

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 22, 2021**

MEMBERS PRESENT: Scott Lloyd, Greg Durbin, Sandy Donovan, Bob Hanvey, Tammy Beal, Les Andersen, and Dan Lowe

MEMBERS ABSENT: None

OTHERS PRESENT: John Gormley; Phil Westmoreland; Dave Hamann

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Love's Creek/Sesame SAD and Mugg & Bopps were added to the agenda. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen asked to have the April 8 minutes corrected to read "...year 2045" in the Master Plan Update section. Les Andersen motioned to approve the consent agenda as amended. Tammy Beal seconded. **Motion carried.**

SEWER CONNECTION CONTRACTORS

Dan Lowe said he met with Phil Westmoreland and Rick Haslock today, and they will continue work on this item. Bob Hanvey said that the motion to create the committee included the zoning administrator in the discussions.

SCHROEDER BODY SHOP FINAL REVIEW (SPR #01-21)

Don Parent, attending remotely, said they have provided the updated site plan with changes and the as-builts as requested. Scott Lloyd had questions on the landscape buffers. Mr. Parent said there are already trees the between the retention pond and the drain. Mr. Lloyd said the original plan calls for 14 9' white pines. There are also questions on the water from the parking lot. Phil Westmoreland said there is enough for the volume of water; the issue is sediment control and grading. The board would like trees between the parking area and retention pond and some along the #5 drain easement. Matt Schroeder, attending remotely, said there are too many trees. Sandy Donovan said the easement still needs to be

signed; Bob Hanvey said that MHOG may require an easement as well. Phil Westmoreland said the township needs to see an actual grading plan. Matt Schroeder said he's done everything the township has asked for and he needs a Certificate of Occupancy. He also said he's sure that the water from the overflow parking area is going to the retention pond. Mr. Westmoreland again said that the plan needs to be amended with the parking lot spot grades on the east, west and south perimeter of the lot. John Gormley suggested that the property owner could post a performance bond with an agreement to supply grading details within a certain time period. Mr. Schroeder said he will have the grades done and provide it to the zoning administrator, who will review it with the engineer. Tammy Beal said she would like the minutes to reflect that the board is not requiring additional trees.

Les Andersen motioned to approve the Schroeder Body Shop site plan as provided, subject to the utility easements being signed, and the property owner will provide the township with an updated plan with grades for the parking lot. Tammy Beal seconded. **Motion carried.**

BUDGET REVIEW

Bob Hanvey reviewed the general fund budget-to-actual report for the first three quarters of the current fiscal year. Some adjustments will need to be made prior to year-end. Tammy Beal would like to have funds transferred into the cemetery fund.

ALLOCATION BUDGET

Bob Hanvey reviewed the allocation budget that was submitted to the Tax Allocation Board.

TOWNSHIP PARKING LOT BID SPECS

Phil Westmoreland reported that the project is underway and would be done before the end of the year.

ENGINE BRAKING SIGN LOCATIONS

Mike Goryl of the LCRC is asking for clarification on location of the engine braking signs on D-19. He is recommending moving the sign from Dinkel Drive and D-19 to Francis Road and D-19. The board decided to move the sign to northbound D-19 near HVM/Francis Road area. Les Andersen said the sign on southbound Cedar Lake Road, south of Jewell, should be moved to southbound Cedar Lake Road 200' south of Norton.

Bob Hanvey said the contract with the sheriff's department has been signed and will be effective May 1.

KUBOTA GRANT

Tammy Beal said she was made aware of a grant from Kubota to fund a local revitalization project. She would like to apply and use the funds for improvements to the Jack Lowe park.

2021-22 ROADS

Les Andersen said that the LCRC will be working on Burkhardt Road at I-96 starting next week.

Bob Hanvey said the company doing the work on Schafer Road would like to stockpile some of the material for the project on the township property for a short period of time.

ASSISTANT ASSESSOR INTERVIEW REPORT

Bob Hanvey said that five candidates were interviewed for the position and would like the board's approval to hire Robert Jaber. Dan Lowe said the rest of the board was cut out of the process and would

like to see information on all five candidates. Sandy Donovan reviewed the list of candidates' experience, certification level, and salary requirements. Mr. Hanvey said they felt Mr. Jaber would be the best fit, and he does have a construction background.

Greg Durbin motioned to approve the recommendation to hire Robert Jaber for the assistant assessor position at the hourly rate of \$22.08, and that the board members should be involved in future hiring decisions. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Motion carried 7-0.**

LOVE'S CREEK/SESAME SAD

Larry Grunn, attending remotely, said the residents of Love's Creek and Sesame would like another SAD for road repairs. The last work was done in 2010. They are getting estimates, and he feels that at least 75% of the residents support this.

Tammy Beal motioned to adopt a resolution to schedule a public hearing for the Love's Creek/Sesame SAD creation, as presented, for May 13, 2021 at 7:30 pm. Dan Lowe seconded. Roll call vote: Donovan—yes; Durbin—yes; Hanvey—yes; Lloyd—abstained; Beal—yes; Andersen—yes; Lowe—yes. **Resolution passed 6-0 (1 abstention.)**

Bob Hanvey said the mailing will be done for both public hearings to be held on the same day; if creation of the district is approved, the public hearing on the roll will be held.

MUGG & BOPPS

Dan Lowe said he thought that there was a May 1 deadline for the trees to be planted. Dave Hamann said that he and the supervisor allowed the owner to make a small change in the location of the trees, from the north side to the west side. Dan Lowe also said the mulch along the road needs to go. Dave Hamann said that he and the planner felt that was incidental to the use. Les Andersen motioned to request the attorney review this situation and provide his recommendation to the zoning administrator. Tammy Beal seconded. **Motion carried.**

CORRESPONDENCE & UPDATES

An article on purchasing development rights was included in the packet.

Les Andersen said he read on an MTA blog that a topic that requires a vote should never be added at the last minute to an agenda.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:33 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date