

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, February 26, 2026
7:30pm

THIS MEETING WILL BE HELD IN PERSON WITH ONLINE PARTICIPATION OPTIONS

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Public Comment

- 1) Approval of the Agenda
- 2) Consent Agenda
 - a. February 12, 2026 Regular Meeting Minutes
 - b. February 18, 2026, MHOG Agenda/ Minutes
 - c. February 18, 2026 HAFD Agenda/ Minutes
 - d. February 17, 2026 HAPRA Agenda/Minutes
 - e. January 2026 Livingston County Sheriff's Report
- 3) Tetra Tech Presentation
- 4) Approval of Temporary Moratorium on Hyper-scale Data Centers
- 5) Marion Township Roads-Francis Road
- 6) Approval of Quote for Pump Replacement at Peavy Road (Bring Back)
- 7) Bid Request for Planner Services
- 8) Spring 2026 Par Plan Grant Request

Correspondence and Updates

Sewer Financial Projection

Public Comment

Adjournment

**Next Board Packet will be ready after 3 pm on Thursday, March 5, 2026.

CALL TO THE PUBLIC POLICY - ADOPTED ON 08/25/2022

Marion Township Public Participation at Township Board Meetings Policy

The Public shall be given an opportunity to be heard at every Township Board Meeting following this Policy adopted by the Township Board.

The Township Supervisor is the moderator of the meeting. In the absence of the Supervisor, the Township Clerk shall hold an election of the Board Members present to select a moderator for the meeting.

Anyone attending the meeting either in-person or on-line may speak during the "Call to the Public" part of the meeting. To preserve order, those attending in-person will speak first. When all in-person attendees have been heard, the moderator will ask if any on-line attendee wishes to speak.

When recognized by the moderator, in-person attendees shall come to the podium. The moderator will request that they give their name and address before they begin their comments.

When all in-person attendees have finished speaking, the moderator will ask if anyone attending the meeting on-line wishes to speak. On-line attendees may unmute themselves and when recognized by the moderator may speak. On-line attendees will also be asked for their name and address.

All comments shall be addressed to the Township Board. The "Call to the Public" is for attendees to provide information or opinions to the Township Board and is not intended to be a dialog. Anyone needing a response should contact officials or staff during working hours.

To preserve efficiency, speakers will be asked to keep their comments to three minutes or less.

On some occasions, attendees may be asked for comments during agenda items.

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 12, 2026**

MEMBERS PRESENT: Scott Lloyd, Les Andersen, Tammy Beal, Jim Witkowski, Sandy Donovan, Dan Lowe, and Bill Fenton

MEMBERS ABSENT: None

OTHERS PRESENT: John Gormley, Attorney; Scott Richardson, Zoning Administrator

CALL TO ORDER

Bill Fenton called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

PUBLIC COMMENT

Jay Drick, Vice Chairman of the Livingston County Board of Commissioners, presented the board member with the 2025 annual report.

Mark Gatesman introduced himself to the board members as a candidate for judge of the 44th circuit court.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Tammy Beal motioned to approve the consent agenda. Sandy Donovan seconded. **Motion carried.**

ZONING ADMINISTRATOR MONTHLY UPDATE

Scott Richardson updated the board members on the past month's activities. A meeting to work on the RFQ is scheduled for next week. An online complaint form is now available on the website.

APPROVAL OF ZONING ORDINANCE AMENDMENTS AND MORATORIUM REQUEST

Bill Fenton motioned, for Section 17.21 Multiple-family Site Condominium D #5 and #6, to change the word "lot" to "site". Les Andersen seconded. **Motion carried 6-1** (Witkowski—no.).

Bill Fenton motioned, for Section 13.03 L 2, to add 2.1 that emergency entrances will be maintained for snow and brush. Tammy Beal seconded. **Motion carried 5-2** (Lowe and Witkowski—no.).

Bill Fenton motioned, for Section 1721 D #14, to add 14.1 that emergency entrances will be maintained for snow and brush. Tammy Beal seconded. **Motion carried 5-2** (Lowe and Witkowski—no.).

Sandy Donovan motioned, for Section 6.20 B 1, to take out the reference to the Livingston County Road Commission, to read as follows: *private roads shall meet all applicable township ordinances at the time of application*. Bill Fenton seconded. **Motion carried 4-3** (Lowe, Witkowski, Andersen—no).

Dan Lowe motioned, for Section 6.20 C 3 a, to change it to 22A road gravel or 21A limestone and remove two (2) courses. Bill Fenton seconded. **Motion carried 7-0**.

Dan Lowe motioned, for Section 6.20 C 2, the roadway should be at least twenty (20) feet, not sixteen (16) feet. Bill Fenton seconded. **Motion carried 7-0**.

Dan Lowe motioned, for Sections 6.20 D 1 b and E 3 b, that the width should be 66 feet instead of 60 feet. Bill Fenton seconded. **Motion carried 7-0**.

Dan Lowe motioned, for Section 6.20 E 9, to remove item d regarding open ditches. Tammy Beal seconded. **Motion carried 7-0**.

Bill Fenton motioned that Section 6.17 C 3 should read as follows: *All new land uses and land development projects within the Urban Residential District or Highway Service District, as delineated in the Marion Township Master Plan, must be serviced by a municipal sewerage treatment and water supply if the infrastructure abuts the property in question*. Sandy Donovan seconded. **Motion carried 7-0**.

Bill Fenton motioned to adopt the proposed ordinance amendments with the above changes. Sandy Donovan seconded. Roll call vote: Lowe—yes; Lloyd—yes; Beal—yes; Donovan—yes; Witkowski—no; Andersen—yes; Fenton—yes. **Motion carried 6-1**.

Jim Witkowski motioned to enact a moratorium on hyper data centers which the attorney will prepare for the next meeting. Les Andersen seconded. **Motion carried 7-0**.

MARION TOWNSHIP ROADS

Two estimates were received from the LCRC for Francis Road and Brighton Road. The clerk will check on what work was done on Francis Road in 2024.

Les Andersen motioned to accept the estimate from the Livingston County Road Commission for improvement on Brighton Road from D-19 to the township line for \$145,000, as presented. Bill Fenton seconded. Roll call vote: Donovan, Witkowski, Lowe, Lloyd, Beal, Andersen, Fenton—all yes. **Motion carried 7-0**.

PROPOSAL FROM GORSKI HAULING ROADSIDE CLEANUP

Tammy Beal motioned to accept the proposal from Gorski Hauling for \$3,750 for roadside cleanup. Les Andersen seconded. Roll call vote: Beal, Andersen, Donovan, Witkowski, Lowe, Lloyd, Fenton—all yes. **Motion carried 7-0**.

APPROVAL OF QUOTE FOR PEAVY ROAD LIFT STATION PUMP REPLACEMENT

Dan Lowe said the pump that DuBois-Cooper is recommending is obsolete. Bill Fenton said he will reach out to them on Monday.

REVIEW OF MAINTENANCE CONCERNS BY HOWELL WASTEWATER TREATMENT PLANT

Information on maintenance that needs to be done was received from the City of Howell. No action required at this time.

BOARD OF TRUSTEES RULES/POLICY

The board members discussed the following changes to the proposed rules/policy document:

1. The attorney recommended adding the following language for special meetings: *A special meeting shall be called by the Board Clerk upon request of the Supervisor, or an four (4) members of the Board, with at least 18 hours notice to each member of the Board and posting in compliance with the Open Meetings Act both by Board Clerk or his or her designee. The notices shall state the purpose of the meeting. No official action shall be transacted at any special meeting of the Board unless the item has been stated in the notice of such meeting.*
2. Under Recording Meetings, #2 should be changed from *tapes* to *recordings*.
3. In the Board of Trustees with Staff section, remove item #6.
4. Township Board Relationship with Commissions, Committees, and other Groups: Correct spelling in #4 from *preform* to *perform*.

Tammy Beal motioned to approve the Board of Trustees Rules/Policy document with the above changes. Les Andersen seconded. Roll call vote: Andersen—yes; Lowe—yes; Witkowski—no; Beal—yes; Lloyd—no; Donovan—yes; Fenton—yes. **Motion carried 5-2.**

Tammy Beal motioned to change the Call to the Public Policy to reflect three minutes for speakers. Bill Fenton seconded. **Motion carried 7-0.**

CORRESPONDENCE & UPDATES

The attorney updated the board members on the Gall and Smith cases.

Tim Church, HAPRA Executive Director, asked if the township would be interested in inclusive playground equipment and outdoor exercise equipment they received a grant for.

PUBLIC COMMENT

No response.

ADJOURNMENT

Les Andersen motioned to adjourn the meeting at 9:56 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

 Tammy L. Beal, Township Clerk Date

 William Fenton, Township Supervisor Date



AGENDA
MHOG Sewer and Water Authority
Regular Meeting
February 18th, 2026
4:00 PM

- 1. Call to Order***
- 2. Approval of Agenda**
- 3. Approval of Minutes of the January 21st, 2026 Meeting**
- 4. Call to the Public**
- 5. System Improvement, Operation, and Maintenance Report**
 - Capital Improvement – Transmission Mains
 - Attachment 5a – Status Report Prepared by Tetra Tech
 - Attachment 5b – Tie-In at the Water Treatment Plant of New 24-inch WM
 - Attachment 5c – DVM Pay Application No. 10
 - Attachment 5d – Proposal Request for Piling Installation
 - Attachment 5e – Funds Available versus Spent to Complete Project
 - Attachment 5f – Proposal from DVM Utilities to Install Sanitorium Watermain on Piling Supports and to Directional Drill High Hillcrest Portion (*To Be Distributed at Meeting*)
 - *Request Approval of Proposal To Proceed On Time with Final WM Installation*
 - New Development
 - Attachment 5g - New Development Summary for February 2026
 - Tower Maintenance Schedule
 - Attachment 5h – Table of Tower Maintenance Activities
 - Attachment 5i- Proposal from Nelson Tank for Trans West Tower Painting
 - Department Brochure
 - Attachment 5j – Department History Brochure
 - Customer Thank You
 - Attachment 5k – Thank you from Customer Regarding Bill Payment System
- 6. Deputy Director Report**
 - Attachment 6a - MHOG Water Treatment Plant Monthly Production
 - Attachment 6b – MHOG Water Treatment Plant Winter / Spring Production
 - Attachment 6c – MHOG Monthly Production by Pressure District
 - Attachment 6d – Monthly MISS DIG Log
 - Attachment 6e – Non-Metered Water Loss



AGENDA
MHOG Sewer and Water Authority
Regular Meeting
February 18th, 2026
4:00 PM

7. Engineer Report *

- Attachment 7a - Tetra Tech Project Summary Tracking Table

8. CPA Report*

- Attachment 8a – Preliminary Fiscal Year 2025 Audit Presentation (To Be Distributed at Meeting)
- Attachment 8b – Genoa DPW Fund 9-Month Budget to Actual Report and Proposed Amended Budget for Fiscal Year Ending March 31, 2025

9. Treasurer’s Report *

- Checks for Disbursement (*Distributed at Meeting*)

10. Correspondence *

11. Old Business

- Attachment 12a – MHOG Utility Services Agreement for April 1, 2026 through October 1, 2031
- *Request Approval of 2026 MHOG Utility Services Agreement including allocation percentage and Operating Budget*
- Attachment 12b - Asset Transfer Agreement between Genoa Township and MHOG Sewer and Water Authority
Request Approval of Asset Transfer Agreement
- Attachment 12c - Proposal from Plante Moran for Government Accounting Services for MHOG
Request Approval of Plante Moran Proposal

12. New Business*

- *Request Approval of Employee Personnel Manual as Recommended by Personnel Committee*

13. Board Member Updates*

14. Adjournment

* = Nothing Included in Board Packet



Minutes of the Regular Meeting January 21, 2026

The M.H.O.G. Sewer and Water Authority met at 4 pm in the Oceola Township Hall. Members present were Fenton, Donovan (Lowe absent), Coddington, Counts, Dunleavy, Henshaw, Spicher and Hunt. Also present were Greg Tatara, Alex Chimpouras, Ken Palka, and Shelby Byrne.

Dunleavy moved to approve the agenda as presented. Second by Spicher, motion passes.

Fenton moved to approve the minutes of the December 17, 2025 meeting as presented. Second by Counts, motion passes.

Dunleavy moved to approve the 2026 MHOG Meter charges as presented. Second by Fenton, motion passes.

Counts moved to approve the 2026 changes to the MHOG Escrow Fees as presented. Second by Fenton, motion passes.

Dunleavy moved to approve MHOG Operating checks PR1094 through 10496 totaling \$227,927.84. Second by Counts, motion passes.

Fenton moved to approve MHOG Construction Fund checks #1027 (DVM Utilities Inc. Pmt 90), #1028 (TetraTech Inc., Invoice #52532605), and #1029 (Pfeffer, Hanniford & Palka) totaling \$340,002.84. Second by Counts, motion passes.

Fenton moved to approve the 2026 MHOG Utility Services Agreement for presentation to Genoa-Oceola SWATH, Genoa Charter Township, and Howell Township for approval once the Draft Budget is developed. Second by Dunleavy, motion passes.

Henshaw moved to adjourn. Second by Dunleavy, motion passes.

ROBERT J. HENSHAW
SECRETARY

HOWELL AREA FIRE AUTHORITY AGENDA

FEBRUARY 18, 2026 – 5:30 PM

BOARD MEMBERS/OFFICIALS

Sean Dunleavy, Oceola Twp., Vice Chairman
Bill Fenton, Marion Twp., Member
Mark Fosdick, Cohoctah Twp., Secretary

Nick Hertrich, City of Howell, Treasurer
Ron Hicks, Fire Chief
Barbara Souchick, Admin. Asst
Kevin Gentry, Attorney

WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Meeting called to order at 5:30 pm

Pledge of Allegiance

Appointment of New Chairperson

Discussion/Approval: Minutes of the regular meeting of January 21, 2026

Call to the public (items not on agenda)

Updates: New Apparatus
County Radio System
Sta. 22 Renovation

Approve the payment of bills and payroll in the amount of \$ 287,794.87 for period ending February 6, 2026.

New Business:

Old Business:

Closed Session to discuss Union negotiations.

Adjourn

MONTHLY UPDATE TO THE BOARD

TO: HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS
FROM: RON HICKS, FIRE CHIEF
SUBJECT: MONTHLY HAFD REPORT FOR JANUARY 2026
DATE: FEBRUARY 18, 2026

During the month of January, HAFD responded to a total of 161 calls for service. There were 157 calls in January of 2025. The total year-to-date runs for 2026 are 161. Last year's total at the end of January was 157.

Some of the more significant events for the month included:

On January 7th, Howell Firefighters were dispatched to a reported motor vehicle accident in the 2200 block of E. Highland Rd. in Oceola Township. Upon arrival, crews reported heavy damage to vehicles with (1) patient entrapped requiring extrication.

On January 8th, Howell Firefighters were dispatched to a reported motor vehicle accident with extrication in the 2400 block of W. Cohoctah Rd. in Cohoctah Township. Upon arrival, crews reported a (2) car T-Bone crash with (1) patient needing extrication.

On January 14th, Howell Firefighters were dispatched for a reported structure fire in the 2000 block of Burkhart Rd. in Howell Township. Upon arrival, crews reported a working fire in a 100 x 60 building operating in defensive mode and a second alarm was requested. The building and a garbage truck were a total loss.

On January 15th, Howell Firefighters were dispatched to stage for a reported barricaded person incident in the 200 block of Holly Hills Dr. in the city of Howell. Upon arrival, Howell Police requested equipment to shut off natural gas to the building.

Training for the month of January consisted of: Medical up-dates and review for continuous education credits.

Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday March 18th, 2026, at 5:30 pm.

HOWELL AREA FIRE AUTHORITY

January 21, 2026 – 5:30 pm

Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

Board Members Present: Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Member Bill Fenton, Treasurer Nick Hertrich, Chief Ron Hicks, Admin. Asst. Barbara Souchick, Attorney Kevin Gentry

Absent: Secretary Mark Fosdick

Chairman Coddington called the meeting to order at 5:30 pm.

Approve the minutes of the regular meeting of December 17, 2025: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to approve the minutes of the regular meeting of December 17, 2025. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval: Resolution 01-26: MOTION by Mr. Fenton, SUPPORT by Mr. Hertrich to approve the Howell Area Fire Authority Resolution #01-26 which exempts the HAFA from the requirements of PA 152 for the next succeeding year. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. Coddington – Yes, Dunleavy – Yes, Fenton – Yes, Fosdick – Absent, Hertrich – Yes.

Discussion/Approval Bills and Payroll: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to approve the payment of bills and payroll in the amount of \$295,260.69 for period ending January 9, 2026. MOTION CARRIED UNANIMOUSLY.

Adjourn: MOTION by Mr. Fenton, SUPPORT by Mr. Dunleavy to adjourn the meeting at 5:36 PM.

Respectfully Submitted: Barbara J Souchick
Barbara Souchick, Admin. Assistant

Approved By: _____
Mark Fosdick, Secretary

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



RESPONSE ZONE	PSAP CALL DATETIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND (NFIRS)	DISPATCHED INCIDENT TYPE
COHOCTAH TWP.	2026-01-19 19:25:00	HAFD-26-0092	9399 OAK GROVE RD	VEHF-VEHICLE FIRE	VEHF-VEHICLE FIRE
COHOCTAH TWP.	2026-01-27 23:35:35	HAFD-26-0141	2121 GANNON RD	ALARMF-ALARM CALLS	ALARMF-ALARM CALLS
COHOCTAH TWP.	2026-01-30 08:13:20	HAFD-26-0156	9625 BIG ROCK DR	FALL-FALL	FALL-FALL
MARION TWP.	2026-01-02 16:25:45	HAFD-26-0009	5554 HINCHEY RD	FULARR-CARDIAC/RESPIRATORY ARREST	FULARR-CARDIAC/RESPIRATORY ARREST
MARION TWP.	2026-01-02 17:45:06	HAFD-26-0010	727 COUNTY FARM RD	OUTFIR-OUTDOOR FIRE	OUTFIR-OUTDOOR FIRE
MARION TWP.	2026-01-03 06:37:25	HAFD-26-0013	2991 BLOSSOM FARMS DR	FALL-FALL	FALL-FALL
MARION TWP.	2026-01-04 16:54:56	HAFD-26-0020	1209 HUDSON DR	ALARMF-ALARM CALLS	ALARMF-ALARM CALLS
MARION TWP.	2026-01-04 20:41:10	HAFD-26-0021	735 E COON LAKE RD	PIA-PERSONAL INJURY ACCIDENT	PIA-PERSONAL INJURY ACCIDENT
MARION TWP.	2026-01-05 22:04:17	HAFD-26-0023	1151 N ALSTOTT DR	AAHMBF-ASSIST AMBULANCE FIRE	AAHMBF-ASSIST AMBULANCE FIRE
MARION TWP.	2026-01-06 10:10:20	HAFD-26-0024	217 NEWBERRY LN	FALL-FALL	FALL-FALL
MARION TWP.	2026-01-06 12:49:29	HAFD-26-4929	816 W COON LAKE RD	BREATH-BREATHING PROBLEM	BREATH-BREATHING PROBLEM
MARION TWP.	2026-01-09 07:11:42	HAFD-26-0035	301 S TRUHN RD	ELHAZ-ELECTRICAL HAZARD	ELHAZ-ELECTRICAL HAZARD
MARION TWP.	2026-01-09 10:03:26	HAFD-26-0037	5028 W COON LAKE RD	ELHAZ-ELECTRICAL HAZARD	ELHAZ-ELECTRICAL HAZARD
MARION TWP.	2026-01-09 12:31:04	HAFD-26-0040	4824 W COON LAKE RD	ELHAZ-ELECTRICAL HAZARD	ELHAZ-ELECTRICAL HAZARD
MARION TWP.	2026-01-13 18:34:58	HAFD-26-0057	284 CRYSTAL CT	CHSTPN-CHEST PAIN	CHSTPN-CHEST PAIN
MARION TWP.	2026-01-16 08:07:38	HAFD-26-0069	164 NEWBERRY LN	ALARMF-ALARM CALLS	ALARMF-ALARM CALLS
MARION TWP.	2026-01-17 20:40:09	HAFD-26-0076	3811 JEWELL RD	SINKVH-SINKING VEH/VEH IN FLOOD WATER	SINKVH-SINKING VEH/VEH IN FLOOD WATER

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



RESPONSE ZONE	PSAP CALL DATETIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND (NFIRS)	DISPATCHED INCIDENT TYPE
MARION TWP.	2026-01-18 11:05:36	HAFD-26-0080	66 CHAMPLAIN BLVD	BREATH-BREATHING PROBLEM	
MARION TWP.	2026-01-19 06:14:05	HAFD-26-0084	1367 E 196	PIA-PERSONAL INJURY ACCIDENT	
MARION TWP.	2026-01-19 06:44:29	HAFD-26-0085	1367 E 196	PIA-PERSONAL INJURY ACCIDENT	
MARION TWP.	2026-01-19 14:59:51	HAFD-26-0090	2100 PEAVY RD	AAMB-F-ASSIST AMBULANCE FIRE	
MARION TWP.	2026-01-19 16:56:04	HAFD-26-0091	101 NEWBERRY LN	CHSTPN-CHEST PAIN	
MARION TWP.	2026-01-20 07:04:30	HAFD-26-0094	1389 E 196	PIA-PERSONAL INJURY ACCIDENT	
MARION TWP.	2026-01-21 05:21:26	HAFD-26-0098	1034 WEATHERSTONE LN	UNCON- UNCONSCIOUS/FAINTING	
MARION TWP.	2026-01-21 16:32:54	HAFD-26-0103	1454 S ALSTOTT DR	AAMB-F-ASSIST AMBULANCE FIRE	
MARION TWP.	2026-01-23 11:48:20	HAFD-26-0110	1699 PINCKNEY RD	PIA-PERSONAL INJURY ACCIDENT	
MARION TWP.	2026-01-23 14:56:53	HAFD-26-0111	3835 CEDAR LAKE RD	ALARMF-ALARM CALLS	
MARION TWP.	2026-01-25 06:48:52	HAFD-26-0125	2960 CEDAR LAKE RD	CITAF-CITIZEN ASSIST FIRE	
MARION TWP.	2026-01-25 18:56:43	HAFD-26-0127	4167 BOSCHER RD	FULARR- CARDIAC/RESPIRATORY ARREST	
MARION TWP.	2026-01-26 13:00:39	HAFD-26-0130	1367 E 196	EXTRIC-EXTRICATION - MOTOR VEH ACC	
MARION TWP.	2026-01-26 13:49:35	HAFD-26-0131	1367 E 196	APD-ASSIST PD	

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



RESPONSE ZONE	PSAP CALL DATETIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND (NFIRS)	DISPATCHED INCIDENT TYPE
MARION TWP.	2026-01-26 22:20:03	HAFD-26-0134	471 COUNTY FARM RD		SICK-SICK PERSON
MARION TWP.	2026-01-27 12:46:05	HAFD-26-0136	4214 SUNDANCE MDWS		AAMB-F-ASSIST AMBULANCE FIRE
MARION TWP.	2026-01-29 21:31:55	HAFD-26-0154	2200 GAMBREL LN		CHSTPN-CHEST PAIN
MARION TWP.	2026-01-30 14:06:51	HAFD-26-0157	5707 CARTER CT		UNCON- UNCONSCIOUS/FAINTING
OCEOLA TWP.	2026-01-01 03:32:59	HAFD-26-0001	3440 BIGELOW RD		BREATH-BREATHING PROBLEM
OCEOLA TWP.	2026-01-01 14:31:45	HAFD-26-0004	1810 N HUGHES RD		ALARM-ALARM CALLS
OCEOLA TWP.	2026-01-02 21:17:07	HAFD-26-0012	3999 E HIGHLAND RD		UNCON- UNCONSCIOUS/FAINTING
OCEOLA TWP.	2026-01-07 04:33:35	HAFD-26-0029	565 ACADIA CT		EXTRIC-EXTRICATION - MOTOR VEH ACC
OCEOLA TWP.	2026-01-07 18:02:50	HAFD-26-0032	2219 E HIGHLAND RD		VEHF-VEHICLE FIRE
OCEOLA TWP.	2026-01-07 23:19:46	HAFD-26-0033	2413 SUMMIT CEDAR DR		CITAF-CITIZEN ASSIST FIRE
OCEOLA TWP.	2026-01-10 10:41:20	HAFD-26-0042	2609 KATSURA LN		FALL-FALL
OCEOLA TWP.	2026-01-12 07:47:47	HAFD-26-0050	5895 MACK RD		BREATH-BREATHING PROBLEM
OCEOLA TWP.	2026-01-13 12:46:17	HAFD-26-0054	3905 JASPER AVE		SEIZUR- CONVULSIONS/SEIZURES
OCEOLA TWP.	2026-01-13 13:06:31	HAFD-26-0055	1356 ASHWOOD LN		BREATH-BREATHING PROBLEM
OCEOLA TWP.	2026-01-14 11:53:17	HAFD-26-0060	3720 VICKSBURG WAY		ELHAZ-ELECTRICAL HAZARD
OCEOLA TWP.	2026-01-14 18:30:17	HAFD-26-0063	3999 E HIGHLAND RD		

HOWELL recreation

Howell Area Parks & Recreation Authority
Regular Meeting
Oceola Community Center
Tuesday, February 17, 2026, 6:00 p.m.

Call to order

Call to the Public (for any items not on the agenda)

Approval- Consent Agenda

1. Regular Board Meeting Minutes dated Tuesday, January 20, 2026
2. Check Register Report Ending January 31, 2026
3. Bank Statements Ending January 31, 2026
4. Financial Reports Ending January 2026

Approval- Regular Agenda

5. Presentation- Financial Sustainability Exercise
6. Business Managers -Report
7. Events and Programs Report
 - a. Upcoming events & programs
 - b. Sponsorship & marketing updates
 - c. Seasonal Program Guide Distribution
8. Preventive Maintenance Report
9. Directors Report
 - a. New hires
 - b. Melon Festival Committee
 - c. Conference Reminder
10. Board Member Reports
 - i. City of Howell Board Rep:
 - ii. Oceola Township Board Rep:
 - iii. Marion Township Board Rep:
 - iv. Genoa Township Board Rep:
 - v. Howell Township Board Rep:
11. Old Business
12. New Business
13. Closed Session: Director's Review
14. Next Meeting: March 24, 2026 @ 6:00pm Oceola Community Center

15. Adjournment

HOWELL recreation

Howell Area Parks & Recreation Authority
Oceola Community Center

Organizational Board Meeting Minutes

January 20, 2026

Call to Order

Chair Sean Dunleavy called the meeting to order at 6:00pm.

Pledge of Allegiance

Attendance

Board Members Present: Chair Sean Dunleavy, Vice Chair Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

Board Members Absent: Secretary Candie Hovarter

HAPRA Staff: Director Tim Church, Jen Savage, Kyle Tokan,

Discussion/Approval – Officer Positions for 2026

Brief discussion was had concerning officer positions.

A motion was made by Treasurer Tammy Beal and supported by Chair Sean Dunleavy to appoint

Nikolas Hertrich to Chair

Sean Dunleavy to Vice Chair

Tammy Beal to Treasurer

Candi Hovarter to Secretary

Sue Daus to Trustee

Motion carried 4 – 0.

2026 Officer Positions:

Chair – Nikolas Hertrich
Vice Chair – Sean Dunleavy
Secretary – Candie Hovarter
Treasurer – Tammy Beal
Trustee – Sue Daus

Adjournment

Motion by Treasurer Tammy Beal to adjourn at 6:03 pm, supported by Trustee Sue Daus. **Motion carried 4 - 0**

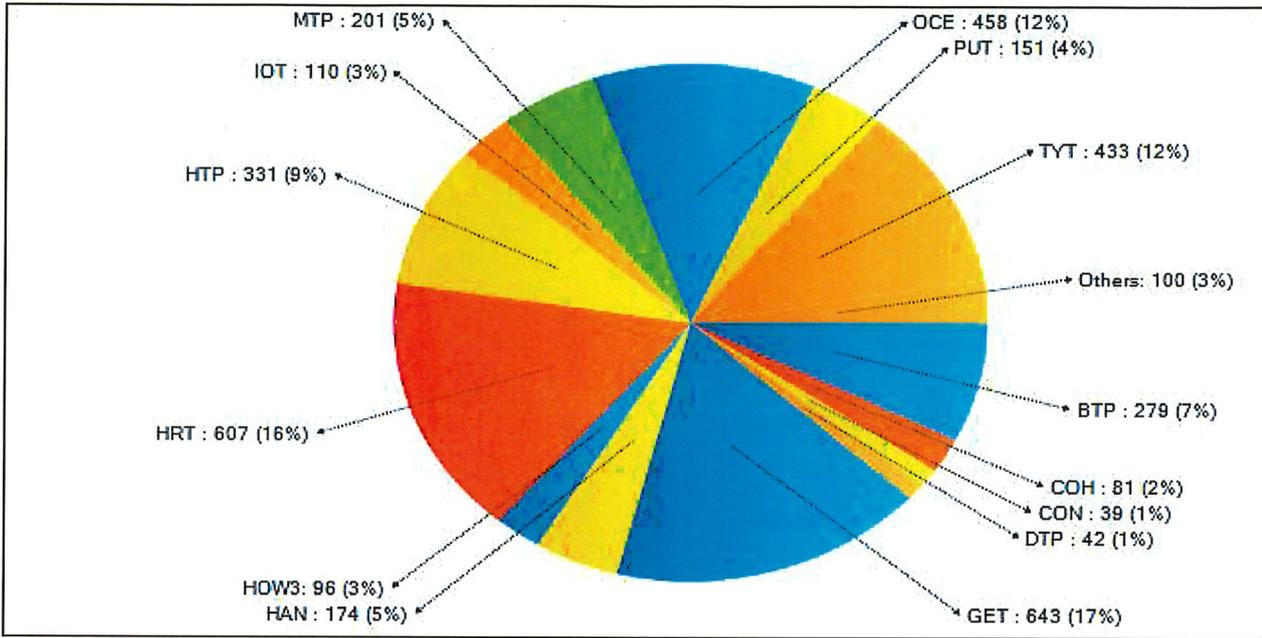
Approved

Date

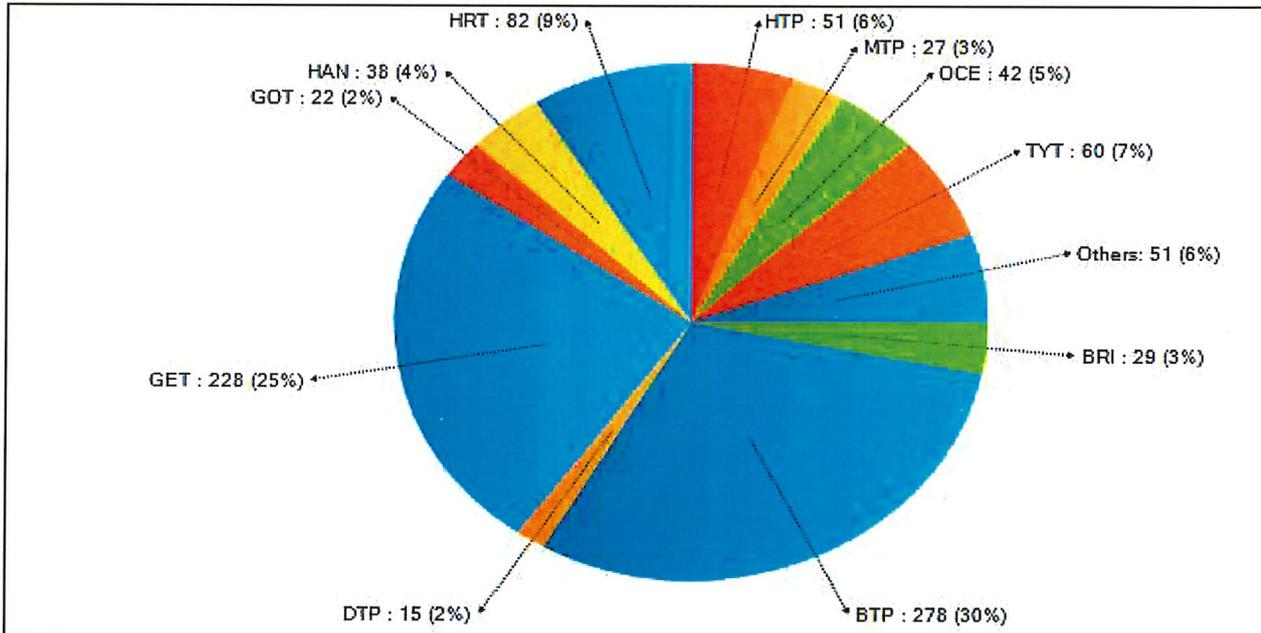
Respectfully Submitted by: Nikolas Hertrich, Chair

DRAFT

**LIVINGSTON COUNTY SHERIFF'S OFFICE
JANUARY 2026 CALLS FOR SERVICE**



**MICHIGAN STATE POLICE
JANUARY 2026 CALLS FOR SERVICE**



MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	243	16	5
FEBRUARY			
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	243	16	5

LIVINGSTON COUNTY SHERIFF'S OFFICE

MARION TOWNSHIP JANUARY 2026

Nature	# Events
ABANDONED VEHICLE	6
ALARM	6
ANIMAL COMPLAINT	13
AREA CHECK	8
ASSIST OTHER AGENCY	2
BUILDING/PROPERTY/VACATION CHK	7
CARDIAC/RESPIRATORY ARREST	2
CHILD OR ADULT ABUSE/NEGLECT	1
CITIZEN ASSIST	4
CRIMINAL SEXUAL CONDUCT REPORT	1
DHS REFERRALS	1
DISTURBANCE/TROUBLE	2
DOMESTIC PHYSICAL IN PROGRESS	2
DOMESTIC VERBAL	2
DRUGS/VCSA	1
FOLLOW UP	9
FRAUD	1
HAZARD	7
HIT AND RUN ACCIDENT	4
INDECENT EXPOSURE	1
INFO- GENERAL	1
INTIMIDATION THREATS HARASSMEN	1
LOST/FOUND ANIMAL INFORMATION	1
MDOP	1
MENTAL/CMH/PSYCH	3
MOTORIST ASSIST	8
PARK/TRAF COMP	1
PARKING COMPLAINTS	1
PATROL INFORMATION	13
PDA	44
PERSONAL INJURY ACCIDENT	2
PIREF (REFUSE EMS)	1
PPO VIOLATION	1
PUBLIC SERVICE	1
ROAD RUNOFF	12
SICK PERSON	1
SINKING VEH/VEH IN FLOOD WATER	1
SUBDIVISION PATROL	5
SUBPOENA SERVICE	4
SUSPICIOUS PERSON	1
SUSPICIOUS SITUATION	2
SUSPICIOUS VEHICLE	3
TRAFFIC DETAIL	1
TRAFFIC STOP	21
TREE HAZARD	1

TRESSPASSING, LOITERING	1
UNKNOWN ACCIDENT	11
VEH UDAA REPORT	1
WELFARE CHECK	19
TOTAL:	243

<u>TOWNSHIP</u>	<u>NUMBER OF CALLS 3:00PM - 11:00PM</u>	<u>RESPONSE TIME CONTRACT TIME 3:00PM - 11:00PM</u>	<u>NUMBER OF CALLS 11:00PM - 3:00PM</u>	<u>RESPONSE TIME NON CONTRACT TIME 11:00PM - 3:00PM</u>	<u>TOTAL</u>
BRIGHTON	129	27:08	283	20:31	412
COHOCTAH	20	16:41	75	21:48	95
CONWAY	14	24:14	33	31:28	47
DEERFIELD	11	22:48	36	42:15	47
GENOA	255	16:39	507	15:18	762
HANDY	81	18:08	131	18:23	212
HARTLAND	224	16:47	481	12:18	705
HOWELL	128	22:19	268	15:32	396
IOSCO	39	25:25	80	12:40	119
MARION	68	18:07	175	17:36	243
OCEOLA	144	10:01	360	15:01	504
PUTNAM	86	13:57	75	22:18	161
TYRONE	356	14:02	149	29:59	505



Township Engineering Services for Marion Township



February 26, 2026

Leading with Science®

Agenda



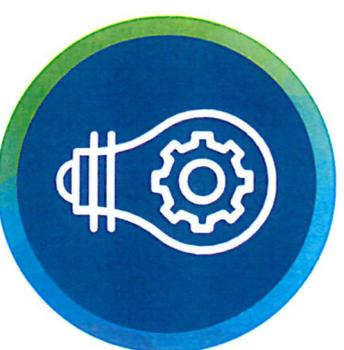
Introduction



**Township
Needs**



**Team and
Experience**



**Services and
Approach**

Introduction

- Tetra Tech Project Manager and Civil Engineer
- 7+ Years in municipal and civil engineering project design
- Engineer for Oceola Township, Genoa Township, and MHOOG and GO Sewer and Water Authorities
- Hamburg Township Resident based in our East Lansing Office



Shelby Byrne, PE

Shelby.Byrne@tetratech.com

O: 517.316.3952

M: 810.588.9114



Tetra Tech By The Numbers



7 Michigan offices
with
500
offices worldwide

Working with
70+
Michigan
communities

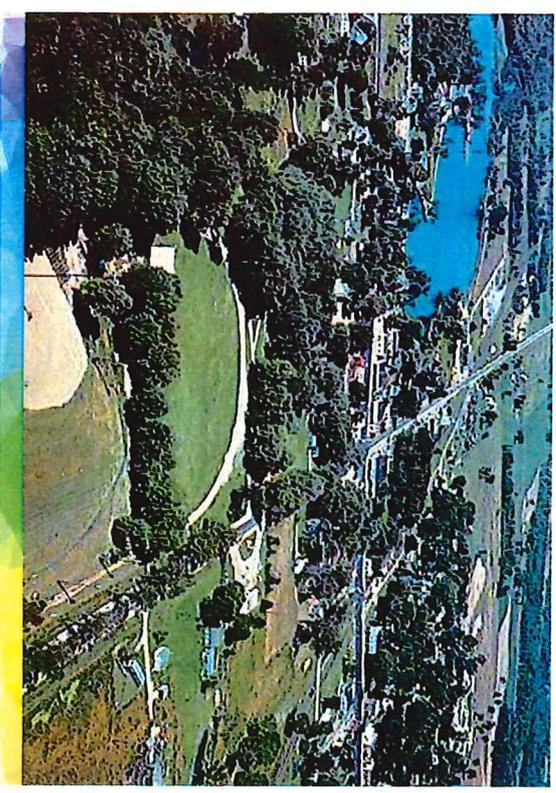
Michigan
operations
established in
1914



Understanding Marion Township's Needs



- New development site plan review
- Construction observation services
 - Sanitary Sewer
 - Storm Sewer
 - Private Roads
- Civil site design and road project reviews
- Miscellaneous engineering assistance and board meeting attendance



Our Team and Experience



Brian Rubel, PE
Regional Manager
and Vice President



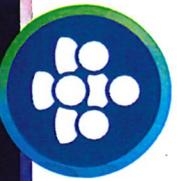
Shelby Byrne, PE
Project Manager



Andy Heise
Construction
Manager

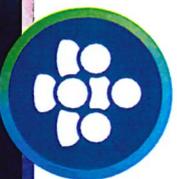
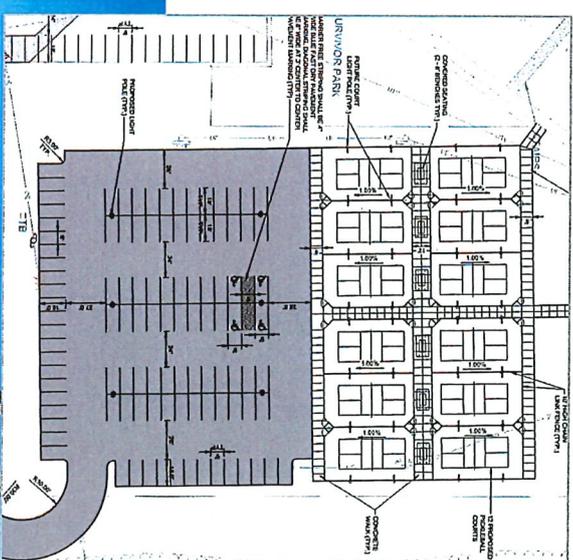
Civil engineering and transportation staff out of our Brighton, East Lansing, and Ann Arbor offices.

Construction resident project representative (RPRs) staff based out of our East Lansing office, with multiple RPRs living in Livingston County supporting our local clients.



Genoa Township Engineer

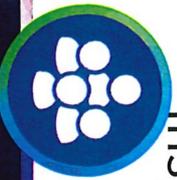
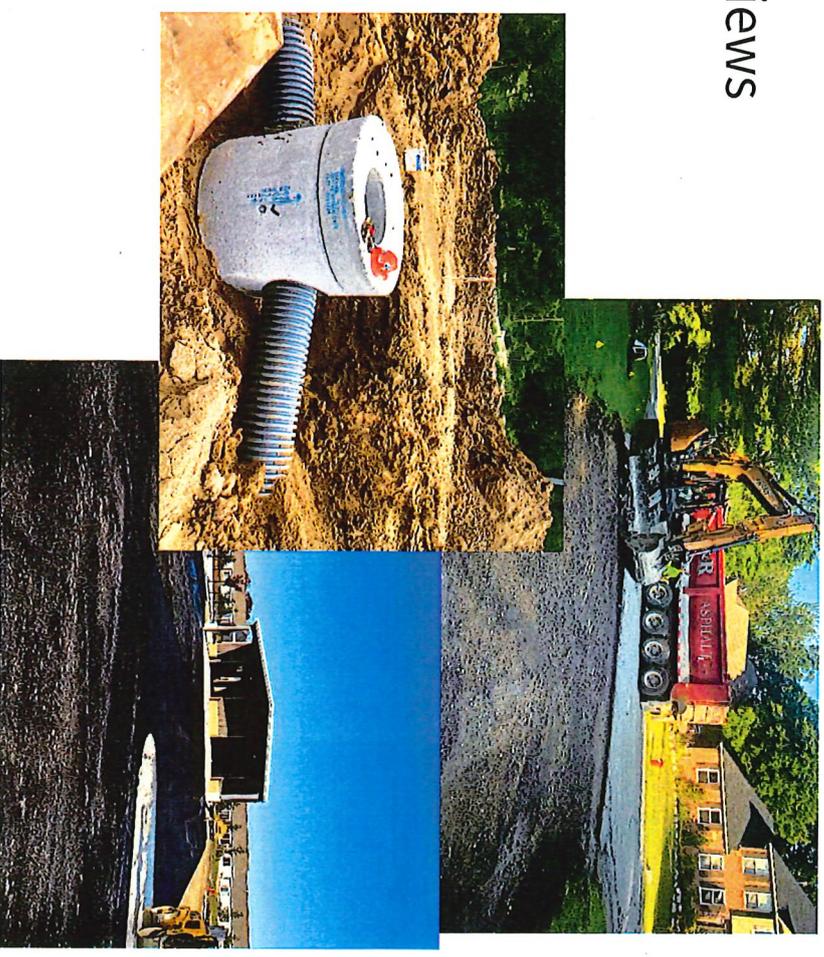
- Site plan reviews for 20-30 projects each year
- Township site improvements
 - Soccer fields and walking path
 - Parking expansion
 - Basketball courts
- Grand River sidewalk expansion
- Private road construction inspection



Oceola Township Engineer

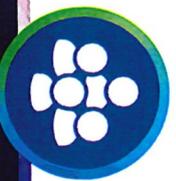
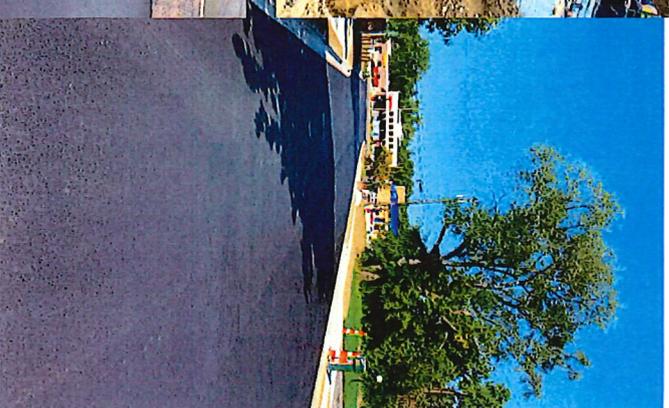


- Site plan and construction plan reviews
- Township site improvements
 - Soccer fields and walking path
 - Stormwater management
 - Parking expansion
 - Pickleball courts
- Water main and sanitary sewer projects
- Private road and storm sewer inspection



City of Brighton Engineer

- Site plan and construction plan reviews
- Road reconstruction and utility replacement design and construction
- Water/Wastewater treatment
- Construction inspection
- EGLE permitting
- Asset management



Services and Approach

- Wide range of engineering capabilities
 - Consulting engineer
 - Civil design
 - Water and Sewer
 - Site Improvements
 - Road Reconstruction
 - Site plan review
 - Construction Observation
 - Permitting



The Tetra Tech Difference



LOCAL
services
NATIONAL
strength

100+
years
of long-term
municipal
relationships

112
years
serving Michigan
municipalities

Proven commitment to Livingston County



STATE OF MICHIGAN
COUNTY OF LIVINGSTON

**MARION TOWNSHIP ORDINANCE ESTABLISHING A TEMPORARY
MORATORIUM ON HYPER-SCALE DATA CENTERS**

ORDINANCE NO. 26- 02
(Enacted February 26, 2026)

Section 1: Title

This ordinance shall be known and cited as the Marion Township Temporary Moratorium on Hyper-Scale Data Center Ordinance.

Section 2: Purpose

The Township has a Section in its existing Zoning Ordinance that regulates traditional data centered. However, the Township does not have any zoning regulations for the newer hyper-scale data centers being developed throughout the nation. Hyper-scale data centers, unlike traditional data centers, are a massive, highly automated, and efficient infrastructure facility designed for rapid, cloud-level scaling, typically housing over 5,000 servers and exceeding 10,000 sq ft. Unlike traditional data centers—which support fixed enterprise workloads—hyper-scale centers utilize custom engineering, immense storage capacity (petabytes/exabytes), and superior energy efficiency.

The Township of Marion has the authority under Section 201 of the Michigan Zoning Enabling Act (MZEA) to approve a zoning moratorium, which grants local governments the authority to “...provide by zoning ordinance for the regulation of land development ... to ensure that use of the land is situated in appropriate locations and relationships ... and to promote public health, safety and welfare.” The purpose of this ordinance is to establish a temporary moratorium on the application for, processing of, and construction of hyper-scale data centers, to provide time to further determine the extent such developments impact the public health, safety and general welfare of the residents of the Township, and to evaluate the regulation of such developments under the Township’s Zoning Ordinance in light of the expanding capacity and size of Hyper-Scale Data Centers.

Section 3: Definition

In this Ordinance, the term “hyper-scale data center” singularly or plural, is used to refer to any massive, highly automated, and efficient infrastructure facility designed for rapid, cloud-level scaling, typically housing over 5,000 servers and exceeding 10,000 sq ft. and utilize custom engineering, immense storage capacity (petabytes/exabytes), and superior energy efficiency, which is not currently regulated in the Township Zoning Ordinance.

Section 4: Need for Study

The Township desires additional time to study the community impact, existing zoning, and regulation and placement of hyper-scale data centers in the Township, based on the rapid development of AI infrastructure needs across the nation. Further, the Township needs to explore what if any new or modified zoning regulations or design standards should be implemented regarding the existence, placement, or construction of such hyper-scale data centers in light of the changing AI needs.

Section 5: Application and Term

This moratorium is immediately placed on the filing, submission, processing, acceptance, review, or any determinations as to any pending or future applications seeking the review, approval, construction, or installation of any hyper-scale data center. The acceptance or processing of any pending or future applications by the Township would cause unnecessary confusion for any applicants and/or the Township. This moratorium shall last for one-hundred eighty (180) days from the date of the adoption of this Ordinance, unless modified, extended or terminated by the Township. The Township shall review this moratorium and the issues of rules and regulations for hyper-scale data centered at its regular meeting August 13, 2026 to determine if the goals of the moratorium have been satisfied and/or if an extension of the moratorium is in order.

Section 6: Referral to the Planning Commission

During this moratorium, the Township Board refers the issue of regulations of hyper-scale Data Centers to the Planning Commission for the development of a recommendation on the adoption of a Zoning Ordinance Amendment to address the above issue.

Section 7: Publication

This Ordinance and its related rules, regulation, provision, requirements, orders, and matters established shall take effect immediately upon publication, except any penalty provision shall take effect thirty (30) days after the Ordinance is first published, pursuant to MCL 41.184 (2) (a).

Section 8: Repealer

All Ordinances, or parts of Ordinances, in conflict with this Ordinance are repealed only to the extent necessary to give all provisions of this Ordinance full effect.

Section 9: Validity of Ordinance

If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Township of Marion declares that it would have passed this Ordinance and each section, subsection, clause, or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, or phrases be declared unconstitutional.

Section 10: Purchase of Copy of Ordinance

This Marion Township Ordinance No. 26-02 can be purchased, examined, or inspected at the Marion Township Hall, 2877 W. Coon Lake Road, Howell, MI 48843, Monday through Thursday between the hours of 9am and 5pm.

Motioned by: _____

Supported by: _____

Roll call vote:

Yeas: _____

Nays: _____

Abstain: _____

Absent: _____

Tammy L. Beal, MMC, MiPMC
Marion Township Clerk

Date adopted by the Township board: February 26, 2026

Date published by the newspaper: _____, 2026

Name of the newspaper: Fowlerville News & Views

Effective date: _____, 2026

Date filed with Livingston County Clerk: _____, 2026

Date recorded in township's ordinance book: _____, 2026

LIVINGSTON COUNTY ROAD COMMISSION

3535 Grand Oaks Drive • Howell, MI 48843-8575
(517) 546-4250 • Fax (517) 546-9628
www.LivingstonRoads.org



February 9, 2026

Mr. Bill Fenton, Supervisor
Marion Township
2877 W. Coon Lake Road
Howell, MI 48843

Re: Francis Road

Dear Mr. Fenton:

Per your request, we are providing you with an estimate for improvements to the portion of Francis Road, D-19 to Fisk (approximately 5,280 feet). The following list is a breakdown of the items involved in this proposed project.

1. Clean existing roads edge, ditches and restore drainage. This will take approximately two days with a grader, excavator, two dump trucks.
2. Install approximately 1,500 tons of 21AA gravel to the road surface. This will take approximately two days with a grader, roller, and water truck.
3. Provide 4,000 gallons of mineral well brine the new gravel surface for dust control.
4. The total cost for the project will be \$108,000.00

Please review the above estimate and contact me if you wish to have a contract prepared for this project. If you have any questions, please do not hesitate to contact Vinnie Dahlberg or me.

Sincerely,

Trevor Bennett
Director of Operations

Cc: Vinnie Dahlberg, LCRC District 4 Foreman
File

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
Internet Address: www.livingstonroads.org

February 13, 2024

Mr. Robert Hanvey, Supervisor
Marion Township
2877 W. Coon Lake Road
Howell, MI 48843

Re: East Davis Road

Dear Mr. Hanvey:

Per your request, we are providing you with an estimate for improvements to the section of East Davis Road between D-19 and Fisk Road (approximately 5,020' feet). The proposed estimate consists of tree work, limited drainage, and the placement of approximately six (6) inches of 22A Gravel. The estimate for this work is \$144,000.00.

Please review the above estimate and contact me if you wish to have a contract prepared for this project.

Please contact Vinnie Dahlberg or myself if you wish to have a contract prepared for this project.

Sincerely,



Trevor Bennett
Director of Operations

Cc: Vinnie Dahlberg, LCRC District 4 Foreman
File

Memo

To: Board of Trustees Date: 2/17/2026
From: Scott Richardson, Zoning Administrator
Re: Request for Quote for Planner Services

Please review the draft Request for Quote to obtain planning service assistance with working on the new zoning ordinance. The Ordinance committee met twice to discuss the scope of work. I am asking that the Board of Trustees approve the Request for Quote and allow me to send it out to solicit bids.

Marion Township Planning Commission

Request for Quotes (RFQ)-Professional Planning Services for Development of a New Zoning Ordinance

1. Introduction

Marion Township, through its Planning Commission and Board of Trustees, is soliciting qualified professional planning consultants to submit bids for assistance in developing a comprehensive, modernized townships zoning ordinance. The current Zoning Ordinance was adopted in 1996 and has had updates as needed through 2025. The intent of this project is to replace or substantially revise the existing zoning ordinance to ensure language isn't contradictory and is consistent with the current Township Master Plan. Compliance with the Michigan Zoning Enabling Act (Public Act 110 of 2006, as amended), and alignment with current best practices in land use regulation mandatory.

This solicitation will enable the Township to select the most qualified firm for this opportunity. The Township reserves the right to reject all responses not deemed acceptable. Selection will be based primarily upon the qualifications of firms to perform the services outlined in this document.

2. Background

Community Profile

Marion Township is located south of the City of Howell, the County seat of Livingston County. The approximately 36 square mile Township is centrally located in the county with the I-96 transportation corridor at its northern boundary. The Township's location makes it an ideal place for residents who wish to easily commute to the Detroit, Ann Arbor, Flint, Jackson or Lansing job markets. The Township is a blend of urban land use near the City of Howell and more rural and agricultural land use in the southern and western portion of the township.

Marion Township has an estimated population of about 11,906 people as of mid-2024. This reflects growth from the 2020 Census of approximately 11,245 residents, up from 9,996 in 2010. The Township has seen steady growth of single-family households over the past thirty years as rural open space and farmland is lost to single family housing and multi-dwelling single family housing developments.

The community of Marion Township has a desire to preserve the remaining rural nature of the township by limiting housing and industrial growth. The community of Marion Township also wants to protect the rural character and protect the natural features of the Township by strongly regulating the installation of renewable energy facilities, and hyperscale data centers.

Staff

The Township currently has a Zoning Administrator, a five-member Planning Commission, seven-member Board of Trustees, and five-member Zoning Board of Appeals. The Zoning Administrator is the day-to-day public interface for zoning questions, inspections, permit issuing, and zoning enforcement. This project will be led by the Zoning Administrator and the Planning Commission Chairman. The Township Attorney will be charged with reviewing and approving any draft zoning ordinance prior to introduction and adoption by the Board of Trustees.

Current Township Master Plan

Marion Township is a blend of town and country living environments. The Township experiences a high rate of growth as a rural residential community and its residents, and governing body place a high priority on preservation of the Township's natural features which define the rural atmosphere of the community. Marion Township residents and their governing body are committed to providing a balance between growth and development, and protection, preservation, and enhancement of the Township's rural character by formulating a thorough plan review process and enacting appropriate ordinances.

Important goals for the Marion Township Master Plan include;

- Foster/encourage a balance between growth and development, and protection and enhancement of the quiet, scenic, rural character of Marion Township.
- Protect environmentally sensitive areas such as wetlands, groundwater recharge areas, wellhead protection areas, and inland lakes from the harmful effects of incompatible development.
- Where public utilities exist, ensure a safe and adequate water supply and environmentally-sound sewage treatment that is efficiently provided and cost effective.
- Encourage a variety of residential dwelling types that meet the needs of a changing population, are sensitive to existing natural features, and are compatible with the character of existing residences.
- Keep farming a viable and visible part of Marion Township's future land use plan. Open Space, green way, and farmland preservation should be of the highest priority.

The current master plan can be accessed on the Township's web site at <https://www.mariontownship.com/e/29940080-fd73-4d53-9f4d-ff968a0b4934.pdf?1717689390>

Current Township Zoning Ordinance

The state of the current Township Zoning Ordinance is not unusual. It has not been completely updated since the 1980s. A few of the issues the Township struggles with include;

- Numerous amendments and definitions have been made that are not consistent with the rest of the code.
- The current code is not user-friendly and is difficult for the Township staff and residents to understand.
- The current code is difficult to explain to Township residences by staff and in some cases the code is not consistent and enforceable.
- The current code lacks consistent and understandable graphics to improve readability and interpretation by residents and staff.

The existing zoning ordinance code can be accessed on the Township's web site at <https://www.mariontownship.com/e/zoning-ordinance-combined-may2025.pdf?1747074771>

The current zoning district map can be accessed on the Township's web site at <https://www.mariontownship.com/e/dfc18019-8cc7-4fee-ab75-20bcaa8e0bfc.pdf?1717689390>

3. Quote Content

Each quote must contain the following information:

- Narrative: Describe the firm's approach to completing the project of providing a new zoning ordinance.
- Public Participation: Explain the firm's anticipated approach to soliciting public participation beyond what is required by Michigan statutes. The Township is looking for a public engagement process with a minimum of two (2) public hearings.
- Schedule: Specify key project milestones, meetings, and dates in a chart. Please review tentative timeline provided below.
- Budget: Identify project costs both hard and soft.
- Biographies: Provide the name and qualifications of staff members anticipated to be involved with the quote.
- Qualifications: Provide references and examples of comparable work focused on Townships (preferably in Michigan).
- Contact: Provide name, phone, email, and address of the primary contact for this quote.

- Five (5) copies of the quote to be mailed and received by the submission deadline.

4. Scope of Services

It is anticipated that the consultant will work with the Township Staff and community to develop a zoning ordinance which incorporates the following:

- A clear, consistent, user-friendly, legally defensible zoning ordinance that implements the community's long-term land use vision per the Master Plan.
- Supports open space and farmland preservation.
- Protects public health, safety, and welfare.
- Reflects current land use trends and regulatory best practices.
- Is easy to administer by Township staff and understood by Township residents, and development professionals.
- Include more tables and graphics to aid in readability.
- Compliance with the Michigan Zoning Enabling Act (Public Act 110 of 2006, as amended), and alignment with current best practices in land use regulation.

The selected consultant will be expected to perform task-specific services as outlined below. Quotes should not assume work beyond these tasks unless expressly identified as optional.

The final work timeline will be developed in conjunction with the Zoning Administrator and Planning Commission Chairman. The scope of work should include the following:

- **Current Zoning Ordinance Diagnosis.** The consultant will work closely with the Zoning Administrator and Planning Commission Chairman in producing a diagnosis of the existing code.
- The consultant will review the Township's 2022 Master Plan and identify Plan Goals, Objectives, and Recommendations to ensure the new code will be consistent with recent planning documents.
- One (1) kickoff meeting lead by the consultant with the Planning Commission, Zoning Board of Appeals, and Board of Trustees presenting the Ordinance Diagnosis and Master Plan Review outlining key issues and recommended ordinance focus areas.
- The consultant is expected to attend Planning Commission Meetings and Board of Trustee meetings when required or requested to review status of the code development, proposed new ordinance language, and to address questions or conflicts of the new ordinance code.
- The consultant is expected to work with the Township Attorney to develop ordinance code that is lawful and legally defensible in a time efficient manner.
- The consultant is expected to provide support for public hearings and the review of the new zoning ordinance by the Livingston County Planning Commission. Attendance at one or more Livingston County Planning Commission meetings will be required.

- The consultant is expected to work with the Planning Commission to recommend approval of the new zoning ordinance to the Board of Trustees in a time efficient manner.
- The consultant is expected to present the new zoning ordinance to the Board of Trustees with support from the Planning Commission and Zoning Administrator for final approval and adoption by the township.
- Evaluation of Existing Zoning and Overlay Districts and update if required per the new zoning ordinance. New printed and electronic zoning maps shall be provided if the current zoning map is found to be in error or updated by the new zoning ordinance.
- Provide all final products in both digital and hard copy formats. The consultant shall provide final new zoning ordinance hard copies for each Planning Commission, Zoning Board of Appeals, Board of Trustees Members, Zoning Administrator, and Township attorney upon completion of the project. The consultant shall provide a Microsoft Word file of the new zoning ordinance that can be used for future editing. The consultant shall provide all new zoning and overlay district maps that are compatible with GIS in both hard and electronic formats acceptable to the Township Zoning Administrator.

5. Tentative Timeline (subject to change):

- March 2, 2026: RFQ issued
- March 23, 2026: Quotes due
- March 24-26, 2026: Quotes Reviewed by Zoning Rewrite Committee
- March 30, 2026: Three quotes recommended to the Board of Trustees by the Zoning Rewrite Committee.
- April 9, 2026: Presentation of quotes and interviews (if selected) to the Board of Trustees.
- April 23, 2026: Anticipated contract award.
- April 27, 2026: Proposed start date.
- May 18, 2026: Current Zoning Ordinance Diagnosis and Master Plan Review completed by Consultant.
- May 27, 2026: Presentation of the Ordinance Diagnosis and Master Plan Review to a joint meeting of the Planning Commission, Board of Trustees, and Zoning Board of Appeals.
- May 2027: Project Completed.

6. Instructions and Schedule for Submission of Quote

The Township of Marion shall not be liable for any cost or expenses incurred by any bidder in relation to the preparation or submission of quotes. Additionally, the Township shall not be liable for expenses incurred because of the rejection of any quotes made in response to this RFQ.

Quotes are due before 5:00 p.m. local time, on Monday March 23, 2026. The time and date are fixed, and extensions will not be granted. The Township will not recognize a postmark for purposes of dating a submitted quote. All quotes received after the deadline will be rejected and will not be considered. Five (5) copies of the quote should be mailed or hand delivered to:

Marion Township-Zoning Ordinance RFQ
Attn: Scott Richardson
Zoning Administrator
2877 W. Coon Lake Road
Howell, Michigan 48843

7. Evaluation Criteria of Quotes

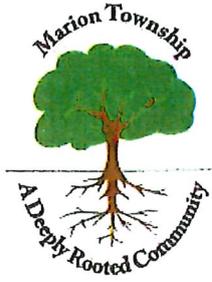
It is the intent of the Township to conduct a fair and comprehensive evaluation of all quotes received by the Zoning Rewrite Committee. The contract will be awarded to the quote that is most advantageous to the Township. All quotes will be evaluated based on the following criteria:

- Demonstrated ability to satisfy the Scope of Services.
- Professional qualifications of individuals assigned to the project.
- Qualifications – references and prior examples of work submitted.
- Consultant project timeline verse Township tentative timeline and availability.
- Cost of services.

All eligible quotes will be reviewed and rated for their qualifications based on the above evaluation criteria. The Township, at its discretion, may request presentations from a short list of firms and/or request additional clarifying information from any or all Bidders.

8. Inquires

All requests for clarification, general questions, exceptions, or deviations to the terms of this RFQ should be submitted by email to Scott Richardson, za@mariontownship.com. To ensure fairness and avoid misunderstandings, all communication must be in writing to the above email address. For more information, please contact Scott Richardson at 517.546.1588.



MARION TOWNSHIP

2877 W. Coon Lake Rd.
Howell, MI 48843

Phone (517) 546-1588
www.mariontownship.com

SPRING 2026 MICHIGAN TOWNSHIP PAR PLAN RISK REDUCTION GRANT RESOLUTION OF SUPPORT

WHEREAS the Township of Marion, Livingston County wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (Par Plan) to assist in purchasing/funding electrical service and safety lighting for the Fred Brown (Triangle Lake Road) Park and Pickle Ball Courts and

WHEREAS, the Township of Marion, Livingston County is seeking a grant contribution of \$5,000.

NOW, THEREFORE, BE IT RESOLVED, that the Marion Township Board of Trustees supports submittal of an application to the Michigan Township Participating Plan for a \$5,000 grant to assist in funding electrical service and safety lighting for the Fred Brown (Triangle Lake Road) Park and Pickle Ball Courts.

Motion by _____ seconded by _____,

The Supervisor declared the motion was adopted. The following voted:

Yeas:

Nays:

Absent:

I, _____, Marion Township Clerk, hereby certify that the foregoing is a true and original copy of the resolution adopted by the Marion Township Board of Trustees at a Regular meeting on February 26, 2026 at 7:30 pm which was held in accordance with the Open Meetings Act of the State of Michigan.

Tammy L. Beal, MMC, MiPMC
Marion Township Clerk

Hi Bill,

I just realized I never sent you a quote. I found your rates online and it looks like you need a financial projection. That is \$14,900.

I would be happy to get together a formal proposal or discuss on the phone. Let me know thanks.

Thanks,

**Dawn Lund
Vice President
Utility Financial Solutions, LLC
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