

MARION TOWNSHIP
BOARD OF TRUSTEES
SPECIAL MEETING
Monday, August 25, 2025
3:00 pm

THIS MEETING WILL BE HELD IN PERSON WITH ONLINE PARTICIPATION OPTIONS

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1) Approval of the Agenda
- 2) Consent Agenda
 - a. August 14, 2025 Regular Meeting Minutes
 - b. August 14, 2025 Closed Meeting Minutes
 - c. August 20, 2025 HAFD Agenda/Minutes
 - d. August 20, 2025 MHOG Agenda/Minutes

3) Planning Commission Board Member Change

4) MAMC Grant Asphalt vs Cement

Correspondence and Updates

Call to the Public

Adjournment

****Next Board Packet will be ready after 3 pm on Thursday, September 4, 2025.**

CALL TO THE PUBLIC POLICY - ADOPTED ON 08/25/2022

Marion Township Public Participation at Township Board Meetings Policy

The Public shall be given an opportunity to be heard at every Township Board Meeting following this Policy adopted by the Township Board.

The Township Supervisor is the moderator of the meeting. In the absence of the Supervisor, the Township Clerk shall hold an election of the Board Members present to select a moderator for the meeting.

Anyone attending the meeting either in-person or on-line may speak during the "Call to the Public" part of the meeting. To preserve order, those attending in-person will speak first. When all in-person attendees have been heard, the moderator will ask if any on-line attendee wishes to speak.

When recognized by the moderator, in-person attendees shall come to the podium. The moderator will request that they give their name and address before they begin their comments.

When all in-person attendees have finished speaking, the moderator will ask if anyone attending the meeting on-line wishes to speak. On-line attendees may unmute themselves and when recognized by the moderator may speak. On-line attendees will also be asked for their name and address.

All comments shall be addressed to the Township Board. The "Call to the Public" is for attendees to provide information or opinions to the Township Board and is not intended to be a dialog. Anyone needing a response should contact officials or staff during working hours.

To preserve efficiency, speakers will be asked to keep their comments to five minutes or less.

On some occasions, attendees may be asked for comments during agenda items.

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 14, 2025**

MEMBERS PRESENT: Scott Lloyd, Dan Lowe, Les Andersen, Tammy Beal, Jim Witkowski, Sandy Donovan, and Bill Fenton

MEMBERS ABSENT: None

OTHERS PRESENT: John Gormley, Attorney; Scott Richardson, Marion Township Zoning Administrator; Matt Dedes, Marion Township Assessor

CALL TO ORDER

Bill Fenton called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Tammy Beal motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

SAFETY GRANT RESOLUTION

Tammy Beal asked for the board's permission to apply for a \$5,000 safety grant to install electricity and lighting at the new pickle ball courts.

Les Andersen motioned to adopt a resolution to authorize the clerk to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (PAR Plan) to assist in purchasing/funding electrical service and safety lighting for the Fred Brown (Triangle Lake) park. Sandy Donovan seconded. Roll call vote: Lowe, Lloyd, Beal, Donovan, Witkowski, Andersen, Fenton—all yes. **Motion carried 7-0.**

PFEFFER, HANNIFORD, PALKA ENGAGEMENT LETTER

Sandy Donovan motioned to accept and sign the letter of engagement from Pfeffer, Hanniford & Palka, as presented. Bill Fenton seconded. Roll call vote: Donovan, Witkowski, Lowe, Lloyd, Beal, Andersen, Fenton—all yes. **Motion carried 7-0.**

DARAKJIAN PURCHASE AGREEMENT

The township attorney has reviewed and revised the purchase agreement. Jim Witkowski said the agreement states "no leases" and there are a number of leases on the property. John Gormley suggested adding "except road and oil/gas leases related to Eastern Panhandle pipeline". Scott Lloyd questioned the timing of the deposit (down payment); it should be within ten days of signing the agreement. He also feels the township should work with the city regarding the REUs before the property is sold. Jim Witkowski feels the township's counter offer should include the other parcel (005) at an additional per acre price.

John Gormley said he will incorporate what the board has discussed and bring it back.

RICHARDSON SHOW CAUSE HEARING

The hearing was scheduled for 7:30 pm. The board delayed discussion to see if the property owner showed up; they did not. The zoning administrator, Scott Richardson (no relation), updated the board members on the actions taken for this case. The first violation notice was sent in December 2024, and they were given an extension to remedy the situation by the township supervisor, Bill Fenton. The next violation was sent in June 2025, which also includes the issue of a home occupation. Scott has talked with the property owner and asked her to have her son, who admittedly runs a scraping business, contact him and there was no response. The June violation was sent via certified mail and was accepted.

Bill Fenton, township supervisor, said he is the one who took the photos attached to the complaint. He has visited the property several times.

Tammy Beal motioned to admit the zoning administrator's report and the notices from Bill Fenton into the official record. Sandy Donovan seconded. Discussion: Jim Witkowski questioned the home occupation portion of the complaint. **Motion carried.**

John Gormley said he will prepare a written findings draft for the next meeting.

GALL SHOW CAUSE HEARING

This hearing began later than scheduled to allow the property owner to appear; she did not. Scott Richardson said he has received several complaints about the large piles of pallets and non-operable vehicles. He is not the one who took the photos and he has not talked personally with the home owner. They were notified of the show cause hearing via certified mail, which was accepted. Bill Fenton said that he has visited the property multiple times and he took the photos attached to the complaint. The property owner came in to the office once to discuss the situation. The property owner has indicated an unwillingness to cooperate.

Tammy Beal motioned to admit this information in to the official record. Les Andersen seconded. **Motion carried.**

CALL TO THE PUBLIC

No response.

CLOSED SESSION TO DISCUSS SAVAGE PROPERTY INVESTMENTS

Sandy Donovan motion to go into a closed session to discuss settlement with attorney, per MCL 15.268(h) on SG Savage Property Investments, LLC vs. Marion Township because discussion during an open meeting would have a detrimental financial effect on the settlement position of the township, and to invite the assessor to join the closed session. Les Andersen seconded. Roll call vote: Beal, Andersen, Donovan, Witkowski, Lowe, Lloyd, Fenton. **Motion carried 7-0.**

Bill Fenton made a motion at 8:12 p.m. to come out of closed session, seconded by Sandy Donovan. Roll call vote: Donovan, Witkowski, Lloyd, Beal, Andersen, Lowe, Fenton—yes. **Motion carried 7-0.**

Motion by Sandy Donovan to authorize the attorney to proceed with making a settlement offer on all four appeals as presented in closed session, seconded by Tammy Beal. Roll call vote: Andersen, Lowe, Witkowski, Beal, Lloyd, Donovan, Fenton--yes. **Motion carried 7-0.**

CORRESPONDENCE AND UPDATES

Les Andersen asked if there was anything new on the Smith Case and wondered if there was any information on the Cohoctah/Conway solar fields.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:25 pm., Sandy Donovan seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

William Fenton, Township Supervisor Date

HOWELL AREA FIRE AUTHORITY AGENDA

AUGUST 20, 2025 – 6 PM

BOARD MEMBERS

Mike Coddington, Howell Twp., Chairman
Sean Dunleavy, Oceola Twp., Vice Chairman
Mark Fosdick, Cohoctah Twp., Secretary
Bob Ellis, City of Howell, Treasurer

Bill Fenton, Marion Twp., Member
Ron Hicks, Fire Chief
Barbara Souchick, Admin Asst
Kevin Gentry, Attorney

WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Meeting called to order at 6:00 pm

Pledge of Allegiance

Discussion/Approval: Minutes of the regular meeting of July 16, 2025

Discussion/Approval: Minutes of the Closed Session of July 16, 2025

Call to the public (items not on agenda)

Discussion/Approval: Livingston County Form L-4029

Chief's Comments: Engine 22 Update
 Sta. 22 Addition Update
 EMS Building Progress
 Luke Bryant Concert

Approve the payment of bills and payroll in the amount of \$305,530.10 for period ending August 8, 2025.

New Business: Engine 21, Engine 22

Old Business

Adjourn

MONTHLY UPDATE TO THE BOARD

TO: HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS
FROM: RON HICKS, FIRE CHIEF
SUBJECT: MONTHLY HAFD REPORT FOR JULY 2025
DATE: AUGUST 20, 2025

During the month of July, HAFD responded to a total of 180 calls for service. There were 160 calls in July of 2024. The total year-to-date runs for 2025 are 1221. Last year's total at the end of July was 891.

Some of the more significant events for the month included:

On July 7th, Howell Firefighters were dispatched AMA to Brighton fire for a reported structure fire in the 1000 block of Sunrise Park Dr. in Genoa Township. Upon arrival, crews assisted with fire ground operations.

On July 14th, Howell Firefighters were dispatched AMA to Argentine Township fire for a reported structure fire in the 15000 block of Outer Dr. in Argentine Township. Upon arrival, crews assisted with fire grounds operations.

On July 18th, Howell Firefighters were dispatched AMA to Burns Township for a reported structure fire in the 11000 block of Tower Rd. in Burns Township. Upon arrival, crews assisted with fire ground operations and water shuttle.

On July 27th, Howell Firefighters were dispatched for an extrication of a male trapped in a skid steer in the 4000 block of Green Rd. in Oceola Township. Upon arrival, crews reported a male pt pinned between the hydraulic unit and the body of the skid steer. Crews used the hydraulic spreaders to free the pt.

On July 30th, Howell Firefighters were dispatched for an inside smoke investigation in the 2000 block of Norton Rd. in Marion Township. Upon arrival, crews reported light smoke and a burn mark on the ceiling of the kitchen. Upon opening the ceiling crews found a small fire in the attic, the fire was extinguished before spreading.

Training for the month of July consisted of: EVDT drivers training course.

Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday August 20th, 2025, at 6:00 pm.

HOWELL AREA FIRE AUTHORITY

July 16, 2025 - 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

Board Members Present: Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Marion Township Alternate Treasurer Sandy Donovan, City of Howell Alternate Council Member Erin Britten, Fire Chief Ron Hicks, Admin. Asst Barbara Souchick, Attorney Kevin Gentry

Absent: Marion Township Member Bill Fenton, City of Howell Member Board Treasurer Bob Ellis, Cohoctah Township Member Board Secretary Mark Fosdick.

Chairman Coddington called the meeting to order at 6:00 pm.

Approve the minutes of the regular meeting of June 18, 2025: MOTION by Mr. Dunleavy, SUPPORT by Ms. Britten to approve the minutes of the regular meeting of June 18, 2025. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval Station 22 Renovation Committee Recommendation for Construction Manager:

Positions: MOTION by Mr. Dunleavy, SUPPORT by Ms. Britten to direct Chief Hicks to have both Construction companies submit a contract to him and for Chief Hicks to decide between them. MOTION CARRIED UNANIMOUSLY.

Chief's Comments: E-22 is still at Halt in Novi for repair. Unknown when it will be complete.

Station 22 renovations are on hold as there is a problem with a gas line in the way.

Approve the payment of bills and payroll: MOTION by Mr. Dunleavy, SUPPORT by Ms. Britten to approve the payment of bills and payroll in the amount of \$207,903.76 for the period ending July 4, 2025. MOTION CARRIED UNANIMOUSLY.

New Business: None

Closed Session: MOTION by Ms. Britten, SUPPORT by Ms. Donovan to enter Closed Session at 6:15 pm. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

MOTION by Ms. Britten, SUPPORT Ms. Donovan to return to Open Session at 6:25 pm. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Old Business: None

Adjourn: MOTION by Ms. Britten, SUPPORT by Mr. Dunleavy to adjourn the meeting at 6:30 pm. MOTION CARRIED UNANIMOUSLY.

HAFD MTG. MINUTES
July 16, 2025
PAGE 2

Respectfully Submitted: Barbara J. Souchick
Barbara Souchick, Admin. Assistant

Approved By: _____
Mark Fosdick, Secretary

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND	DISPATCHED INCIDENT TYPE
COHOCTAH TWP.	2025-07-25 13:46:14	HAFD-25-4614	6615 W LOVEJOY RD	6111	UNCON- UNCONSCIOUS/FAINTING
COHOCTAH TWP.	2025-07-27 14:26:28	HAFD-25-1192	912 CHASE LAKE RD	551 - Assist police or other governmental agency	APD-ASSIST PD
MARION TWP.	2025-07-01 13:52:10	HAFD-25-1042	4346 W SCHAFER RD	611 - Dispatched & canceled en route	ALARM-MEDICAL ALARM
MARION TWP.	2025-07-01 19:22:14	HAFD-25-1045	2943 RUEBINS RD	311 - Medical assist, assist EMS crew	AA/MBF-ASSIST AMEULANCE FIRE
MARION TWP.	2025-07-04 02:50:46	HAFD-25-1057	214 E CRANE ST	551 - Assist police or other governmental agency	FULARR- CARDIAC/RESPIRATORY ARREST
MARION TWP.	2025-07-04 03:20:35	HAFD-25-1058	4540 PARKER DR	311 - Medical assist, assist EMS crew	FALL-FALL
MARION TWP.	2025-07-05 23:09:08	HAFD-25-1071	1680 FISK RD	118 - Trash or rubbish fire, contained	OUTFIR-OUTDOOR FIRE
MARION TWP.	2025-07-06 13:49:43	HAFD-25-1076	1959 PEAVY RD	622 - No incident found on arrival at dispatch address	UNKNMED-UNKNOWN MEDICAL PROBLEM
MARION TWP.	2025-07-06 20:52:37	HAFD-25-1079	2212 GAMBREL LN	743 - Smoke detector activation, no fire - unintentional	ALARM-ALARM CALLS
MARION TWP.	2025-07-07 17:22:26	HAFD-25-1086	982 SPIREA	551 - Assist police or other governmental agency	UNKNMED-UNKNOWN MEDICAL PROBLEM
MARION TWP.	2025-07-08 22:54:39	HAFD-25-1093	388 NEWBERRY LN	551 - Assist police or other governmental agency	FULARR- CARDIAC/RESPIRATORY ARREST
MARION TWP.	2025-07-09 04:46:44	HAFD-25-1095	308 W SCHAFER RD	611 - Dispatched & canceled en route	BREATH-BREATHING PROBLEM

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND	DISPATCHED INCIDENT TYPE
MARION TWP.	2025-07-10 19:38:51	HAFD-25-1105	3366 PEREGRINE WAY	735 - Alarm system sounded due to malfunction	ALARMF-ALARM CALLS
MARION TWP.	2025-07-11 21:19:27	HAFD-25-1109	1284 PINCKNEY RD	151 - Outside rubbish, trash or waste fire	OUTFIR-OUTDOOR FIRE
MARION TWP.	2025-07-13 21:56:15	HAFD-25-1115	135 SEDUM	551 - Assist police or other governmental agency	FULARR-CARDIAC/RESPIRATORY ARREST
MARION TWP.	2025-07-15 16:14:11	HAFD-25-1125	2274 SEXTON RD	311 - Medical assist, assist EMS crew	AAMBF-ASSIST AMBULANCE FIRE
MARION TWP.	2025-07-15 20:16:00	HAFD-25-1128	2255 CRYSTAL CROSSING DR	551 - Assist police or other governmental agency	APD-ASSIST PD
MARION TWP.	2025-07-16 09:33:46	HAFD-25-1132	2943 RUBBINS RD	551 - Assist police or other governmental agency	CITAF-CITIZEN ASSIST FIRE
MARION TWP.	2025-07-17 14:30:00	HAFD-25-1136	211 GROVELAND DR	551 - Assist police or other governmental agency	SEIZUR-CONVULSIONS/SEIZURES
MARION TWP.	2025-07-17 23:53:05	HAFD-25-1142	3811 JEWELL RD	611 - Dispatched & canceled en route	ALARMF-ALARM CALLS
MARION TWP.	2025-07-19 16:25:52	HAFD-25-1148	350 W COON LAKE RD	622 - No incident found on arrival at dispatch address	GASLK-GAS LEAK OR ORDOR
MARION TWP.	2025-07-20 19:55:04	HAFD-25-1156	5461 W COON LAKE RD	551 - Assist police or other governmental agency	ALRGY3-ALLERGIC REAC STINGS BITES PR3
MARION TWP.	2025-07-22 10:09:58	HAFD-25-1163	5960 PINCKNEY RD	611 - Dispatched & canceled en route	ALARMF-ALARM CALLS
MARION TWP.	2025-07-24 16:11:26	HAFD-25-1176	101 MARION MEADOWS DR	154 - Dumpster or other outside trash receptacle fire	OUTFIR-OUTDOOR FIRE
MARION TWP.	2025-07-24 19:30:32	HAFD-25-1178	1 MARION MEADOWS DR	118 - Trash or rubbish fire, contained	OUTFIR-OUTDOOR FIRE

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND	DISPATCHED INCIDENT TYPE
MARION TWP.	2025-07-27 07:57:22	HAFD-25-1190	468 NEWSBERRY LN	311 - Medical assist. assist EMS crew	FALL-FALL
MARION TWP.	2025-07-27 14:41:17	HAFD-25-1193	2200 LYDIA LN	551 - Assist police or other governmental agency	FALL-FALL
MARION TWP.	2025-07-28 15:43:28	HAFD-25-1198	1364 E IS6	622 - No incident found on arrival at dispatch address	VEHF-VEHICLE FIRE
MARION TWP.	2025-07-28 17:25:27	HAFD-25-1200	578 E COON LAKE RD	551 - Assist police or other governmental agency	FALL-FALL
MARION TWP.	2025-07-28 19:18:35	HAFD-25-1201	5623 W COON LAKE RD	311 - Medical assist. assist EMS crew	BREATH-BREATHING PROBLEM
MARION TWP.	2025-07-29 08:32:40	HAFD-25-1203	3830 CEDAR POINT RD	551 - Assist police or other governmental agency	TRAUM3-TRAUMATIC INJ PRIORITY 3
MARION TWP.	2025-07-29 13:50:36	HAFD-25-1205	2877 W COON LAKE RD	311 - Medical assist. assist EMS crew	BREATH-BREATHING PROBLEM
MARION TWP.	2025-07-29 22:56:04	HAFD-25-1206	3555 JEWELL RD	352 - Extrication of victim(s) from vehicle	EXTRIC-EXTRICATION - MOTOR VEH ACC
MARION TWP.	2025-07-30 01:22:07	HAFD-25-1207	2963 NORTON RD	111 - Building fire	SFIRE-STRUCTURE FIRE
MARION TWP.	2025-07-30 14:06:04	HAFD-25-1212	1757 COUNTY FARM RD	445 - Arcing, shorted electrical equipment	SFIRE-STRUCTURE FIRE
MARION TWP.	2025-07-30 14:57:00	HAFD-25-1213	3489 JEWELL RD	611 - Dispatched & canceled on route	FUL ARR-CARDIAC/RESPIRATORY ARREST
MARION TWP.	2025-07-31 02:50:19	HAFD-25-1215	4719 CEDAR LAKE RD	551 - Assist police or other governmental agency	FALL-FALL
OCEOLA TWP.	2025-07-01 08:30:36	HAFD-25-1041	1637 HERON LOOP DR	311 - Medical assist. assist EMS crew	TRAUMA-TRAUMATIC INJURY SPECIFIC



AGENDA
MHOG Sewer and Water Authority
Regular Meeting
August 20th, 2025
5:00 PM

- 1. Call to Order***
- 2. Approval of Agenda**
- 3. Approval of Minutes of the July 16th, 2025 Meeting**
- 4. Call to the Public**
- 5. System Improvement, Operation, and Maintenance Report**
 - Capital Improvement – Transmission Mains
 - Attachment 5a – Status Report Prepared by Tetra Tech
 - Attachment 5b – Map Showing Progress of Water Main Installation
 - Attachment 5c – Progress Photographs
 - Attachment 5d – Pay Application No. 4
 - New Development
 - Attachment 5e- New Development Summary for August 2025
 - 2025 Tower Maintenance
 - Attachment 5f- Report from Nelson on Cleaning of Marion 2 Ground Storage with Additional Close Up Pictures of Coating Lifting and Picture of 2014 Roof Repairs
 - Attachment 5g – Quote from Fedewa to Perform Repairs
 - Attachment 5h – Recommendation on Repair from Nelson Tanks and Engineering
Request Approval of quote from Fedewa for \$23,900 to perform repairs and recoating of the roof of Marion 2.
 - Attachment 5i – Howell Township Trans-West Tower Cleaning Inspection Report
- 6. Deputy Director Report**
 - Attachment 6a - MHOG Water Treatment Plant Monthly Production
 - Attachment 6b – MHOG Summer Daily Production
 - Attachment 6c – MHOG Monthly Production by Pressure District
 - Attachment 6d – Monthly Miss Dig Log
 - Attachment 6e – July 2025 Non-Metered Water Loss



AGENDA
MHOG Sewer and Water Authority
Regular Meeting
August 20th, 2025
5:00 PM

7. CPA Report

- Attachment 7a – DPW Fund FY Audited Final Budget for Fiscal Year Ending March 31, 2025
- Attachment 7b – Calculated MHOG DPW Fund Refund for Fiscal Year 2025
- Attachment 7c – Proposed MHOG Fiscal Year 2025 Amended Budget and Fiscal Year 2026 Proposed Budget

Request Approval of FY 2025 Amended Budget

Request Approval of FY 2026 Proposed Budget

Request of Approval of O&M Rate Adjustment of 2% on Metered Water and Adjustment of Debt Service Fee from \$0.42 per 1,000 gallons to \$0.45 per 1,000 gallons.

8. Treasurer's Report *

- Checks for Disbursement (*Distributed at Meeting*)

9. Correspondence *

10. New Business*

11. Old Business*

- Attachment 11a - Proposed By-Laws for MHOG Sewer and Water Authority
Request Approval of Proposed MHOG By-Laws
To be distributed at Meeting

12. Board Member Updates*

13. Adjournment

<p><i>*= Nothing Included in Board Packet</i></p>



Minutes of the Regular Meeting July 16, 2025

The M.H.O.G. Sewer and Water Authority met at 5 pm in the Oceola Township Hall. Members present were Donovan (alternate for Fenton), Lowe, Coddington, Counts, Dunleavy, Henshaw, Spicher and Hunt. Also present were Greg Tatara, Alex Chimpouras, Ken Palka, and Shelby Byrne.

Mike Coddington
Howell Township
Chairman

Dunleavy moved to approve the agenda as presented. Second by Spicher, motion passes.

Sean Dunleavy
Oceola Township
Vice Chairman

Counts moved to approve the minutes of the June 18, 2025 meeting as presented. Second by Spicher, motion passes.

A call to the public was held, no response.

Robin Hunt
Genoa Township
Treasurer

Dunleavy moved to approve a 3 year contract with Cummins for generator maintenance. Second by Counts, motion passes.

Robert Henshaw
Oceola Township
Secretary

Counts moved to approve quote #251181 for \$17,310 from UIS, Inc. to cover annual VT SCADA licensing fees for 2023-2026. Second by Dunleavy, motion passes.

Bill Fenton
Marion Township

Counts moved to approve quote #251153R for \$9,132.50 from UIS, Inc. to convert to cellular alarm dialer for back-up alarm system with future annual fee of \$757.50 per year. Second by Hunt, motion passes.

Dan Lowe
Marion Township

Spicher moved to approve quote #251030 for \$27,060 from UIS, Inc. to upgrade the level sensors in the lime slurry tanks. Second by Dunleavy, motion passes.

Matthew Counts
Howell Township

Kevin Spicher
Genoa Township

Dunleavy moved to approve MHOG Operating checks PR1048 through 10323 totaling \$241,204.43. Second by Counts, motion passes.

Greg Tatara
Utilities Director

Spicher moved to approve MHOG Connection fees fund checks #1011 and #1012 totaling \$393,938.91. Second by Dunleavy, motion passes.

Dunleavy moved to transfer \$500,000.00 from MHOG Connection Fees Fund to MHOG Construction Fund. Second by Spicher, motion passes.

Dunleavy moved to approve obtaining a credit card for the DPW through Bank of Ann Arbor. Second by Spicher, motion passes.

Dunleavy moved to adjourn. Second by Spicher, motion passes.

Robert J. Henshaw
Secretary

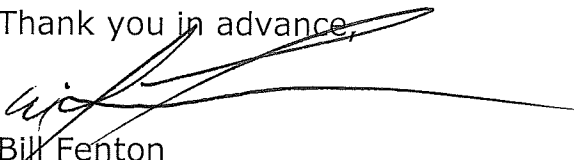
MEMO

To: Marion Township Board
From: Bill Fenton
Subject: Planning Board Member Change
Date: 8/28/2025

Marion Township Board members. I, Bill Fenton, am removing myself as a board member of the Planning Commission. I would recommend that you fill that position with Scott Lloyd. Scott has confirmed that he is willing to take that seat and work with the current board on planning issues and community growth.

Scott is a long-time resident and trustee, and I feel he will be a great asset to the planning board.

Thank you in advance,

A handwritten signature in black ink, appearing to read 'Bill Fenton', with a long horizontal flourish extending to the right.

Bill Fenton
Township Supervisor

MEMO:

Date: August 28, 2025

Re: MAMC Grant

Trustees,

The MAMC ADA Grant for \$10,000 that I have applied for has been accepted.

It was approved at the July 10th Board of Trustee meeting that I could apply for the MAMC Grant and get bids for additional parking on our lower level for 3 additional ADA parking spaces. I have secured 3 quotes; two for asphalt and one for cement. I recommend that we accept the quote for \$7125.00 for a cement surface as this will match the existing surface that we already have. The contractor said he would do the striping for \$300. With the additional funds from the grant 3 handicap signs will be purchased and installed.

Sincerely,

A handwritten signature in cursive script that reads "Tammy L. Beal". The signature is written in dark ink and is positioned above the printed name and title.

Tammy L. Beal

Marion Township Clerk

tammybeal@mariontownship.com

From: Dan Leaman <leaman.d@gcsionline.com>
Sent: Friday, August 15, 2025 12:21 PM
To: Dan Leaman
Subject: MAMC ADA Grant - Notice of Eligibility!

Dear Applicant,

We are pleased to inform you that your MAMC ADA Infrastructure Grant application has been reviewed, and your project meets the established criteria! Congratulations! We appreciate your commitment to improving accessible infrastructure, and we are excited to support your efforts.

We would like to share next steps while we navigate through the Grant process together...

Upon receiving confirmation from MEDC, MAMC will provide you with the **Grantee Agreement** for your review and signature.

Once MAMC receives your completed **Grantee Agreement**, you will be formally awarded the Grant and funds will be disbursed in the order that the **Grantee Agreements** are received.

MEDC has issued an initial distribution of 25% of the total ADA Infrastructure Grant. Once the initial distribution is exhausted, MAMC will be permitted to request additional funding. As soon as MAMC receives the additional funding, disbursements to Grantees will continue.

When MAMC receives your **Grantee Agreement**, funding for your project is ensured, however the timing of disbursements is subject to MEDC processing. Prompt submission of the completed Grantee Agreement will help ensure timely delivery of grant funds.

If you have any questions regarding the Grant or next steps, please do not hesitate to contact us.

Congratulations, and thank you for your dedication to advancing accessibility in our community.

Sincerely,

Dan Leaman
Grant Program Administrator
Michigan Association of Municipal Clerks
Leaman.d@gcsionline.com

DeBottis Development & Asphalt Maintenance LLC Proposal/Invoice

2517 Black Eagle Ridge - L'Eagle Pointe
Howell, MI 48843
Phone: 734-323-1698
Fax: 517-546-0815

To: MARION TOWNSHIP
2877 W. COON LK RD
HOWELL MI 48843
Contact Name: TAMMY BEAL

Phone <u>517 546 1588</u>	Date <u>7-31-25</u>
Job Name/ Location <u>LOWER PARKING AREA</u>	
Total Square Ft <u>960</u>	
Linear Ft of Crack	

WE HEREBY PROPOSE TO FURNISH, IN ACCORDANCE WITH SPECIFICATIONS BELOW OR ATTACHED PAGES, ALL MATERIAL AND LABOR NECESSARY TO COMPLETE THE FOLLOWING:

1. Edge lot, trim back grass, clean and seal cracks as required using hot rubber. Asphalt and cold patch may be used when necessary. Price does not include spider cracks. \$ _____
2. The parking lot, road and/or driveway pavement shall be thoroughly cleaned and prepared for sealcoat application. \$ _____
3. Asphalt repairs: saw cut, remove and replace: sq. ft. _____ \$ _____
 Infra-red asphalt repair: Number of Sets _____ \$ _____
 Replace concrete drive and/or walkways: 30x32 sq. ft. 960 \$ 6800⁰⁰
 4" BAG FIBER MESH Broom FINISH
4. Catch Basin/Drain repair or rebuild: Number of Drains _____ \$ _____
5. Apply ☐ One Coat ☐ Two Coats of Black Diamond emulsion sealer. In accordance with manufacturer's specifications, the admixture TARMAX R-100 shall be added. The finish coating will represent a coverage of 50 square feet per gallon. 3 lbs. of silica sand added per gallon of material. \$ _____
6. Restripe lot as previously laid out with yellow, white or blue zone/markings paint. \$ 325⁰⁰

PAYMENT TO BE MADE UPON COMPLETION OF WORK UNLESS OTHERWISE STATED BELOW.

TOTAL: \$ 7125⁰⁰

Please note: a 10% late fee will be added for non-payment at the 30-day billing cycle. Thank you in advance for your prompt payment.

There shall be a one (1) year guarantee on the material and all workmanship, except that as applied to cracks. The guarantee shall be limited to the replacement of the material and application of same. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature:



Note: This proposal may be withdrawn by us if it is not accepted within _____ days

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Legal fees and court costs incurred in the collection of monies owed according to this contract will be borne by the customer.

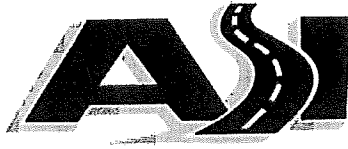
Signature:

Date _____



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Asphalt Specialists



CHANGE ORDER #1

July 18, 2025

Marion Township
ATTN: Tammy L. Beal
517-546-1588
tammybeal@mariontownship.com

RE: Marion Township Hall – 2877 W Coon Lake Rd, Howell, MI 48843

This letter is regarding the additional work requested per on-site conversation at the time of pre-construction meeting for the Triangle Lake Pickleball Courts. Our pricing is as follows-

Standard Duty Asphalt Installation (Approx. 1,050 SF)

1. Excavate existing millings to a depth of 4.0" and loose millings on-site.
2. Fine grade compact existing base.
3. Provide and install 2.0" of #13A leveling course asphalt material and compact.
4. Apply tack coat for adhesion.
5. Provide and install 2.0" of #5E1 wearing course asphalt material and compact.
6. Layout and install striping.
7. Provide and install (3) EA handicap signs on U-channel with van accessible tag.
8. Clean up and remove all ASI-related debris.

OUR LUMP SUM PRICE FOR THE ABOVE IS.....\$12,900.00

If you agree with the attached pricing, please issue a change order to establish a new contract price. If in reviewing the attached questions arise, please feel free to call.

Thank you.
Sincerely,

A handwritten signature in black ink, appearing to read 'Meenakshi', with a stylized flourish at the end.

D & H ASPHALT COMPANY

P.O. BOX 729
HAMBURG, MI 48139

Estimate

Date	Estimate #
7/15/2025	25-471

Name / Address
MARION TOWNSHIP TAMMY BEAL 2877 W. COON LAKE RD HOWELL, MI 48843

Customer Fax	Rep	Project
	MH	
Description		Total
- APPROXIMATELY 1,050-SQUARE FEET		
- EXCAVATE NEW AREA		
- INSTALL 20-YARDS 21AA AGGREGATE		
- FINE GRADE AND COMPACT		
- PAVE WITH A FINISHED DEPTH OF 2-INCHES COMPACTED BITUMINOUS 13A-ASPHALT		
- PAVE WITH A FINISHED DEPTH OF 2-INCHES COMPACTED BITUMINOUS 5E1- ASPHALT		
- STRIPE		12,153.00
OPTION 1:		
- (3) HANDICAP SIGNS INSTALLED IN LANDSCAPING ON U-CHANNEL POST		750.00
Price is subject to change.		Total \$12,903.00

Signature

Phone #	Fax #	E-mail
810-231-3501	810-231-3393	dandhasphalt@sbcglobal.net