

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, September 14, 2023
7:30 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH
ONLINE PARTICIPATION OPTIONS**

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a. August 24, 2023 Regular Meeting Minutes
 - b. August 22, 2023 HAPRA Minutes
 - c. Complaint Report
 - d. DPW Report
 - e. Financial Report
 - f. Zoning Report
- 3) Final Review SUP# 01-23 Kromrey Home Based Business
- 4) Sewer Manhole Inspections
- 5) Lakeside Cemetery Damage
- 6) Marion Township Maintenance
 - a.) August 31, 2023 Building Meeting Minutes
 - b.) September 6, 2023 Building Meeting Minutes
 - c.) Change Orders
 - d.) Firehall Doors

Correspondence and Updates

Call to the Public
Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, September 21, 2023.

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 24, 2023

MEMBERS PRESENT: Scott Lloyd, Greg Durbin, Bob Hanvey, Tammy Beal, Les Andersen,
and Sandy Donovan

MEMBERS ABSENT: Dan Lowe

OTHERS PRESENT: Phil Westmoreland, Spicer; John Bradley, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Dan Perkins, 5510 Hinchey, was present to ask the board's permission for a third mud bog in October. This item will be added to the agenda.

APPROVAL OF AGENDA

Item #6—Perkins Mug Bog was added to the agenda. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried.**

EAGLE'S SPECIAL EVENT

Les Andersen motioned to approve the Special Event Permit Application for the Eagles' state horseshoe tournament on September 8-10, 2023. Tammy Beal seconded. **Motion carried.**

RESOLUTION FOR REUS

Greg Durbin motioned to adopt a resolution to authorize the transfer of sewer connections to the township for an established fee and to request 400 sewer connections from the City of Howell for the Darakjian property, as presented. Scott Lloyd seconded. Roll call vote: Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Resolution passed 6-0.**

MARION TOWNSHIP MAINTENANCE

Tammy Beal said there was a meeting with Schafer Construction on Wednesday, August 23, and she passed out a new project schedule.

The fire hall door price is \$32,283 and the Howell Area Fire Authority said they could pay half if the township was willing to cover half of the cost.

Bob Hanvey said that based on the attorney's recommendation, the township should have a policy for handling surplus materials. Bob Hanvey motioned to adopt a resolution to allow the clerk, supervisor and/or treasurer to list surplus items for one week on the website, and to dispose of as necessary. Les Andersen seconded. Roll call vote: Donovan, Durbin, Hanvey, Lloyd, Beal, Andersen—all yes. **Resolution passed 6-0.**

Sandy Donovan motioned to adopt a resolution to contract for temporary moving help at \$20 per hour. Tammy Beal seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Hanvey, Lloyd—all yes. **Resolution passed 6-0.**

PERKINS MUD BOG

Bob Hanvey motioned to authorize Dan Perkins to hold a third mud bog on Saturday, October 7, 2023. Sandy Donovan seconded. **Motion carried.**

CORRESPONDENCE & UPDATES

Tammy Beal said the audit will begin on Monday, August 28, 2023.

Bob Hanvey said he received a letter from the City of Howell asking for the township's support for a grant. No objections were heard. Bob Hanvey motioned to adopt a resolution to support the City of Howell's pursuit of a grant for the Bennett Center. Les Andersen seconded. Roll call vote: Hanvey, Durbin, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 6-0.**

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 7:48 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date

HOWELL recreation

Howell Area Parks & Recreation Authority
Oceola Community Center

Regular Board Meeting Minutes

August 22, 2023

Call to Order

Chairperson Diana Lowe called the meeting to order at 7:00 pm.

Pledge of Allegiance

Attendance

Chairperson Diana Lowe, Vice Chair Tammy Beal, and Trustee Terry Philibeck, Harold Milton (Howell Twp)

Absent

Secretary Nikolas Herttich

Staff

Director Tim Church, Kyle Tokan, Kevin Troshak

Call to the Public: None Heard

Consent Agenda

Terry Philibeck made a motion to approve the consent agenda as presented, Tammy Beal seconded. **Motion carried 4-0.**

Agenda

Harold Melton made a motion to approve the agenda as presented, Terry Philibeck supported. **Motion carried 4-0.**

New HAPRA TREASURER

Tammy Beal is willing to be the HAPRA Treasurer and Terry Philibeck is willing to be the HAPRA Vice Chairman. Motion by Harold Melton to approve Tammy Beal as Treasurer and Terry Philibeck as Vice Chairman, seconded by Diana Lowe. **Motion carried 4-0.**

Stakeholders Meeting

Seeing that there is a Howell Public Schools November Millage Election and Aaron McGregor is not able to attend the September 19th Stakeholders meeting, it was decided to put the Stakeholders meeting on hold until November or December.

HAPRA
Regular Meeting
August 22, 2023

Melon Festival Wrap-up

This was the largest melon run that HAPRA has hosted. There were 770 runners and the most they have had prior was 630. There was a lot of positive feedback, great music and the HAPRA team did fantastic. There was \$18,000 in sales at the melon tent, Rotary sold out of ice cream on Sunday morning and the Boy Scouts Troup #362 did a great job helping out. Clean up was done by 7:15 pm.

Legend of Sleepy Howell

Will be held on State Street and Court House Square on October 28th from 3:30 pm-5:30 pm and the race will start after that.

Sponsorship & Marketing

Staff were at the school's open houses to promote HAPRA events, sports and kids care. They were well received and answered a lot of questions from the parents.

Preventative Maintenance

Oceola Township approved \$11,000 for upgrades. The windows produce heat in some rooms and none in other rooms. They will be adding 2 zones to adjust temperatures in the upper floor rooms so each room will have their own thermostats by winter.

Director Report

Budget-Director Church's goal is to have it ready for this meeting but he will have it ready for the September meeting. He will walk through it for the new members. He is going to combine the Dog Park into #208. He will bring back two options for us to choose from and then he will take the one we choose and start his presentations to the HAPRA members.

Board Member Reports

Oceola-Thanked the staff for the work that they did for Melon Fest, it turned out great and well attended.
Marion-Township renovations have started and well underway.
Howell Twp.-Made an offer on 22.8 acres for future township hall and 33 acres for future cemetery, all on Tooley Road.
Genoa-No report

Old Business

None

New Business

HAPRA had a company called Cobolt analyze the attendance, such as where people came from and which businesses that they frequented.

Staff Comment:

Kevin reported that the camps ended 2 weeks ago and parents are anxious for next year. Three year olds and preschools are filling up. The teen center is open.

Next Meeting

The Stakeholders meeting is canceled but the next regular meeting is Tuesday, September 19th at 7pm at the Ocala Community Center.

Adjournment

Motion to adjourn at 7:40 pm by Tammy Beal supported by Terry Philibeck. **Motion carried 4-0.**

Approved

Date

Submitted by: Tammy L. Beal, Secretary

COMPLAINT LOG

Complaint #	Complainant Name	Offender Name	Complaint Details	Action Taken	Date Violation	Show Cause Date	Resolved
#04-23	M Bahr 3201 Grass Lake	Alison Brandt 3146 New Holland 4710-28-200-031	unlicensed trailers	ltr 8/24			
#05-23	M Bahr 3201 Grass Lake	Buko, Richard Nancy 3182 New Holland 4710-28-200-030	unlicensed trailers	ltr 8/24 photo show valid plates			Closed No issue
#06-23	Bennett, John Chris 4860 Sierra	Wetter, Ryan Kimberly 4900 Sierra 4710-26-301-002	Nuisance Light shining	Supervisor calls visit 8/22 ltr 8/29			

DPW Reports 2023

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
WATER													
NEW	4	0	12	0	5	4	3	6					34
EXISTING													
REPLACEMENT	10		18	1									29
IRRIGATION													
NEW	2		3	4	0	7	3	0					19
EXISTING													
SEWER													
NEW	4	0	12	0	5	4	3	6					34
EXISTING													
TOTAL	20	0	45	5	10	15	9	12					116

FISCAL YEAR 2022-23 MARION TOWNSHIP FINANCIAL REPORT

Aug-23

GENERAL FUND CHECKING

Previous Balance	\$	2,958,429.71
Receipts	\$	338,755.96
Interest	\$	-
	\$	<u>3,297,185.67</u>
Expenditures	\$	134,015.57
Balance	\$	<u>3,163,170.10</u>

CEMETERY FUND

Previous Balance	\$	64,668.33
Receipts	\$	25,000.00
Interest	\$	64.63
	\$	<u>89,732.96</u>
Expenditures	\$	342.79
Balance	\$	<u>89,390.17</u>

PARKS & RECREATION FUND

Previous Balance	\$	29,525.90
Receipts	\$	12,000.00
Interest	\$	23.12
	\$	<u>41,549.02</u>
Expenditures	\$	13,716.85
Balance	\$	<u>27,832.17</u>

WATER - NEW USER

Previous Balance	\$	342,967.31
Receipts	\$	337.98
Interest	\$	-
	\$	<u>343,305.29</u>
Expenditures	\$	10,500.00
Balance	\$	<u>332,805.29</u>

SEWER OPERATING & MANAGEMT

Previous Balance	\$	209,493.43
Receipts	\$	36,672.55
Interest	\$	211.02
		<hr/>
	\$	246,377.00
Expenditures	\$	8,285.49
		<hr/>
Balance	\$	238,091.51

SEWER - NEW USER

Previous Balance	\$	1,506,889.10
Receipts	\$	500.00
Interest	\$	2,026.95
		<hr/>
	\$	1,509,416.05
Expenditures	\$	-
		<hr/>
Balance	\$	1,509,416.05

SPEC ASSESS. FUND

Previous Balance	\$	204,547.01
Receipts	\$	1,268.06
Interest	\$	206.54
		<hr/>
	\$	206,021.61
Expenditures	\$	13,101.50
		<hr/>
Balance	\$	192,920.11

ESCROW FUND

Previous Balance	\$	79,773.66
Receipts	\$	4,000.00
Interest	\$	59.99
		<hr/>
	\$	83,833.65
Expenditures	\$	235.00
		<hr/>
Balance	\$	83,598.65

SUMMARY TOTALS

General Fund	\$	3,163,170.10
Cemetery Fund	\$	89,390.17
Parks & Rec Capital Chk	\$	27,832.17
Water - New User	\$	332,805.29
Sewer Operating & Mana	\$	238,091.51
Sewer - New User	\$	1,509,416.05
Special Assess. Fund	\$	192,920.11
Escrow Fund	\$	83,598.65
		<hr/>
TOTAL	\$	5,637,224.05

#101 General Fund Transactions by Account

As of August 31, 2023

Date	Num	Name	Amount
001-001 · CASH - GENERAL - FNB			
08/01/2023	12505	DAVID HAMANN	-136.24
08/01/2023	12506	Loreen Judson	-757.25
08/01/2023	12507	MATTHEW DEDES	-147.49
08/02/2023	12508	THE GARBAGE MAN	-38.66
08/02/2023	12509	GORMLEY LAW OFFICE PLC	-385.20
08/02/2023	12510	BEAR WATER TREATMENT	-123.15
08/02/2023	12511	MARION TOWNSHIP CEMETERY FUN	-25,000.00
08/02/2023	12512	MARION TWP RECREATION FUND	-12,000.00
08/08/2023	12516	AMAZON CAPITAL SERVICES	-119.63
08/08/2023	12517	VERIZON WIRELESS	-87.69
08/08/2023	12518	Culligan of Ann Arbor	-63.79
08/08/2023	12519	STAPLES	-210.24
08/08/2023	12520	DTE ENERGY	-765.93
08/08/2023	12521	Charter Communications	-172.40
08/09/2023	12522	MICHIGAN ASSESSORS ASSOC.	-95.00
08/10/2023	12513	VOYA Institutional Trust	-300.00
08/10/2023	12514	Marion Township Flex Fund	-2,103.00
08/10/2023	12515	ALERUS PAYMENT SOLUTIONS	-4,414.25
08/10/2023	0024139	LESLIE D. ANDERSEN	-405.07
08/10/2023	0024140	JAMES L. ANDERSON JR.	-101.99
08/10/2023	0024141	MATTHEW J. DEDES	-3,115.91
08/10/2023	0024142	BARB FILLINGER	-26.67
08/10/2023	0024143	SCOTT R. LLOYD	-184.79
08/10/2023	0024144	BRUCE V. POWELSON	-106.67
08/10/2023	0024145	CHERYL A. RANGE	-133.34
08/10/2023	E156898	CHARLES ABERASTURI	-25.50
08/10/2023	E156899	TAMMY L. BEAL	-2,906.86
08/10/2023	E156900	GAIL A. BURLINGAME	-3,232.09
08/10/2023	E156901	SANDY DONOVAN	-3,688.93
08/10/2023	E156902	GREGORY L. DURBIN	-1,271.36
08/10/2023	E156903	LAWRENCE W. GRUNN	-152.98
08/10/2023	E156904	DAVE HAMANN	-3,017.68
08/10/2023	E156905	ROBERT W. HANVEY	-4,371.68
08/10/2023	E156906	RICHARD HASLOCK	-525.70
08/10/2023	E156908	LOREEN B. JUDSON	-3,598.15
08/10/2023	E156909	SANDRA J. LONGSTREET	-2,547.71
08/10/2023	E156910	DANIEL F. LOWE	-565.09
08/10/2023	E156912	KITSEY A. RENNELLS	-2,762.69
08/10/2023	E156914	JESSICA S. TIMBERLAKE	-2,482.78
08/14/2023	12523	Chloride Solutions	-688.07
08/15/2023	12524	CARLISLE/WORTMAN, Inc.	-690.00
08/15/2023	12525	PRINTING SYSTEMS INC	-677.24

#101 General Fund
Transactions by Account

As of August 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
08/15/2023	12526	FOWLerville NEWS & VIEWS	-287.50
08/17/2023	12527	PRINTING SYSTEMS INC	-546.17
08/22/2023	12528	Blue Cross Blue Shield of Michigan	-17,199.42
08/22/2023	12529	Colonial Life	-647.56
08/22/2023	12530	PRINTING SYSTEMS INC	-1,014.04
08/28/2023	12531	DENVER DIXON	-50.00
08/28/2023	12532	DESMOND DIXON	-50.00
08/28/2023	12533	Hart InterCivic	-5,590.00
08/28/2023	12534	PRINTING SYSTEMS INC	-906.29
08/28/2023	12535	CONSUMERS ENERGY	-31.23
08/29/2023	12536	MICHIGAN MUNICIPAL TREASURES A	-399.00
08/29/2023	12537	STAPLES	-242.98
08/29/2023	12538	PNC Bank	-2,285.61
08/30/2023	12539	Loreen Judson	-536.09
08/30/2023	12540	DAVID HAMANN	-132.31
08/30/2023	12541	Tri-County Assessor's Association	-30.00
08/30/2023	12542	Tammy Beal	-165.18
08/31/2023	12543	SHELBY DWYER	-487.55
08/31/2023	12544	MATTHEW DEDES	-148.14

2023 ZONING REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Homes	1			2	3	3	3	2					14
Condo Units	3		12		5			6					26
Accessory Bldgs.			4	2	1	3	1	2					13
Decks	1	1	2	7	4	4	4	3					26
Pools	1	1		1		2	2	1					8
Additions					1	1	3						5
Land Balancing													0
Other													0
TOTAL LAND USES	6	2	18	12	14	13	13	14	0	0	0	0	92
Waivers	2	1	7	5	5	2	3	4					29
Finals	12	9	14	22	9	18	11	9					104
Site Plans													0
Pre-Planning Meetings													0
Sewer Inspections	1	0	4		1	2	2	4					14

MARION TOWNSHIP
2877 W. COON LAKE ROAD
HOWELL, MI 48843
Phone 517-546-1588
Fax 517-546-6622

TRANSMITTAL

TO: Board of Trustees

DATE
PROJECT

September 14, 2023
FINAL REVIEW
SUP#-01-23 Kromrey
Section 17.32 Home Based Business

VIA

Hand Delivery

WE ARE SENDING: Herewith Under Separate Cover

THE FOLLOWING:

- SUP#01-23 Kromrey application packet
- Planning Commission minutes from August 22, 2023 meeting

FOR YOUR: approval/ denial as requested
 other review & comment

REMARKS:

This information is for a **Review and Approval**. Let me know if you have any questions.

FROM: Dave Hamann, Zoning Administrator

Copy: file

MARION TOWNSHIP SPECIAL USE PERMIT

Application No:	<u>SUP # 1-23</u>
Date:	<u>7-31-2023</u>

Name of Applicant: Chad Kromrey
 Address of Applicant: 750 W. Coon Lake Rd. Howell MI 48843
 Phone Number: 715-781-5665
 Parcel ID Number: 10-23-300-012

The above applicant is: Owner Purchaser Representative

(Purchaser or representative will need a letter of permission from owner)

Please include the following with your request. These items are needed to determine administrative completeness:

- The current zoning of the property involved.
- Ten (10) copies of the required site plan *(per Section 18.03 of the Marion Township Zoning Ordinance.)*
- Supporting documentation with regard to all provisions of the Marion Township Zoning Ordinance pertaining to a Special Use Request.

The undersigned agrees to comply with all of the ordinance requirements for Marion Township. Further, the undersigned acknowledges being responsible for all costs incurred by the township in relation to this request. Such costs include, but are not limited to, engineering reviews, legal fees, newspaper notices, postage, etc. The applicant understands final approval is subject to complete payment of all incurred fees and any outstanding escrow balances.

Chad Kromrey
Applicant's Name (print)


Applicant's Signature

Office Use Only		
Date Received: <u>7-31-2023</u>	Fee Paid: <u>500</u>	<u>ESCROW 2000</u>
Materials Received: _____	Site Plans: _____	
Application accepted by: _____		

Kromrey Kustoms & Performance LLC
Chad Kromrey
750 W. Coon Lake Rd.
Howell, MI 48843
7/31/23

Business Description of Kromrey Kustoms:

Kromrey Kustoms is a family business focused on Classic Car Restorations. Open Monday through Friday 8am-5pm. Common activities are metal work, engine re-builds, custom paint coatings, body work, upholstery, modern upgrades, etc.

Vehicle traffic frequency is low as full restorations take months on-end, so customer traffic is minimal. We do receive a few deliveries a week from small supply vans. We have two full-time employees who come and go during business hours as necessary. We have one shop-runner truck that is parked at the shop at all times.

Occasionally an additional vehicle is present as we partner with Livingston Educational Service Agency (LESA) to help prepare young technicians for future job-readiness. On occasion, a donated vehicle is present for us to analyze/repair for a local non-profit Angel Autos who then donates the vehicle to employed single mothers in need of reliable transportation.

Sincerely,

Chad Kromrey
Kromrey Kustoms & Performance LLC

Section 17.32 Home-based Business

Home Occupation regulations are provided in Section 6.14. Home-based businesses are considered special uses and are therefore subject to the provisions of Article XVII, Special Use Permits, and other applicable provisions of the ordinance. A Special Use Permit, and any conditions attached thereto, may be approved by the Township Board if all the criteria listed are met.

A home-based business is an occupation, business, commercial activity, company or profession carried on by family members residing on the premises that is clearly incidental and secondary to the principal single-family residential use and has one or more of the following characteristics and is not a farm operation as defined herein:

1. The business has one or more employees who do not reside on the premises, but who work on the premises or travel to the premises to pick up business vehicles or equipment for use off the premises.
2. The business has outside storage of materials or equipment solely related to the business within a designated and screened area; and/or
3. Has vehicles related solely to the home or business.

<u>QUESTIONS/DESCRIPTION</u>	<u>OWNER RESPONSE</u>
LOCATIONAL REQUIREMENTS	
Home-based businesses are permitted by Special Use Permit in the Rural Residential and Suburban Residential Districts.	Zoned Rural Residential
SITE REQUIREMENTS	
A. A home-based business may be permitted in both the dwelling unit and accessory structure. The home-based business shall not occupy more than twenty-five (25%) percent of the total gross floor area of said dwelling including the basement; however, it may encompass the entire accessory structure. Accessory structures used for business purposes shall conform to Section 6.07 Accessory Buildings and Structures.	Encompasses entire accessory building (See Accessory Buildings and Structures Document from Zoning)
B. The residential appearance of the dwelling shall not be altered in order to conduct the home-based business.	Residential dwelling not altered.
C. The home-based business shall be clearly secondary and incidental to the use of the dwelling as a place of residence, and shall not result in a change to the essential character of the premises including both the dwelling and yard areas.	Separated from dwelling.
D. All of the activities on the property related to equipment and vehicle repair, cleaning, painting and maintenance associated with the home-based business shall be carried on indoors.	All activities are performed indoors.
E. Storage and use of combustible, toxic or hazardous material associated with the home-based business shall be done in a manner in full compliance with all federal, state and other governmental requirements concerning the use, handling, transport, storage and disposal of any such materials.	All cleaners, solvents, etc. are stored in metal fire-safe cabinets and both stored and handled in compliance with regulation.
F. Solid or liquid refuse or waste or hazardous waste generated by the home-based business shall be safely and properly disposed of in a manner in full compliance with all federal, state and other governmental requirements of any such materials.	All used oil/anti freezes disposed at Livingston Waste Collection Sites No radioactive/medical/biomedical chemicals or materials used
G. In no case will radioactive, medical, or biomedical chemicals or materials waste be received, used, processed or stored on the site of the home-based business.	

<p>H. No equipment or process shall be used in such home-based business that creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal human senses off the subject site. In addition, in regard to electrical interference, no equipment or process shall be used that creates visual, audible, or noticeable interference in any radio or television receivers off the site or that causes fluctuation in line voltage off the site.</p>	<p>No noise/vibration/fumes/glare/odors or electrical interference detectable to the normal human senses heard beyond the site. Primary restoration work is conducted indoors.</p>
<p>I. The home-based business shall be conducted so it does not constitute a nuisance or annoyance to the residents of adjoining properties due to noise, smoke, odor, electrical disturbance or night lighting, or the creation of unreasonable traffic to the premises.</p>	<p>Business is conducted Monday - Friday 8am-5pm, with very little traffic.</p>
<p>J. A resident of the dwelling on the parcel shall be actively and personally engaged in and responsible for all home occupation operations. The number of non-resident employees who can be employed by a home-based business shall be regulated by the size of the parcel containing the business as follows: Minimum Parcel Size vs Maximum Number of Non-Resident Employees Up to 6 acres = 1 employee 6 acres and less than 10 acres = 2 employees 10 acres and less than 12 acres = 3 employees 12 or more acres = 4 employees</p> <p>The Planning Commission may recommend or the Township Board may, in its discretion, allow a greater number of non-resident employees than those shown in the table above, where the operator of the business can provide clear and convincing evidence that doing so will not interfere with the principal single-family residential use of the premises and also the surrounding area, and further, only where the non-resident employees travel to the premises to pick up business vehicles or equipment for use off the premises. In the event the home-based business premises are split or otherwise reduced in acreage, the operator will immediately be limited to the number of non-resident employees allowed on the remaining home-based business premises as shown in the table above, unless the operator seeks a new Special Use Permit on the remaining premises within 90 days of the split or reduction in acreage. In the new Special Use Permit, the Planning Commission may recommend or the Township Board may in its discretion reduce the number of non-resident employees allowed on the remaining premises.</p>	<p>Acreage of residence is 12.3 acres with 2 full time employees.</p> <p>Tax Description 4710-23-300-012 SEC 23 T2N R4E COM S 1/4 COR, TH S87*W ALG C/L COON LAKE RD 300 FT TO POB, TH CONT ALG SD C/L S87*W 55 FT, TH N3*E 2020 FT, TH N87*E 355 FT, TH S3*W 1420 FT, TH S87*W 300FT, TH S3*W 600 FT TO POB. 12.3 AC M/L LD#14-02 SPLIT FROM 007</p>
<p>K. Outdoor storage of materials and equipment involved in the business is permitted provided it is adequately screened so it is not visible from adjoining roads and properties. Measures to screen such material or equipment are subject to the recommendation of the Planning Commission and approval of the Township Board and shall include, but are not limited to, one or more of the following: a solid fence no more than six feet in height; plantings that are at least five feet in height at planting and will provide an adequate year-round screen; the topography of the site; existing vegetation on the site; or the screening is provided by existing buildings.</p>	<p>Any use of outdoor storage is not visible from adjoining properties or from the road, there is a buffer of pine trees/woods from any adjoining property.</p>
<p>L. The home-based business shall comply with all applicable federal, state and local laws, including, but not limited to, laws regarding licensing, occupational health and safety, and the environment.</p>	<p>Business is already licensed and inspected/operating under commercial garage/shop insurance policy.</p>
<p>M. Home-based business approval is not transferable with the sale, rental or lease of the dwelling unit.</p>	
<p>N. Home-based businesses are allowed signage. See Article XV Signage.</p>	

O. Visitors, customers and deliveries shall not exceed a total of twelve (12) during a single day, 7am — 7pm. The Planning Commission may recommend or the Township Board may modify this standard in the case where the Planning Commission or the Township Board determines that the operation of the home-based business will unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. No traffic shall be generated by the home-based business in volumes in excess of that which is normally associated with a single-family dwelling, and such traffic shall be limited to passenger vehicles, delivery vans and similarly-sized vehicles. The Township Board may relax this requirement upon a finding that the allowance of a specified increase in traffic, including truck traffic, will not undermine the public safety and welfare based on such factors as the size of the parcel, the proximity of nearby residences, and road and dust conditions, nor unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. Nothing in this subsection shall be interpreted to allow outdoor parking in excess of that regulated by subsection below.

We receive deliveries to the shop 2-3 times per week from local suppliers.

P. In no case shall more than eight (8) motor vehicles be temporarily or permanently parked or located outdoors, including vehicles owned or used by residents of the dwelling and employees of the business. The Township Board may decrease the above standard in the case where the Township Board determines that, without such reduction in the standard, the operation of the home-based business will unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. The Township Board may require screening of parking areas to minimize negative impacts on neighboring properties.

Understood, we have (1) shop truck, and (2) employees at the shop. Occasionally have an additional vehicle as we partner with Livingston Educational Service Agency (LESA) to provide temporary internships for students. Also, occasionally have a donated vehicle on the premises for us to analyze/repair for a local non-profit, Angel Autos who then donates the vehicle to employed single mothers in need of reliable transportation.

PERFORMANCE STANDARDS

Prior to recommending approval, the Planning Commission shall determine that the proposed home-based business is not incompatible with existing land uses in the area and would not be detrimental to the safety or convenience of vehicular or pedestrian traffic.

A. For a home-based business, an informal site plan (does not need to comply with the requirements found in Article XVIII Site Plan Review) or plot plan must be submitted for review and recommendation by the Marion Township Planning Commission. The site plan shall be to scale and need only illustrate the following:

1. Owner's name, parcel identification (tax ID#) and address.
2. An 11 x 17-inch color aerial photograph of the site area and surrounding areas showing overlaying property lines with contour lines and the proposed site layout with dimensions. (available at Livingston County GIS).
3. Existing and proposed structures with dimensions indicating the location(s) and square footages to be occupied by the home-based business, subject property setbacks as well as distances from the proposed home-based business location on-site to adjacent property lines.
4. Location of driveways, off-street parking areas & delivery and storage areas.
5. Proposed landscaping/screening in association with any parking to minimize negative impacts on nearby properties.
6. The location, character, and dimensions of any structural additions or modifications to an existing dwelling or accessory structure to accommodate the home-based business.

Please reference attached land use permit and pertaining documentation from site review by Zoning.

In addition to the information required in this section and the site plan described above, the applicant shall submit a detailed description of the nature of the home-based business, which shall clearly specify the following minimum features:

1. A detailed description of the character of the home-based business including but not limited to the service or product offered and the typical daily schedule of activities of such business.

2. The type and frequency of vehicular traffic to be generated by the home-based business.
The maximum number of vehicles to be parked or otherwise located outdoors including vehicles owned or used by residents of the dwelling and employees of the home-based business.

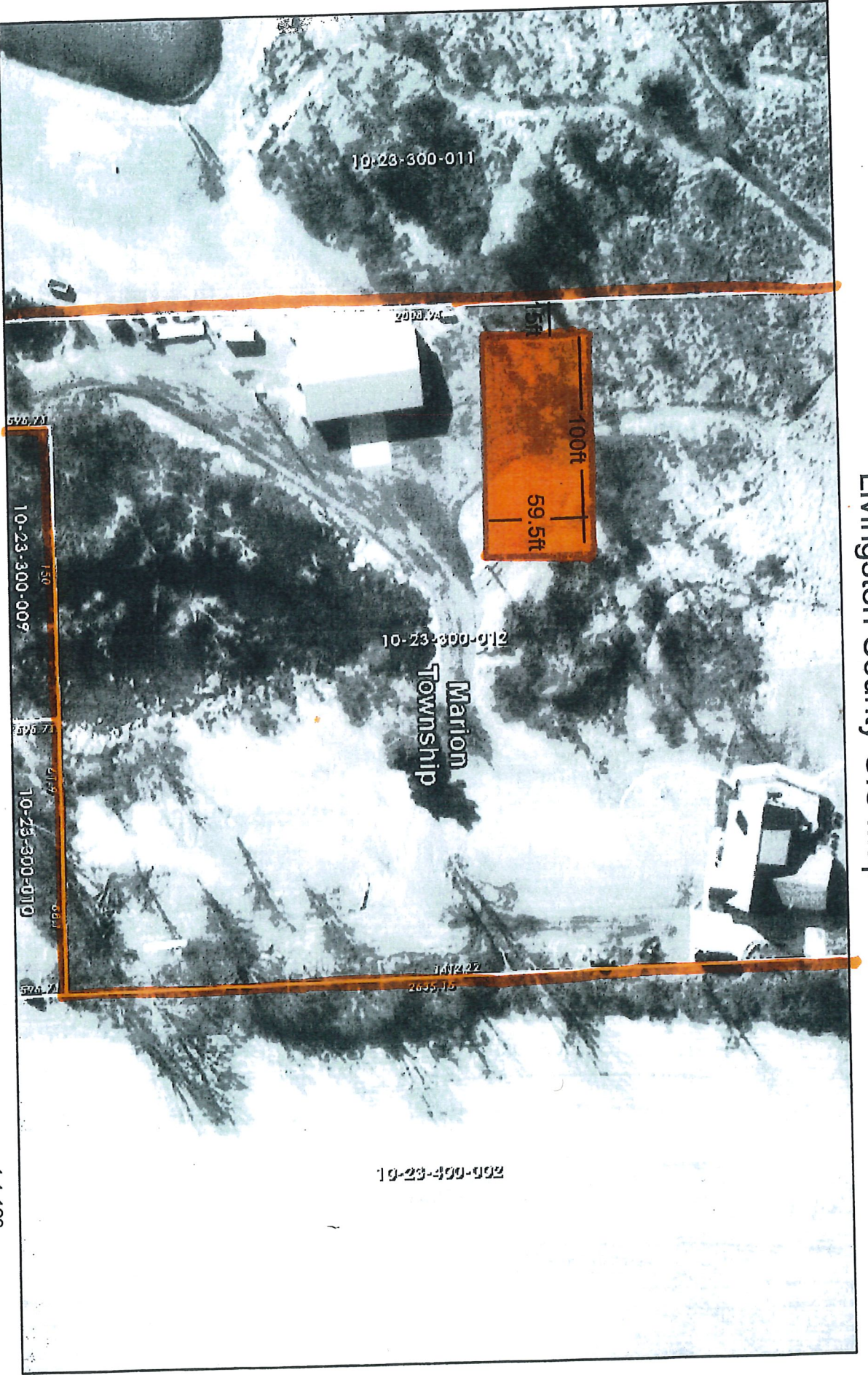
3. The number of full-time and part-time employees of the business and the frequency at which such employees will be present at the site.

C. The Planning Commission may require additional information if it determines the character of the project, site or surrounding conditions necessitates further investigation, allowing it to make a sound decision on the application.

D. Any approval of a home-based business, and any permit issued for such occupation, shall clearly delineate any conditions upon which such approval is granted including any conditions pertaining to the number of employees, outdoor parking of vehicles, and related operational features.

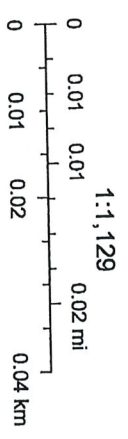
Please reference attached business description.

Livingston County GIS Map



7/31/2023, 10:00:40 AM

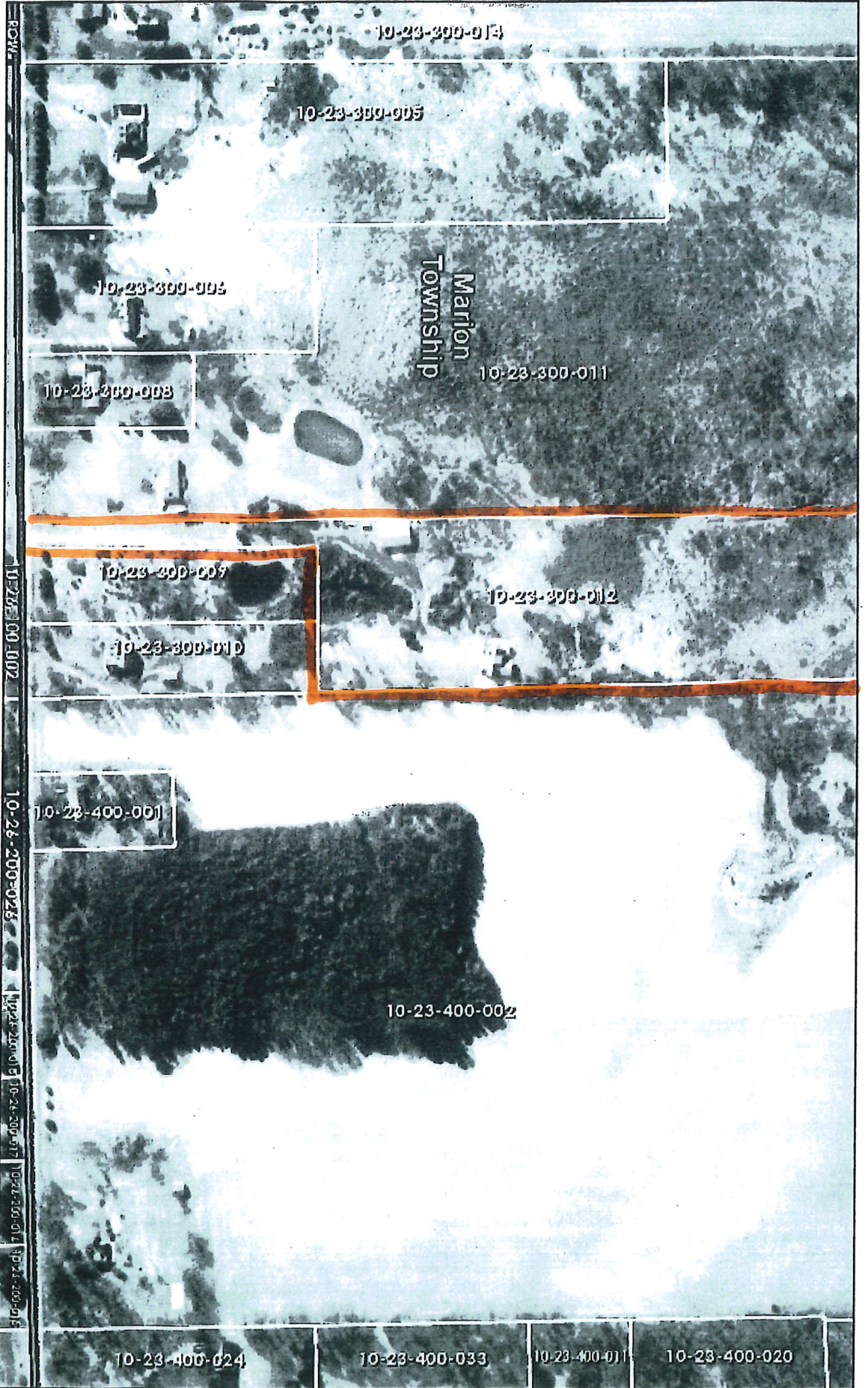
- Tax Parcel
- PLSS Section
- Parcel Dimensions
- Municipality



SEWCOG, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA,
Livingston County IT/GIS

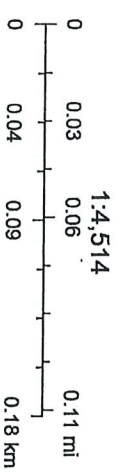
Map information depicted is not intended to replace or substitute for any official or primary source. Boundary measurements and area calculations are approximate and should not be construed as survey measurements.

Livingston County GIS Map



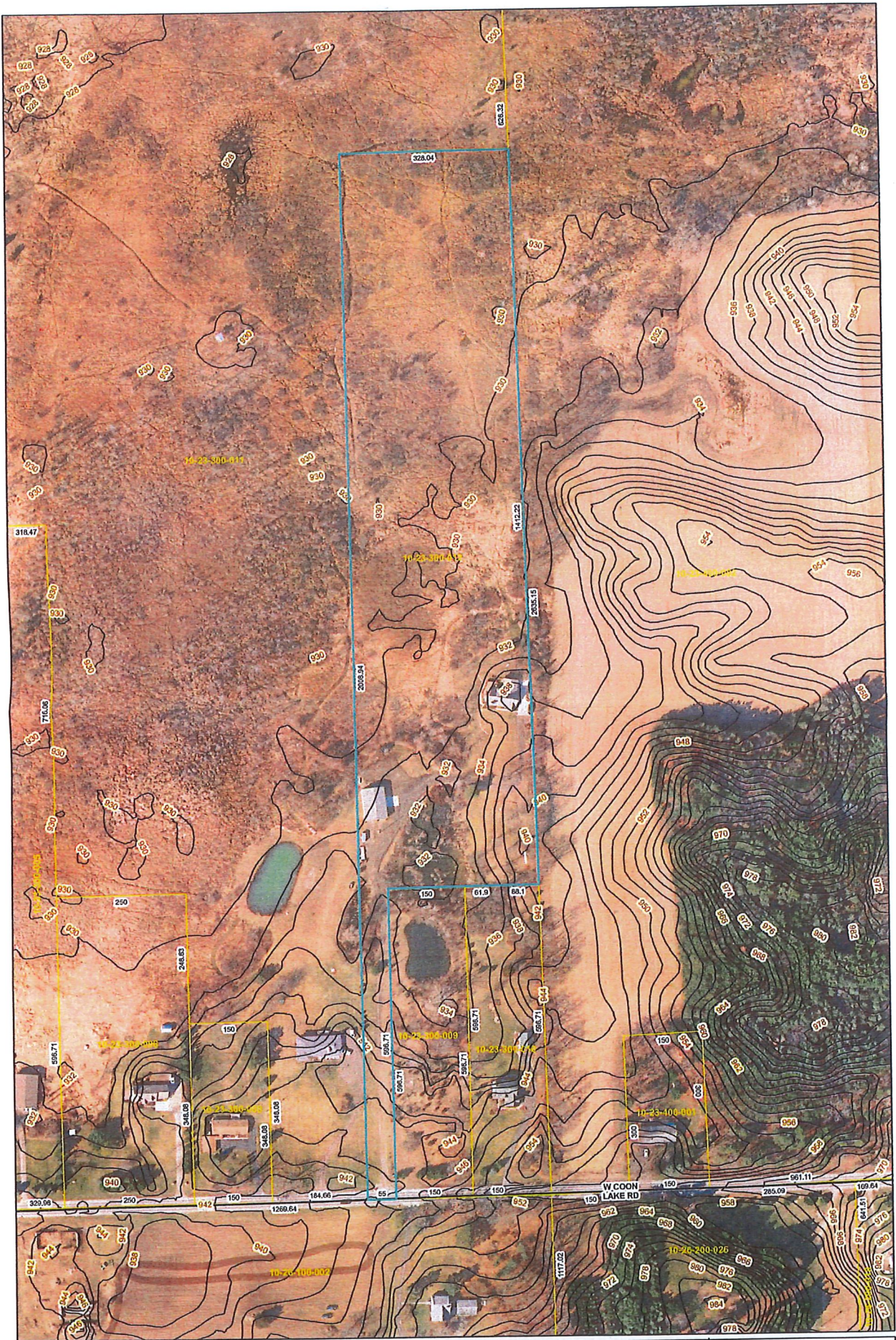
7/31/2023, 9:51:16 AM

- Tax Parcel
- Subdivision / Condominium
- Roads
- Major Road
- PLS Section
- Municipality

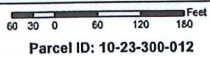


SEMOG, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA, Livingston County IT/GIS

Map information depicted is not intended to replace or substitute for any official or primary source. Boundary measurements and area calculations are approximate and should not be construed as survey measurements.



Livingston County, Michigan
 Information Technology Department
 G.I.S. Division 517.546.3230



Parcel ID: 10-23-300-012



Orthophotos From Spring 2020
 Printed August 08, 2020
 Parcel Lines are a representation only.
 Not intended for survey purposes.

HIGHLIGHTED SECTION FOR BOT

**MARION TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING
AUGUST 22, 2023 / 7:30PM**

PC MEMBERS PRESENT: LARRY GRUNN - *CHAIRPERSON*
JIM ANDERSON - *VICE CHAIRPERSON*
CHERYL RANGE - *SECRETARY*
BOB HANVEY
BRUCE POWELSON

OTHERS PRESENT: DAVID HAMANN - *MARION TWP. ZONING ADMINISTRATOR*

CALL TO ORDER

Larry Grunn called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Bruce Powelson made a motion to approve the August 22, 2023 agenda as presented. Jim Anderson seconded.

MOTION CARRIED

APPROVAL OF MINUTES

Jim Anderson would like to add "Iosco Township" under the second Call to Public, when discussing DTE and Solar Farms. Cheryl Range made a motion to approve the July 25, 2023 Planning Commission minutes, with the change mentioned by Jim Anderson. Bob Hanvey seconded. **MOTION CARRIED**

CALL TO PUBLIC

Cheryl Range shared an article from the Energy Info Agency.

PUBLIC HEARING:

SUP# 01-23 KROMREY HOME-BASED BUSINESS

Mrs. Kromrey explained that their business is a family business focused on Classic Car Restorations. She discussed their business hours and the various types of work they perform on vehicles. She explained that vehicle traffic frequency is low due to full restorations taking months to complete. The Kromrey's explained that they also work with the Livingston Educational Service Agency to help prepare young technicians for future job opportunities and occasionally partner with Angel Autos who help donate vehicles to employed single mothers in need of transportation. The Kromrey's want to make sure they do their due-diligence and follow all the steps required in order to operate their business legally within the Township.

Sue Frazier resides at 535 W. Coon Lake Road. Ms. Frazier is very concerned about the level of noise that comes from Kromrey's property. She is also concerned about the high-speed traffic on Coon Lake Road, that could be the result of the Kromrey's business. Ms. Frazier does not believe that this property should be re-zoned as commercial when it is supposed to be residential.

Sean Smithson resides at 4337 Sundance Circle. Mr. Smithson has been a customer of Kromrey's for about six-months and is very pleased with their set-up and the way they conduct their business. He is impressed with the quality of work he has received and is in favor of them operating their business at this location.

Nelson Boatwright resides at 2723 Black Eagle Ridge. Mr. Boatwright is a customer of the Kromrey's and is in full support of their business and its location.

Jim Anderson explained that this property is NOT being re-zoned. The Kromrey's are requesting Special Use Permit for their Home-Based Business. So far, they have checked all of the boxes and are meeting all of the requirements laid out in ordinance. Jim explained that the Kromrey's application is a perfect example of what should be presented for Home-Based Business SUP.

Dave Hamann also explained the process for requesting a Special Use Permit for a Home-Based Business, which is also spelled out in our ordinance.

CLOSE CALL TO PUBLIC AT 8:34pm.

PUBLIC HEARING:

TXT# 01-23 CRYPTO ORDINANCE DATA PROCESSING INDUSTRIAL DISTRICT

Jim Anderson stated that this ordinance was created so the Township could be proactive for any future potential applications.

CLOSE CALL TO PUBLIC AT 8:45pm.

NEW BUSINESS:

SUP# 01-23 KROMREY HOME-BASED BUSINESS

Bob Hanvey made a motion to recommend approval to the Township Board of Trustees for Kromrey's Home-Based Business Special Use Permit (SUP# 01-23). Jim Anderson seconded. **MOTION CARRIED**

(PARTIAL MEETING MINUTES FOR BOT.)

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Unbilled sewer for fiscal year 7/1/2022 – 6/30/2023
Date: September 14, 2023

Since 2014 we have been comparing the difference between the gallons of wastewater billed by Howell City and gallons of fresh water billed by MHOG. In the best case those two amounts should be very close. However, in the real world there are several reasons for differences.

One procedural difference is the meter reading for the City is a single meter at the Peavy pump station, all the wastewater from every municipal sewer connection flows through that meter. There are about 1,200 MHOG meters that take several days to read and about 80 sewer connections that are not metered and billed at an estimated flat rate.

Another difference is that some homes do not have a separate meter for irrigation. The water used for irrigation does not enter the sanitary system and does not get measured by the Peavy Road meter but is recorded by MHOG.

Other differences that are unmeasured and uncertain are illegal connections and infiltration.

Illegal connections are those that may be connected to the sewer system without a permit and water softeners in unmetered homes or sump pumps that discharge into the sanitary system.

Infiltration is storm water that enters the system through manholes or other faults in the pipe system.

The cost to the Township for unbilled wastewater for the fiscal year ending June 30, 2023 was about \$23,110.

Our Township engineers from Spicer Group are invited to this Board meeting to review the options for reducing this cost.

Duke's Tree Service

Fully Insured, LLC

Trimming

Stump Grinding



Free Estimates

Removal

Joe Duke (517)-404-1649

Estimate Report

Customer Name: MARION TOWNSHIP

Contact Info: TAMMY BEAL@MARIONTOWNSHIP.COM

Address: LAKESIDE CEMETERY, 4063 NORTON RD, HOWELL

Tree Species:	Location/Description of Tree(s):	Description of Work:	Price:
MULTI	FALLEN LIMBS THROUGHOUT GROUNDS	- REMOVE ALL	1,200
SPRUCE	LARGE LIMB FALLEN OUT ROTTEN	- REMOVE + CUT LOW - GRIND STUMP	500 300
OAK	DEAD / EAST SIDE	- REMOVE + CUT LOW - GRIND STUMP	3,000 300
OAK	DEAD / NEAR ROAD	- REMOVE + CUT LOW - GRIND STUMP	1,000 100
CEDAR	DEAD / TRIPLE	- REMOVE + CUT LOW - GRIND STUMP	800 200
SPRUCE	DEAD / LEANING	- REMOVE + CUT LOW - GRIND STUMP	700 100

* ALL REMOVALS MARKED W/ WHITE X

Equipment Needed: Chipper Dump Trailer Mini Skid Man Lift
 Stump Grinder Climbing Gear Pole Saw Other: _____

Estimates Honored For 60 Days Unless Otherwise Specified

Stump Grindings Remain Onsite

Estimate Provided by: JOE DUKE Signature: [Signature] Date: 9/6/23

Payment Received in Full by: _____ Signature: _____ Date: _____

Please Make Checks Payable to:
Mail Checks to:

Duke's Tree Service LLC.
P.O. Box 103, Gregory, Michigan, 48137

\$ 8,200

MARION TOWNSHIP
Building Committee
August 31, 2023

MEMBERS PRESENT: Tammy Beal, Sandy Donovan, Scott Lloyd,
MEMBERS ABSENT: Dave Hamann

OTHERS PRESENT: David Robson and Deanna Bader of Schafer Construction; Rycan Metal Staff

CALL TO ORDER

Meeting called to order at 9:30 am.

- Rycan Employees asked questions about siding, soffit, and fascia colors, Azec corners. Colors were chosen.
- Walk off carpet color was chosen.
- Approval of floor covering map.
- Fire Hall door is on hold until Board of Trustee meeting on September 14, 2023.
- Outdoor concrete replacement was decided.
- Abatement is being performed today.
- Basement walls paint color was chosen.
- Digital sign design was chosen.
- Deanna will email Tammy the change orders that will be presented at the Board of Trustee meeting on September 14, 2023.
- Invoice for work done from 6/30/2023-8/30/2023 for \$285,102.98 was approved and paid.

ADJOURNMENT

Tammy L. Beal 8/31/2023
Tammy L. Beal, Township Clerk Date



APPLICATION AND CERTIFICATE FOR PAYMENT

ALA DOCUMENT G 702

(Instructions on reverse side) Page 1 of 2 Pages

TO (OWNER): Marlon Township
2877 W Coon Lake Road
Howell, MI 48843

PROJECT: Marlon Township Hall Renovations
Marlon Township, MI

APPLICATION NO: 01

Distribution to:
Owner

FROM (CONTRACTOR): Schaffer Construction, Inc.
150 N First Street, Suite 100
Brighton, MI 48116

ARCHITECT: FA Studio
26261 Evergreen Road, #123
Southfield, MI 48076

PERIOD TO: 8/30/2023

Bank
 Contractor

CONTRACT FOR: Pre-Construction Services

ARCHITECTS: TBD
PROJECT NO: TBD
CONTRACT DATE: 13-Apr-23

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

Change Orders approved previous months by Owner	ADDITIONS	DEDUCTIONS
0	0	0
Approved this Month Number		
Date Approved		
TOTALS		
0	0	0

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, ALA Document G703, is attached.

1. ORIGINAL CONTRACT SUM..... 1,410,000.00

2. Net change by Change Orders..... -

3. CONTRACT SUM TO DATE (Line 1 + 2)..... 1,410,000.00

4. TOTAL COMPLETED & STORED TO DATE..... 300,478.68
(Column G on G703)

5. RETAINAGE:
a. ___% of Completed Work \$15,375.70
(Column D + E on G703)
b. ___% of Stored Material \$ -
(Column F on G703)
Total Retainage (Line 5a + 5b or Total in Column I of G703)..... 15,375.70

6. TOTAL EARNED LESS RETAINAGE..... 285,102.98
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)..... -

8. CURRENT PAYMENT DUE (NOT INCLUDING RETAINAGE)..... 285,102.98

9. BALANCE TO FINISH, PLUS RETAINAGE..... 1,109,521.32
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: SCHAFER CONSTRUCTION, INC.

By: [Signature] Date: 8-29-23

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified..... \$ 285,102.98

(Attach explanation if amount certified differs from the amount applied for.)
ARCHITECT: N/A. Architect is Not Certifying Payments.

By: N/A Date: N/A

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

COMMERCIAL CONSTRUCTION PROJECT
 Owner: Marion Township
 Contractor's Name: Schafer Construction, Inc.
 Period from: 6/1/2023 to 8/30/2023
 Request Number: 01



WARNING TO OWNER: An owner or lessee of the property may not rely on this Sworn Statement to avoid the claim of a subcontractor, supplier, or laborer who has provided a notice of furnishing or a laborer who may provide a notice of furnishing under Section 109 of the Construction Lien Act, 1980 PA.

STATE OF MICHIGAN
 COUNTY OF: Livingston
Jason Lipa being duly sworn, states the following:
Schafer Construction, Inc. is the contractor for an improvement to the following real property in Livingston County, Michigan, described as follows:
Marion Township

(2) The following is a statement of each subcontractor, supplier, and laborer, for whom payment of wages or fringe benefits and withholdings is due but unpaid, with whom the contractor has subcontracted for performance under the contract with the owner or lessee, and that the amounts due to the persons as of the date of this statement are correctly and fully set forth opposite their names:

No.	Subcontractor	Type of Improvement Furnished	Total Contract Price	Change Orders (+) or (-)	Revised Contract	Amount Already Paid	Amount Currently Owning GROSS	Amount Currently Owning NET	Total Retention Withheld	Balance to Complete
1	FA Studio	Architecture & Engineering	20,500.00		20,500.00		17,500.00	17,500.00		3,000.00
2	Schafer Construction	General Conditions	93,000.00		93,000.00		18,800.00	18,800.00		74,400.00
3	BDS Environmental	MESHAP Survey	2,000.00		2,000.00		2,000.00	2,000.00		
4	Solomon Plumbing	Plumbing	23,850.00		23,850.00					23,850.00
5	Kerns Mechanical LLC	HVAC	8,650.00		8,650.00					8,650.00
6	Campbell & Shaw Steel, Inc.	Structural Steel	13,700.00		13,700.00		2,500.00	2,250.00		11,200.00
7	Zimmerman Masonry, Inc.	Masonry	171,800.00		171,800.00		113,290.00	101,961.00		58,510.00
8	Oakwood Commercial Carpentry, LLC	Carpentry	200,610.00		200,610.00		23,975.00	21,577.50		178,635.00
9	Poured Brick Walls, Inc.	Foundations	13,992.00		13,992.00		13,992.00	12,592.80		1,399.20
10	Schafer Construction	Utilities, Televison, Gaslines, & Temporary Facilities	18,500.00		18,500.00		3,700.00	3,700.00		14,800.00
11	Schafer Construction	N/L Contracts	604,898.00		604,898.00				250.00	604,898.00
12	Schafer Construction	Municipal Permits & Fees Allowance	10,000.00		10,000.00		8,764.00	8,764.00		1,236.00
13	Schafer Construction	Design Phase Fee	73,900.00		73,900.00		73,900.00	73,900.00		
14	Schafer Construction	Construction Contingency	50,000.00		50,000.00					50,000.00
15	Schafer Construction	Construction Phase Fee	104,600.00		104,600.00		22,257.68	22,257.68		82,342.32
TOTALS			1,410,000.00		1,410,000.00		300,473.68	285,102.58	15,375.70	1,109,521.32

(NOTE: Some columns are not applicable to all persons listed.)

(3) That the contractor has not procured material from, or subcontracted with, any person other than those set forth and owes no money for the improvement other than the sums set forth.

(4) I make this statement as the contractor to represent to the owner or lessee of the property and his or her agents that the property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth in this statement and except for claims of construction liens by laborers that may be provided under Section 109 of the Construction Lien Act, 1980 PA 497, MCL 570.1109.

WARNING TO DEBENT: A person, who with intent to defraud, gives a false Sworn Statement is subject to criminal penalties as provided in Section 110 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1110 of the Michigan Compiled Laws.

Date: 8-25-23

Subscribed and sworn to before me this 25 day of August, 2023

[Signature]
 Notary Public

Livingston County, Michigan

June 7, 2028
 My Commission Expires --

MAUREEN L. BROWN
 Notary Public, State of Michigan
 County of Livingston
 My Commission Expires Jun. 07, 2028
 Acting in the County of Livingston





Project Name: Marion Township Hall Renovations

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT, including Contractor's signed Certificate, is attached.

APPLICATION NUMBER: 01
 APPLICATION DATE: 6/30/2023
 PERIOD TO: 8/30/2023
 ARCHITECT'S PROJECT NO:

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
			FROM PREVIOUS APPLICATION (D - E)	THIS PERIOD					
1	Architecture & Engineering	20,500.00		17,500.00		17,500.00	85%	3,000.00	-
2	General Conditions	93,000.00		18,600.00		18,600.00	20%	74,400.00	-
3	Construction Testing	2,500.00				-	0%	2,500.00	-
4	Safety, Technology, Dumpsters & Temporary Facilities	18,500.00		3,700.00		3,700.00	20%	14,800.00	-
5	NESHAP Survey	2,500.00		2,000.00		2,000.00	80%	500.00	-
6	Asbestos Abatement Allowance	2,000.00				-	0%	2,000.00	-
7	Demolition & Removals	37,500.00				-	0%	37,500.00	-
8	Site Grading & Landscape Restoration	10,000.00				-	0%	10,000.00	-
9	Foundations	13,992.00		13,992.00		13,992.00	100%	-	1,399.20
10	Masonry	171,800.00		113,290.00		113,290.00	66%	58,510.00	11,329.00
11	Structural Steel	13,700.00		2,500.00		2,500.00	18%	11,200.00	250.00
12	Roofing & Siding	199,000.00				-	0%	199,000.00	-
13	Interior & Exterior Concrete Replacement	10,000.00				-	0%	10,000.00	-
14	Glass & Glazing	23,000.00				-	0%	23,000.00	-
15	Carpentry, Doors, Ceilings & General Trades	200,610.00		23,975.00		23,975.00	12%	176,635.00	2,397.50
16	Restroom Partitions & Accessories	5,500.00				-	0%	5,500.00	-
17	Millwork Allowance	26,500.00				-	0%	26,500.00	-
18	Painting	23,500.00				-	0%	23,500.00	-
19	Floor Covering Allowance	67,500.00				-	0%	67,500.00	-
20	Plumbing	23,850.00				-	0%	23,850.00	-
21	HVAC	8,650.00				-	0%	8,650.00	-
22	Electrical	52,000.00				-	0%	52,000.00	-
23	Audio System Allowance	10,500.00				-	0%	10,500.00	-
24	Municipal Permits & Fees Allowance	10,000.00		8,764.00		8,764.00	88%	1,236.00	-
25	Monument Sign Allowance	39,000.00				-	0%	39,000.00	-
26	Operable Partition	33,500.00				-	0%	33,500.00	-
27	Specialty Items	3,500.00				-	0%	3,500.00	-
28	N/L Contracts	58,898.00				-	0%	58,898.00	-
29	Design Phase Fee	73,900.00		73,900.00		73,900.00	100%	-	-
30	Construction Contingency	50,000.00				-	0%	50,000.00	-
31	Construction Phase Fee	104,600.00		22,257.68		22,257.68	21%	82,342.32	-
TOTAL PAGE 1 OF 1		1,410,000.00		300,478.68		300,478.68		1,109,521.32	15,375.70

MARION TOWNSHIP
Building Committee
September 6, 2023

MEMBERS PRESENT: Tammy Beal, Sandy Donovan, Scott Lloyd,
MEMBERS ABSENT: Dave Hamann

OTHERS PRESENT: Jason Lipa, David Robson and Deanna Bader of Schafer Construction

CALL TO ORDER

Meeting called to order at 3:00 pm.

- Trex Decking color and railing for back deck was chosen.
- Upstairs paint color will not be picked until the basement is painted; basement painting has not been started yet.
- Fire Hall Bay door opening was viewed for placement of stone.
- Offices will be relocated to the lower level on or about Thursday, September 14th, top two drawers of file cabinets must be emptied and everything off of the walls.
- Deanna presented options for big screen vs TV screens for meeting room. Board asked for different options.
- Canopy over the Assembly Hall door has been started.
- Abatement is almost finished.
- Deanna will email Tammy the change orders that will be presented at the Board of Trustee meeting on September 14, 2023.
- Next Building Committee Meeting is September 20th at 3:00 pm.

ADJOURNMENT

Tammy L. Beal 9/7/2023
Tammy L. Beal, Township Clerk Date

Marion Township Renovation
Marion Township, Michigan
Millwork & Fire Hall Cost Options
September 7, 2023



Schafer Construction, Inc.

Item #	Description of Work	Estimated Cost
--------	---------------------	----------------

Requested Millwork & Fire Hall Options:

1	Millwork Revisions - Teller Line: Includes demo of countertops, added laminate paneling at face of existing desk & new Silestone Alpina White (excludes interior of desk) *Excludes glass removal & installation - to be by owner	\$ 16,750.00
2	Millwork Revisions - Restroom & Office Area Options: Restrooms - Change four (4) Plastic Laminate countertops to Corian Open Office 123 - Plastic laminated countertop with 4" back slashes on owner supplied & installed cabinets Process File Area - Plastic laminate base cabinets & countertops	8,600 825 10,500
3	Boardroom - Plastic laminate faced radius half wall, work top, horizontal name plate holder & in wall countertop support brackets as needed	17,750
4	Install one (1) new Haas Door Model 7s-3p CHT-2014W 12/2x14/0 Flush panel insulated overhead glass with Liftmaster Model T-5011 Series 14Ft Opener door for fire station. Inclusive of demoltion, framing revisions & paint touchups.	32,300
5	Cost to replace two (2) existing overhead doors with Haas Door Model 7s-3p CHT-2014W 12/2x14/0 Flush panel insulated overhead glass door and Liftmaster Opener	16,600