Services is responsible for emergency medical service activities.

The following guidelines represent a checklist of actions that agency officials must consider for providing an effective response to an emergency or disaster situation. This annex relates to the following annex in the Livingston County EOP: Health and Medical Annex H.

Emergency Guidelines:

1. Evacuate nursing homes, hospitals, and other medical facilities.
2. Assist with decontamination.
3. Coordinate emergency medical care to victims with Livingston County Emergency Medical Service.
4. Establish a staging area for emergency medical equipment.
5. Identify a facility to be used as a temporary morgue if necessary.
6. Coordinate with hospitals and shelter managers to staff medical teams at shelters.
7. When appropriate, coordinate field units' participation in damage assessment activities.
8. Ensure that emergency medical teams responding on-scene have established an on-scene medical command post and a medical commander.

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT/ NAME
Livingston County EMS	EMS Director/ David Feldpausch

The line of succession for representing the Emergency Medical Services function during a response to an emergency or disaster situation is:

TITLE/ NAME	AGENCY
Deputy Director/Amy Chapman	Livingston County EMS
Operations Manager / Nick Miller	Livingston County EMS

The emergency medical official has reviewed and approves the assigned responsibilities. These responsibilities will be maintained in accordance to the current standards of the county's emergency plan.

David Feldpausch

David Feldpausch, EMS Director

2-13-2026

Date

ANNEX J

PUBLIC WORKS

The Public Works function is responsible for conducting pre- and post-incident assessments, ensuring critical services are met through existing contracts, providing technical assistance and engineering expertise and construction management, providing emergency repair of damaged public infrastructure and critical facilities.

The Public Works Official will maintain liaison and coordinate emergency management and response activities with the Public Works function at the county level. This annex relates to the following annex(es) in the **Livingston County EOP: Annex I, Road Commission and Annex J, Drain Commission**

Responsible Agency: **City of Howell Department of Public Works**

Support Agency: **MHOG Utility Department**

Public Works

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan
	Response activities
	Coordinate debris removal activities.
	Coordinate activities designed to control the flow of floodwater.
	Damage assessment
	Provide DA information for roads, bridges, buildings, infrastructure, etc. to DA function.
	Transportation
	Notify law enforcement of the location(s) of disabled vehicles.
	Assistance to other agencies
	Assist in identifying access control areas.
	Maintain contact with local EOC to determine the extent and cause of damage and outages. Report resoration schedules to EOC staff.
	Coordinate with utility companies in the restoration of essential services.
	Logistics
	Provide vehicles and personnel to transport essential goods, such as food and medical supplies, when directed by the EOC staff.
	In conjunction with public health, help identify sources of potable water.
	Assist in identifying and obtaining the appropriate construction equipment to support disaster response and recovery operations.

PUBLIC WORKS

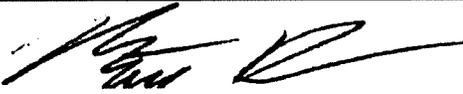
The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT / NAME
City of Howell Department of Public Works	Director of Public Services / Matt Davis

The line of succession for representing the Public Works function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Director of Public Services / Matt Davis	City of Howell Department of Public Works
Deputy Director of Public Services / Mike Spittler	City of Howell Department of Public Works
Operations Manager / Ray Kraft	City of Howell Department of Public Works

The City of Howell Department of Public Works is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Works function.

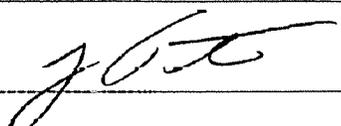
SIGNATURE OF PUBLIC WORKS OFFICIAL	DATE
	3/18/26

AGENCY	TITLE OF CONTACT / NAME
MHOG	Utilities Director / Greg Tatara

The line of succession for representing the Public Works function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Utilities Director / Greg Tatara	MHOG
Deputy Director / Alex Chimpouras	MHOG
Deputy Director / Jim Aulette	MHOG

The **MHOG Utilities Director** is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Works function.

SIGNATURE OF PUBLIC WORKS OFFICIAL	DATE
	3/13/26

ANNEX K

ROAD COMMISSION

The Road Commission function is responsible for three major functional areas, under which a variety of services are performed: Administration, Engineering and Operations. Services include, but are not limited to: road maintenance and construction, bridge maintenance and replacement, traffic services, right-of-way acquisitions, surveying, and planning for future road projects. Other services include permit issuances for all proposed work by private citizens, local communities and public utilities within the county road right-of-way.

The county Road Commission official will maintain liaison and coordinate emergency management and response activities with the Road Commission function at the county level. This annex relates to the following annex(es) in the Livingston County EOP: Annex I, Road Commission

Responsible Agency: **Livingston County Road Commission**

Road Commission

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan
	Response activities
	Coordinate debris removal activities.
	Damage assessment
	Provide engineering expertise to inspect public structures and determine if they are safe to use.
	Provide DA information for roads, bridges, buildings, infrastructure, etc. to DA function.
	Transportation
	Provide barricades and signs for road closures and boundary identification (to include activating MAA/MOUs if additional barricades are needed).
	Provide technical expertise in road weight limits, road capacity, etc., to determine whether evacuation routes are adequate for traffic flow.
	Notify law enforcement of the location(s) of disabled vehicles.
	Assistance to other agencies
	Assist in identifying access control areas.
	Maintain contact with local EOC to determine the extent and cause of damage and outages. Report restoration schedules to EOC staff.
	Coordinate with utility companies in the restoration of essential services.
	Logistics
	Provide vehicles and personnel to transport essential goods, such as food and medical supplies, when directed by the EOC staff.
	Assist in identifying and obtaining the appropriate construction equipment to support disaster response and recovery operations.

ROAD COMMISSION

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT / NAME
Livingston County Road Commission	Managing Director / Steve Wasyk

The line of succession for representing the Road Commission function during a response to an emergency or disaster situation is:

TITLE / NAME	AGENCY
Managing Director / Steve Wasyk	Livingston County Road Commission
Director of Operations / Trevor Bennett	Livingston County Road Commission
Director of Engineering / Garrett Olson	Livingston County Road Commission

The **Road Commission Managing Director** is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Road Commission function.

SIGNATURE OF ROAD COMMISSION OFFICIAL	DATE
Steven J. Wasyk <small>Digitally signed by Steven J. Wasyk DN: C=US, E=swasyk@livingstonroads.org, O=Livingston County Road Commission, OU=Managing Director, CN=Steven J. Wasyk Date: 2026.03.13 12:29:12-04'00'</small>	