

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, February 9, 2023  
7:30 p.m.

THIS MEETING WILL BE HELD IN PERSON WITH  
ONLINE PARTICIPATION OPTIONS

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent

- 1) Approval of Agenda
- 2) Consent Agenda-**Bring back from Previous Meeting**
  - a. January 4, 2023 Special Meeting Minutes
  - b. January 12, 2023 Regular Meeting Minutes
  - c. December 20, 2022 HAPRA Minutes/Reports
  - d. January 18, 2023 MHOG Agenda/Minutes
  - e. January 18, 2023 HAFDA Agenda/Minutes
  - f. Planning Commission Annual Report-2022 Synopsis

**NEW CONSENT AGENDA ITEMS**

- g. January 26, 2023 Regular Meeting Minutes
  - h. January 30, 2023 Special Meeting Minutes
  - i. December 2022 Sheriff Report
  - j. January 2023 Livingston County Update
  - k. DPW Report
  - l. Financial Report
  - m. Zoning Report
- 3) Winterwood Chip Seal SAD- Creating the Roll

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after **3pm on Thursday, February 16, 2023.**

## CALL TO THE PUBLIC POLICY-ADOPTED ON 08/25/2022

### Marion Township Public Participation at Township Board Meetings Policy

The Public shall be given an opportunity to be heard at every Township Board Meeting following this Policy adopted by the Township Board.

The Township Supervisor is the moderator of the meeting. In the absence of the Supervisor, the Township Clerk shall hold an election of the Board Members present to select a moderator for the meeting.

Anyone attending the meeting either in-person or on-line may speak during the "Call to the Public" part of the meeting. To preserve order, those attending in-person will speak first. When all in-person attendees have been heard, the moderator will ask if any on-line attendee wishes to speak.

When recognized by the moderator, in-person attendees shall come to the podium. The moderator will request that they give their name and address before they begin their comments.

When all in-person attendees have finished speaking, the moderator will ask if anyone attending the meeting on-line wishes to speak. On-line attendees may unmute themselves and when recognized by the moderator may speak. On-line attendees will also be asked for their name and address.

All comments shall be addressed to the Township Board. The "Call to the Public" is for attendees to provide information or opinions to the Township Board and is not intended to be a dialog. Anyone needing a response should contact officials or staff during working hours.

To preserve efficiency, speakers will be asked to keep their comments to five minutes or less.

On some occasions, attendees may be asked for comments during agenda items.

MARION TOWNSHIP  
BOARD OF TRUSTEES  
SPECIAL MEETING  
January 4, 2023

MEMBERS PRESENT: Les Andersen, Tammy Beal, Sandy Donovan, Greg Durbin, Scott Lloyd,  
Dan Lowe, and Bob Hanvey

MEMBERS ABSENT: None

OTHERS PRESENT: Attorney Thomas Meagher

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CALL TO ORDER

Bob Hanvey called the meeting to order at 4:30 pm.

CALL TO THE PUBLIC

None heard

APPROVAL OF AGENDA

Scott Lloyd made a motion to approve the agenda as presented, seconded by Les Andersen. **Motion carried.**

Les Anderson made a motion to amend the agenda to include entering into a closed session to discuss AJR Group, Inc and Cornerstone Land, LLC vs Marion Township with Council, Scott Lloyd seconded. **Motion carried.**

Sandy Donovan made a motion at 4:02 p.m. to go into a closed session to discuss the opinion of our attorney, per MCL 15.268 (h) because discussion during an open meeting would have a detrimental financial effect on the settlement position of the township. This will be concerning AJR Group, Inc. and Cornerstone Land, LLC. Case No. 19-30387-CZ, seconded by Tammy Beal.

Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan-all yes. No-none. **Motion carried 7-0.**

Tammy Beal made a motion at 5:52 p.m. to come out of closed session, seconded by Les Andersen.

Roll call vote: Donovan, Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe-all yes. No-none. **Motion carried 7-0.**

ADJOURNMENT

Les Andersen motioned to adjourn at 5:53 pm., Greg Durbin seconded. **Motion carried.**

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 12, 2023

**MEMBERS PRESENT:** Scott Lloyd, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe, Sandy Donovan, and Greg Durbin

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Phil Westmoreland, Spicer; John Gormley, attorney

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend online.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

Eight residents/citizens spoke about the proposed Solar Ordinance.

**APPROVAL OF AGENDA**

Les Andersen motioned to approve the agenda as presented. Tammy Beal seconded. **Motion carried.**

**CONSENT AGENDA**

Greg Durbin motioned to approve the consent agenda as presented. Les Andersen seconded. **Motion carried.**

**WINTERWOOD CHIP SEAL SAD**

Bob Hanvey opened the public hearing to create the SAD district. Mr. Schallhorn And Mr. Craib both support the creation of the district. No objections were received. The public hearing was closed at 7:54 pm.

Les Andersen motioned to adopt a resolution to approve the Winterwood Special Assessment District for Chip Sealing, as presented, and schedule a public hearing to approve the roll on February 9, 2023 at 7:30 pm. Sandy Donovan seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Resolution passed 7-0.**

**BURNHAM & FLOWER PROPERTY & LIABILITY INSURANCE**

Les Andersen motioned to adopt a resolution to approve the insurance package, as presented, totaling \$42,622. Scott Lloyd seconded. Roll call vote: Donovan, Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**



## **HEALTH INSURANCE PA #152 OPT-OUT RESOLUTION**

Tammy Beal motioned to adopt a resolution to adopt annual exemption option set forth in 2011 Public Act 152, as presented. Les Andersen seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

## **2023 POVERTY EXEMPTION GUIDELINES**

Greg Durbin motioned to adopt a resolution to approve the Poverty Exemption Policy and Guidelines for 2023 Income and Asset Tests, as presented. Sandy Donovan seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 7-0.**

## **BOARD OF REVIEW LETTER APPEALS**

Tammy Beal motioned to adopt a resolution to allow residents to file letter appeals to the 2023 Board of Review, as presented. Sandy Donovan seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 7-0.**

## **TIME PAYMENTS FOR SEWER AND WATER REUs**

Les Andersen motioned to require payment in full and not allow time payments for sewer and water REUs; the time payment in progress for Hasenbush will be allowed. Sandy Donovan seconded. **Motion carried.**

## **PLANNING COMMISSION APPOINTMENTS**

Bob Hanvey recommended reappointing Larry Grunn to the Planning Commission. Les Andersen motioned to reappoint Larry Grunn to the Planning Commission for a three-year term. Tammy Beal seconded. **Motion carried.**

## **BOARD OF REVIEW APPOINTMENTS**

Tammy Beal motioned to appoint Barbara Fillinger, Cheryl Range, and Charlie Aberasturi to the Board of Review for a two-year term. Les Andersen seconded. **Motion carried.**

## **ROADS**

Les Andersen motioned to accept the recommendation from the Livingston County Road Commission, dated December 9, 2022, for County Farm Road and ask the LCRC for a contract. Scott Lloyd seconded. Roll call vote: Lowe, Durbin, Lloyd, Donovan, Andersen, Beal, Hanvey—all yes. **Motion carried 7-0.**

Dan Lowe motioned to have the LCRC provide an estimate for Coon Lake Road to the eastern township line chip sealing. Bob Hanvey seconded. **Motion carried.**

## **SPANGLER STATUS**

Scott Lloyd motioned to approve the invoice from DuBois-Cooper for \$19,260 for this project. Les Andersen seconded. Roll call vote: Donovan, Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

## **MARION TOWNSHIP ADDITION/SIGN**

Tammy Beal reported on the meeting with the architect and walk-through with nine companies attending. Howard Manson will get prices for gazebo repairs.

**SOLAR ORDINANCE ADOPTION**

Dan Lowe has concerns about this ordinance and feels action should be postponed. Sandy Donovan said she feels these should be located in commercial/industrial districts and the overlay district should be smaller. Attorney John Gormley said not having an ordinance in place would allow them anyplace.

Dan Lowe motioned to postpone action until additional information is obtained from the Livingston County Drain Commission, the overlay district, changes to individual solar equipment, and require applicants to provide a three-year cash bond. Sandy Donovan seconded. **Motion carried.**

**CORRESPONDENCE & UPDATES**

Those board members who are interested in attending the MTA Conference in April should let the clerk's office know.

The township was visited by First Amendment auditors today.

Les Andersen asked to clarify that the PDR ordinance is not the township buying property.

**CALL TO THE PUBLIC**

Four residents/citizens spoke about the solar farm ordinance.

**ADJOURNMENT**

Scott Lloyd motioned to adjourn at 9:03 pm. Sandy Donovan seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Harvey, Township Supervisor      Date

# HOWELL recreation

**Howell Area Parks & Recreation Authority**  
Oceola Community Center

Organizational Board Meeting Minutes

December 20, 2022

## **Call to Order**

Chairman Sean Dunleavy called the meeting to order at 7:00 pm.

## **Pledge of Allegiance**

## **Attendance**

**Board Members:** Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Nikolas Hertrich, Treasurer Jean Graham, and Trustee Tammy Beal.

**HAPRA Staff:** Director Tim Church, Jen Savage, Kyle Tokan, Kevin Troshak

**Public:** None

## **Discussion/Approval – Officer Positions for 2023**

Brief discussion was had concerning officer positions, it was decided all officers would remain unchanged.

**2023 Officer Positions:** Sean Dunleavy – Chair, Diane Lowe - Vice Chair, Nikolas Hertrich – Secretary, Jean Graham – Treasurer, Tammy Beal – Trustee. Motion made by Diana Lowe and Supported by Tammy Beal.

**Motion carried 5 – 0.**

## **Adjournment**

Motion by Tammy Beal to adjourn at 7:01 pm, supported by Diana Lowe. **Motion carried 5-0**

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Approved

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Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

# HOWELL

## recreation

**Howell Area Parks & Recreation Authority**  
Oceola Community Center

Regular Board Meeting Minutes

December 20, 2022

### **Call to Order**

Chair Sean Dunleavy called the meeting to order at 7:01 pm.

### **Attendance**

**Board Members:** Chair Sean Dunleavy, Vice Chair Diana Lowe, Secretary Nikolas Hertrich, Treasurer Jean Graham, and Trustee Tammy Beal

**HAPRA Staff:** Director Tim Church, Jen Savage, Kyle Tokan, Kevin Troshak

**Public:** None

### **Call to the Public**

None Present

### **Approval of Consent Agenda**

Trustee Tammy Beal made a motion to approve the consent agenda, supported by Treasurer Jean Graham.

**Motion carried 5 – 0.**

### **Approval of Regular Agenda**

Director Church asked that the discussion and approval of the Agreement to Lease Oceola Township Community Center be added to the Agenda as Item 6.5. A motion to approve the regular agenda with the addition of Item 6.5 Discussion/Approval Agreement to Lease Oceola Township Community Center was made by Vice Chair Diana Lowe, supported by Trustee Tammy Beal. **Motion carried 5 – 0**

### **Discussion/Approval – 2023 HAPRA Budget**

Director Church reported that all participating HAPRA Municipalities passed the 2023 HAPRA Budget and that each meeting went well and was positive. Motion by Vice Chair Diana Lowe to accept the 2023 HAPRA Budget as presented, supported by Trustee Tammy Beal. **Motion carried 5-0.**

### **Discussion/Approval – New Board Meeting Agenda Format**

Director Church shared with the Board that the purpose for the revision of the Board Meeting Agenda Format is to facilitate more effective reporting, document action items, and allow for accountability to support the strategic plan. Staff will be provided opportunity to speak to their projects and Board Members will be given time to share updates from their communities that will impact HAPRA. The Director's Report will be more closely related to strategic planning and will help hold individuals accountable for action items. A motion to approve the Board Meeting Agenda Format as presented was made by Secretary Nikolas Hertrich and supported by Trustee Tammy Beal. Motion carried 5-0.

### **Discussion/Approval Agreement to Lease Oceola Township Community Center**

Director Church presented to the Board the new lease agreement for the Oceola Community Center. The agreement is the same as the previous version with the exception of additional language related to a 50/50 profit split tied to tournaments or full facility rentals. Trustee Tammy Beal inquired on what would be considered a full facility rental to which Director Church responded a senior all-night party. A motion to approve the Agreement to Lease the Oceola Township Community Center was made by Vice Chair Diana Lowe and supported by Trustee Tammy Beal. Motion carried 5-0.

### **Directors Report**

#### **a. All Staff Meeting**

An All-Staff meeting will be held on December 22<sup>nd</sup> between 11:00 am and 1:00 pm. During the meeting day to day policies and procedure will be reviewed, job related expectations will be shared, and re-training on housekeeping items will be conducted. This event also provides all staff with the opportunity to meet and engage with one another in one location at the same time. Lunch will be provided and Board members are welcome to join.

#### **b. Audit Dates**

2022 audit will be conducted between February 6<sup>th</sup> and February 8<sup>th</sup>, 2023. An agreement for the completion of the audit will be provided for approval during the January meeting.

#### **c. Strategic Plan Update**

Director Church will provide an update once he has had the chance to meet with all Board members.

#### **d. Review of the By-Laws and Articles of Incorporation**

- o Review of the By-Laws and Articles of Incorporation has begun, currently waiting on attorney response to some questions.

#### **e. Miscellaneous**

- o The hiring process is being reviewed and will be updated.
- o Chris will be creating a blown up version of the Strategic Plan.

#### **f. Staff Comments**

- o Kevin Troshak shared with the Board that 70 families participated in the Santa's S.T.E.M Workshop and that 18 teenagers from the HIVE volunteered their time to help with the event.

- During the holiday break, students that show a student ID will be able to take advantage of discounted drop in rates between 12:00 pm and 5:00 pm.

### **Board Member Reports**

Secretary Nikolas Hertrich shared with the Board Agenda Items from the November 28, 2022, December 5, 2022, December 12, 2022, and December 19, 2022, Howell City Council Meetings which included, the hiring of two new officers, approval of various lease agreements, ordinances, and the HAPRA Budget, agreement for the collection of Summer School Property Tax and LESA, Scofield Park SPARK Grant Applications, a tribute to Mr. Christopher Pumford for his work with Afghan refugees, approval of the Motorsports Gateway Purchase agreement, the hiring of a new assessor, and approval of an agreement with the Drain Commissioner to improve a drain that has caused flooding at the Red Cross Building.

Vice Chair Diana Lowe informed the Board that there was no update to provide.

Trustee Tammy Beal shared with the Board that Marion Township approved the collection of fire and school taxes, will be going after SPARK Grants, three special assessment districts have been approved, and a position has been posted for a constructions manager.

Treasurer Jean Graham relayed to the Board that MISignal will be working with DTE, Hawk Meadows is looking for a water/sewer easement, Spicer Group has been hired to assist with the planning of a New Township Hall and Parks Facility on ~160 acres off of Tooley Road, the collection of school taxes was approved, and a deputy was approved to attend MAMC.

Chair Sean Dunleavy informed the Board that the drainage project at the soccer fields has been completed, remodel of the town hall is ongoing, tax collection was approved, and that GreenTech Engineering was hired to complete the topographical survey behind the Oceola Center.

### **Old Business**

Director Church provided the Board with an update in the status of the 2022 budget. At this time it is not known if the budget will be in the red or black as the fiscal year runs through December. The need for a budget plan will be dependent on if the balance is positive or negative.

### **New Business**

Trustee Tammy Beal asked what is the Yeti Event. Director Church responded that is a road rally or scavenger hunt.

### **Next Meeting**

Regularly Scheduled HAPRA Meeting - Tuesday, January 17, 2023, at 7:00 pm at Oceola Community Center

HAPRA  
Regular Meeting  
December 20, 2022

**Adjournment**

Motion to adjourn meeting at 7:44 pm by Vice Chair Diana Lowe and supported by Trustee Tammy Beal and supported by. **Motion carried 5-0**

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Approved

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Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

## **Board Meeting – January 17<sup>th</sup> Marketing Updates**

We made two end of the year highlights videos that went out last week of December. Some fun end of the year stats for you all:

- Over 6,400 Community Center drop-ins in 2022.
- We had about 1,300 Community Center Members
- We served 2,443 Individuals 50+
- 50 & Beyond Had over 12 weekly programs/groups and at least one Special Event a week
- We have 16 hours a week of instructor lead group fitness classes
- We had over 1,140 kids in soccer in 2022
- Over 11,000 games of pickleball were played in 2022
- 250+ dog park members
- 600 hours of youth camps
- 830 hours at the teen center
- 35 teens programs
- 10 brand-new special events!
- 400 photos with Santa taken in 2022
- Over 25,000 people serve in 2022!



# Marion, Howell, Oceola, and Genoa Sewer and Water Authority

## System Operational Report



For

January 18th, 2023

## MHOG Water Authority Meeting January 18, 2023 at 5:00 PM

### AGENDA

1. Approval of the Minutes of December 21, 2022
2. Call to Public
3. Reports
  - Staff Reports: (Greg Tatara)
  - Treasurer (Robin Hunt)
  - Engineer (Gary Markstrom)
  - CPA (Ken Palka)
4. New Business
  - Correspondence
5. Old Business
6. Adjournment

# Marion Howell Oceola Genoa

WATER AUTHORITY

## MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on December 21, 2022 at 5:00 PM. Members present were Bamber, Coddington, Rogers, Counts, Hunt, Hanvey and Henshaw

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The meeting was called to order by Chairman Hanvey.

A call to the public was held.

A motion was made by Rogers to approve the minutes of the November 16, 2022 meeting. The motion was seconded by Coddington and carried.

A motion was made by Hunt to stay with Cat. for generator repairs for three years. The motion was seconded by Henshaw and carried.

A motion was made by Counts to approve General Fund check # 9393 through 9432 and PR 799-806 totaling \$226,163.15. The motion was seconded by Coddington and carried.

A motion was made by Coddington to approve check #1018 and 1019 totaling \$39,639.21 from the Capital Reserve Replacement Fund. The motion was seconded by Henshaw and carried.

A motion was made by Henshaw to pay check # 133 from the Bond Payment Fund for \$500.00. The motion was seconded by Counts and carried.

A motion was made by Counts to pay check #1028 for \$14,808.00 from the MHOG Connection Fee Account. The motion was seconded by Henshaw and Carried.

A motion was made by Henshaw to adjourn. The motion was seconded by Hunt and carried.

William J. Bamber, Secretary



## MHOG Utility Department

2911 Dorr Road  
Brighton, MI 48116  
810-227-5225  
[www.mhog.org](http://www.mhog.org)

January 12, 2023

Marion, Howell, Oceola, and Genoa Sewer and Water Authority  
1577 North Latson Road  
Howell, MI 48843

**Subject: M.H.O.G. – January 2023 Board Report**

Dear Board Members;

The MHOG System operated well over the past month. The front cover picture shows water from a hydrant where we had a resident complaining of cloudy water, which was found to be a result of their aerator as the system water was clear and of good quality. Following is a summary of the major activity since the previous meeting.

- New development continued to progress over the past month, despite a break with the holiday season. Following are some key highlights:
  1. A pre-construction conference was held with Bible Baptist Church
  2. Construction started on Panda Express, and water main construction started for Westbury Apartments after it took 6-months for the EGLE permit to be approved.
  3. Plan review occurred for the St. Joe Mercy hospital expansion and a meeting is planned with them to review comments
  4. A punch list was issued to Highland Knolls. Primary concern is the elevation of hydrants and valves relative to the curb elevation. Most need to be adjusted up.
  5. An additional walk through was held at Marion Oaks, with only a couple of minor issues identified
- Last month we reported that we had met with Xylem to discuss the numerous water leaks along a section of Grand River in Genoa Township. We had hoped Xylem would review gas records for cathodic protection as Phase I of a proposal. Unfortunately, we received the proposal presented in the Board Report. We are not recommending approval of the proposal until after we get an opportunity to discuss the scope as we do not want to proceed to smart ball technology without additional background research performed.
- Shelby with Tetra Tech has started evaluating water usage data to determine the accuracy of our 218 Gallons Per Day per REU. Preliminary data suggests, when irrigation is considered,



that a lower number may be useful for sanitary discharge, but possibly a higher number should be used for water REU assignment. This is very preliminary, but we want to discuss potentially adjusting REU values as we move forward.

- Last month, given the new contractors we are using, we presented higher cost for new water service installation. However, this month I obtained a quote for a lower tap connection. What this means is that given site conditions, the cost to install water services will vary widely. Therefore, we edited sections of the connection manual regarding water service installation to hopefully, provide some flexibility for townships and MHOG, so that collection of tap fees are not totally exhausted just on service installation. We tried to include that we may have to charge more given site conditions and not just the standard \$3,500 as was previously performed.
- Following Christmas and New Year's where temperatures went from very cold and windy to relatively warm, operators responded to 8 separate frozen meter and or water line situations. We presented a map showing the locations of these frozen lines. As a result, we prepared a draft policy to discuss water loss and meter replacement as we had to change out numerous meters and track down water losses that were impacting tower elevations. We are asking the board to approve this policy so we can put it on the web site to assist our administrative personnel as they have to call and inform customers that they must pay the cost of a replacement meter, which in the case of larger meters, can be quite costly.
- The MHOG system continues to grow. Presented in the report is a growth table by township and system as a whole.
- We met with Nelson Tank and Engineering to get specs and a bid package to clean the Trans West and Hometown Tanks. I have included pictures of the towers in the report to demonstrate their current condition.
- The Deputy report provides December flow and production data, water loss data, and MISS DIG utility locating information. Also, it includes a bill issued to the City of Howell for water used by them in the past month to alleviate a problem in their system as well as quote to rebuild the pump that was replaced in Butler Road Booster.
- In Section 4, and per our agreement, we have prepared the annual draft allocation percentage for each of the systems we serve. We updated the allocation table with new budget, customer, flow, and other information to determine the new percentages. In summary, MHOG went up about 0.8% as it was the system that grew the most over the past year adding customers, record production, more components, and more miles of pipe.

- We also prepared a preliminary DPW Budget for the fiscal year ending March 31, 2024. There are quite a few changes. Last year, we paid an extra \$125,000 to pay down the vehicle and vector loans. Therefore, we no longer have to pay the approximately \$54,000 to pay off the vector. We are hoping that very expensive piece of equipment lasts a few more years. We increased, fuel, vehicle maintenance (fleet is now 28 vehicles), and the regular loan payback. Employees salaries increased as we want to retain our young, talented staff who have gained knowledge and skill to reduce how many contractors we hire for routine items. Given the current climate where wages have increased, it is increasingly difficult to retain employees, we want to make sure we remain competitive and follow the recommendations of our Compease<sup>®</sup> salary and wage template. All that being said, we are looking at a budget increase just under 3%. We also put together a table showing what the net increase will be for each system.
- Finally, Ken Palka will be present to distribute and discuss the MHOG FY 2022 financial audit presentation. Maner Costerisan and PHP were present in the office this past week to complete the audit, which we should receive a copy of by the end of February.

We look forward to discussing the contents of the report in detail with the Board at the regular meeting on January 18, 2023.

Sincerely,



Greg Tatara  
Utility Director



# HOWELL AREA FIRE AUTHORITY

## AGENDA

Date: January 18 2023

Time: 6:00 PM

### Board members

Bill Bamber, Oceola Twp, Chairman

Mike Coddington, Howell Twp., Vice Chairman

Mark Fosdick, Cohoctah Twp., Secretary

Robert Hanvey, Marion Twp., Treasurer

Bob Ellis, City of Howell, Member

Ron Hicks, Fire Chief

Laura Walker, Asst. Sec/Treasurer

### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

### Agenda Items

Meeting called to order at 6:00pm

Pledge of Allegiance

Approve the minutes of the regular meeting of December 21, 2022

Call to public (Items not on the agenda)

Discussion/Approval 01-23 A Resolution to exempt the Howell Area Fire Authority from the requirements of Public Act 152 for the next succeeding year.

Discussion: Follow-up on Website updates for Howell Area Fire Authority

Chief's Comments

- Main station feasibility study
- Update on Rescue 20
- Approve Payment of Bills and Payroll in the amount of \$212,690.09

New Business

Old Business

- Adjournment

**HOWELL AREA FIRE AUTHORITY**

December 21, 2022 – 6:00 pm

Oceola Township Community Center – 1661 N. Latson Rd. Howell, MI 48843

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**Board Members Present:**

Chairman Bill Bamber, Vice Chairman Mike Coddington, Treasurer Bob Hanvey, Secretary Mark Fosdick, Member Bob Ellis, Attorney Kevin Gentry, Fire Chief Ron Hicks-Remotely from Howell, MI, Asst. Sec./Treas. Laura Walker-Remotely from Gregory, MI.

Chairman Bill Bamber called the meeting to order at 6:00 pm

**Approve the minutes of the regular meeting of November 16, 2022:** MOTION by Mr. Fosdick, SUPPORT by Mr. Ellis to approve the minutes of the regular meeting of November 16, 2022. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response

**Discussion/Approval: transferring from the General Operating Fund a total of \$200,000 into the following funds: Pension (\$75,000), Truck Reserve (\$100,000) and Building Reserve (\$25,000):** MOTION by Mr. Ellis, SUPPORT by Mr. Hanvey to transfer a total of \$200,000 from the General Operating Fund in the following increments: \$75,000 to Pension, \$100,000 to Truck Reserve, and \$25,000 to Building Reserve. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval transfer of title for the 2003 Ford DART Vehicle:** MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to transfer the title for the 2003 Ford DART vehicle over to DART. MOTION CARRIED UNANIMOUSLY.

**Discussion-Follow-up on website updates for Howell Area Fire Authority:** Deputy Chief Czubenko continues to work on getting our website updated. He has reviewed the City of Howell and Brighton Area Fire Department as examples of how we may want our website to look. Mr. Fosdick requested that we keep this update on our agenda to continue to hear its progress.

**Chief's Comments:**

- The Howell Area Fire Authority received a donation in the amount of \$1,500 from Tanger Outlet. The funds will go to our Public Safety Education fund which allows us to purchase smoke detectors, bed shakers, etc. for community members in need. Bed Shakers cost around \$400 each and are used to assist hearing impaired individuals who would not otherwise be able to hear a smoke detector alarm.
- Engine 21 sold for \$40,000 to a company in Pennsylvania and has been picked up.
- The union has been dissolved. The employees collectively discussed requests they had and scheduled a meeting with the administrative team, which included the Chief, Deputy Chiefs, and Administrative Assistant. An agreement was made to provide the 30-hour dayshift employees with a 2% pay increase, and to switch their "sick" bank to a "PTO (Personal Time Off)" bank and issue a total of 60 hours of banked time.
- Mr. Randall resigned his position and will be turning in his gear, uniforms, radios, air pack, etc.

**Approve payment of Bills and Payroll:** MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to authorize payment of Bills and Payroll in the amount of 195,853.75. MOTION CARRIED UNANIMOUSLY.



**New Business:** Mr. Fosdick commented that Oak Grove has had a couple of fires and asked why we can't draw on the dry hydrants. Deputy Chief Czubenko stated that the dry hydrant is filled with sediment. We have tried to push water in to flush it without success. We have asked Oak Grove to install a new dry hydrant that will be operational. Mr. Fosdick asked what the cost is to install a new dry hydrant. DC Czubenko stated that he could not speculate but will look it up and let the Board know and include specs in the next board packet.

**Adjourn:** MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:22pm.  
MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: \_\_\_\_\_  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR DECEMBER 2022  
**DATE:** JANUARY 18, 2023

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During the month of December, the HAFD responded to a total of 154 calls for service. There were 195 calls in December of 2021. The total year-to-date runs for 2022 is 1965. Last year's total at the end of December was 2,042.

Some of the more significant events for the month included:

On December 1st, Howell Firefighters were dispatched to a reported structure fire in the 600 block of Olde English Circle in the City of Howell. Upon arrival crews reported heavy smoke coming from the garage, entry was made into the condo and crews found a working dryer fire. The fire was contained to the laundry room and extinguished.

On December 2nd, Howell Firefighters were dispatched AMA to Fowlerville for a reported structure in the 7000 block of love Joy Rd. in Conway Township. Upon arrival crews assisted with fire ground operations and water supply.

On December 3rd, Howell Firefighters were dispatched for a large barn fire in the 1000 block of Fausset Rd. in Cohoctah Township. Upon arrival crews reported a fully involved barn with fire spreading to vehicles and an outbuilding. The barn and contents were a total loss due to high winds.

On December 19th, Livingston County Fire Departments were requested by MABAS for a Tanker strike team to respond to Saginaw County for a grain storage fire. Tanker #22 along with Chief Czubenko as the strike team leader responded for a 16 hour rotation.

On December 23<sup>rd</sup> Howell Firefighters were dispatched to a reported structure fire in the 4000 block of Milett Rd. in Howell Township. Upon arrival crews reported a working fire in the garage and spreading fast. Due to extremely high winds and a metal roof, the crews were unable to contain the fire to the garage. After the fire was under control, crews were able to locate and rescue the family dog from the basement. At the time of this fire the winds were in excess of 45mph and sub-zero wind chill, so Chief Anderson requested buses from LETS to use as warming centers for family and firefighters.

Training for the month of December consisted of review of new Engine 20 operations & equipment and Ice rescue equipment review.

**Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday January 18th, 2023, at 6:00 pm.**



## Howell Area Fire Department Fire Marshal Division

1211 W Grand River Ave, Howell, MI 48843  
office: 517-546-0560 fax: 517-546-6011  
[firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** January 11, 2023  
**TO:** Chief Ron Hicks  
Fire Authority Board  
**FROM:** Jamil Czubenko, Deputy Chief/Fire Marshal  
**REF:** December 2022 Month End

The month of December 2022 was busy in the Fire Marshal Division.

The FMD participated in emergency responses and department training throughout the month.

The FD continues to share our safety messages and keeping our customers informed. Our Facebook page has 4,911 current followers. Our Instagram currently has 802 followers where similar messages and images are shared to promote our department.

The FMD continues to be involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment. New and renovation construction, along with change of occupancy inspections have continued where we can continue to utilize safe practices for us and our customers.

Our Smoke Detector Program visited 9 homes, where we either evaluated or installed new equipment. Captain Appleyard had done 3 Child Safety Seat inspections for the month as well.

Happy New Year! January 2023 brings us more planning for future building projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2022-1998	551 - Assist police or other governmental agency	12/27/2022	5705 BULL RUN RD	EN21

Total # Incidents for IOSCO: 3

ZONE: MARION - MARION Twp				
2022-1869	551 - Assist police or other governmental agency	12/01/2022	949 WRIGHT RD	BR23,STA20,STA23
2022-1875	311 - Medical assist, assist EMS crew	12/02/2022	3811 JEWELL RD	C-2,C-202,EN23,STA20
2022-1877	311 - Medical assist, assist EMS crew	12/02/2022	5122 VINES RD	BR20,BR23,STA20,STA23
2022-1884	551 - Assist police or other governmental agency	12/04/2022	82 ABBY BROOK LN	BR20,BR23,CH23,STA20,STA23
2022-1888	311 - Medical assist, assist EMS crew	12/06/2022	18 PERCY DR	BR23,STA23
2022-1892	424 - Carbon monoxide incident	12/06/2022	287 DINKEL DR	CH23,EN23,STA20
2022-1931	444 - Power line down	12/16/2022	2839 JEWELL RD	BR23,STA20,STA23
2022-1944	551 - Assist police or other governmental agency	12/18/2022	3801 DUTCHER RD	BR20,BR23,CH23,STA20
2022-1945	551 - Assist police or other governmental agency	12/18/2022	4238 NORTON RD	BR20
2022-1948	551 - Assist police or other governmental agency	12/19/2022	2578 CEDAR LAKE RD	BR23,LT23,STA20
2022-1949	551 - Assist police or other governmental agency	12/19/2022	1022 SPIREA	BR20,STA20
2022-1987	311 - Medical assist, assist EMS crew	12/26/2022	348 NEWBERRY LN	BR20,STA20
2022-2020	551 - Assist police or other governmental agency	12/31/2022	3675 PINGREE RD	EN20,STA20,STA23
2022-2021	551 - Assist police or other governmental agency	12/31/2022	5128 QUEENSWAY	CH23,CPT23,EN20,EN23,STA20,STA23

Total # Incidents for MARION: 14

ZONE: OCEOLA - OCEOLA Twp				
2022-1867	311 - Medical assist, assist EMS crew	12/01/2022	3830 BOWMAN WAY	BR22,C-2,STA22
2022-1881	322 - Motor vehicle accident with injuries	12/03/2022	2699 E HIGHLAND RD	C-202,EN20,STA22
2022-1891	551 - Assist police or other governmental agency	12/06/2022	3757 RAINIER DR	BR22
2022-1894	412 - Gas leak (natural gas or LPG)	12/07/2022	1675 WHITE BLOSSOM LN	EN22
2022-1898	622 - No incident found on arrival at dispatch address	12/08/2022	2527 KERRIA DR	EN22
2022-1906190	551 - Assist police or other governmental agency	12/10/2022	245 NORLYNN DR	BR20,BR22,STA22
2022-1909	551 - Assist police or other governmental agency	12/12/2022	1333 DOUGLAS FIR DR	BR22,CPT22,LT22,STA22
2022-1919	311 - Medical assist, assist EMS crew	12/14/2022	3340 MUSSON RD	EN22
2022-1920	700 - False alarm or false call, other	12/14/2022	172 LAKESHORE VIS	EN22
2022-1928	311 - Medical assist, assist EMS crew	12/15/2022	1087 N LATSON RD	BR22,STA22
2022-1940	551 - Assist police or other governmental agency	12/17/2022	2433 MONTE CARLO DR	BR20,LT22,STA20
2022-1947	611 - Dispatched & cancelled en route	12/18/2022	2398 PLEASANT RDG	STA22
2022-1962	311 - Medical assist, assist EMS crew	12/21/2022	1280 N KELLOGG RD	BR22,STA22
2022-1981	600 - Good Intent call, other	12/25/2022	2720 GOLF CLUB RD	C-202,STA22

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



## Planning Commission Annual Report 2022

### January

- Call to the Public } Mr. Benton (resident) commented on the Ida Charter Solar Ordinance.
- RZN # 01-21 (129 Mason Rd.) HS to UR } Public Hearing set for 2-22-22.
- Resolution made for 2022 PC mtg time } roll call vote/approved and set.
- TXT # 01-22 Penalty Provisions } Attny reviewed. Planner Zach explained/ PC discussion : Ex. nuisance - any annoyance per se - even if it doesn't annoy/ power to abate > judge may, by order, if not stopped (contempt of court) / attny fees put in writing up front/ civil infractions/ "Yes" to a GO vs. ZO / code enforcement/ signed complaints/ call-in complaints - do not send notification (mailings) of non compliance / B o T } Show-Cause hearings.
- TXT # 02-22 Wind /Solar } PC discussion - Soil issues/ turning posted panels etc.
- TXT # 01-21 Hobby Kennels } PC Jim A. waiting responses from Planner John E. - motion made/ approved to 2-22-22 to return with hopeful update. Planner Zach offered thoughts about standards as local being diverged into county rule.
- Reviewing 17.32 Home-Based Business } Police Power Ordinance > can respond, regulate, & control OR SUP ( as long as they follow guidelines). Discussion followed on adding the word primary vs. Conditional Use Permit with a public hearing again ... IF ... they meet all criteria as application states ... "may be approved." BoT Les A. discussed the application verbiage that was sited.
- PC Bruce P. reported LCPC mtg. mentioning/ regarding 9 acres (by Angelo's - Mason/Burkhart) an 'L' shaped area having a 900 unit with mixed use residential development coming.
- Discussion regarding mortors shot off at area neighborhood Norton/Amos from 6-8 p.m. Some residents called into Twp. Hall but, not to 911 for reporting.

### February

- Call to the Public } Letter read from Witkowski (Wedding Barn) by PC Chairman Larry G./ Mr. Witkowski is not pleased with the Boards and not allowing business/ weddings.
- Public Hearing RZN # 01-21 (129 Mason Rd.) HS to UR } Mr. Iverson (property owner) spoke of his request (safety and future for his family) ... Planner Zach added info about commercial clarity for understanding & the issue to apply for a mortgage etc. PC approved/sent to BoT for comments/resolution.

- Section 14.01 Parking (04-B1) } Planner Zach clarified 'YOU SHALL' and keep 'INTENT TO'. Some areas residential and others are businesses. Clarifying for understanding & not to restrict residential. Cleaning up confusion.
- TXT # 01-22 (Penalty Provisions) } Waiting on Attny - tabled / 3-22-22
- TXT # 02-22 Wind / Solar Ordinance } Discussion and ?'s for Planner Zach. Solar panels leakage / safe levels/ soil disruption/ renewal. Zach reported about heavy cranes/damage to field tiles/ present fix - more fiberglass content. Twp. Turbine language currently/ gently stating (not allowed here) due to height restrictions.
- TXT # 01-21 Hobby Kennels } PC Jim A. waiting for Planner John E. feedback.
- 17.32 Home-Based Business ) Mortor sales (6.14) The resident came to the Twp & rcvd a Home-Based business filing for making TUBING only (mortor filling done somewhere else.) They are in the process of getting a permit (to cover them with insurance/ fire/ theft/ accidents). All PC & BoT, Planner Zach & ZA Dave H. present had ?'s for them. Making a list of them for mtg 3-22-22.
- Discussion about Barry Lonik / Sara Thomas with updating to come.

#### March

- Call to the Public ) BoT/ Treasurer Sandra Donovan stated that for her 17 months at the Twp, this PC isn't doing their job/accomplishing tasks.
- Marion Oaks Club House (Pre-App) Site Plan} Sara Kunde (rep) summarized pool/baseball diamond/football field/& club house - part of Consent Judgment 2007. Engineering site plan to come. Seeking PC input. PC ?'d ... lighting/ landscaping/ fencing/ parking areas. PC told that final site plan may be combined with preliminary.
- April 26th is the MTA Conference. PC voted to cancel mtg date and change to 4-20-22/ approved.
- TXT # 03-22 Section 14 (excluding residential) - post poned.
- ZA Dave H. agrees with Bot/ Treasurer Sandra D that PC isn't working on language enough & also knows the PC are & have been waiting on Attny & Planner John E. for many items of clarification.
- PC Jim A. will contact Barry & Sara regarding the combined special meeting seminar (Land Conservatory) with our Boards.
- Call to the Public } Resident Tim Ryan spoke of the Planner language working with county/ being in line with that entity/zoning/businesses are not neighbors (as with residential neighbors) / business goes with business /zoning is THE issue/ truck yard now sold to a 3rd party - new issues of drainage/ water/ changes again.
- BoT/ Treasurer Sandra D. restated her concerns about PC once again.

## April

- Call to the Public } Resident Michael Sage (next to Tamarack Place) 6:30 a.m. - 9 p.m. / concerned with so much noise (large commercial machines) for the phases continuing.
- SPR # 01-22 LoRea Topsoil & Aggregate Site Plan Review (adding to bldg.) } PC Chairman Larry G. ?'d fabric hoop bldg & shipping containers ( owner Matt responded - concrete block shortage) PC Jim A. ?'d storage container content (owner Matt responded - rakes/mulch etc to keep dry from elements) & LCDC checked other issues & ok'd them all. PC approved/ send to BoT for comments/ approval.
- Land Preservation Presentation by Barry Lonik/ Sara Thomas ... Land Trust Alliance (20 yrs) all volunteer & A Board of Director ... Do restorations ... Allow access & students can do research ... Fund raising /no tax \$ / commercial help/ charitable organization/ natural heritage preservation ... Flood control/ natural protection & upkeep ... Doante/ buy / wills - conservation easement (private land owners) ... Steward & enforcer (care taking eyes on land) protect conservation values ... Assessments done> ? worth, value, upkeep, & protect ... Ocoala, Handy Twps (Farm of 100+ acres), 4 1/2 acres by Brighton library & has 7 different eco systems/ Hamburg area has hackberry (native MI) trees on that parcel/ Bullard Lake - 60 acres in Green Oak ... Private / non profit ... Sara has newsletters (810-229-3290) / Livingston Land Conservancy (for contact).

## May

- Call to the Public } Jay Drick / 5th District of Livingston County/redistricting now with us after August.
- SPR # 02-21 Howell Storage Final Site Plan } Jim Abram gave PC an update on issues handled (drainwater/boat & RV parking/ portable storage & lighting/ photometrix/ sewer line capping etc.) Discussion followed / PC approved with conditions & send to BoT for comments/decision.
- SPR # 02-22 Marion D19 LLC } Todd Lekander updated PC about Dunkin Donuts automated line with addition on the side. Planner Alissa updated PC about the architect easements in the bldg only & lighting- east side of the bldg. ZA Dave H. gave PC input on the land use permit /signage. PC discussed. Approved with notations & sent to BoT for review/approval.
- SPR # 03-22 Marion Oaks Final Site Plan Review } Sara Kunde presented & PC ?'d weddings already held at the club house / level to the club house/ elevation of bldg/ pool depth-diving board/ fields with no lighting etc. Resident Mr. Martin had ?'s about club house & HOA's. Planner Alissa ?'d parking lot aisle size/ evergreens/ dumpster placement/ bldg permit plan/elevations/lighting/ landscape / irrigation etc. PC further discussed and post poned pending a more complete site plan submission.
- Master Plan } PC still waiting on updates from their past input items.
- Kennel language } PC Jim A. will send Planner Alissa the pgs. presented to Planner John E. from months past.
- Solar Ordinance Language } More samples found & coming. Moratorium set for safety until.

- Storage Containers} Attny & Planner John E. (6.07 - & other items for a mtg & waiting still for when that may be.) Planner Alissa will try to get any updates from Planner John E.
- PC Jim A. updated us on the Open Space Survey information to BoT packet. BoT /Treasurer Sandra D reported \$800 to print 5,600 copies & mail out (1 sheet/2 sided).

## June

- PC (Vice Chairman) Jim A. is acting Chairman tonight.
- # SPR # 03-22 Marion Oaks Club House Final Site Plan (new & returning) } Sara Kunde presenting. PC ?'s answered (sign at round about /pool fencing/doors & alarms / height of doors matching walls & self closing/ dimensions and elevations updated.) PC approved with recommendations & sending to BoT for comments/approval.
- Master Plan Final update} Planner Zach summarized Preservation/ Solar/ on Website/ resolution to be made/ word document and Twp owned. Planners Zach & Alissa will do more magic !
- Solar Farm Ordinance language} Moratorium lasts one year. PC discussion on fencing height 7 ft. not 6 ft.; 20 acres complaint of pg 5 ; codes for dismantling ; consent to enter property> signed for the Twp. : 180 days to decommission & Planner Zach further explained/ clarified items.
- Kennels } PC Jim A. agreed with Planner John E. memo rcvd 6-20-22 ; Planner Zach agreed with the size of the areas & reminded that SUP in SR/RR is more limited due to setbacks. PC further discussed & Planner Alissa supplied more examples.
- Meeting with Attny John G., Planners Zach & Alissa } Bob H. to be the link with Planner John E. & Attny John G. not only on enforcement / storage containers but, for all items PC is / has been waiting on from months past. Motion made and approved. PC waits.
- PC Jim A. updated on Land & Open Space survey/ motion made, approved & to be mailed 6-30-22 with tax mailings & mentioned web site link as well.
- BoT passed GO for Solar Moratorium (BoT mtg 6-23-22).

## July

- Master Plan review & PC Discussion } Solar language/ color on pg 70/ maps - to zone in & out 11 x 17 high resolution / Open Space Preservation language / demographic updates to come & PDF file.
- Solar Farm Ordinance Draft Review} PC input> definition update / recycling/ SR vs RR / Overlay District ; + & - 1 mile from lines available; Development Standards holds some of this ordinance ... information still waiting on Attny John G (Planner Zach will now try to reach out to Attny John G. ) ; also the Swing gate for Fire Department entry/ Next month hopefully.
- Draft for Kennel Ordinance } PC Jim A. explained his additions ... some from LC Animal Control Ordinance/ all animals should be vaccinated (county required.)



- Planner John E. & Attny John G. meeting} Planner Zach explained a possible/ probable consultant disagreement. PC may have to just choose a path & go with one vs. another. Planner Zach will try with the (other attny) partner Christopher Johnson.

- Enforcement update} 1 year trial for County Sheriff with ZA Dave 8-1-22 starting.

#### August

- Call to the Public } BoT / Treasurer Sandra Donovan submitted her own version of a Kennel Ordinance.

- Master Plan update} Planners Zach & Alissa updated PC & PC commented on some items: removed redundancy on some AG bullet points/ PA 116 Conservancy Preservation for farmland only NOT discounting farm or AG usage/ language of protection / overlay (can be in or out of the district OR developmental variances.)

- ZBA SUP for Farmers' Market (not tested in court) Attny #1 suggests we should change our language (year round vs seasonal) / Attny #2 says the opposite ... Super !!!

#### September

- Public Hearing } TXT # 02-22 Solar Ordinance set for 10-25-22

- Solar Farm Visit Summary} PC Chairman Larry G., BoT Les A. & Bob H. : Sarah Mills (Senior Project Manager & PHD from U of M) shared the good and bad of solar. 1,900 acre solar farm tour area tried tree berm (didn't work with the area). They have cooling fans running to cool coils. Panels turn by motors to the sun as well as reflective heat off the surface ground. Those attended wished that more members could have attended the tour.

- PC Budget} PC discussed Master Plan elongation charges/ city planners - how they charge to figure in/ caution to what we ask for. Bob H. will bring to the next meeting (10-25-22) the charges from last year so that PC can know/discuss/ compare charges.

- Master Plan } Discussion on further updating paragraphs/ Zoning maps/ revisions/ Solar Overlay - Motioned to approve & carried (2022 Master Plan).

- Solar Farm Ordinance Proposed Draft } PC discussion some points being> larger maps for overlay / verbiage for referring to maps.

- Kennels > Proposed draft being brought back after discussion / items to change/ to make

- May be an update coming from Planner John E. & Attny John G. meeting at some point.

- Planner Alissa to contact Sarah Mills to attend PC meeting of 10-25-22.

#### October

- Public Hearing TXT # 02-22 Solar Ordinance } Mr. Martin (resident 446 Trestle Dr. ) comments that he personally feels M14/23 solar area is an eye sore. He hopes our Twp doesn't allow them. Plus there may be something else & Better in 6 or 7 yeras. Bob H. shared that most of the public have no interest in them nor want them. PC Bruce P. shared that the power lines & open acreage is the preference for residents /sights. BoT/ Treasurer Sandra Donovan shared she feels they will come here and she prefers the overlay district for them.
- Solar Ordinance Review} Planner Zach spoke regarding the ordinance section by section & feels our overlay district was a great path to take. 600 - 1,200 acres (our ordinance starts at 20 acres minus a community.) Wildlife/ fencing/ how far apart for one farm to another / damage via video captured proof / compound borders/ other pgs. noted for items (pgs 1,4,5,9,10) BoT Les A. ?'d decommissioning time > 3 years (answer) ; Motion made to make changes & forward to Attny & LCPC for comments / carried.
- Kennel Ordinance } PC discussed with Planner Zach and conversed items will be updated.
- Open Space/ Preservation Survey} Public wants the outcome but, not to pay with tax increase. PC Chairman Larry G. , PC Jim A., BoT Les A. also await Sarah Mills' input on this topic.
- PC Bruce P. shares that Kathleen Kline-Hudson is to retire from her County position.
- Attny John G. & John E. progress update coming.

#### November

- A combined meeting with B o T
- BoT Les A., during the Call to the Public, informed the gathered audience (from our Twp and other areas) that he had been contacted/approached by a solar farm company to lease his land. Again ... only contacted.
- PC Chairman Larry G. shared some informative points from his recent solar farm tour. He introduced guest speakers, Sarah Mills and Madeleine Krol ( U of M Graham Sustainability Institute). Solar Farm and PDR presentation given to both boards PC & BoT plus the audience. Many facts were given, many questions answered, many sources to search for ourselves were shared. Be prepared, stay informed, be consistent & "ENERGIZED"!! Their site and organization is open to help, answer & guide. Handouts were given with sites & contacts.
- Planner Zach explained PDR (Purchase of Development Rights) for the audience. He pointed out that Webster had a scoring system (what they value vs more points) also, Fee Titles (based off of tax rolls).
- PC Jim A. referred some ?'s by the audience to Sara Thomas @ Land Conservation.
- Kennel Ordinance draft language} approved and motioned for a public hearing 12-20-22 and carried.
- TXT # 03-22 Section 14 } Residential term removed/ delete confusion/ Public hearing set for 12-20-22

- Election of Officers} Larry Grunn> Chairman, Jim Anderson> Vice Chairman, Cheryl Range> Secretary
- Budget Review } Bob H. ?'d PC for ideas on line by line from previous months data sheets we just rcvd. PC Jim A. volunteered to look closer at this & coming back at 12-20-22 with some input.
- ZA Dave H. updated PC on LCPC Solar Ordinance input for 12-20-22 mtg.
- Planner Zach updated PC on Planner John E. & Attny John G. mtg & coming ZO update.
- Bob H. updated on Witkowski wedding barn lawsuit. Local Judge Geddes gave approval through the RTFA/ GAAMPS farm-to-table.
- Call to the Public} Sara Porter spoke on Solar Farm opinion. Planner Zach reiterated that IF no language is a foundation/adopted & ideas NOT allowed, the state can come in and tell the Twp where, what, when things WILL happen and HOW it will. (Regulate & State control). Best to be prepared.

#### December

- Public Hearings } TXT # 01-21 Kennels Section 17.19, 3.02, 6.02 Section 8 districts /no comments. TXT # 03-22 Section 14 > corrected language/removed residential/no comments.
- Mitch Harris ReZoning Bldg. Pre Application} Meadows North> Pat Kehoe (engineer) 90 acres HWY RESIDENTIAL / like the Meadows (120 condos or apartment style 144); Part of the Coddington farm (D19/Peavy) ; Time frame ?'d - Spring of '24 (have to rezone/ plan/ engineer). Traffic discussed along with mentioning MDOT, LCRC issues once again. Planner Zach reminded that the Master Plan states the area is commercial so, school #'s increase, residents, economic impact use/ best use of land ... items to remember. PC Chairman Larry ?'d age group of owners/buyers (60-84 yrs. old was replied.) Bob H. ?'d walking path behind hotel/ traffic light with 264 units ? ? ?
- TXT # 02-22 Solar feedback LCPC & Attny } Zach summarized /PC approved, sending to BoT for input/approval.
- TXT # 01-21 Kennels} Bob H ?'d barrier fence (noise/ escape) PC approved/sending to LCPC for input /review.
- TXT # 03-22 Section 14 (exclude residential language) PC's discussed / Regulatory Demand (ok to park in front of your home/back out of a driveway.) / Commercial vehicles NOT non residential 14.03 to 14.04 change all repeated. Sending to LCPC for comment/review.
- Budget Review - holding for 1-24-22
- TXT # 04-22 PDR Ordinance discussion} Zach suggests groups (committee of 5 formed with Board Members & residents (who hold an educated/familiarized interest/ property owners/ AG/ land interested owners) to meet ; consider a point system to rate properties / donated properties/ metro parks maintaining/ consider a GO NOT TXT.

- Call to the Public } Katherine Dyers 2715 High Meyers > 12 acres behind them & hoping it's to keep its ruralness. BoT ?'d Zach about the Conway Twp public hearing called police for safety/ ?'d signed contracts examples & change hands through sale - how does that affect Twp control (should have a clause for change of ownership and of contract / Sarah & Planner Zach agree also performance guarantee/ technology goes out of date/ re-power site plan all should be stated in the ordinance to cover this.

Cheryl Range PC Secretary 1-11-23

**MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 26, 2023**

**MEMBERS PRESENT:** Scott Lloyd, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe, Sandy Donovan, and Greg Durbin

**MEMBERS ABSENT:** None

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:36 pm. The meeting is also available to attend online.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

Bob Hanvey asked Catherine Dyer, 2715 High Meadows, to share concerns about the proposed solar ordinance. Several other members of the public also spoke about the solar ordinance.

Les Andersen motioned to schedule a town hall meeting and send postcards to all Marion Township taxpayers as well as put a notice on the township's website. The township will also inform officials from surrounding townships to allow them to make their taxpayers aware as well. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Motion carried 7-0.**

Tammy Beal motioned to postpone action on the remaining agenda items. Les Andersen seconded. **Motion carried.**

**APPROVAL OF AGENDA**

**CONSENT AGENDA**

**ZBA APPOINTMENT**

**EMPLOYEE HANDBOOK**

**ROADS**

**MARION TOWNSHIP ADDITION/SIGN**

**CORRESPONDENCE & UPDATES**

**CALL TO THE PUBLIC**

**ADJOURNMENT**

Sandy Donovan motioned to adjourn the meeting at 8:18 pm. Tammy Beal seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

**MARION TOWNSHIP  
BOARD OF TRUSTEES  
SPECIAL MEETING  
JANUARY 30, 2023**

**MEMBERS PRESENT:** Scott Lloyd, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe, Sandy Donovan, and Greg Durbin

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** John Gormley, Attorney

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7 pm.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

Several members of the audience asked the board to consider hiring Michael Homier as a legal consultant, have the solar overlay moved to light industrial zoning, questions about the wellhead protection area, questions about where the power generated would go, extending the moratorium, rezoning, improving the PA system, etc.

Bob Hanvey asked those who have comments about how they would like the ordinance to read to please send an email to [masterplan@mariontownship.com](mailto:masterplan@mariontownship.com). He stated that the ordinance has to be written in such a way that it is supportable. He also explained that this is not a rezoning, it is an overlay district and the current zoning would remain in place.

**CLOSED SESSIONS**

Sandy Donovan made a motion at 8:10 p.m. to go into a closed session to discuss the opinion of our attorney, per MCL 15.268 (h) on Solar Energy issues, seconded by Greg Durbin. Roll call vote: Donovan, Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Sandy Donovan made a motion at 9:29 p.m. to come out of closed session, seconded by Les Andersen. **Motion carried 7-0.**

Sandy Donovan made a motion at 9:30 p.m. to go into a closed session to discuss the opinion of our attorney, per MCL 15.268 (h) on Howell City REU issues, seconded by Tammy Beal. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

Sandy Donovan made a motion at 10:30 p.m. to come out of closed session, seconded by Les Andersen. **Motion carried 7-0.**

Les Andersen made a motion to hold the next Regular Marion Township Board of Trustee meeting at Marion Township Hall, 2877 W. Coon Lake Road on Thursday, February 9<sup>th</sup> at 7:30 pm for two items only—Consent Agenda and Winterwood SAD (this item was already posted/published) and to then go directly to Parker Middle School, 400 Wright Road to conduct the Marion Township Solar Ordinance Town Hall meeting from 8-10 pm, seconded by Scott Lloyd. **Motion carried 7-0.**

Sandy Donovan made a motion to hire Attorney Michael Homier from Foster, Swift, Collins & Smith PC as consultant for Marion Township's Solar Ordinance, seconded by Dan Lowe. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Donovan, Andresen—all yes. **Motion carried 7-0.**

**CALL TO THE PUBLIC**

None heard.

**ADJOURNMENT**

Sandy Donovan motioned to adjourn at 10:31 pm., Greg Durbin seconded. **Motion carried.**

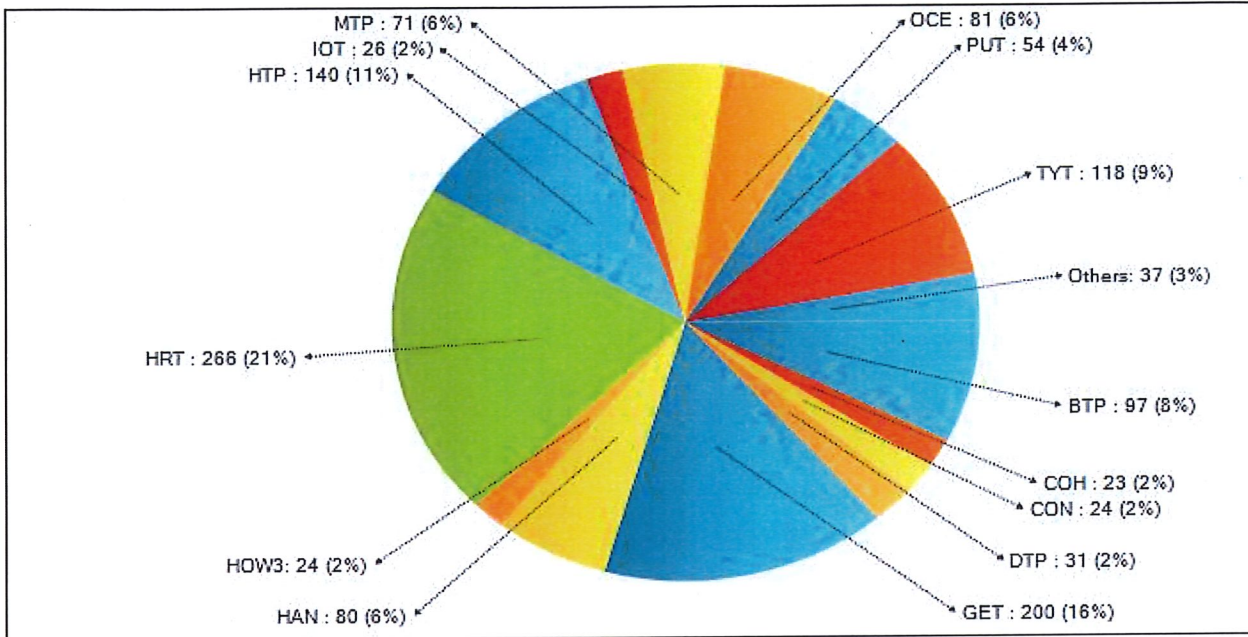
Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

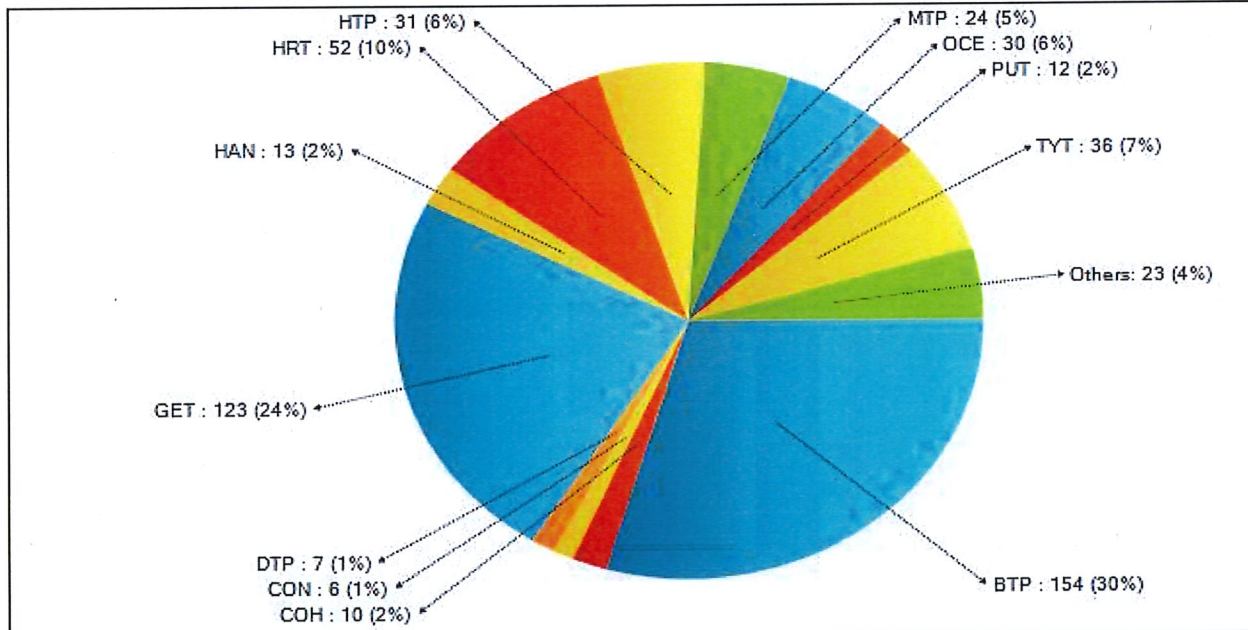
\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

DRAFT

**LIVINGSTON COUNTY SHERIFF'S OFFICE  
DECEMBER 2022 CALLS FOR SERVICE**



**MICHIGAN STATE POLICE  
DECEMBER 2022 CALLS FOR SERVICE**





<u>TOWNSHIP</u>	<u>NUMBER OF CALLS</u>		<u>RESPONSE TIME</u>		<u>NUMBER OF CALLS</u>		<u>RESPONSE TIME</u>	
	<u>3:00PM - 11:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>3:00PM - 11:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>TOTAL</u>
BRIGHTON	37	60	35:06	44:53	60	44:53	97	
COHOCTAH	13	10	23:24	36:45	10	36:45	23	
CONWAY	12	12	33:30	39:02	12	39:02	24	
DEERFIELD	17	14	32:37	43:20	14	43:20	31	
GENOA	82	118	30:27	18:08	118	18:08	200	
HANDY	37	43	34:46	40:05	43	40:05	80	
HARTLAND	101	165	25:21	28:51	165	28:51	266	
HOWELL	51	89	26:17	27:44	89	27:44	140	
IOSCO	15	11	40:57	19:11	11	19:11	26	
MARION	26	45	16:31	30:53	45	30:53	71	
OCEOLA	33	48	28:47	35:18	48	35:18	81	
PUTNAM	27	27	21:45	22:33	27	22:33	54	
TYRONE	80	38	19:58	37:05	38	37:05	118	

**LIVINGSTON COUNTY SHERIFF'S OFFICE  
MARION TOWNSHIP DECEMBER 2022**

Nature	# Events
911 HANG UP	1
ALARM	3
ANIMAL COMPLAINT	6
ASSIST EMS	1
ASSIST FIRE DEPARTMENT	1
ASSIST OTHER AGENCY	1
CITIZEN ASSIST	2
CIVIL COMPLAINT	3
CRIMINAL SEXUAL CONDUCT REPORT	1
DOMESTIC PHYSICAL IN PROGRESS	3
DOMESTIC VERBAL	2
FRAUD	5
HAZARD	3
HIT AND RUN ACCIDENT	2
INTIMIDATION THREATS HARASSMEN	1
LARCENY	2
MENTAL/CMH/PSYCH	1
MESSAGE DELIVERY	1
PDA	14
ROAD RUNOFF	1
SUSPICIOUS PERSON	2
SUSPICIOUS SITUATION	8
UNATTENDED DEATH PRI 3/INVEST	1
UNKNOWN ACCIDENT	2
VIN INSPECTION	1
WELFARE CHECK	3
<b>TOTAL:</b>	<b>71</b>

# MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	82	21	3
FEBRUARY	89	9	3
MARCH	68	16	2
APRIL	87	7	1
MAY	77	11	1
JUNE	84	25	2
JULY	58	23	2
AUGUST	78	17	2
SEPTEMBER	81	13	4
OCTOBER	82	13	1
NOVEMBER	108	16	0
DECEMBER	71	11	1
YTD TOTALS:	965	182	22





# Liv.Co Update

January 2023

livgov.com | [f](#) LivCoGov | [i](#) Livingston\_County | [in](#) Livingston County Government

## Livingston County Board of Commissioners

- District 1: Douglas Helzerman
- District 2: Dave Domas (Chairman)
- District 3: Frank Sample
- District 4: Wes Nakagiri
- District 5: Jay Drick (Vice-Chairman)
- District 6: Roger Deaton
- District 7: Martin Smith
- District 8: Nick Fiani
- District 9: Jay Gross



## Board Meetings

All meetings will be held both online via Zoom and in person in the Board Chambers at the Administration Building at 304 E. Grand River Ave. in Howell.

### How To Meet Via Zoom:

- By the direct link: <https://zoom.us/j/3997000062?pwd=SUdLYVFfcmozWnFxbm0vcHRjWkVlZz09>
- On The Zoom App: Select "Join A Meeting," enter meeting code 399 700 0062, and enter password LCBOC
- By Phone: Call 1-929-205-6099, enter meeting code 399 700 0062, and password 886752

February 6th - General Government & Health & Human Services Meeting at 6:00 P.M. followed by the Personnel Committee

February 13th - Full Board Meeting at 6:00 P.M.

February 21st - Courts, Public Safety, Infrastructure Development Meeting at 6:00 P.M. followed by the Asset Management Committee

February 27th - Full Board Meeting at 6:00 P.M.

## 2023 Board Of Commissioner Updates

On January 3rd, the Board held it's first Full Board meeting of 2023. We welcomed new Commissioners Frank Sample, Roger Deaton, and Niki Fiani, and welcomed back Commissioner Dave Domas. (In our February edition of the Liv.Co Update we'll get to know these Commissioners better.) During the meeting, Commissioner Dave Domas was elected Chairman and Commissioner Jay Drick was elected Vice-Chairman. Below is the 2023 Board Meeting Schedule. On the Board of Commissioners' website (<https://www.livgov.com/boc/>) you can find meeting agendas and minutes, and instructions for participating in virtual meetings.

General Government and Health & Human Services (GGHHS) @ 6:00 PM	Courts, Public Safety, & Infrastructure Development (CPSID) @ 6:00 PM
Board of Commissioners Meetings @ 6:00 PM	Personnel Committee - Following GGHHS
	Finance & Asset Mgmt. Committee - Following CPSID

JANUARY 2023							FEBRUARY 2023							MARCH 2023							APRIL 2023						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
8	9	10	11	12	13	14	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
15	16	17	18	19	20	21	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
22	23	24	25	26	27	28	26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29
29	30	31																			30	31					

4.11.2023 - Statutory EQ Meeting

MAY 2023							JUNE 2023							JULY 2023							AUGUST 2023						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6		4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
7	8	9	10	11	12	13	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
14	15	16	17	18	19	20	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
21	22	23	24	25	26	27	25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
28	29	30	31											30	31												

SEPTEMBER 2023							OCTOBER 2023							NOVEMBER 2023							DECEMBER 2023						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1	1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9
3	4	5	6	7	8	9	8	9	10	11	12	13	14	8	9	10	11	12	13	14	10	11	12	13	14	15	16
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	17	18	19	20	21	22	23
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	24	25	26	27	28	29	30
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			31						

10.10.2023 - Annual Meeting

Please Note: The Liv.Co Update highlights a portion of resolutions and work completed by the Livingston County Board of Commissioners. Please refer to the Board's meeting minutes for more information regarding specific resolutions. To be redirected to the Board's Meeting Minutes, please visit [www.livgov.com](http://www.livgov.com).



## Approved Resolutions

- Facility Services will add an **additional vehicle** to their current fleet. There are currently eight vehicles, so this addition will bring their total to nine. The new vehicle will be assigned to the Jail, used by the two Maintenance Mechanics, and will primarily be used for parts run. The estimated annual vehicle operating costs will be \$662 for auto insurance, \$1,500 for repairs and maintenance, and \$1,000 for fuel.
- As LETS' fleet shifts to more vans instead of buses, the department requested a change in their 2023 positions to remove four Grade 3 CDL Drivers and in their place, add four Grade 2 **Non-CDL Drivers**. Vans only require a Chauffeur's License to operate instead of a CDL, which has several benefits like budget savings, faster onboarding times, a larger labor pool, and fewer administrative burdens on the employees and LETS administration.
- The Board of Commissioners have proclaimed Wednesday, March 22, 2023, as **Tornado Drill Day**. A Statewide Tornado Drill will take place on March 22nd at 1:00 P.M. Before the drill, Emergency Management will work with the Michigan State Police to educate the public during National Severe Weather Week on how to prepare for tornadoes and other severe weather. Residents are encouraged to review the precautions that can be taken to save lives and protect themselves and their families at home, work, or on the road.

## Upcoming Events

- Want To Become A Severe Weather Spotter? Mark your calendar for the Spring **SKYWARN** Spotter Training on Monday, April 17th at 7 P.M. at the Hamburg Twp. Fire Station (3666 M-36, Pinckney, MI 48169.) You can also take the online SKYWARN training at [https://www.meted.ucar.edu/education\\_training/course/23](https://www.meted.ucar.edu/education_training/course/23)
- **Community Connect 2023** takes place this Saturday, February 4th from 10 A.M. - 1 P.M. at 2|42 Community Church in Brighton (7526 Grand River Ave.) This free one-day event brings our residents a day of connection with services, free resources, and plenty of helpful information. Everyone in our community who could use these services is welcome and there is no registration required. Learn more at <https://www.livgov.com/communications/Pages/Community-Connect.aspx>



## A Livingston County Veteran Left A Large Gift To Veteran Services

After the passing of a local veteran, Veteran Services was notified that the Department had been listed as a beneficiary of an investment account valued at \$28,000. The funds were approved and will be entered in a new Veteran Services Donation Fund for use by the Department. Veteran Services is deeply appreciative of this gift.

If you or someone you know is a veteran who is interested in learning more about their benefits and supportive services, please schedule an appointment with Veteran Services by calling 517-546-6338. The Department frequently holds informational classes and events. Follow them at <https://www.facebook.com/LivCoVets/> to stay up to date.



## We're Looking For A Veterinarian To Join Our Animal Shelter \$66.51/Hour | Part-Time | Wellness Program

Under the supervision of the Animal Shelter Director, this position is responsible for the overall care of the shelter animals. This position performs surgeries including spay and neuter for shelter animals, high volume spay and neuter clinics for the public, and additional soft tissue surgeries as needed. The Veterinarian diagnoses and sets up medical treatment plans for a wide variety of health issues in shelter animals, performs triage as needed, and medical treatment of sick and injured strays. This position provides advice on animal abuse, cruelty, or neglect cases and provides reports for criminal cases and expert witnesses on such cases.

Learn More & Apply At: <https://livingston.applicantpool.com/jobs/>



#101 General Fund  
Transactions by Account

		As of January 31, 2023		
	Date	Num	Name	Amount
<b>001-001 · CASH - GENERAL - FNB</b>				
	01/03/2023	12239	SHELBY DWYER	-465.85
	01/03/2023	12240	B&L Services	-1,020.00
	01/03/2023	12241	Loreen Judson	-25.00
	01/03/2023	12242	Howell Area Parks & Recreation	-30,000.00
	01/05/2023	12243	Culligan of Ann Arbor	-36.59
	01/05/2023	12244	VERIZON WIRELESS	-87.68
	01/05/2023	12245	AT&T -General	-489.65
	01/05/2023	12246	PNC Bank	-675.77
	01/10/2023	12247	ALERUS PAYMENT SOLUTION	-4,667.50
	01/10/2023	12248	VOYA Institutional Trust	-300.00
	01/10/2023	0020318	LESLIE D. ANDERSEN	-383.06
	01/10/2023	0020319	JAMES L. ANDERSON JR.	-96.90
	01/10/2023	0020320	SCOTT R. LLOYD	-212.33
	01/10/2023	0020321	CHERYL A. RANGE	-126.99
	01/10/2023	0020322	BRUCE V. POWELSON	-101.58
	01/10/2023	E131614	CHARLES ABERASTURI	-24.23
	01/10/2023	E131615	TAMMY L. BEAL	-2,871.22
	01/10/2023	E131616	GAIL A. BURLINGAME	-3,095.45
	01/10/2023	E131617	SANDY DONOVAN	-3,597.66
	01/10/2023	E131618	GREGORY L. DURBIN	-1,213.90
	01/10/2023	E131619	LAWRENCE W. GRUNN	-145.37
	01/10/2023	E131620	DAVE HAMANN	-3,036.71
	01/10/2023	E131621	ROBERT W. HANVEY	-4,160.80
	01/10/2023	E131622	RICHARD HASLOCK	-499.53
	01/10/2023	E131624	LOREEN B. JUDSON	-3,603.83
	01/10/2023	E131625	SANDRA J. LONGSTREET	-2,443.15
	01/10/2023	E131626	DANIEL F. LOWE	-538.87
	01/10/2023	E131627	SARA MCCLEERY	-3,246.49
	01/10/2023	E131629	KITSEY A. RENNELLS	-2,756.95
	01/10/2023	E131630	DUANE M. STOKES	-24.23
	01/10/2023	E131632	JESSICA S. TIMBERLAKE	-3,228.88
	01/11/2023	12249	DTE ENERGY	-507.20
	01/11/2023	12250	GORMLEY AND JOHNSON LA'	-625.95
	01/16/2023	12251	Heather Donet	-100.00
	01/18/2023	12252	BEAR WATER TREATMENT	-85.02
	01/18/2023	12253	Charter Communications	-164.79
	01/18/2023	12254	CARLISLE/WORTMAN, Inc.	-457.50
	01/18/2023	12255	WEST SHORE SERVICES, INC	-850.00
	01/18/2023	12256	BURNHAM & FLOWER AGENC	-42,622.00
	01/23/2023	12257	BURNHAM & FLOWER AGENC	-49.50
	01/23/2023	12258	Colonial Life	-647.56
	01/23/2023	12259	MICHIGAN MUNICIPAL TREAS	-599.00

**#101 General Fund**  
**Transactions by Account**

As of January 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
01/23/2023	12260	Spicer Group Inc	-4,774.50
01/24/2023	12261	Blue Cross Blue Shield of Michigan	-16,358.64
01/26/2023	12262	FIRST IMPRESSION	-74.60
01/30/2023	12264	STAPLES	-348.30
01/30/2023	12265	QUADIENT LEASING USA, INC	-372.66
01/30/2023	12266	CONSUMERS ENERGY	-599.04
01/30/2023	12267	KCI	-1,125.86
01/30/2023	12268	SHELBY DWYER	-430.50
01/30/2023	12269	B&L Services	-2,000.00
01/30/2023	12270	Greg Durbin	-41.27



**GENERAL FUND CHECKING**

Previous Balance	\$	1,392,719.26
Receipts	\$	303,659.07
Interest	\$	-
	\$	<u>1,696,378.33</u>
Expenditures	\$	160,978.21
Balance	\$	<u>1,535,400.12</u>

**CEMETERY FUND**

Previous Balance	\$	61,117.99
Receipts	\$	1,500.00
Interest	\$	26.95
	\$	<u>62,644.94</u>
Expenditures	\$	55.00
Balance	\$	<u>62,589.94</u>

**PARKS & RECREATION FUND**

Previous Balance	\$	32,612.84
Receipts	\$	-
Interest	\$	14.29
	\$	<u>32,627.13</u>
Expenditures	\$	15.76
Balance	\$	<u>32,611.37</u>

**WATER - NEW USER**

Previous Balance	\$	751,696.63
Receipts	\$	16,353.78
Interest	\$	599.51
	\$	<u>768,649.92</u>
Expenditures	\$	-
Balance	\$	<u>768,649.92</u>

**SEWER OPERATING & MANAGEMT**

Previous Balance	\$	234,380.24
Receipts	\$	-
Interest	\$	114.42
		<hr/>
	\$	234,494.66
Expenditures	\$	42,105.24
		<hr/>
Balance	\$	192,389.42

**SEWER - NEW USER**

Previous Balance	\$	2,343,485.25
Receipts	\$	42,834.90
Interest	\$	1,950.01
		<hr/>
	\$	2,388,270.16
Expenditures	\$	-
		<hr/>
Balance	\$	2,388,270.16

**SPEC ASSESS. FUND**

Previous Balance	\$	137,876.09
Receipts	\$	68,385.07
Interest	\$	78.60
		<hr/>
	\$	206,339.76
Expenditures	\$	6,410.00
		<hr/>
Balance	\$	199,929.76

**ESCROW FUND**

Previous Balance	\$	76,825.61
Receipts	\$	1,000.00
Interest	\$	33.54
		<hr/>
	\$	77,859.15
Expenditures	\$	2,010.75
		<hr/>
Balance	\$	75,848.40

**SUMMARY TOTALS**

General Fund	\$	1,535,400.12
Cemetery Fund	\$	62,589.94
Parks & Rec Capital Chk	\$	32,611.37
Water - New User	\$	768,649.92
Sewer Operating & Mana	\$	192,389.42
Sewer - New User	\$	2,388,270.16
Special Assess. Fund	\$	199,929.76
Escrow Fund	\$	75,848.40
<b>TOTAL</b>	<b>\$</b>	<b>5,255,689.09</b>



Public Act 188 of 1954 Proceedings

NOTICE OF WINTERWOOD DRIVE CHIP SEAL SPECIAL ASSESSMENT PUBLIC HEARING

Township of Marion  
Livingston County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF MARION,  
LIVINGSTON COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE that the township supervisor has prepared and filed in the office of the Township Clerk for public examination a special assessment roll covering all properties within the Winterwood Drive Chip Seal Special Assessment District benefited by the proposed road maintenance service.

Road maintenance service is defined as minor repairs and chip sealing. The roll has been prepared for the purpose of assessing the costs as shown. The estimated roll is in the total amount of \$120,444.00, with a proposed special assessment of \$8,603.18 per parcel. The actual amount of the assessment will be determined based on actual costs. For further information, you are invited to examine the roll.

PLEASE TAKE FURTHER NOTICE that the district within which the service will be provided and within which the cost thereof is proposed to be assessed is more particularly described as follows:



PARCEL NUMBERS

4710-24-400-006	4710-24-400-015	4710-24-400-021	4710-24-400-030
4710-24-400-007	4710-24-400-018	4710-24-400-023	4710-24-400-031
4710-24-400-008	4710-24-400-019	4710-24-400-024	4710-24-400-034
4710-24-400-012	4710-24-400-020	4710-24-400-025	4710-24-400-035

The township board will meet at the Marion Township Hall at 2877 W. Coon Lake Road, Howell, MI 48843, on **February 9, 2023 at 7:30 p.m.** to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the township clerk at the township hall during regular business hours of regular business days until the time of the hearing and may be examined at the hearing.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in writing, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 35 days after the special assessment roll is confirmed.

After the public hearing, the township board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments with interest; and may provide by resolution for such other matters as are permitted by law with regard to specials assessments for road maintenance service.

All interested persons are invited to be present at the hearing and to submit any comments they may have.

Individuals with disabilities requiring auxiliary aids or services should contact the township at the address, telephone number, or e-mail listed below seven days in advance of the meeting.

January 28, 2023

Tammy L. Beal  
Marion Township Clerk  
2877 West Coon Lake Road  
Howell MI 48843  
517-546-1588  
[tammybeal@mariontownship.com](mailto:tammybeal@mariontownship.com)



**MARION TOWNSHIP**  
www.mariontownship.com

**PROTEST OF SPECIAL ASSESSMENT AMOUNT**

Special Assessment Roll for Winterwood Drive  
Chip Sealing

Parcel Number: 4710-\_\_\_\_-\_\_\_\_-\_\_\_\_

Property Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Amount of Levy: \$\_\_\_\_\_

Property Owner's contention of Levy: \$\_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Single Share Amortization ESTIMATE  
 Winterwood Chip Sealing

8,603.14 Original Share Amount  
 5.0000% Interest Rate  
 9/1/2023 Contractor Paid by Township  
 8,603.14 Share Amount Financed  
 1,720.63 Annual Principal Payment  
 12/1/2023 First Tax Bill Date

Payment Year	Annual Principal	Annual Interest	Total Time Payment	Remaining Balance	Cummulative Time Payments
2023	1,720.63	107.24	1,827.87	6,882.51	1,827.87
2024	1,720.63	344.13	2,064.76	5,161.88	3,892.63
2025	1,720.63	258.09	1,978.72	3,441.25	5,871.35
2026	1,720.63	172.06	1,892.69	1,720.62	7,764.05
2027	1,720.62	86.03	1,806.65	-	9,570.70
Totals	8,603.14	967.56	9,570.70		



February 1, 2023

Robert Hanvey, Township Supervisor  
 Marion Township  
 2877 W. Coon Lake Road  
 Howell, Michigan 48843

RE: Winterwood Drive Road Improvements

Mr. Hanvey,

Per your request we have provided two options and estimated the cost to repair Winterwood Drive for the creation of the special assessment district for road maintenance.

Option 1 includes patching areas of the pavement surface with excessive deterioration and double chip seal application on the entire road surface.

Option 1: Chip Seal

Item No.	Estimated Quantity	Units	Item Description	Unit Price	Total
1	1	LS	Mobilization	5%	\$4,780.00
2	7190	Syd	Seal, Double Chip	\$5.00	\$35,950.00
3	720	Syd	Aggregate Base, 6 inch	\$15.00	\$10,800.00
4	160	Ton	HMA, 4EL	\$170.00	\$27,200.00
5	720	Syd	Pavt, Rem	\$12.00	\$8,640.00
6	1	LS	Erosion Control	3,000.00	\$3,000.00
7	1	LS	Traffic Control	5,000.00	\$5,000.00
8	1	LS	Restoration	5,000.00	\$5,000.00
				Contingency (20%)	\$20,074.00
				<b>Total Construction Cost</b>	<b>\$120,444.00</b>

Option 2 includes pulverizing and overlaying the entire road surface and the first fifteen feet of all paved driveways to accommodate the increased profile of the road.

Option 2: Pulverize and Overlay

Item No.	Estimated Quantity	Units	Item Description	Unit Price	Cost
1	1	LS	Mobilization	5%	\$18,778.50
2	7600	Syd	HMA Crushing and Shaping	\$8.00	\$60,800.00
3	1680	Ton	HMA, 4EL	\$170.00	\$285,600.00
4	410	Syd	Pavt, Rem	\$12.00	\$4,920.00
5	120	CYD	Subgrade Undercutting	\$50.00	\$6,000.00
6	50	CYD	Aggregate Surface	\$75.00	\$3,750.00
7	1	LS	Erosion Control	3,000.00	\$3,000.00
8	1	LS	Traffic Control	5,000.00	\$5,000.00
9	1	LS	Restoration	6,500.00	\$6,500.00
Contingency					\$78,869.70
<b>Total Construction Cost</b>					<b>\$473,218.20</b>

If you have any questions or need anything further, please feel free to contact our office.

Sincerely,



**Adam C. Jacqmain**  
Design Engineer  
Phone: (989) 598-6196  
mailto: adamj@spicergroup.com

**SPICER GROUP, INC**  
125 Helle Blvd, Suite 2

Dundee, MI 48131



**Philip A. Westmoreland, P.E.**  
Principal  
Phone: (517) 375-9449  
mailto: philaw@spicergroup.com

Proposed February 9, 2023

Winterwood Chip Sealing

Special Assessment District Roll

Parcel Number	Share Amount	Owner Name	Frontage	%	Address	City	State	Zip
4710-24-400-006	\$ 8,603.14	OSGOOD EDWARD H	660	16%	3922 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-007	\$ 8,603.14	KENT KEVIN J & DAWN M	229	6%	3854 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-008	\$ 8,603.14	FIELD JACK C JR	326	8%	3816 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-012	\$ 8,603.14	ACKERMAN GEORGE J	390	9%	3685 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-015	\$ 8,603.14	CRAIB JOHN L & SUSAN M	322	8%	3800 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-018	\$ 8,603.14	KAYE-SMALL, KIM F LIVING TRUST	150	4%	3597 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-019	\$ 2,867.72	SCHALLHORN THOMAS LEE	371	9%	3801 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-020	\$ 2,867.73	SCHALLHORN THOMAS LEE	209	5%	3801 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-021	\$ 2,867.73	SCHALLHORN THOMAS LEE	213	5%	3801 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-023	\$ 8,603.14	WILSON BRADLEY	356	9%	3979 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-024	\$ 8,603.14	WHITLEY JAMIE & JASON	155	4%	3941 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-025	\$ 8,603.14	GILL BRYAN DOUGLAS SR	152	4%	3895 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-030	\$ 8,603.14	SMITH THOMAS G JR	365	9%	3738 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-031	\$ 8,603.14	WARD JOSEPH BERRY & KIMBERLEE LYNNE	95	2%	3810 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-034	\$ 8,603.14	THOMAS T SCOTT	80	2%	3580 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-035	\$ 8,603.14	MCDUGALL KATHLEEN M & SHAWN J	70	2%	3592 WINTERWOOD DR	HOWELL	MI	48843-9415

Total \$ 120,444.00

4,143 100%

Supervisor Robert W. Hanvey

Clerk Tammy L. Beal

PREAMBLE AND RESOLUTION

Re: Special Assessment Roll for Winterwood Drive Chip Seal

WHEREAS, the township board of the Township of Marion, Livingston County, Michigan, after due and legal notice, has conducted a public hearing on February 9, 2023 at 7:30pm at the Marion Township hall, upon a proposed assessment roll prepared by the supervisor for the purpose of defraying the costs of providing Maintenance and Chip Seal on Winterwood Drive.

AND WHEREAS, such public hearing was preceded by proper notice in the Fowlerville News and Views, a newspaper of general circulation in the township, and by first-class mail notice to each property owner of record within said district and upon said assessment roll.

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter.

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AND WHEREAS, no written objections were received to said roll and levy.

or

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing.

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AND WHEREAS, it is the opinion of the township board that no further time should be granted for consideration of the matter.

AND WHEREAS, the township board has duly inspected the proposed assessment roll and considered all comments and proposed amendments thereto and has found the proposed assessment roll to be correct, just and reasonable.

NOW THEREFORE IT BE RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor shall hereafter be designated as the Winterwood Drive Chip Seal Special Assessment

District and shall hereby be confirmed as the assessment roll for the Winterwood Drive Chip Seal Special Assessment District.

2. The assessments in said Winterwood Drive Chip Seal Special Assessment District shall be redetermined annually without further notice and due on or before December 1, 2023 and the following installments to be due on or before the first day of the same month of each and every year thereafter for four additional years. All unpaid installments prior to their transfer to the tax roll as provided by Michigan Public Act 188 of 1954 as amended, shall bear interest payable annually on each installment due date at the rate of five percent.
3. If any installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest as provided by this section, a penalty at the rate of 1 percent for each month, or fraction of a month, that the installment remains unpaid before being reported to the township board for reassessment upon the township tax roll, also in accordance with said PA 188.
4. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to said treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board and said PA 188.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Upon roll call vote on the adoption of the resolution, the following voted "Aye":

The following voted "Nay":

The supervisor declared the resolution duly adopted.

Township clerk \_\_\_\_\_

February 9, 2023