

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, March 25, 2021  
7:30 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH  
ON LINE PARTICIPATION OPTIONS**

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. Approval of March 11, 2021 Regular Meeting Minutes
  - b. March 3, 2021 HAPRA Meeting Minutes
  - c. March 17, 2021 HAFA Agenda/Minutes
  - d. March 17, 2021 MHOG Agenda/Minutes
- 3) Sewer Connection Contractors
- 4) Tri Star Estimate
- 5) Township Parking Lot Bid Specks
- 6) COVID-19 Preparedness and Response Plan Update
- 7) 2021-2022 Roads/2021 Roadside Pickup Bid
- 8) Transfer of Sewer REU's
- 9) State and Local Fiscal Recovery Funds

Correspondence and Updates  
Livingston County Update

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, April 1, 2021

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
MARCH 11, 2021

DRAFT

MEMBERS PRESENT: Scott Lloyd, Greg Durbin, Sandy Donovan, Bob Hanvey, Tammy Beal, Les Andersen, and Dan Lowe

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer

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CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried.**

ATTORNEY JOHN GORMLEY LETTER

A legal services agreement from John Gormley was included in the packet, and Mr. Gormley was present to answer any questions the board members may have. Tammy Beal said all of the township meetings begin at 7:30 pm, and she would like to include the zoning administrator on the list of those authorized to seek an opinion from the attorney. Bob Hanvey said the township is currently involved in one case with another attorney regarding short-term rentals and would like to continue that relationship. Mr. Hanvey said the township is also involved in two cases with attorneys who are selected by the insurance company. Tammy Beal said she would like to have Mr. Gormley attend at least one Board meeting per month, as well as Planning Commission and Zoning Board of Appeals. Mr. Gormley said his associate is experienced in working with zoning boards.

Les Andersen motioned to adopt a resolution to authorize the supervisor to sign the agreement with Gormley and Johnson Law Offices, PLC, as presented. Tammy Beal seconded. Roll call vote: Dan Lowe, Scott Lloyd, Tammy Beal, Bob Hanvey, Greg Durbin, Les Andersen, Sandy Donovan—all yes. **Resolution passed 7-0.**

LAW ENFORCEMENT SERVICES AGREEMENT

An agreement for law enforcement services was included in the packet. Bob Hanvey said he would like it noted on page 3 that the enforcement would be for both the general and zoning ordinances. Les Andersen asked if it could be terminated after one year; the agreement can be terminated by any party with thirty (30) days notice. Mr.

7 3 1 0 0 0  
Hanvey said they could also be present when there are conflicts with enforcement. They will not enforce the engine braking situation without this agreement in place. Mr. Andersen asked about having them accompany the assessor on field work; Mr. Hanvey said if a property owner doesn't want the assessor there, they leave. Sandy Donovan asked if there would be some kind of report from them. Larry Grunn, Planning Commission chairman, welcomed Mr. Gormley, and said he thinks the engine braking signs will slow things down. Dan Lowe said there are a lot of police officers who live in the township. The board members discussed the amount of the penalty. Mr. Gormley said civil infractions are easier to prove than misdemeanors. Mr. Lowe said he would like to see the ordinance finished before signing the agreement. Greg Durbin suggested sending letters and using social media to educate the public. Tammy Beal said she supports the agreement. Scott Lloyd asked if the police could just issue a warning; Greg Durbin said yes.

Les Andersen motioned to amend the agenda to include the Nuisance general ordinance amendment. Tammy Beal seconded. Roll call vote: Sandy Donovan, Greg Durbin, Bob Hanvey, Scott Lloyd, Tammy Beal, Les Andersen, Dan Lowe—all yes. **Motion carried 7-0.**

Tammy Beal motioned to set the fines in the nuisance general ordinance at \$50 for the first offense, with \$100 increments for additional offenses within one year, up to \$500. Les Andersen seconded. Roll call vote: Tammy Beal, Les Andersen, Sandy Donovan, Greg Durbin, Dan Lowe, Bob Hanvey, Scott Lloyd—all yes. **Motion passed 7-0.** Mr. Gormley said he would provide the wording, and it will have to be published.

Les Andersen motioned to accept the law enforcement services agreement, as presented. Tammy Beal seconded. Roll call vote: Bob Hanvey, Dan Lowe, Greg Durbin, Tammy Beal, Scott Lloyd, Sandy Donovan, Les Andersen—all yes. **Motion carried 7-0.**

### **SEWER CONNECTION CONTRACTORS**

The board members reviewed the list of contractors that Hamburg Township uses for sewer connection. Dan Lowe said there have been a lot of issues with breaking pipes, dirt in the pipes, etc. He also said the township needs to keep track of who's installing and where. Bob Hanvey said if Marion Township wants to implement a similar system, the contractors and training process needs to be identified. Rick Haslock, 5275 W. Coon Lake Road, said he has to post a bond every year with Hamburg Township. Les Andersen asked Phil Westmoreland if his firm could put together a training class; Mr. Westmoreland said yes. Mr. Haslock said he believes that it's not a connection problem, it's the cement people who are breaking them. Les Andersen asked how the township would notify contractors of the new system. Mr. Westmoreland said through the local paper and radio station.

Les Andersen motioned to create a committee to work on this issue to include Dave Hamann, Dan Lowe, Rick Haslock and Phil Westmoreland. Tammy Beal seconded. **Motion carried.**

### **TOWNSHIP PARKING LOT BID SPECS**

Phil Westmoreland said he's still working on this.

### **2021-22 ROADS/CHLORIDE PROVIDER/ENGINE BRAKING SIGNS**

Les Andersen reported that he attended the first in-person Livingston County Road Commission meeting today, and every bid was substantially higher. The estimate for Schafer Road was over \$400,000; Peavy and Mason Roads could cost \$500,000 easily. Dan Lowe said that all that needs to be done there is repave it and widen it a little.

Les Andersen motioned to accept the estimate from the Livingston County Road Commission for Burkhardt Road from Norton to Mason for \$90,000 (50% cost share), as presented. Tammy Beal seconded. Roll call vote: Sandy Donovan, Tammy Beal, Les Andersen, Dan Lowe, Bob Hanvey, Scott Lloyd, Greg Durbin—all yes. **Motion carried 7-0.**

Les Andersen motioned to accept the estimate from the Livingston County Road Commission for Triangle Lake Road from Coon Lake Road to the end of the pavement for \$185,000 (30% cost share), as presented. Sandy

Donovan seconded. Roll call vote: Dan Lowe, Greg Durbin, Scott Lloyd, Sandy Donovan, Les Andersen, Tammy Beal, Bob Hanvey—all yes. **Motion carried 7-0.**

Les Andersen motioned to have the Livingston County Road Commission double chip seal and fix sections identified by Phil Westmoreland and Jodie Tedesco on Schafer Road. Scott Lloyd seconded. Roll call vote: Dan Lowe, Scott Lloyd, Tammy Beal, Bob Hanvey, Greg Durbin, Les Andersen, Sandy Donovan—all yes. **Motion carried 7-0.**

Les Andersen motioned to approve the quote from Chloride Solutions for 2021 dust control, as presented. Tammy Beal seconded. Roll call vote: Sandy Donovan, Greg Durbin, Bob Hanvey, Scott Lloyd, Tammy Beal, Les Andersen, Dan Lowe—all yes. **Motion carried 7-0.**

The engine braking signs will be placed based on the list provided in the packet, with the exception that the two signs on Schafer Road, 600 feet each and west of Tammy's driveway, will be replaced with EB Schafer at Bentley Lake and WB Schafer at D-19, and a sign placed on WB Mason at Foxfire.

### CORRESPONDENCE & UPDATES

An email was received from Michael Finch regarding the situation on Harvest Drive/East Davis Road.

### CALL TO THE PUBLIC

Larry Grunn, 3969 Loves Creek, asked if the engine braking ordinance is in effect for the entire township. Mr. Gormley said nuisance ordinances cover the entire township. Mr. Grunn also encouraged the board members to continue discussing Cedar Lake Road between Coon Lake and Jewell as it's heavily used.

Forrest Wyckoff, 3145 Cedar Lake Road, said the LCRC has been patching holes with limestone instead of 21AA. He also said the ditches need the berms cut off. Tammy Beal asked Phil Westmoreland to talk with the LCRC about use of the limestone.

Rick Haslock, 5275 W. Coon Lake Rd., asked about the Peavy Road bridge closing. Les Andersen said he thinks it's scheduled for repairs in 2023.

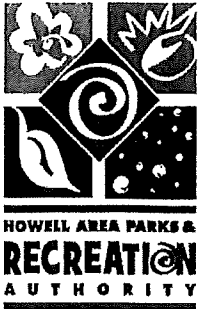
### ADJOURNMENT

Les Andersen motioned to adjourn at 9:18 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date



**Howell Area Parks & Recreation Authority**  
Bennett Recreation Center

Special Electronic Board Meeting Minutes

March 3, 2021

**Call to Order**

Chairman Sean Dunleavy called the Virtual meeting to order at 7:00 pm.

**Pledge of Allegiance**

**Attendance**

Chairman Sean Dunleavy(home), Vice Chair Diana Lowe(home), Secretary Tammy Beal(home), Treasurer Jean Graham(home), and Trustee Jeannette Ambrose(home)

**Absent**

None

**Staff**

Director Tim Church (Bennett Center), Kyle Tokan, Chris Techentin, Ameila Purdy-Ketchum, Kevin Troshak, Renee Baumgart, Jordan Jones, Jen Savage

**Public**

None

**Agenda**

Diana Lowe made a motion to approve the agenda as presented, supported by Jean Graham.

**Motion carried 5-0.**

**Call to the Public**

None heard.

**Staff Comments**

None heard

**Budget Review**

Director Church explained the budgets that were approved by all the members of the Authority.

**Revenues:**

- \$36K for full time employees to get 10% for ICMA retirement (Not approved by board yet)
- In lieu of insurance full time employees get \$250 per quarter (Not approved by board yet)
- \$25K in memberships-\$25 per month per member; this is a modest estimate; would like to have 200 memberships per month and a goal of \$45K.
- Beach management fees \$4K.
- Sponsorship-\$10K from banners but that will go to \$15K because we have sold 30 already.

Expenditures:

- ICMA Retirement \$21K.
- Cleaning company \$13K.
- Postage, Internet, cable and ½ fitness equipment lease \$10K.
- Health, wellness and ½ fitness equipment lease \$10K.
- Virtual Conference \$254.
- \$20K set aside for data system hardware.
- \$28K to make website ADA assessable and Civic Rec program.
- \$17K proposed office furniture, lobby furniture and file cabinets.
- \$12.5K Ascension Sponsor for Spring & Fall Soccer.
- \$2500 Ascension Sponsor for Santa's workshop.
- \$5K Restricted Grant for Senior Center.

The senior membership will be \$25 per year per member or \$40 per couple to come in, have coffee and socialize; \$20 per month per year to use fitness equipment and utilize facility. All seniors will have their membership from 2020 transferred to 2021 because of COVID.

Director Church will get quotes for office and lobby furniture, he will have the prices separated out so that we can see how much the lobby furniture is. This will be postponed until the March 23<sup>rd</sup> meeting, when we have exact figures in front of us.

Tammy Beal asked what is happening with HAPRA running the beach?

Jeannette Ambrose answered that the City was thinking of ways to cut their expenses and thought that if they could do so with the beach and boat launch. They are thinking about giving the residents of the City and Oceola Township one free park pass, charging the other entities \$32K each so that their residents can have one free park pass. If the other entities do not want to do that then their park passes would cost \$40 each. Kyle Tokan asked what changed for the City, he has deadlines that he goes by to get the beach ready like with the geese and the E.coli issues? Jeannette responded that they feel that they could run it for less money; they don't want to pull out of HAPRA but are having financial troubles. Jean Graham wanted to make sure that it is known that it is the City's idea to pull out not HAPRA's. Sean Dunleavy said he would be attending their meeting on Monday and wished that the communication would have been better.

Jen Savage asked the entities if they could get her the list for park passes as it takes six weeks to get it ready before passes can be distributed.

**Old Business**

None

**New Business**

None

**Next Meeting**

The next meeting is rescheduled for Tuesday, March 23, 2021 at 7 pm, Not sure if this will be a live or a virtual meeting. Sean will send out a survey one week before the meeting to see what everyone thinks.

Motion to adjourn at 8:46 pm by Jeannette Ambrose supported by Diana Lowe. **Motion carried 5-0.**

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Approved

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Date

Respectfully Submitted by: Tammy L. Beal, Secretary

# HOWELL AREA FIRE AUTHORITY

## AGENDA

**Date:** March 17, 2021

**Time:** 6:00 PM

### Board members

Bill Bamber, Oceola Twp, Chairman

Mike Coddington, Howell Twp., Vice Chairman

Mark Fosdick, Cohoctah Twp., Secretary

Robert Hanvey, Marion Twp., Member

Nick Proctor, City of Howell, Treasurer

Ron Hicks, Fire Chief

Laura Walker, Asst. Sec/Treasurer

### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

### Agenda Items

Meeting called to order at 6:00pm

Pledge of Allegiance

Approve the minutes of the regular meeting of February 17, 2021

Call to public (Items not on the agenda)

Discussion/Approval: Resolution #01-20 Amendment to the 2020/2021 Budget

Chief's Comments

- Update on new engine

Approve Payment of Bills and Payroll in the amount of \$169,448.58

New Business

- Old Business

Closed Session

Adjournment



## HOWELL AREA FIRE AUTHORITY

February 17, 2021 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

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**Present:** Chairman Bill Bamber, Vice Chairman Mike Coddington, Treasurer Nick Proctor, Secretary Mark Fosdick, Member Bob Hanvey, Attorney Kevin Gentry, Fire Chief Ron Hicks, Deputy Chief/Fire Marshal Jamil Czubenko, Asst. Sec/Treas. Laura Walker

Chairman Bill Bamber called the meeting to order at 6:06 pm

**Approve the minutes of the regular meeting of January 20, 2021:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of January 20, 2021. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response

**Discussion/Approval Purchase of new fire hose:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to approve purchase of new fire hose from Phoenix Safety Outfitters in the amount of \$15,233.02. MOTION CARRIED UNANIMOUSLY.

**Approve payment of November Bills and Payroll:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to authorize payment of Bills and Payroll in the amount of \$646,286.22. MOTION CARRIED UNANIMOUSLY.

**New Business:** Chief Hicks reported that Engine 24 is sitting at Station 20 due to inoperative Turbo. The warranty is still valid so it will be repaired. Station 24 is using Engine 21 in the meantime.

Attorney Kevin Gentry reported that MERC concluded there should be no arbitration.

**Adjourn:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:20pm. MOTION CARRIED UNANIMOUSLY.

HAFB Board meeting took place via ZOOM video conferencing software in accordance with the MDHHS Executive Order on remote meetings.

Respectfully Submitted: \_\_\_\_\_  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR FEBRUARY 2021  
**DATE:** MARCH 17, 2021

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During the month of February, the HAFD responded to a total of 118 calls for service. There were 112 calls in February of 2020. The total year-to-date runs for 2021 is 249. Last year's total at the end of February was 257.

Some of the more significant events for the month included:

On February 15th, Howell Firefighters were dispatched to a reported head on motor vehicle accident in the 4000 block of E. Highland Rd. in Oceola Township. Upon arrival units reported (1) subject requiring extrication from vehicle. PT was transported to Ann Arbor.

On February 17<sup>th</sup> Howell Firefighters were dispatched to a reported structure fire in the 5000 block of Layton Rd. in Howell Township. Upon arrival units reported the garage was fully involved and spreading into the home, despite temperatures of -14 degrees and icy roadways firefighters were quickly able to bring the fire under control.

On February 21st Howell Firefighters were dispatched to a citizen assist in the 1000 block of Gray Fox Ct. in Marion Township. The caller advised his small dog was being crushed by a chair and dying. Upon arrival units were able to disassemble the chair and free the dog. The owner called the fire station the next day to let me know how thankful and impressed he was with the firefighters.

On February 23<sup>rd</sup> Howell Firefighters were dispatched AMA to Fowlerville Fire for a reported structure fire in the 6000 block of Lange Rd. in Iosco Township. Upon arrival units reported a working fire in the living room, E20 and E21 assisted Fowlerville until the fire was brought under control.

Training for the month of February consisted of medical training and SOG review.

**The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday March 17th, 2021 at 6:00 pm.**

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## Howell Area Fire Department Fire Marshal Division

1211 W Grand River Ave, Howell, MI 48843

office: 517-546-0560 fax: 517-546-6011

[firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** March 10, 2021  
**TO:** Chief Ron Hicks  
Fire Authority Board  
**FROM:** Jamil Czubenko, Deputy Chief/Fire Marshal  
**REF:** February 2021 Month End

The month of February 2021 came and gone and was busy in the Fire Marshal Division (FMD).

The FMD participated in emergency responses and department training throughout the month.

A/C Hager successfully completed the NFPA Fire Protection Specialist Certification Program (CFPS). It is a highly competitive program where he is 1 of 5384 in the world to have this certification at the time. The program required coursework and a comprehensive exam. There are now 2 CFPS' within the HAFD.

February continued to have the FMD very active in the department's Covid-19 planning and response. Planning for our personnel and their response to our customers with the appropriate PPE along with ever changing medical protocols. Although request have slowed down, I am still handling the Logistics for PPE requests from public safety agencies within the county. Vaccinations continue to be offered to our employees and Public Safety partners through the Livingston County Health Dept. A plan is being coordinated for the vaccines as they become available to the Fire Department.

The Pandemic has caused the FD to become creative in sharing our safety messages and keeping our customers informed. Our Facebook page has 4,399 current followers and reached an average of 612 people who saw any of our posts at least once during February. Our Instagram currently has 549 followers where similar messages and images are shared to promote our Department.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment. New and renovation construction, along with change of occupancy inspections have continued where we can continue to utilize safe practices for us and our customers.

The FMD continues to work with businesses to assist them in complying with the various MDHHS Executive Orders. This has been a balance of education and consultation to get our customers where they need to be, to be compliant and open. This effort continues, as the situation is ever changing.

Our Smoke Detector Program visited 5 homes, where we either evaluated or installed new equipment. Captain Appleyard had done 4 Child Safety Seat inspections for the month as well.

March brings us more planning for future projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2021-0215	745 - Alarm system activation, no fire - unintentional	02/21/2021	1011 RIVER LINE DR	CH20,EN20,STA20,TA22
2021-0222	551 - Assist police or other governmental agency	02/22/2021	4487 WYNNWOOD DR	BR20,STA20
2021-0225	311 - Medical assist, assist EMS crew	02/22/2021	2477 ARMOND RD	BR20,BR24,CH24,STA20,STA24
2021-0227	311 - Medical assist, assist EMS crew	02/23/2021	3003 W GRAND RIVER	BR20,FM2,STA20
2021-0229	311 - Medical assist, assist EMS crew	02/23/2021	5622 GRANDALL RD	BR24,STA20
2021-0234	311 - Medical assist, assist EMS crew	02/24/2021	534 OLDE ENGLISH CIR	BR20,C-202,STA20
2021-0243	311 - Medical assist, assist EMS crew	02/27/2021	2508 AMBERWOOD TRL	BR20,BR24,STA20,STA24

Total # Incidents for HOWELL TWP: 25

ZONE: IOSCO - IOSCO TWP				
2021-0226	111 - Building fire	02/23/2021	6111 LANGE RD	CH23,EN20,EN23,STA20

Total # Incidents for IOSCO: 1

ZONE: MARION - MARION Twp				
2021-0137	311 - Medical assist, assist EMS crew	02/01/2021	2245 NORTON RD	BR20,STA20
2021-0138	311 - Medical assist, assist EMS crew	02/01/2021	1023 SPIREA	BR20,STA20
2021-0143	311 - Medical assist, assist EMS crew	02/01/2021	5118 HINCHEY RD	BR23,CH23,LT23
2021-0151	322 - Motor vehicle accident with injuries	02/03/2021	1444 E COON LAKE RD	CH23,CPT23,EN23,STA23
2021-0152	311 - Medical assist, assist EMS crew	02/03/2021	4081 W COON LAKE RD	BR23,CH23,STA23
2021-0155	611 - Dispatched & cancelled en route	02/05/2021	1369 W I96	STA20,STA22
2021-0157	440 - Electrical wiring/equipment problem, other	02/05/2021	2400 SHARMA LN	BR23,CH20,STA20,STA23
2021-0162	311 - Medical assist, assist EMS crew	02/07/2021	490 COUNTY FARM RD	BR20,C-2,STA20
2021-0167	600 - Good intent call, other	02/09/2021	1284 PINCKNEY RD	STA20
2021-0182	743 - Smoke detector activation, no fire - unintentional	02/13/2021	73 OLD BARNWOOD DR	EN20,STA20
2021-0190	311 - Medical assist, assist EMS crew	02/15/2021	5191 UNIVERSE AVE	BR23
2021-0193	631 - Authorized controlled burning	02/15/2021	845 E SCHAFFER RD	C-202,CH23,CH24,CPT22,EN20,EN22,FM2,STA20,STA22,STA23,STA24
2021-0202	622 - No incident found on arrival at dispatch address	02/17/2021	1 SEXTON RD	BR23,C-2,CH23,STA23
2021-0205	551 - Assist police or other governmental agency	02/18/2021	490 COUNTY FARM RD	BR20,STA20
2021-0210	551 - Assist police or other governmental agency	02/19/2021	3481 MANDRY DR	BR20,STA20
2021-0217	600 - Good intent call, other	02/21/2021	1029 GRAY FOX CT	CH23,EN23,LT23
2021-0231	600 - Good intent call, other	02/23/2021	350 DINKEL DR	BR23,STA23
2021-0233	551 - Assist police or other governmental agency	02/24/2021	350 DINKEL DR	BR20
2021-0239	500 - Service Call, other	02/25/2021	350 DINKEL DR	BR23,CH23,CPT23,STA23

Total # Incidents for MARION: 19

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



## **MHOG Water Authority Meeting**

March 17, 2021 at 5:00 PM

**THIS MEETING WILL BE HELD IN PERSON!**

### **AGENDA**

1. Approval of the Minutes of February 17, 2021
2. Call to Public
3. Reports
  - Staff Reports: Greg Tatara
  - Treasurer (Robin Hunt)
  - Engineer (Gary Markstrom)
  - CPA (Ken Palka)
4. New Business
  - Correspondence
5. Old Business
6. Adjournment

### MHOG Water Authority Meeting MINUTES

The Marion, Howell, Ocoola, Genoa Water Authority met on February 17, 2021 at 5:00 PM by Electronic Remote Access. Members present were Bamber, Coddington, Rogers, Hanvey, Schuhmacher, Hunt, Counts and Lowe.

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The meeting was called to order by Chairman Hanvey.

Roll call was taken.

A motion was made by Schuhmacher to approve the minutes of the January 20, 2021 meeting. The motion was seconded by Rogers and carried unanimously.

A call to the public was held.

A motion was made by Counts to award a contract for the painting of the Genoa and Ocoola Tanks to Seven Brothers for \$584,500.00. The motion was seconded by Schuhmacher and carried unanimously.

A motion was made by Hunt to provide \$6,925.00 to UHS to set up water system balancing at the Industrial Drive Pump Station. The motion was seconded by Schuhmacher and carried unanimously.

A motion was made by Rogers to adopt the 2021 Engineering Consultant Fees Schedule. The motion was seconded by Schuhmacher and carried unanimously.

A motion was made by Schuhmacher to adopt the Amended and Restated Utility Services Agreement. The motion was seconded by Hunt and carried unanimously.

A motion was made by Rogers to accept the Amended Budget for the Genoa Utility Department. The motion was seconded by Coddington and carried unanimously.

A motion was made by Schuhmacher to approve the budget for Genoa Utilities that starts on April 1. The motion was seconded by Hunt and carried unanimously.

A motion was made by Schuhmacher to approve the allocation of costs for the various districts. The motion was seconded by Counts and carried unanimously.

A motion was made by Coddington to approve expenditures of \$189,568.92 from the MHOG Operating Fund represented by check numbers 8678-8708 and PR 625 to 632. The motion was seconded by Bamber and carried unanimously.

A motion was made by Counts to pay check #1073 for \$2,750.00 for the Capital Reserve Replacement Fund. The motion was seconded by Rogers and carried unanimously.

A motion was made by Schuhmacher to pay check # 129 from the Bond Payment Fund for \$43,759.38. The motion was seconded by Coddington and carried unanimously.

A motion was made by Counts to adjourn. The motion was seconded by Lowe and carried unanimously.

William J. Bamber, Secretary



## MHOG Utility Department

2911 Dorr Road  
Brighton, MI 48116  
810-227-5225  
[www.mhog.org](http://www.mhog.org)

March 12, 2021

Marion, Howell, Oceola, and Genoa Sewer and Water Authority  
1577 North Latson Road  
Howell, MI 48843

**Subject: M.H.O.G. – March 2021 Board Report**

Dear Board Members;

For the previous month, the MHOG System operated well. The front cover photograph is of the Industrial Drive Booster station, which will be used to pump to pressure while the Genoa Tower is off line.

- Following approval last month, we have signed the notice of award, notice to proceed, and agreement with Seven Brothers Painting for Painting of the Genoa and Oceola Elevated water towers this year. The Genoa Tower is planned to begin on April 1, 2021. In anticipation of the tower being taken off line, we are making preparations to continue to serve customers without any interruption of service. In the past month, we have:
  - Written a program for the Industrial Drive Booster Station to pump to pressure. The written description we provided the Board last month was installed on March 11 and tested under a multitude of scenarios. We were able to maintain pressure throughout Genoa Township with full fire hydrant flow. In addition, all alarms were tested as well. This program is now ready to operate. On March 19<sup>th</sup>, Peerless will set the pressure relief valve in the Booster Station.
  - Met with the City of Brighton and TLS construction on the corner of Bendix Road and Grand River. The new hydrant is planned to be installed on Brighton's line on March 17<sup>th</sup>. We have received the rebuilt pressure reducing valve back from Peerless. We have also contacted Rain for Rent to fabricate HDPE pipe between the hydrants so that if MHOG loses pressure, the valve will open to keep pressure.
  - Operators are installing the spool piece we purchased to install in the slot of Pump 3 at industrial, which will function to allow water from Pressure District 4 to flow into Genoa if pressure drops to 78 psi.
  - We have a pre-construction meeting planned for the week of March 22<sup>nd</sup>.



- We have had a lot of activity with new development over the past month.
  - Operators attended 5 tie-ins at Marion Oaks.
  - A second plan review was performed for the Union at Oak Grove. Despite this being the second review, our comments were still 4 pages in length.
  - Operators performed a follow-up of punch list items at Oak Grove Meadows and found all items to be addressed.
  
- EGLE has provided our 2021 reporting and special analysis requirements. We have completed the cross connection report, which is attached. In addition, this year we will have to once again perform PFAS, lead and copper, and chlorinated hydrocarbon sampling.
  
- We held our second Risk and Resiliency Plan meeting and reviewed our priority risks and potential impacts to service. A draft is planned to be completed by the end of March, and we plan to have the report completion notification submitted to the EPA by the end of April. The deadline is June of 2021.
  
- We have had a couple of hires to fill a vacant Utility Locator position and our summer engineering intern. We are still trying to identify a summer position to paint hydrants.
  
- The Deputy Report includes monthly production data, compliance data, quotes for new VT SCADA licenses as well as new lime drop tubes for the claricones.
  
- We have completed the Annual Disclosure Filing with the Michigan Department of Treasury, which is being submitted by PFM Financial.

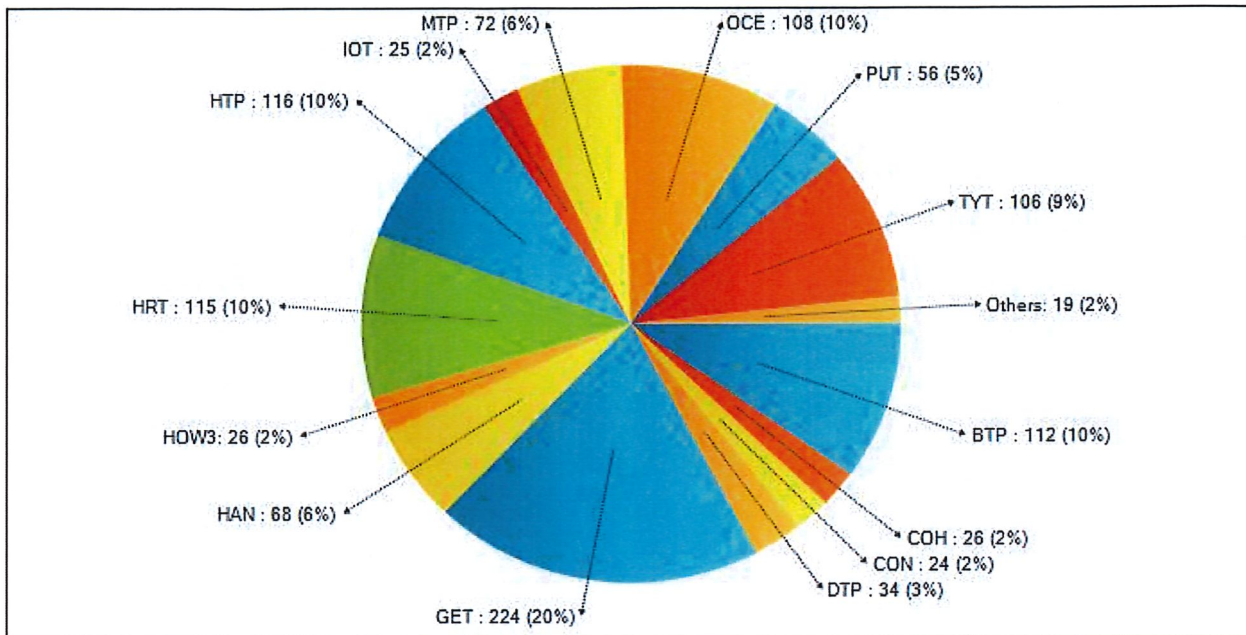
We look forward to discussing the contents of the report in detail with the Board at the regular meeting on March 17, 2021.

Sincerely,

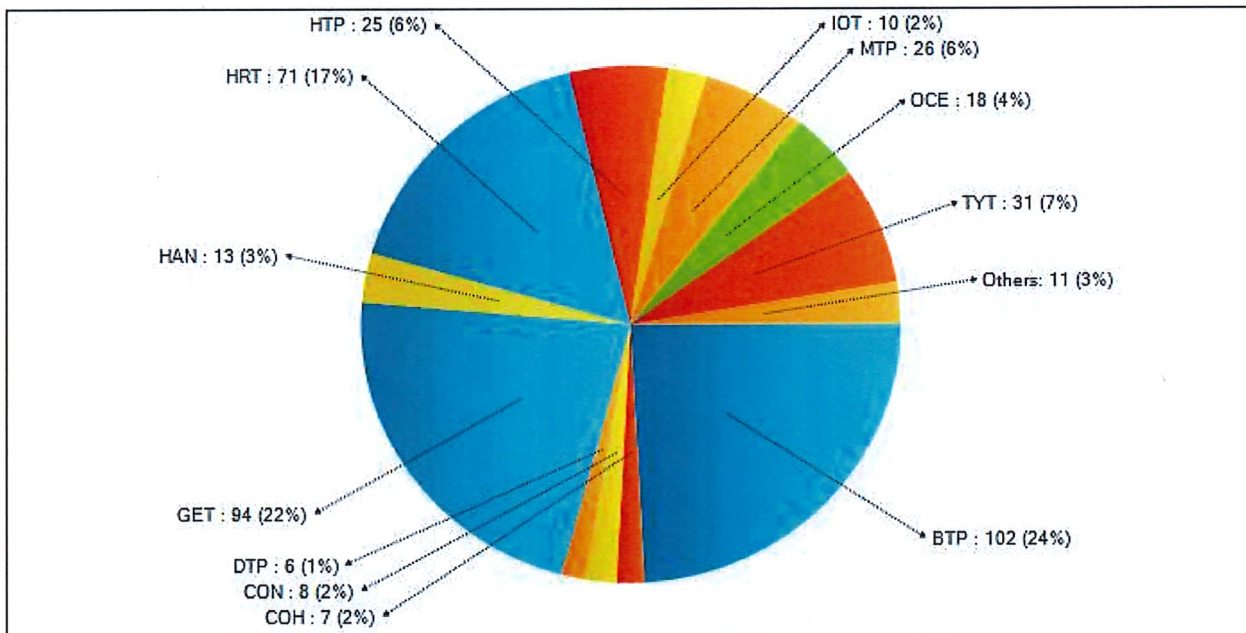


Greg Tatara  
Utility Director

## LIVINGSTON COUNTY SHERIFF'S OFFICE FEBRUARY 2021 CALLS FOR SERVICE



## MICHIGAN STATE POLICE FEBRUARY 2021 CALLS FOR SERVICE



**LIVINGSTON COUNTY SHERIFF'S OFFICE  
MARION TOWNSHIP FEBRUARY 2021**

<b>Nature</b>	<b># Events</b>
ALARM	8
ANIMAL COMPLAINT	3
ASSIST EMS	4
ASSIST OTHER AGENCY	2
BURGLARY IN PROGRESS	1
CITIZEN ASSIST	5
CIVIL COMPLAINT	1
DOMESTIC PHYSICAL IN PROGRESS	1
DOMESTIC VERBAL	1
FRAUD	6
HAZARD	3
INTIMIDATION THREATS HARASSMEN	1
LARCENY	2
LOST/FOUND ANIMAL INFORMATION	1
MOTORIST ASSIST	2
PDA	8
PHYSICAL DOMES REPORT ONLY	1
ROAD RUNOFF	1
SUICIDAL SUBJECT	1
SUSPICIOUS SITUATION	5
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	2
UNKNOWN ACCIDENT	6
UNKNOWN MEDICAL PROBLEM	1
WELFARE CHECK	5
<b>TOTAL:</b>	<b>72</b>

	NUMBER OF CALLS <u>3:00PM - 11:00PM</u>	RESPONSE TIME CONTRACT TIME <u>3:00PM - 11:00PM</u>	NUMBER OF CALLS <u>11:00PM - 3:00PM</u>	RESPONSE TIME NON CONTRACT TIME <u>11:00PM - 3:00PM</u>
TOWNSHIP				
BRIGHTON	33	25:23	79	20:58
COHOCTAH	13	25:44	13	25:42
CONWAY	8	30:42	16	41:06
DEERFIELD	10	27:20	34	28:22
GENOA	85	17:36	139	16:35
HANDY	32	27:29	36	29:50
HARTLAND	49	14:37	66	17:38
HOWELL	46	20:34	70	18:22
IOSCO	12	33:17	13	35:30
MARION	20	22:41	52	18:34
OCEOLA	42	18:20	66	22:29
PUTNAM	24	16:54	32	21:56
TYRONE	57	17:22	49	29:20

# MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	71	10	1
FEBRUARY	72	9	6
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	143	19	7

Tri Star Electrical & Lighting  
 9901 Weber Street  
 Brighton, MI 48116 US  
 810-225-9605  
 info@tristarelectrical.com

# Estimate



**ADDRESS**  
 Tammy Beal  
 Marion Township  
 2877 W Coon Lake Rd.  
 Howell, MI 48843

**SHIP TO**  
 Tammy Beal  
 Marion Township  
 2877 W Coon Lake Rd.  
 Howell, MI 48843

ESTIMATE #	DATE
2021-3974	03/17/2021

DESCRIPTION	QTY	RATE	AMOUNT
<p>After a recent visit to service your office lighting we would like to recommend upgrading your fixtures to LED. this can be done by converting the fixture to accept an led tube lamp which needs no ballast. The benefits to you are:</p> <ol style="list-style-type: none"> <li>1. Reduced energy usage</li> <li>2. Reduced maintenance costs- no ballasts to replace. Simply replace lamps as needed, so no need to call in an electrician</li> <li>3. life span of led lamps are typically 50,000 hours.</li> <li>4. You will keep the same fixture. nothing will change as far as its appearance</li> </ol> <p>Our quote is to Provide labor and material to convert existing florescent light fixtures to LED as follows:</p> <ol style="list-style-type: none"> <li>1. Hanging fixtures throughout the office area which use T-8 and T-5 lamps will be converted to led by removing the ballast and direct wiring the fixture.. Then install led, tube lamps</li> <li>2. 6" recessed fixtures to be removed and replaced with new led recessed style fixtures.</li> </ol> <p>Color temperature to be 35-40 K</p> <p>Fixtures to be addressed:</p> <ol style="list-style-type: none"> <li>1. Lobby: 4' fixtures with 2 lamps - 4 total</li> <li>2. Main office:               <ol style="list-style-type: none"> <li>a) 12' fixture with six lamps - 4 total</li> <li>b) 8" fixture with 4 lamps - 2 total</li> </ol> </li> <li>3. Individual offices               <ol style="list-style-type: none"> <li>a) 12' fixture with 6 lamps - 1 total</li> <li>b) 4' fixtures with 2 lamps - 14 total</li> </ol> </li> <li>4. 6" recessed fixtures - 11 total</li> </ol>			
Material costs	1	1,375.00	1,375.00
Labor	1	1,100.00	1,100.00

Thank you for the opportunity to present this estimate for your electrical project. Estimates are based on work being done in its entirety. Please note that estimates are valid for 30 days.

TOTAL

**\$2,475.00**

Accepted By

Accepted Date

Marion Township COVID-19 Preparedness and Response Plan  
Revised by the Marion Township Board on March 25, 2021  
Effective March 29, 2021

The document has been created in response to orders and directives issued by the governor of the State of Michigan. The purpose of this document is to apply the orders and directives to Marion Township offices consistent with the perceived intent of the orders and directives in a way that is appropriate for the Marion Township offices.

- A. The Township Board will appoint worksite supervisors to implement this plan.
- B. Install a physical barrier between the lobby area and the office area.
- C. Anyone that enters the area behind the barrier must have their temperature taken and if it is over the CDC guidelines of 100.4 degrees, they must leave the building. A face covering must be worn when they cannot consistently maintain six feet of separation from other individuals in the workplace, or when in shared spaces, including during in-person meetings and in restrooms and hallways. Employees must keep a record of their daily temperature and turn those logs in to the Clerk's office at the end of each month. Employees must keep a record of their daily temperature. Their temperature must be recorded on their completed COVID questionnaire and deposited into the COVID box.
- D. Everybody should consider face shields when they cannot consistently maintain three feet of separation from other individuals in the workplace.
- E. Make this plan available to Township Staff and visitors to the Township Offices.
- F. Anyone coming in to the office, must fill out the COVID-19 Survey, sign, date and deposit it in the COVID Survey Box. Township Staff will review the list of COVID-19 symptoms. If they have any of the symptoms, they will notify the Clerk's office and stay at home until the symptoms are gone or test negative for Covid-19.
- G. Staff members who develop COVID-19 symptoms while in the office will notify the Clerk's office and go home.
- H. Face coverings will be provided by the Township or staff may use face coverings that they provide.
- I. To the extent reasonable, Staff will use only the telephone at their workstation or their own personal wireless phone.
- J. The Township will provide hand sanitizer, wipes, and other cleaning materials as necessary.
- K. If a staff member is confirmed COVID-19 positive, they will follow medical advice from their primary care provider and inform the township supervisor.
- L. Sanitizing of surfaces will be conducted as appropriate.



M. This plan will be modified as conditions require.

**Gorski Hauling**  
**Owner: Rich Gorski**  
**321 W Grand River Apt. B**  
**Williamston, MI 48895**  
**(517) 388-2780**

## **Township Hauling Proposal 2021**

Proposal for 2021 Spring Clean Up:

Attn: Tammy Beal

Marion Township: Car and Truck Tires / \$4.00 each  
Semi Tires / \$40.00 each  
1 Full Dumpster @ \$425.00 if I need to prorate the second one I will  
Road time at \$60.00 per hour

Estimated cost:

\$3,000.00

Should you wish to contact me please call at the number listed above.

MEMO

To: Marion Township Board Members  
From: Bob Hanvey  
Subject: Transfer of sewer REUs  
Date: March 25, 2021

We have had an inquiry from Allen-Edwin about the process for transferring sewer REUs to Tamarack Place from another property.

The section of the Sewer and Water General Ordinance regulating transfers of REUs is attached to this memo.

We have transferred REUs in the past but it has always been between properties under the same ownership. In those cases, there was no exchange of funds involved. This case will be very different.

The property the REUs are proposed to come from has been owned at various times by Howell-Highland and the Silver family. This is a seven-acre property approximately on the north side of I-96 and east of D-19. The property is now owned by Cornerstone Residential Group.

The property was assigned twenty-five sewer REUs by Marion Township and they are paid-in-full. The payment history is attached to this memo.

The property was transferred into the City of Howell under the Act 425 agreement so there may be a jurisdictional issue regarding authority to remove REUs. The jurisdictional issue will be similar those involving the property owned by the City and being sold to the race track and the Darakjian properties that are now owned by Marion Township.

There is a total of 1,001 sewer REUs assigned to these properties. At our current REU price, that's \$9,009,000. There are also 581 water REUs on these properties, but they are not in question now.

Also attached to this memo are excerpts from the recent agreement between the City and the race track operators that imply that the City has the right to move REUs on property within its jurisdiction. In this case, the City maintains that they own the REUs which is a different situation than the Tamarack case.

## **CHAPTER FOUR**

### **CONNECTION CHARGES AND TRANSFER OF PRE-PAID CONNECTION AMOUNTS FOR SEWER AND/OR WATER**

#### **1. PURPOSE**

This Chapter will set forth the rules which apply to persons who have pre-paid charges for connection to the system either through cash payments to the Township or special assessments against benefited real estate and thereby received a right to connection to the sewer system, the water system or both. This chapter sets forth when and if such right to connect (hereafter referred to as "Connections") may be transferred to another parcel of real estate.

#### **2. CHARGES ESTABLISHED BY RESOLUTION**

The charges for connection to the Township sewer and water shall be established by a resolution adopted by the Township Board and published thereafter as required in section 16, of chapter one of this ordinance.

#### **3. SALE OF CONNECTIONS**

If permitted by Township Resolution, any person owning a Connection, with the permission of the Director, re-sell the Connection to the sewer system or the water system or both, as the case may be to the Township for an amount to be established by the resolution of the Township Board. In any situation where the Township purchases Connections any future unpaid installments of special assessments relating thereto shall be paid by the Township from the Sewer and Water Fund with interest.

#### **4. TERMS AND CONDITION APPLYING TO SALE OF RIGHT TO CONNECTIONS**

The Township Board may attach any terms and conditions which it deems in the interest of the Township to Connections purchased by the Township.

#### **5. RESALE OF CONNECTIONS**

The Township may resell connections to either the sewer system or the water system or both to any person, firm or corporation under such terms and conditions as may be approved by the Township Board. The proceeds of any such sale shall be deposited in the Sewer and Water Fund.

#### **6. NO SALE OF CONNECTIONS EXCEPT TO THE TOWNSHIP**

No Connections to the sewer system or water system or both shall be subject to sale to anyone except by the Township, any attempt to do so shall be null and void and not recognized by the Township.

X2397 (SEWER PHASE 2), Parcel: 4710-01-100-016  
Owner: HIGHLAND-HOWELL DEVELOPMENT GR, 28777 NORTHWESTERN HWY  
Principal Left: 0.00

Period	Post Date	Principal Penalty	Admin Fee Addttl Penlty	Interest Cert Fee	Total	Receipt # Comments	Check #	Batch #
1999	05/25/1999	6,873.75 0.00	0.00 0.00	687.38 0.00	7,561.13	00001874		
2000	05/30/2000	6,873.75 0.00	0.00 0.00	7,826.93 0.00	14,700.68	00002815		
2001	05/31/2001	6,873.75 0.00	0.00 0.00	7,414.99 0.00	14,288.74	00003463		
2002	06/04/2002	6,873.75 0.00	0.00 0.00	7,003.05 0.00	13,876.80	00006495		
2003	06/02/2003	6,873.75 0.00	0.00 0.00	6,591.10 0.00	13,464.85	00007889		
2004	06/01/2004	6,873.75 0.00	0.00 0.00	6,179.16 0.00	13,052.91	00010328		
2005	05/31/2005	6,873.75 0.00	0.00 0.00	5,767.21 0.00	12,640.96	00013470		
2006	05/30/2006	6,873.75 0.00	0.00 0.00	5,355.27 0.00	12,229.02	00015518		
2007	05/31/2007	6,873.75 0.00	0.00 0.00	4,943.33 0.00	11,817.08	00016776		
2008	06/02/2008	6,873.75 0.00	0.00 0.00	4,531.38 0.00	11,405.13	00019505		
2009	06/16/2009	6,873.75 0.00	0.00 0.00	4,119.44 0.00	10,993.19	00021569		
2010	06/07/2010	6,873.75 0.00	0.00 0.00	3,707.49 0.00	10,581.24	00023581		
2011	06/13/2011	6,873.75 0.00	0.00 0.00	3,295.55 0.00	10,169.30	00025579		
2011	08/01/2011	48,116.25 0.00	0.00 0.00	240.30 0.00	48,356.55	00025929		
TOTALS		137,475.00 0.00	0.00 0.00	67,662.58 0.00	205,137.58			

### **Excerpts from the City / Race Track purchase agreement**

The tenant has the option to keep or relinquish rights to the Marion Township Residential Equivalent Units (REUs) associated with the site.

- The decision to keep or relinquish must happen prior to the end of the inspection period.
- If they choose to keep the REUs, they are required to pay for any and all of the remaining Township Assessment, including all arrearages, late fees, penalties, and interest.
- If the tenant keeps the REUs and is able to sell/transfer them, the proceeds from that transaction are required to be reinvested in the property.
- If they choose to relinquish their rights to the REUs, the City will remain responsible for the Township Assessment and can address it in any way the City deems necessary, as long as it doesn't become a lien on the property at closing.

### **10. Tax Prorations/Agreement Regarding Land Transfer.**

(a) The parties acknowledge that the Property is currently exempt from real estate taxes due to the fact that it is owned by a municipal corporation. As such, the parties shall not pro-rate real taxes at Closing. The parties acknowledge and agree that the Property is currently subject to an assessment from Marion Township (the "Township Assessment") that is attributable to certain sanitary residential use equivalents (the REU's) which are currently allocated to the Property and correspond to a percentage of the overall capacity of the sanitary sewer system of the City. Tenant shall have the right to elect to keep the REU's allocated to the Property or to waive any claim to such REU's allocated to the Property, such election (which when made shall be irrevocable) to be made in writing and delivered to the City simultaneously with Tenants election to proceed beyond the Inspection Period. In the absence of such written notice by Tenant, Tenant shall be deemed to have elected keep the REU's allocated to the Property. If Tenant elects, or is deemed to have elected to keep the REUs applicable to the Property, the City will be deemed to have waived any right it may have to sever the REUs from the Property and reallocate same and Tenant shall assume at Closing full responsibility for the entire Township Assessment (including all arrearages, late fees, penalties and interest thereunder), provided however the City shall exert commercially good faith efforts, at no cost to the City, to cooperate with the Tenant as Tenant works with Marion Township to resolve and settle such Township Assessment. **If Tenant waives any right to keep the REU's allocated to the Property then the City shall have the right, at any time thereafter, to cause the REU's to be severed from the Property and/or reallocated or reassigned to such other property as the City may designate,** all as the City may choose in its sole discretion and, in such event, the City shall be remain responsible following Closing for the Township Assessment, it being acknowledged that the City may negotiate a resolution of such Township Assessment with Marion Township on such terms and conditions as the City deems acceptable and without the consent of Tenant so long as (i) Tenant is not obligated to pay all or any part of the Township Assessments during the term of the Lease, (ii) such Township Assessment is not foreclosed upon during the term of the Lease and (iii) such Township Assessment does not constitute a lien on the Property when and if Tenant elects to purchase the Property pursuant to the Option Rights granted to Tenant in the Lease. Notwithstanding anything to the contrary contained herein, when

and if Tenant elects to purchase the Property pursuant to the Option Rights granted to Tenant in the Lease and Tenant has elected not to retain the REUs, the City shall be obligated to assume full responsibility for the entire Township Assessment (including all arrearages, late fees, penalties and interest thereunder) and execute, or cause to be executed, such documents necessary to assure Tenant that the Township Assessment does not constitute a lien on the Property when and if the Property is purchased by Tenant or such lien is otherwise insured over to Tenant's reasonable satisfaction.

(b) The City hereby represents to Tenant that the City has acquired all rights held by Highland Howell Development Group, LLC under the Agreement Regarding Land Transfer previously entered into by the City and Highland-Howell Development Group, LLC dated July 20, 2005 at the time of the City's purchase of the Property and that all obligations of the City arising under said agreement relative to the development of the Property, the provisions thereof relating to water and sanitary sewer rights, and/or the construction of the so-called proposed Loop Road are extinguished and shall not benefit, inhibit, or bind the Tenant, the City or the Property.

MEMO

To: Marion Township Board Members  
From: Bob Hanvey  
Subject: State and Local Fiscal Recovery Funds  
Date: March 25, 2021

At a Zoom meeting with members of Representative Slotkin's staff we were informed about funds available from the federal government through the state. Although there are still many unanswered questions, we should start to consider the way the Township should use the funds.

There are two documents attached to this memo:

A list of funds by township that shows the estimate for Marion Township to be \$1,102,415. The current time estimate is that we should receive 50% in around 90 days and the rest one year later.

The second attachment is a list of some frequently asked questions that explains what the funds can be used for and things that are prohibited expenditures.

Although no action is required now, we should start discussions about where to apply the funds. We will probably need to include the income and expense in our budgets.



**Nonentitlement Allocation Projections, 03.08.21**

*Note: Estimates use 2019 Census data to identify populations eligible for assistance, and do not include villages or other sublocal entities that may also qualify for funding. Projected amounts may be distributed to more nonentitlement governments than are listed in the breakdown to the extent that eligible nonentitlement governments have overlapping populations (for example, residents of a village government and town government in New York). What this means is that village AND town governments will be receiving a direct allocation of federal assistance, as intended by the legislation, but village amounts are not included because of the complications of calculating those amounts until a process is put in place to divvy up funds between overlapping governments. Identification of eligible governments and distribution of assistance across units with overlapping populations*

Brighton city	\$	755,942
Brighton township	\$	1,862,701
Cohoctah township	\$	329,885
Conway township	\$	356,446
Deerfield township	\$	422,403
Fenton city	\$	-
Genoa township	\$	2,042,899
Green Oak township	\$	1,873,661
Hamburg township	\$	2,151,906
Handy township	\$	837,500
Hartland township	\$	1,497,862
Howell city	\$	948,284
Howell township	\$	713,879
Iosco township	\$	381,130
Marion township	\$	1,102,415
Oceola township	\$	1,462,514
Putnam township	\$	833,649
Tyrone township	\$	1,042,876
Unadilla township	\$	341,339

## Frequently Asked Questions

### **How can recipient governments use relief allocations from the State and Local Fiscal Recovery Funds?**

The Department of Treasury will issue guidance detailing its interpretation and implementation of eligible uses, but the statutory language specifically authorizes use of the funds. Each of the following is a separate allowable use of the funds for the recipient:

- To respond to the pandemic or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- For premium pay to eligible workers performing essential work (as determined by each recipient government) during the pandemic, providing up to \$13 per hour above regular wages;
- For the provision of government services to the extent of the reduction in revenue due to the pandemic (relative to revenues collected in the most recent full fiscal year prior to the emergency);
- To make necessary investments in water, sewer, or broadband infrastructure;

In addition, a recipient may transfer its allocation to a private nonprofit organization, Tribal organization, public benefit corporation involved in the transportation of passengers or cargo, or special-purpose unit of State or local government, if the recipient government so chooses. The recipient entity would need to use the funds consistent with the purposes listed above.

The recipient government must send Treasury periodic reports with a detailed accounting of the uses of the funds (States and territories must also provide all modifications to tax revenue sources since March 3, 2020).

The language explicitly prohibits funds from:

- Offsetting, either directly or indirectly, a tax cut made since March 3, 2021; or
- Being deposited into a pension fund.

While the State and Local Fiscal Recovery Fund eligible uses are broader than those of the CARES Act Coronavirus Relief Fund, [guidance](#) previously released for the Coronavirus Relief Fund may provide insight into how Treasury may interpret and implement these American Rescue Plan provisions.

### **How will state and local governments receive the relief allocations?**

States and territories will receive their allocations within 60 days of submitting to Treasury a certification signed by an authorized officer that the funds are needed to respond to the pandemic and will be used in compliance with the eligible uses. If Treasury decides that a payment to a state requires additional justification, the Secretary could choose to withhold up to 50% of the allocation to each state and territory for up to 12 months from the date the certification of need is



# Liv.Co UPDATE

Monthly News from the  
Livingston County Commissioners



March 2021

## Livingston County Board of Commissioners

District 1 - Kate Lawrence

District 2 - Carol Sue Reader

District 3 - Wes Nakagiri  
*(Board Chairman)*

District 4 - Douglas G. Helzerman

District 5 - Jay R. Drick

District 6 - Mitchell Zajac

District 7 - Carol S. Griffith  
*(Board Vice-Chairwoman)*

District 8 - Jerome Gross

District 9 - Brenda Plank

*"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside, and recreate in Livingston County."*

## Health Department Removes Food Service License Fees For 2021

The COVID-19 pandemic has caused many of our local businesses to struggle during the past year due to mandated closures and capacity restrictions. None have been more adversely affected than our food service establishments. Our local restaurants have gone through periods of closure and indoor dining restrictions and many are struggling financially during this time. In an effort to alleviate some of the financial burden of our local restaurants, the Health Department has eliminated the collection of food licensing fees for existing facilities for 2021. During normal years, the Health Department relies on the revenue generated from the food licensing fee (\$335,000), along with their annual Essential Local Public Health Services contract funding (\$137,749), to support food safety operations that include routine onsite inspections, education, reviewing plans for new construction, remodels, change of ownership, and the investigation of complaints and foodborne illness. Due to many Environmental Health staff working in and being reassigned COVID specific roles and responsibilities, the Health Department is able to offset some of the operational costs with supplemental State and Federal COVID funding.

## Monthly Meetings

All meetings will be held via Zoom.  
The public may attend:

- Via Zoom (on-line meetings):  
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVlZz09>
- Via the Zoom app - **join a meeting**,  
meeting number: **399 700 0062**  
Enter the password: **LCBOC**  
(ensure there are no spaces before or after the password)
- Dial by your location: +1 929 205 6099  
Meeting ID: **399 700 0062**  
Password: **886752**

3/22/2021 - Full Board Meeting at  
5:30 PM

4/5/2021 - General Government &  
Health & Human Services  
Meeting at 5:30 PM

4/7/2021 - Finance Committee at  
7:30 AM

4/13/2021 - Full Board Meeting at  
5:30 PM

4/19/2021 - Infrastructure &  
Development & Public Safety  
Meeting at 5:30 PM

## County Participation In Statewide Tornado Drill On March 24



Livingston County offices will take part in the Statewide Tornado Drill scheduled for Wednesday, March 24 at 1:00 PM. During the drill, there will be a tornado siren test, an initial warning from the Livingston County Public Alerting System (LCPAS) to the public and County buildings, and an "all clear" message sent out via LCPAS after 20 minutes. The drill is a proactive effort to enable our residents and County employees to become more resilient during severe weather or tornado emergencies by practicing and discussing emergency communication and emergency sheltering. Residents and local businesses and organizations are encouraged to take part in the drill to practice their severe weather and tornado procedures. "It is important to review emergency plans with family and co-workers," says Livingston County Emergency Manager, Therese Cremonte. "Emergencies, such as a tornado, can happen with little or no warning. If the required safety actions are discussed and practiced before an emergency, the actions will be almost automatic during the emergency, when time to react may be limited."

## Resolutions Passed by the Board of Commissioners

- The 44th Circuit Court's Juvenile Division has authorized agreements with 13 attorneys and firms to provide Court Appointed Legal Counsel to minor children and parents in child protective proceedings and respondent children in juvenile delinquency proceedings.
- The Board passed a resolution calling upon the Governor and the Michigan Department of Health and Human Services to retract their SVI Social Factor Based Plan and replace it with a scientific medical factor based plan that results in a pro-rata uniform distribution to Michigan's most medically vulnerable population.
- An amendment has been approved for the existing lease agreement with The Regents of The University of Michigan for building and hangar space at the Livingston County public safety complex. The amendment simplifies the process of reporting operational costs and rent increases.
- LETS will purchase and replace six small buses that are eligible for replacement based on age and/ or mileage. Funding for the buses is available from various state and federal transit capital programs. The new buses will have a useful life of seven years or 200,000 miles.
- The Board has authorized LETS to apply for state financial assistance for fiscal year 2022 for their local transportation program and to name LETS Director, Greg Kellogg, as the Transportation Coordinator for all public transportation matters.
- 911 / Central Dispatch will file their concerns regarding the Federal Communications Commission's Notice of Proposed Rulemaking concerning the plans to eliminate the diversion of 911 fees for items it deems not directly related to the 911 process. Central Dispatch supports a broader use and interpretation of the FCC's phrase "directly related to the 911 process", to maintain Michigan's ability to determine the definition of allowable costs for 911 fees; and support local decision making and local control utilization of 911 fees.
- Arthur McCleer, Michael Arens, and Terry Wilson have been appointed to the Board of Public Works with terms expiring on December 31, 2022.
- The Board approved a budget amendment to carry forward approved 2020 projects into the fiscal year 2021 budget. This amendment recognizes projects that were approved and had a purchase order created in 2020, but goods or services weren't received before the end of the year. These projects will be reissued as 2021 purchase orders.
- The Car Pool department will purchase a leased Sheriff's Vehicle from Enterprise Fleet Management for transfer to MMRMA Insurance. The purchase of the totaled leased vehicle will allow the County to transfer the title to MMRMA, which will sell the vehicle to a high salvage bidder. The funds will be applied to the insurance settlement.

## Resolutions For Consideration

- The Board will consider authorizing an additional payment in the amount of \$1.7 million to be made to MERS to fund the overall County pension liability. Eliminating or reducing long term liabilities by making additional payments is a priority of the County as it affects both the financial health and sustainability of the County.
- The Board will consider a Local Declaration of Emergency for Livingston County in order to protect the safety, health, and wellbeing of the public and government officials while conducting business utilizing an electronic / virtual platform to hold public meetings, and meet the requirements of the Michigan Open Meetings Act.