

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, July 11, 2019
7:30 p.m.

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a. Approval of June 27, 2019 Regular Meeting Minutes
 - b. Complaint Report
 - c. DPW Report
 - d. Zoning Report
 - e. Financial Report
- 3) Electric Car Charging Station
- 4) Marion Township Master Plan
- 5) Home Occupation
- 6) Home-Based Business
- 7) Nuisance Ordinance
- 8) Lisa Maher Sewer Lead
- 9) Township Computers
- 10) Proposed Firework Ordinance Request
- 11) ZBA Report

Correspondence and Updates

Call to the Public
Adjournment

Next Board Packet will be ready after 3pm on Thursday, July 18, 2019

Request for Zoning Administrator, **Dave Hamann**, to be present at
the Board of Trustee meeting on JULY 11, 2019.

Date

Requested by Robert W. Sanney.

Signature

DRAFT

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 27, 2019**

MEMBERS PRESENT: Les Andersen, Tammy Beal, Duane Stokes, Scott Lloyd, Greg Durbin, and Bob Hanvey

MEMBERS ABSENT: Dan Lowe

OTHERS PRESENT: Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Diane Casler, 912 Triangle Lake Road, was present to express concern about people not observing the speed limit in front of her house, and would like to see more patrol cars to enforce the speed limit. Bob Hanvey said he would check to see if the radar sign could be put up, Mrs. Casler also asked if deer crossing signs could be put up because of the number of deer; Mr. Hanvey said he would check on the requirements.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as amended. Duane Stokes seconded. **Motion carried.**

CONSENT AGENDA

Duane Stokes motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

LISA MAHER SEWER LEAD

Bob Hanvey said that he and Phil Westmoreland visited the site and found the manhole. Phil Westmoreland estimates it could cost between \$20,000-30,000 to extend the lead to serve those lots on the east side of Peavy. He will provide the board with a written estimate and preliminary plans.

2019-20 BUDGET AND SALARIES

Tammy Beal motioned to adopt a resolution to approve the Marion Township General Appropriations Act, which includes provisions for providing the township board with "expense to actual" reports on a quarterly basis, monthly for the last quarter, as presented. Scott Lloyd seconded. Roll call vote: Stokes, Durbin, Hanvey, Lloyd, Beal, Andersen—all yes. **Resolution passed 6-0.**

Scott Lloyd motioned to adopt a resolution that the trustees' salary not be increased 3%. Les Andersen seconded. Roll call vote: Beal—no; Andersen—yes; Stokes—no; Durbin—no; Hanvey—no; Lloyd—yes. **Resolution failed 2-4.**

Tammy Beal motioned to adopt a resolution to increase the supervisor's salary by 3% totaling \$47,490 per year. Les Andersen seconded. Roll call vote: Durbin, Beal, Hanvey, Lloyd, Stokes, Andersen—all yes. **Resolution passed 6-0.**

Duane Stokes motioned to adopt a resolution to increase the clerk's salary by 3% totaling \$47,490 per year. Les Andersen seconded. Roll call vote: Stokes, Beal, Andersen, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 6-0.**

Tammy Beal motioned to adopt a resolution to increase the treasurer's salary by 3% totaling \$47,490 per year. Les Andersen seconded. Roll call vote: Durbin, Lloyd, Stokes, Andersen, Beal, Hanvey—all yes. **Resolution passed 6-0.**

Duane Stokes motioned to adopt a resolution to increase the remaining staff's salary by 3%. Tammy Beal seconded. Roll call vote: Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Resolution passed 6-0.**

Bob Hanvey motioned to adopt a resolution to increase the trustee's salary by 3%, totaling \$7,799 per year. Tammy Beal seconded. Roll call vote: Stokes—yes; Durbin—yes; Hanvey—yes; Lloyd—no; Beal—yes; Andersen—no. **Resolution passed 4-2.**

Les Andersen motioned to adopt a resolution to increase the Planning Commission members' salaries to \$100 per meeting, with the chairman remaining at \$150. Duane Stokes seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Hanvey, Lloyd—all yes. **Resolution passed 6-0.**

Les Andersen motioned to adopt a resolution to increase the Zoning Board of Appeals salary to \$100 per meeting. Greg Durbin seconded. Roll call vote: Hanvey, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Resolution passed 6-0.**

Scott Lloyd motioned to adopt a resolution to leave the Board of Review salaries at \$25 per hour. Les Andersen seconded. Roll call vote: Stokes, Beal, Andersen, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 6-0.**

Bob Hanvey motioned to adopt a resolution to approve the sexton's salary at \$550 per month, totaling \$6,600 per year. Les Andersen seconded. Roll call vote: Durbin—yes; Lloyd—abstained; Stokes—yes; Andersen—yes; Beal—yes; Hanvey—yes. **Resolution passed 5-0** (Lloyd abstained.)

Les Andersen motioned to adopt a resolution to approve \$12 per hour for election workers and \$15 per hour for precinct chairs. Scott Lloyd seconded. Roll call vote: Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Resolution passed 6-0.**

Les Andersen motioned to adopt a resolution to approve the proposed Cemetery Fund by activity for FY 7/1/19-6/30/20, with income of \$15,000 and expenses of \$12,500, as presented. Duane Stokes seconded. Roll call vote: Stokes, Durbin, Hanvey, Lloyd, Beal, Andersen—all yes. **Resolution passed 6-0.**

Greg Durbin motioned to adopt a resolution to approve the proposed Parks Fund by activity for FY 7/1/19-6/30/20, with income of \$0 and expenses of \$9,200, as presented. Les Andersen seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Hanvey, Lloyd—all yes. **Resolution passed 6-0.**

Les Andersen motioned to adopt a resolution to approve the Sewer Fund budget by activity for FY 7/1/19-6/30/20, with income of \$326,300 and expenses of \$641,000, as presented. Duane Stokes seconded. Roll call vote: Hanvey, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Resolution passed 6-0.**

Les Andersen motioned to adopt a resolution to approve the Water New User Fund budget by activity for FY 7/1/19-6/30/20, with income of \$56,000 and expense of \$31,000, as presented. Tammy Beal seconded. Roll call vote: Stokes, Beal, Andersen, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 6-0.**

Duane Stokes motioned to adopt a resolution to approve the Assessment Revolving Project Fund budget by activity for FY 7/1/19-6/30/20, with income of \$105,500 and expenses of \$79,500, as presented. Scott Lloyd seconded. Roll call vote: Durbin, Lloyd, Stokes, Andersen, Beal, Hanvey—all yes. **Resolution passed 6-0.**

DARAKJIAN

Scott Lloyd motioned to have the attorney work with the City of Howell attorney on issues on this property owned by the township. Les Andersen seconded. **Motion carried.**

HOMETOWN VILLAGE PHASE III

Bob Hanvey reported on the meeting held with the proposed purchaser. The attorneys will work on the wording for the document to be included in the final purchase agreement.

PEACOCK COMPLAINT

A letter was received from Gregory Gerrish, 399 Bonnie Circle, regarding peacocks owned by the neighbor. The owner of the peacocks, Bill Fenton, was present. Peafowl are covered under the Right to Farm Act. The subdivision may prohibit it in the bylaws, but the township has no jurisdiction; no action required.

POSSIBLE PROPERTY ACQUISITION

After discussion, Bob Hanvey will approach the owner of the property on Bentley Lake Road to see if there's interest in selling a portion to the township.

CORRESPONDENCE & UPDATES

Duane Stokes reported that 5,250 tax bills will be sent out on Friday, June 28.

Les Andersen said that people have told him that the Board of Trustees made a decision regarding the Finch's lawn service that should have been made by the Zoning Board of Appeals. Bob Hanvey said the Home Occupation and Nuisance ordinances will be on the next agenda.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Duane Stokes motioned to adjourn at 8:36 pm. Greg Durbin seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date

COMPLAINT LOG

Complaint #	Complainant Name	Offender Name	Complaint Details	Action Taken	Date Violation	Show Cause Date	Resolved
#01-19	Kim Zimmerman 1660 Sexton	Brandt Patterson 1550 Sexton	Junk on the porch	Ltr sent 4/2/19			Yes
#02-19	Sue Willett 2988 Sesame sawillett@hotmail.com	Mark Schmaus 3000 Sesame	Junk Cars	Ltr sent 4/25/19 4/29/19 response they are cleaning up. Granted extension 45 1 item left 30 day ext.			
#03-19	Thomas Silva 1828 Hidden Valley 313-268-3649	Vanover/Grems 2145 & 1895 Hidden Valley Dr. 4710-10-300-009 4710-10-400-009	Junk around the house 2145-junk cars 1895- too many dogs	Ltr sent 5/1/19 25 dogs is legal	6/13/2019 violation called working on it		n/a
#04-19	Joint mtg complaint	Finch, Brandon/Jaimie 606 E. Coon Lake 4710-25-101-026	HO Class II w/o permit	Ltr sent 5/29/2019 submitting Special Use			Yes Class I from BOT
#05-19							

2019 ZONING REPORT

	'JAN	'FEB	'MARCH	'APRIL	'MAY	'JUNE	'JULY	'AUG	'SEPT	'OCT	'NOV	'DEC	TOTAL
Homes	5	2	9	11	4	5							36
Condo Units													0
Accessory Bldgs.	4	1		3		1							9
Decks		2	1	3	3	3							12
Pools		1	2	2									5
Additions	1			1		1							3
Land Balancing				1									1
Other			1	2		1							4
TOTAL LAND USES	10	6	13	23	7	11	0	0	0	0	0	0	70
Waivers	3	4	3	10	7	4							31
Finals	8	4	14	6	18	12							62
Site Plans													0
Pre-Planning Meetings	1		1		1	1							3

FISCAL YEAR 2018-19

MARION TOWNSHIP
FINANCIAL REPORT

Jun-19

GENERAL FUND CHECKING

Previous Balance	\$	744,355.98
Receipts	\$	506,514.61
Interest		

	\$	1,250,870.59
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Expenditures	\$	89,855.16
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Balance	\$	1,161,015.43
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CEMETERY FUND

Previous Balance	\$	4,486.62
Receipts	\$	-
Interest		

	\$	4,486.62
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Expenditures	\$	315.00
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Balance	\$	4,171.62
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PARKS & RECREATION FUND

Previous Balance	\$	13,271.44
Receipts	\$	-
Interest		

	\$	13,271.44
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Expenditures	\$	1,434.90
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Balance	\$	11,836.54
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WATER - NEW USER

Previous Balance	\$	400,665.13
Receipts	\$	1,068.29
Interest		

	\$	401,733.42
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Expenditures	\$	624.00
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Balance	\$	401,109.42
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2018-07-01 10:00:00 AM
 2018-07-01 10:00:00 AM

SEWER OPERATING & MANAGEMT

Previous Balance	\$	78,776.59
Receipts	\$	60,532.14
Interest		

	\$	139,308.73
Expenditures	\$	22,130.88

Balance	\$	117,177.85

SEWER - NEW USER

Previous Balance	\$	198,520.85
Receipts	\$	1,280.68
Interest		

	\$	199,801.53
Expenditures	\$	-

Balance	\$	199,801.53

SPEC ASSESS. FUND

Previous Balance	\$	197,461.70
Receipts	\$	5,325.70
Interest		

	\$	202,787.40
Expenditures	\$	4,693.75

Balance	\$	198,093.65

SUMMARY TOTALS

General Fund	\$	1,161,015.43
Cemetery Fund	\$	4,171.62
Parks & Rec Capital Chkg Acct	\$	11,836.54
Water - New User	\$	401,109.42
Sewer Operating & Management	\$	117,177.85
Sewer - New User	\$	199,801.53
Special Assess. Fund	\$	198,093.65

TOTAL	\$	2,093,206.04

07/01/19

#101 General Fund Account QuickReport As of June 30, 2019

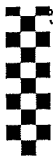
Date	Num	Name	Memo	Amount
001 - CASH - GENERAL - FNB				
06/03/2019	10531	Minute Dry Carpet Cleaning	UPSTAIRS OFFICES, CONF. ROOM, RUGS & ...	-1,000.00
06/03/2019	ATT- JUN...		ATT CELL TOWER LEASE PAYMENT JUNE 2...	2,281.31
06/04/2019	10535	Karen Hawkins	FEBRUARY 2019 MILEAGE AND EXPENSES	-160.72
06/04/2019	10536	Duane Stokes	MAY 2019 MILEAGE	-63.80
06/04/2019	10537	Tammy Beal	APRIL 2019 MILEAGE & EXPENSES	-103.55
06/04/2019	10538	LIV CO CLERKS ASSOC	2019-2020 DUES FOR LCMCA	-20.00
06/04/2019	10539	VOID	VOID:	0.00
06/04/2019	10540	VOID	VOID:	0.00
06/05/2019	10541	STATE OF MICHIGAN	UNCLAIMED PROPERTY 2017-2018	-14.15
06/05/2019	10542	STATE OF MICHIGAN	UNCLAIMED PROPERTY 2018-2019	-17.63
06/05/2019			Deposit	489,614.04
06/06/2019			Deposit	11,686.63
06/06/2019	10543	ALCHIN'S DISPOSAL INC	ACCOUNT# 388465 INVOICE# 96100006 - RE...	-2,070.00
06/06/2019	10544	MICHAEL J. KEHOE, P.C.	INVOICES# 2921, 2922, 2923, 2924	-782.00
06/10/2019	10532	Marion Township Flex Fund	MAY 2019 PAYROLL	-2,005.32
06/10/2019	10533	VOYA Institutional Trust	MAY 2019 PAYROLL	-300.00
06/10/2019	10534	ALERUS PAYMENT SOLUTIONS	MAY 2019 PAYROLL / PLAN ID 628233 / DIVIS...	-3,474.46
06/10/2019	4727DD	TAMMY L. BEAL	MAY 2019 PAYROLL	-2,597.79
06/10/2019	4728DD	JESSICA S. TIMBERLAKE	MAY 2019 PAYROLL	-1,889.30
06/10/2019	4729DD	GAIL A. BURLINGAME	MAY 2019 PAYROLL	-2,746.28
06/10/2019	4730DD	KITSEY A. RENNELLS	MAY 2019 PAYROLL	-2,282.42
06/10/2019	4731DD	DUANE M. STOKES	MAY 2019 PAYROLL	-2,888.20
06/10/2019	4732DD	SANDRA J. LONGSTREET	MAY 2019 PAYROLL	-2,446.05
06/10/2019	4733XXX	LESLIE D. ANDERSEN	MAY 2019 PAYROLL	-375.69
06/10/2019	4734DD	GREGORY L. DURBIN	MAY 2019 PAYROLL	-1,059.74
06/10/2019	4735XXX	SCOTT R. LLOYD	MAY 2019 PAYROLL	-259.09
06/10/2019	4736XXX	DANIEL F. LOWE	MAY 2019 PAYROLL	-499.02
06/10/2019	4737DD	LAWRENCE W. GRUNN	MAY 2019 PAYROLL	-264.30
06/10/2019	4738DD	DAVE HAMANN	MAY 2019 PAYROLL	-2,618.39
06/10/2019	4739XXX	JAMES L. ANDERSON JR.	MAY 2019 PAYROLL	-140.96
06/10/2019	4740XXX	BRUCE V. POWELSON	MAY 2019 PAYROLL	-73.88
06/10/2019	4741DD	ROBERT W. HANVEY	MAY 2019 PAYROLL	-3,630.59
06/10/2019	4742DD	KAREN D. HAWKINS	MAY 2019 PAYROLL	-2,284.13
06/10/2019	4743DD	PATRICIA J. HUGHES	MAY 2019 PAYROLL	-1,575.13
06/10/2019	4744DD	LOREEN B. JUDSON	MAY 2019 PAYROLL	-3,061.43
06/10/2019	4745DD	THOMAS A. LLOYD	MAY 2019 PAYROLL	-456.08
06/10/2019	4746XXX	CHERYL A. RANGE	MAY 2019 PAYROLL	-147.76
06/10/2019	MAY19 F...		PAYCHEX FEE - MAY 2019 PAYROLL	-288.45
06/10/2019	MAY19 T...		TOTAL TAXES FOR MAY 2019 PAYROLL	-9,884.47
06/10/2019	10545	Chloride Solutions	VOID: INVOICE# / DUST CONTROL APPLICA...	0.00
06/10/2019	10546	Chloride Solutions	VOID: INVOICE# 412,433,424 DUST CONTRO...	-20,057.66
06/10/2019			Deposit	2,008.63
06/11/2019	10547	Tom's Tractor Service	Shrub Removal, Lawn Repair	-1,800.00
06/11/2019	10548	NEOFUNDS BY NEOPOST	ACCOUNT # 7900044449626229 / 5/6/2019	-230.00
06/11/2019	10549	DTE ENERGY	ACCOUNT# 9100 104 3211 0 / 5/3/2019 - 6/132...	-376.00
06/11/2019	10550	PNC Bank	MAY 2019 EXPENSES	-107.09
06/11/2019	10551	LIV CO ASSESSOR'S ASSOC	2019 / 2020 MEMBERSHIPS	-30.00
06/11/2019			Deposit	50.00
06/13/2019	10552	Larry Grunn	May 2019 Special Election	-174.00
06/13/2019	10553	B&L Services	INVOICE# 1136 LAWN SERVICES 6/1, 6/11- 2...	-370.00
06/17/2019	10554	Charter Communications	ACCOUNT 8245124870024359 / 06/06/2019 - 0...	-404.54
06/17/2019	10555	MTA	CUSTOMER ID# O-2056 / MTA Fed. I.D.# 38-1...	-5,925.59
06/17/2019	10556	NUQ Networks LLC	INVOICE 34174 / ANNUAL PRO HOSTING FE...	-150.00
06/17/2019	10557	I.T. Right	INVOICE# 20160118 / 01/01/2019 - 07/31/2019	-820.00
06/18/2019	10558	Michigan.com	ACCOUNT# 115165 / INVOICE# 0002541527	-265.00
06/18/2019			Deposit	450.00
06/19/2019	10559	ECONO-PRINT INC.	POSTAGE FOR 2019 SUMMER TAX BILLS	-2,273.25
06/20/2019	10562	CARLISLE/WORTMAN, Inc.	INVOICE# 2153050 AND 2153049	-425.00
06/20/2019	10563	ALLSTAR ALARM	CUSTOMER# 4515 / INVOICE 259293	-300.00
06/20/2019	10564	CONSUMERS ENERGY	ACCOUNT 100019742632 / SERVICE DATES: ...	-33.47
06/24/2019	10560	JULIE MULLENS	HALL RENTAL REFUND 6-23-2019 - UPSTAIRS	-100.00
06/24/2019	10561	LACY DAVIES	HALL RENTAL REFUND 6/23/2019 - BASEMENT	-100.00
06/25/2019	10565	Blue Cross Blue Shield of Michigan	GROUP 007017906710 / COVERAGE 6-15-201...	-13,938.36
06/25/2019	10566	Colonial Life	BCN# E4270229 / INVOICE# 4270229-0601505	-265.83
06/25/2019	10567	PNC Bank	VOID: JUNE 2019 EXPENSES	0.00
06/25/2019	10568	PNC Bank	JUNE 2019 EXPENSES	-158.73
06/26/2019	10569	MARION TOWNSHIP CURRENT TAX AC...	DOG LICENSES JUNE 2019 - SHOULD HAVE ...	-120.00

MEMORANDUM FOR THE BOARD OF SUPERVISORS
DATE: 07/01/19

**#101 General Fund
Account QuickReport
As of June 30, 2019**

07/01/19

Date	Num	Name	Memo	Amount
06/26/2019			Deposit	120.00
06/26/2019			Deposit	149.00
06/26/2019			Deposit	5.00
06/27/2019	10570	Karen Hawkins	JUNE 2019 MILEAGE	-75.98
06/27/2019	10575	Jessica Timberlake	JUNE 2019 MILEAGE	-17.98
06/27/2019	10571	Gail Ann Burlingame	JUNE 2019 MILEAGE	-34.80
06/27/2019	10572	Duane Stokes	JUNE 2019 MILEAGE	-40.60
06/27/2019	10573	Howell Area Parks & Recreation Authority	INVOICE# 208.0328001 / 3RD QUARTER PAR...	-25,806.25
06/27/2019	10574	Tammy Beal	JUNE 2019 MILEAGE & EXPENSES	-226.38
06/27/2019			Deposit	150.00
06/27/2019	10576	DAVID HAMANN	JUNE 2019 MILEAGE	-85.84
06/27/2019	10577	TRACEY YORK	HALL RENTAL REFUND 6/29/2019	-100.00
06/30/2019	10579	EDWARD LATSON	JUNE 2019 CLEANINGS	-375.00
06/30/2019	10580	ECONO-PRINT INC.	INVOICE# 64152 PRINTING AND MAILING SE...	-2,153.52
06/30/2019	10581	STAPLES	ACT. 6035 5178 2005 6389 / 6/05/2019 - 06/18/...	-201.20
06/30/2019	10582	MICHAEL J. KEHOE, P.C.	INVOICES# 2954, 2955, 2956, 2957	-493.00
Total 001 · CASH - GENERAL - FNB				376,998.76
TOTAL				376,998.76



FAX COVER SHEET

TO	Robert Hanvey Marion Township
COMPANY	
FAXNUMBER	15175466622
FROM	Paul Vogt
DATE	2019-07-01 16:47:41 GMT
RE	ElectricVehicles

COVER MESSAGE

DTE/Consumers- Charging Forward!
Announcement: a substantial Rebate program in support of electric vehicle charging stations.
Eco Green Energy offers discounts now on Chargepoint and EVBox Chargers!

Attention
Supervisors:

DTE- Charging Forward

DTE announces a substantial Rebate program in support of electric vehicle charging stations.
Attract and retain electric vehicle drivers to your town/city!

**Eco Green Energy offers discounts now on Chargepoint
and EVBox Chargers- 800-881-6925!
Act now while rebates are being funded!**

Charger Rebates: DTE offers rebates that fully or partially fund the EV supply infrastructure.
The rebates are as follows:

Level 2: Commercial Stations receive 2,500 per charger

- Minimum of four ports per site
- Maximum of 20 ports per site
- Maximum of 100 port rebates per business

DC Fast Charger: Receive \$20,000 per charger

- Minimum of two chargers per site

Eligibility:

- Open to Business and Commercial DTE customers
- You must have the right to own, operate and maintain the charging equipment
- You must own/maintain chargers for 5 years
- Contact DTE/Consumers for full details

Energy Efficiency Program for Business

2019 Designated Trade Ally

This certifies that

Eco Green Energy, LLC

has fulfilled all requirements to qualify as a Designated Trade Ally in DTE's Energy Efficiency Program for Business.

Sean McCoy
Sean McCoy

8/19/19

Date



The First
ENERGY STAR
Certified EV Charger

**Call Us : Toll-Free: 800-881-6925
Immediate Assistance: 313-410-4358 or 313-969-4033**

Our Address: 17401 East Ten Mile Road,
Eastpointe, Michigan 48021



Light, Bright and Green

*****The items that are highlighted in these minutes, pertain to Agenda Items 4, 5, 6 and 7 in the Board Packet.**

*Approved by: _____

Larry Grunn, *Chairperson*

Date: _____

MARION TOWNSHIP PLANNING COMMISSION

REGULAR MEETING MINUTES

June 25, 2019 / 7:30PM

DRAFT

MEMBERS PRESENT: LARRY GRUNN – *CHAIRPERSON*
BOB HANVEY
CHERYL RANGE – *SECRETARY*
JAMES ANDERSON

OTHERS PRESENT: DAVE HAMANN – *ZONING ADMINISTRATOR*
JOHN ENOS – *PLANNER WITH CARLISLE WORTMAN*

MEMBERS ABSENT: BRUCE POWELSON – *VICE CHAIR*

CALL TO ORDER:

Larry Grunn called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Regular Meeting Agenda for June 25, 2019

John Enos requested to add discussion for the “Master Plan” to the agenda. Cheryl Range motioned to add #1 Master Plan, to the agenda and approved the remaining items for June 25, 2019. Jim Anderson seconded.

Motion carried.

APPROVAL OF MINUTES:

Approval of the Joint Meeting Minutes for May 22, 2019

Bob Hanvey said that Dan Lowe requested that we add a comment that Dan said during that meeting, on page 3 of 4, paragraph five. Dan Lowe’s comment was, “He doesn’t care about being re-elected”.

Chery Range motioned to approve the minutes with this change, from the May 22, 2019 meeting. Bob Hanvey seconded. **Motion carried.**

Approval of the Special Regular Meeting Minutes for May 28, 2019

Chery Range motioned to approve the minutes from May 28, 2019 with the spelling correction. Jim Anderson seconded. **Motion carried.**

CALL TO THE PUBLIC:

Les Andersen resides at 4500 Jewell Road. Les explained that at the last joint meeting with the Planning Commission and Board of Trustees, a discussion was had involving a business being operated on the lake. Les said that he would like to have applicants fill out some sort of documentation explaining, what they plan on doing, why they want to operate at that particular location, how they plan on doing it and who will be employed there.

John Enos explained that some people are not going to feel comfortable signing or filling out paperwork, regardless what "class of business" they fall in to. Most people are going to look online for the rules and guidelines but do not plan on notifying the Township. Due to the lack of enforcement in Marion Township, the board needs to prioritize some of these current issues. If there are no complaints then it is safe to say that there are not any problems. I think that Dave needs additional staff to help with enforcement.

Dave Hamann would like them to fill out a form regardless of what class they fall into, that way we have something in writing from them, which explains what they would like to do.

Les Andersen would like to post a spreadsheet on the website with all of the home occupations throughout Marion Township. New residents may not want to live next to a "business". They have the right to know prior to purchasing. Bob asked what will happen in the future if we tell new residents that there are no business' near them prior to purchasing but later discover that there are.

Jim Anderson said that there is a difference between a "Home Occupation" and a "Home-based Business". A Home Occupation does not have other employees, no storage of equipment, no customers coming to the home, etc. A Home-based Business will have employees, storage of material and/or equipment, customers that purchase items from the home/business, etc. A Home-based Business will be the primary source of income for that residence.

John Enos said that we can allow Home-based Business' within the Township, as long as we start to regulate them. John doesn't understand why we keep going around and around about this. It seems that we are making a mountain out of a mole-hill. Address the bigger issues, like the non-conforming business in residential areas first. As for the others, if people are not complaining about a particular business, then do not worry about it for now.

Les Andersen asked if Dave should give the non-conforming a chance to come in and file paperwork.

Bob Hanvey asked what we plan on doing with that paperwork once it is returned to us. It then would become public information.

OLD BUSINESS:

1) Master Plan Draft → agenda item # 4

John Enos said that he would like to distribute the Master Plan draft to Board of Trustees for review.

Dave Hamann asked if we had to have a public hearing within 60 days once distributed to the Board. John Enos said that you can have as many public hearings as you want. At the public hearing, you would then discuss the goals, objectives and the different land uses within the Township. It would then get sent to the surrounding communities and also the County for review/feedback. The Board of Trustees and The Planning Commission are able to request any changes within that 60 day period.

Jim Anderson asked if an electronic copy could be distributed as well. John said that he would also distribute electronically.

#4
Cheryl Range motioned to distribute the Marion Township Master Plan to the Board of Trustees for review/comments. Jim Anderson seconded. **Motion carried.**

2) Nuisance GO final review and send to BOT → agenda item # 7

John Enos said that Cheryl Range did a very good job putting this language together. She took what was given to her and very thoroughly made it our own. John recommends sending this to the Board of Trustees for any changes and then adopt as a General Law Ordinance.

Jim Anderson inquired about the section on page 2 regarding Bee Keepers. What if a neighbor has an allergy and lives next to a Bee Keeper? Could they claim that their neighbor's profession is a nuisance? Jim would like to re-word this section and eliminate the section on Bee Keepers.

Bob Hanvey would also like the section that discuss' livestock being a nuisance.

John Enos said to take the section out regarding livestock. We can create a separate section that covers the regulation of animals, if we have to.

Jim Anderson suggested the following changes:

- ✧ Page 4 - Section 6 – Forth bullet – Language should say that it must be “a current license plate and registration”.
- ✧ Page 5 – The word “manager” should be replaced with “supervisor”.
- ✧ Page 8 – Section 8 – Should say, “Township Supervisor, Township Board or the appointed agent.”
- ✧ Page 9 – Section 10 – Would like this section, “Appearance Tickets” removed completely.

Jim Anderson spoke with another Township Clerk and found out that they used to have quite a few complaints but once they created their complaint form, in the beginning the complaint rate dropped. However, it is now starting to increase again. They also suggested that we have some type of measurements of nuisance. Something to measure against.

#7
Jim Anderson motioned to send revised Nuisance language to the Board for their review. Cheryl Range seconded. **MOTION CARRIED**

3) TXT #03-18 Home Occupation → agenda item # 5 & 6

Jim Anderson said that Home Occupations are very important in our community. He explained that there is a difference between a “Home Occupation” and a “Home-based Business”. A Home Occupation does not have other employees, no storage of equipment, no customers coming to the home, etc. It is something that a person does. A Home-based Business will have employees, storage of material and/or equipment, customers that purchase items from the home/business, etc. A Home-based Business will be the primary source of income for that residence.

In Section 6.14 Home Occupation, we already have language similar to this. Signage is not required for a Home Occupation. It is needed for a Home-based Business, neighbors should be aware when there is a business operating next to them.

Larry Grunn asked if the lot size matters for a Home Occupation. Jim Anderson said that it shouldn't for a Home Occupation, but for a Home-based Business, it does matter because you need proper screening all year round. The location should still look like a residence from the road.

Cheryl Range said that there should be language that discuss' a “living trust”. Otherwise, what happens when someone else buys the lot/house?

Jim Anderson said that the approval for a Home-based Business, should not be transferable with the sale, rental or lease of the unit.

Cheryl Range thinks this is very good and likes what Jim came up with, especially Section S.

Jim Anderson said that this language gives business owners a chance to come in and fill out the proper paperwork.

Dave Hamann said that we can send this to the Board for review and they will send it back to the Planning Commission with their comments.

Jim Anderson said that he would make the necessary corrections and send it to John and Dave for review before sending it to the Board for approval.

#5+6

Cheryl Range motioned to send language 6.14 Home Occupation and 17.32 Home-based Business with the necessary changes to the Board for comments, input and ideas. Larry Grunn seconded. **MOTION CARRIED**

4) Marion Township Engineering Standards

John Enos came up with standards that will help support our Zoning Ordinance. It will include more details for Site Plan requirements.

Dave Hamann said that the Board assigned this project to Phil Westmorland, John Enos and himself to help simplify certain steps and the process for site plan reviews, along with some of our zoning standards. Next month this will come back to the Planning Commission with section 2 from Phil prepared.

5) TXT# 07-17 proposed changes Lots

Dave Hamann said that 3% of the property you pay taxes on should be used for zoning decisions related to parcel size, verses the gross.

Bob Hanvey said that some areas refer to GROSS acreage and some use the NET area.

Dave said to pick the word that you want to use and use that word throughout, making the whole piece of language uniform. NET or GROSS.

Cheryl Range motioned to use the term GROSS and remove the word NET from TXT 07.17. Jim Anderson seconded. **MOTION CARRIED**

Cheryl Range motioned to postpone further discussion on "Lot Changes" until the July 23rd Planning Commission meeting. Jim Anderson seconded. **MOTION CARRIED**

6) Wellhead Protection Overlay District

Cheryl Range motioned to postpone discussion on "Wellhead Protection Overlay District" until the July 23rd Planning Commission meeting. Bob Hanvey seconded. **MOTION CARRIED**

CORRESPONDENCE AND UPDATES:

Dave said to start thinking about "Animal Complaints/Requests" and its relation to "Right to Farm". Think about it and we will discuss at some point in the future.

Bruce Powelson is still recovering and hopes to be at the next Planning Commission meeting.

CALL TO THE PUBLIC:

ADJOURNMENT:

Jim Anderson made a motion to adjourn the meeting at 9:45pm. Cheryl Range seconded. **Motion carried.**

MEMORANDUM

TO: Marion Township Board of Trustees
FROM: Marion Township Planning Commission
DATE: July 2, 2019
RE: Distribution of DRAFT Master Plan

This memo is to respectfully request the Township Board approve distribution of the draft Master Plan for review and comment from adjacent communities and utilities. We are pleased with the draft especially the excellent responses to the survey.

Please note that once the 42 day review period is complete the Planning Commission will hold 1-2 Public Hearings to gather further input prior to approving the plan. Also note that once complete we will not need to amend the plan for another 5 years. Lastly, the Planning Commission asks you take the time to provide any comments to David Hamman during the review period.

We thank you for your consideration in this matter.

MARION TOWNSHIP
2877 W. COON LAKE ROAD
HOWELL, MI 48843
Phone 517-546-1588
Fax 517-546-6622

TRANSMITTAL

TO: Board of Trustees

DATE July 11, 2019

PROJECT REVIEW
Proposed Text Amendment
TXT# 03-18 Section 6.14 Home Occupation and
Section 17.32 Home-Based Business

VIA Hand Delivery

WE ARE SENDING: Herewith Under Separate Cover

THE FOLLOWING:

- Proposed text amendment – TXT# 03-18 Section 6.14 Home Occupation and Section 17.32 Home-Based Business.
- Planning Commission Minutes Dated June 25, 2019

FOR YOUR: approval/ denial as requested
 other review & comment

REMARKS:

The attached text amendment to replace Section 6.14 Home Occupation and Section 17.32 Home-Based Business. This information is for a **Review and Comment**. Let me know if you have any questions.

FROM: Dave Hamann, Zoning Administrator

Copy: file

Section 6.14

Home Occupation

The regulation of Home Occupation as provided herein is intended to secure flexibility in the application of the requirements of this Ordinance. Home Based-Business regulations are provided in Section 17.32. Home Occupation is permitted as an accessory use to the principal residential use of a lot, a zoning permit for such an occupation is not required. Such flexibility is not intended to allow the essential residential character of residential districts, in terms of use and appearance, to be changed by the occurrence of non-residential activities. Home Occupation shall satisfy the following conditions. These regulations do not apply to farms.

- A. The Home Occupation shall be clearly secondary and incidental to the use of the dwelling as a place of residence, and shall not result in a change to the essential character of the premises including both the dwelling and yard areas. Home Occupation be conducted in such a manner that, except as otherwise allowed by the provisions of this section, there is no external evidence of the Home Occupation operation except for the occasional visits by customers or clients numbering no more than 10 visits every 7 days.
- B. Accessory structures used for business purposes shall conform to Section 6.07 Accessory Buildings and Structures.
- C. Refuse generated by the Home Occupation shall be safely and properly disposed of in a safe manner in full compliance with all federal, state and other governmental requirements of any such materials.
- D. Home Occupation shall not result in the creation of conditions that would constitute a nuisance to neighboring property owners and the Township as a whole. Any machinery, mechanical devices, or equipment employed in the conduct of a Home Occupation based business shall not generate noise, vibration, radiation, odor, glare, smoke, steam, or other conditions not typically associated with the use of the dwelling for residential purposes.
- E. A resident of the dwelling on the lot shall be actively and personally engaged in and responsible for all Home Occupation operations. No employees shall be permitted, other than members of the immediate family residing in the dwelling unit.
- F. All of the activities on the property related to the occupation, except horticultural, shall be carried on indoors including the storage of materials, goods, supplies, refuse and waste materials, equipment, vehicles, trailers or products related to the occupation.
- G. Traffic generated by the combined home and Home Occupation shall be no greater in volumes than would normally be expected in a residential district, and such traffic shall be limited to passenger vehicles, delivery vans and similarly sized vehicles. Any need for parking used by such Home Occupation shall be met off the street and motor vehicles may be parked in an existing driveway if it is of sufficient size. No additional off-street parking demand shall be created.
- H. The Home Occupation shall be conducted within the dwelling unit, attached garage or accessory building.
- I. The Home Occupation shall not occupy more than twenty-five (25%) percent of the total gross floor area of said residential dwelling including the basement.
- J. Storage of combustible, toxic or hazardous material associated with the Home Occupation shall be done in a safe manner in full compliance with all federal, state and other governmental requirements concerning the use, handling, transport, storage and disposal of

any such materials.

- K. The Home Occupation shall comply with all applicable federal, state and local laws, including, but not limited to, laws regarding licensing, occupational health and safety, and the environment.
- L. Home Occupation approval is not transferable with the sale, rental or lease of the dwelling unit.
- M. Home Occupation are not allowed signage.
- N. Art and music instruction shall be classified as a permitted Home Occupation subject the standards of this Ordinance
- O. Prohibited Home Occupations include but not limited to: service, repair or painting of any motorized vehicle, motor vehicles, trailers, boats, personal watercraft, recreation vehicles and snowmobiles, small engine repair, lawn equipment repair, and equipment repair.

Section 17.32 Home-Based Business

Home Occupation regulations are provided in Section 6.14. Home-Based Business are considered special uses therefore are subject to the provisions of Article XVI, Special Use Permits, and other applicable provisions of the Ordinance. A Special Use Permit, and any conditions attached thereto, may be approved by the Township Board if all the criteria listed are met.

A Home-Based Business is an occupation, business, commercial activity, company or profession carried on by family members residing on the premises which is clearly incidental and secondary to the principal single-family residential use and has one or more of the following characteristics and is not a farm operation as defined herein:

- (1) The business has one or more employees who do not reside on the premises but who work on the premises or travel to the premises to pick up business vehicles or equipment for use off the premises;
- (2) The business has outside storage of materials or equipment solely related to the business within a designated and screened area; and/or
- (3) Has vehicles related solely to the home or business.

Locational Requirements: Home-Based Business are permitted by special use permit in the Rural Residential and Suburban Residential Districts.

Site Requirements:

- A. A Home-Based Business may be permitted in both the dwelling unit and accessory structure. The Home-Based Business shall not occupy more than twenty-five (25%) percent of the total gross floor area of said dwelling including the basement, however, may encompass the entire accessory structure. Accessory structures used for business purposes shall conform to Section 6.07 Accessory Buildings and Structures.
- B. The residential appearance of the dwelling shall not be altered in order to conduct the Home-Based Business.
- C. The Home-Based Business shall be clearly secondary and incidental to the use of the dwelling as a place of residence, and shall not result in a change to the essential character of the premises including both the dwelling and yard areas.
- D. All of the activities on the property related to equipment and vehicle repair, cleaning, painting and maintenance, associated with the Home-Based Business shall be carried on indoors.
- E. Storage and use of combustible, toxic or hazardous material associated with the Home-Based Business shall be done in a safe manner in full compliance with all federal, state and other governmental requirements concerning the use, handling, transport, storage and disposal of any such materials.
- F. Solid or liquid refuse or waste or hazardous waste generated by the Home-Based Business shall be safely and properly disposed of in a safe manner in full compliance with all federal, state and other governmental requirements of any such materials.

- G. In no case will radioactive, medical, or biomedical chemicals or materials waste be received, used, processed or stored on the site of the Home-Based Business.
- H. No equipment or process shall be used in such Home-Based Business, which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal human senses off the subject site. In addition, in regard to electrical interference, no equipment or process shall be used that creates visual, audible, or noticeable interference in any radio or television receivers off the site or that causes fluctuation in line voltage off the site.
- I. The Home-Based Business shall be conducted so it does not constitute a nuisance or annoyance to the residents of adjoining properties due to noise, smoke, odor, electrical disturbance or night lighting, or the creation of unreasonable traffic to the premises.
- J. A resident of the dwelling on the lot shall be actively and personally engaged in and responsible for all home occupation operations. The number of non-resident employees who can be employed by a Home-Based Business shall be regulated by the size of the parcel containing the business as follows:

Minimum Lot Size	Maximum Number of Non-Resident Employees
2 or more acres and less than 5 acres	1
6 or more acres and less than 9 acres	2
10 or more acres and less than 12 acres	3
12 or more acres	4

The Planning Commission or the Township Board may, in its discretion, allow a greater number of Non-Resident Employees than those shown in the table above, where the Operator of the business can provide clear and convincing evidence that doing so will not interfere with the principal single family residential use of the premises and also the surrounding area, and further, only where the Non-Resident Employees travel to the premises to pick up business vehicles or equipment for use off the premises.

In the event the Home-Based Business premises are split or otherwise reduced in acreage, the Operator will immediately be limited to the number of Non-Resident Employees allowed on the remaining Home-Based Business premises as shown in the table above, unless the Operator seeks a new Special Land Use Permit on the remaining premises within 90 days of the split or reduction in acreage. In the new Special Land Use Permit, the Planning Commission or the Township Board may in its discretion reduce the number of Non-Resident Employees allowed on the remaining premises.

- K. Outdoor storage of materials and equipment involved in the business is permitted provided it is adequately screened so it is not visible from adjoining roads and properties. Measures to screen such material or equipment are subject to the approval of the Planning Commission and shall include but are not limited to one or more of the following: a solid fence no more than six feet in height; plantings which are at least five feet in height at planting and which will provide an adequate year-round screen; the topography of the site; existing vegetation on the site or the screening is provided by existing buildings.
- L. The Home-Based Business shall comply with all applicable federal, state and local laws, including, but not limited to, laws regarding licensing, occupational health and safety, and the environment.
- M. Home-Based Business approval is not transferable with the sale, rental or lease of the dwelling unit.
- N. Home-Based Business are allowed signage. See Article XV Signage.

- O. Visitors, customers and deliveries shall not exceed a total of twelve (12) during a single day. The Planning Commission or the Township Board may modify this standard in the case where the Planning Commission or the Township Board determines that the operation of the Home-Based Business will unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. No traffic shall be generated by the Home-Based Business in volumes in excess of that which is normally associated with a single family dwelling, and such traffic shall be limited to passenger vehicles, delivery vans, and similarly sized vehicles. The Township Board may relax this requirement upon a finding that the allowance of a specified increase in traffic, including truck traffic, will not undermine the public safety and welfare based on such factors as the size of the lot, the proximity of nearby residences, and road and dust conditions, nor unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. Nothing in this subsection shall be interpreted to allow outdoor parking in excess of that regulated by subsection below.

- P. In no case shall more than eight (8) motor vehicles be temporarily or permanently parked or located outdoors, including vehicles owned or used by residents of the dwelling and employees of the business. The Township Board may decrease the above standard in the case where the Township Board determines that, without such reduction in the standard, the operation of the Home-Based Business will unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. The Township Board may require screening of parking areas to minimize negative impacts on neighboring properties.

Performance Standards: Prior to recommending approval, the Planning Commission shall determine that the proposed Home-Based Business is not incompatible with existing land uses in the area and would not be detrimental to the safety or convenience of vehicular or pedestrian traffic.

- A. For a Home-Based Business, an informal site plan (does not need to comply with the requirements found in Article XVIII Site Plan Review) or plot plan must be submitted for review and recommendation by the Marion Township Planning Commission. The site plan shall be to scale and need only illustrate the following;
 - 1) Owner's name, parcel identification (tax ID#) and address
 - 2) Property lines with dimensions
 - 3) Existing and proposed structures with dimensions indicating the location(s) and square footages to be occupied by the Home-Based Business
 - 4) Location of driveways, off-street parking areas & delivery and storage areas
 - 5) Proposed landscaping/screening in association with any parking to minimize negative impacts on nearby properties,
 - 6) The location, character, and dimensions of any structural additions or modifications to an existing dwelling or accessory structure to accommodate the Home-Based Business.
 - 7) Lot or parcel identification (address and tax ID#), size of lot or parcel dimension of lot lines, location of structures on adjacent lots or parcels within two hundred feet, abutting streets or roads.

- B. In addition to the information required in Section 17.32 and the site plan described above, the applicant shall submit a detailed description of the nature of the Home-Based Business, which shall clearly specify the following minimum features:

- 1) A detailed description of the character of the Home-Based Business including but not limited to the service or product offered and the typical daily schedule of activities of such business.
 - 2) The type and frequency of vehicular traffic to be generated by the Home-Based Business. The maximum number of vehicles to be parked or otherwise located outdoors including vehicles owned or used by residents of the dwelling and employees of the Home-Based Business.
 - 3) The number of full-time and part-time employees of the business and the frequency at which such employees will be present at the site.
- C. The Planning Commission may require additional information if it determines the character of the project, site or surrounding conditions necessitates further investigation, allowing it to make a sound decision on the application.
- D. Any approval of a Home-Based Business, and any permit issued for such occupation, shall clearly delineate any conditions upon which such approval is granted including any conditions pertaining to the number of employees, outdoor parking of vehicles, and related operational features.

**MARION TOWNSHIP
2877 W. COON LAKE ROAD
HOWELL, MI 48843
Phone 517-546-1588
Fax 517-546-6622**

TRANSMITTAL

TO: Board of Trustees
PROJECT REVIEW

DATE July 11, 2019

Proposed General Ordinance
#02-17 & #03-17 Nuisance & Noise

VIA Hand Delivery

WE ARE SENDING: Herewith Under Separate Cover

THE FOLLOWING:

Proposed General Ordinance to cover Nuisance & Noise Ordinance

FOR YOUR: approval/ denial as requested
 other review & comment

REMARKS:

The attached General Ordinance is for review as recommended by the Planning Commission. Let me know if you have any questions.

FROM: Dave Hamann, Zoning Administrator

Copy: file

TOWNSHIP OF MARION PUBLIC NUISANCE ORDINANCE
Ordinance No. , Effective

An Ordinance to promote the public health, safety and general welfare; or to provide penalties for maintaining Public Nuisances; or to provide for the abatement of Public Nuisances by the Township and the collection of the costs thereof within the Townships' discretion.

The TOWNSHIP of MARION ORDAINS:

SECTION 1. PUBLIC NUISANCES DEFINED AND PROHIBITED.

A Public Nuisance is an action or condition that is offensively annoying, unpleasant, obnoxious, hurtful, harmful, injurious, vexing, difficult or distressing and causes harm or annoyance to a person or persons in a particular locality in violation of their rights in the preservation of the public health, safety and other aspects of the public welfare as members of the community. Any such action or condition that annoys, injures or endangers the safety, health, convenience, comfort, repose or other aspects of the public welfare, offends public decency or aesthetic sensibilities, interferes with, obstructs or renders dangerous any road, highway, navigable lake, river or stream, or in any way renders the public insecure in life on property is hereby declared to be a Public Nuisance. Public Nuisances shall include, but not be limited to, whatever is forbidden by any provision of this Ordinance and Article III Section 2 (pg. 3-15). No person shall commit, create or maintain any Public Nuisance.

SECTION 2. NUISANCES *PER SE*.

The following acts, accumulations, conditions and activities are hereby declared to be Public Nuisances, *per se*:

- Permitting to remain on premises owned or occupied by a person or by a public agency, throwing, placing or leaving, or permitting the throwing, placing or leaving on the premises of another, any observable amounts of the following substances: organic refuse, food wastes, ashes, dead animals, fish, animal bones, hides, rotten soap, grease, tallow, offal, shells, food containers or wrappings, cans, bottles, jars, crockery, garbage, discarded furniture, cartons, boxes, crates, rags, discarded clothing, bedding, floor coverings, wallpaper, sweepings, wastepaper, newspapers or magazines, discarded appliances, rubbish, excrement, rotted materials; construction debris, including, but not limited to lumber, bricks, blocks, plumbing or heating materials, siding; yard clippings, including, but not limited to grass clippings, clippings from hedges or shrubs, or detached tree branches; industrial waste, unclean or nauseous fluids or gases in any of the following locations:
 - Any public or private road, street, highway, lane, public place, square, sidewalk or any lands within the boundaries of Marion Township, owned by the Township, County of Livingston, State of Michigan, other municipal corporation or government entity.
 - Any river, lake, stream or other body of surface water, wetlands or flood plains.
 - Any private place or premises where in the reasonable judgment of the Township Supervisor or his or her appointed agent, or Board of Trustee the specified substances constitute an obnoxious or dangerous condition; or are detrimental to the public health, safety or

other aspects of the public welfare; or offend aesthetic sensibilities; or may cause sickness; or attract flies, insects, rodents or vermin.

- The emission of noxious fumes or gas, smoke, ashes or soot in such quantities as to render occupancy of property dangerous or uncomfortable to a person of normal sensitivities.
- The keeping of explosives, inflammable liquids or other dangerous substances stored in any manner or in any amount contrary to the provisions of any statute or applicable administrative regulation of the State of Michigan.
- Any dangerous, unguarded excavations or dangerous, unguarded machinery in any publicly accessible place, or so situated, left or operated on private property so as to attract members of the public.
- The owning, driving or moving upon the public roads and streets of a truck or other motor vehicle which is constructed or loaded so as to permit any part of its load or contents to be air blown and deposited upon any road, street, alley, sidewalk or other public or private place, or which deposits from its wheels, tires, or other parts onto the road, street, sidewalk or other public or private place dirt, grease, sticky substances or foreign matter of any kind; provided, however, that under circumstances determined by the Township Supervisor or his or her appointed agent or Board of Trustee to be in the public interest, he or she may grant persons temporary exemption from the provisions of this subsection conditioned upon cleaning and correcting the violating condition as specified by the Township Supervisor or his or her appointed agent or Board of Trustee and execution of an agreement by such person to reimburse the Township for any extraordinary expenses incurred by the Township in connection with such exemption.
- The keeping, either inside or outside of any building, structure, or dwelling, in a place accessible to children, any abandoned or unused discarded refrigerator, or any airtight container of any kind which has a snap latch or other locking device thereon, without first removing the snap latch, other locking device, or the doors, from such refrigerator or other such airtight container.

I. The abandonment, leaving, keeping or maintaining of an unlicensed, junk or abandoned motor vehicle, as provided in Section 6 of this Ordinance and in accordance with Township defined artical III Section 3.02.

SECTION 3. ABATEMENT: NOTICE, AUTHORITY OF OFFICERS.

Whenever any Public Nuisance described in Sections 1 or 2 of this Ordinance shall exist upon Township property or upon the property of another municipal corporation or other government entity or private property within the boundaries of the Township, said Public Nuisance may be abated by the Township Supervisor or his or her appointed agent or Board of Trustee without notice and the cost of abatement charged as provided in Section 5 of this Ordinance with Board of Trustee discretion. Except as provided in Section 6 of this Ordinance for unlicensed, junk or abandoned motor vehicles, whenever any such Public Nuisance shall exist on private premises within the Township, the Township Supervisor and his or her appointed agent shall give notice in writing by certified mail, return receipt requested, and/or first class mail addressed to the owner or occupant of the property where the Public Nuisance exists or to the person(s) otherwise responsible for the property upon which said Public Nuisance is located. Said notice shall specify the location and nature of the Public Nuisance and shall indicate that such owner or

occupant or person otherwise responsible is required to repair, tear down, abate or otherwise remove the Public Nuisance within ten (10) days of the receipt of the notice. Following the issuance of said notice, the Township Supervisor or his or her appointed agent may proceed to initiate civil or criminal proceedings permitted by law to abate the nuisance with the approval of the Township Board and under the supervision of the Township Attorney.

If the Township intends to abate a Public Nuisance by entering the property and causing the work to be done to repair, tear down, abate or otherwise remove the Public Nuisance and charge the cost thereof to the property owner, the Township shall notify the property owner and occupant of this intent and advise the owner or occupant that a hearing may be requested within the ten (10) day period pursuant to Section 4 of this Ordinance. If no hearing is requested in the time allotted or following a hearing held pursuant to Section 4 of this Ordinance, said nuisance may then be repaired, torn down, abated or otherwise removed by the Township Supervisor and his or her appointed agent and the cost thereof charged, as provided in Section 5 of this Ordinance. If the actual owner or occupant of the premises is unknown or cannot be located, notice may be given by posting a copy of said notice upon a conspicuous part of the property where the Public Nuisance is located and by mailing a copy of said notice by certified mail, return receipt requested, addressed to the owner or party in interest at the address shown on the Township tax records, at least ten (10) days before further action by the Township Supervisor or his or her appointed agent.

SECTION 4. HEARING.

If, after notice provided under Section 3 of this Ordinance, the recipient of said notice requests a hearing as therein provided, a hearing shall be held before the Township Board or a hearing officer appointed by the Township Board to determine the applicability of this Ordinance to the property in question. The Township Board or its appointed hearing officer shall make a decision with written findings of fact based upon an investigation and evidence presented at the hearing as to whether the activity or condition in question violates the provisions of this Ordinance. If the Township Board or its appointed hearing officer determines that the activity or condition violates the provisions of this Ordinance, the Township Board shall order the person requesting the hearing or owner or occupant of the premises in question to repair, tear down, abate or otherwise remove the Public Nuisance in question within a reasonable time, but not less than five (5) days. If the Public Nuisance is not repaired, torn down, abated or otherwise removed within the period allowed in the order, the Township Supervisor or his or her appointed agent may repair, tear down, abate or otherwise remove said Public Nuisance and charge the cost thereof as provided in Section 5 of this Ordinance.

SECTION 5. ABATEMENT; COSTS.

All expenses incurred by the Township or its employees or agents in repairing, tearing down, abating or otherwise removing a Public Nuisance under this Ordinance shall be charged to the person responsible for the Public Nuisance, including either the occupant of the land in question, the person who appears as owner or party in interest upon the last local tax assessment records of the Township, or both. If said person or persons fail to pay said charge within thirty (30) days after a statement therefor is mailed to them, the amount of expenses incurred by the Township in repairing, tearing down, abating or otherwise removing the Public Nuisance may be paid from the Township General Fund and the amount thereof assessed against the lands on which the Public Nuisance was located on the next general assessment/tax roll of the Township and shall be collected in the same manner as other taxes are collected. The Township shall have a lien upon such lands for

such expense. Said lien shall be enforced in the manner prescribed by the general laws of the State providing for the enforcement of tax liens.

SECTION 6. UNLICENSED, JUNK OR ABANDONED MOTOR VEHICLES PROHIBITED.

- A Motor Vehicle is hereby defined as any wheeled vehicle that is self-propelled or intended to be self-propelled. An Unlicensed, Junk or Abandoned Motor Vehicle, for purposes of this Ordinance shall include:

- Any motor vehicle or portion thereof that has remained on the premises of another for a period of forty-eight (48) continuous hours or more without the consent of the owner or occupant of the property or for a period of forty-eight (48) continuous hours or more after the consent of the owner or occupant of the property has been revoked; or

- Any motor vehicle or portion thereof that has remained on the premises of an owner or occupant for a period of thirty (30) consecutive days or more, and does not have an engine in running condition, four (4) inflated tires, and/or a battery; or

- Any motor vehicle or portion thereof that has remained on the property of an owner or occupant for a period of 90 days or more and does not have attached current license plates with current registration; or

- Any motor vehicle or portion thereof that is in fact abandoned by its owner; or

- Any motor vehicle or portion thereof that for any reason is not operable and not repairable.

- No person shall abandon a motor vehicle or portion thereof on the premises of another.

- No person shall store, maintain, keep, leave or authorize the storage, maintenance, keeping or leaving of any unlicensed, abandoned or junk motor vehicle or part thereof on any private property under his/her ownership, tenancy or control, except as provided in paragraph "D" below.

- The following motor vehicles shall not be deemed unlicensed, junk or abandoned vehicles for purposes of this Ordinance: vehicles stored within a completely enclosed building, vehicles kept as stock in trade by a regularly licensed dealer in motor vehicles, vehicles stored by a junk or abandoned vehicle dealer or agent properly and currently licensed by the State of Michigan. The Township Supervisor or his or her agent may, upon written application, exempt from this Ordinance for any reasonable period of time any historic or classic vehicle which by reason of special circumstances is deemed not be a junk or abandoned motor vehicle.

- The Township Supervisor or his or her appointed agent may remove any unlicensed, junk or abandoned motor vehicle or part thereof from the property of the Township or other municipal corporation or other government entity within the boundaries of the Township without notice and may dispose of said vehicle in a prescribed or otherwise acceptable manner. The Township Supervisor or his or her appointed agent may remove or cause to be removed any unlicensed, junk or abandoned motor vehicle or part thereof from any open area on private property, after having notified the vehicle owner and/or lienholder, if known, and the property owner

or occupant of such property in writing of his or her intention to do so at least forty-eight (48) hours prior to such removal. If the vehicle owner and/or lienholder cannot be determined, a copy of said notice shall be placed upon the vehicle at least forty-eight (48) hours prior to removal. The Township Supervisor or his or her appointed agent may dispose of said vehicle in a prescribed or otherwise acceptable manner. The cost of hauling away and disposing of an unlicensed, junk or abandoned motor vehicle may be charged as provided in Section 5 of this Ordinance. The removal of an unlicensed, junk or abandoned motor vehicle by the Township Supervisor or his or her appointed agent shall not excuse or relieve any person of the obligations imposed by subsections 6(B) or 6(C) of this Ordinance nor from the criminal penalties for violation thereof.

SECTION 7. UNLAWFUL NOISE PROHIBITED.

- It shall be unlawful, and it shall be deemed a Public Nuisance, for any person to unreasonably make, continue or cause to be made any noise that excessively annoys or disturbs the quiet, comfort or repose of a reasonable person of normal sensitivities, or that injures or endangers the health, peace, or safety of the public within the Township. The following acts, among others, are declared to be *prima facie* evidence of unlawful noises in violation of this Section 7, and are deemed to be Public Nuisances *per se*, but this enumeration shall not be deemed to be exclusive, namely:

- Radios, Record or CD Players and Musical Instruments: Operating, playing or permitting the operating of any radio, CD player, television set, car stereo, musical instrument, drum, loudspeaker, tape recorder, or other sound-producing device, amplified or unamplified, in such a manner or with such volume at any time or place so as to excessively annoy or disturb the quiet, comfort or repose of a reasonable person of normal sensitivities in any office, dwelling, hotel, motel, hospital or residence, or the operation of any such radio, instrument, CD player, television set, machine or device in such a manner as to be plainly audible on real property or in a dwelling unit other than that from which the noise originates or emanates, or the operation of a car stereo so as to be plainly audible at a distance of fifty (50) feet from the vehicle in which it is located.

- Shouting and Whistling: Yelling, shouting, hooting, whistling, singing, or making any other loud noises on public or private roads, streets, sidewalks, pathways or other rural roads, streets or paths located within the Township, between the hours of 11:00 p.m. and 7:00 a.m. the following day, or the making of any such noise at any time or place so as to excessively annoy or disturb the quiet, comfort or repose of a reasonable person of normal sensitivities in any office, dwelling, hotel, motel, hospital or residence.

- Animals and Birds: Owning, possessing or harboring any animal or bird that frequently or for continued duration howls, barks, meows, squawks or makes other sounds at any time or place so as to excessively annoy or disturb the quiet, comfort or repose of a reasonable person of normal sensitivities in any office, hotel, motel, hospital or residence.

- Construction: Operating or permitting the operation of any tools or equipment used in construction, excavation, demolition, alteration or repair of any building, road, street or highway, between the hours of 9:00 p.m. and 7:00 a.m. the following day or all day on Sundays or federal holidays, such that the sound thereof is plainly audible in any hotel, motel, hospital, office or residence located on any property other than the property from which the noise originates, with the following exceptions:

- Noise from the operation of any tools or equipment used in construction, excavation, demolition, alteration, or repair of any building or other structure, site grading, road, street or highway that is normal to such operations shall be permitted daily between the hours of 7:00 a.m. and 9:00 p.m., except that no such operations shall be conducted on Sundays, Thanksgiving Day, Christmas Day and New Years Day. Any operation that does not exceed sixty (60) decibels at the property line of the property in which it is conducted may operate at any time on any day between the hours of 7:00 a.m. and 9:00 p.m.

- Noise from the operation of any tools or equipment used in home improvement or maintenance projects personally conducted by the owner or occupant of an existing residence or other type of building or structure shall be permitted on any day between the hours of 7:00 a.m. and 9:00 p.m.

- Engines: Operating or permitting the operation of any engine, whether stationary or mobile, so as to excessively annoy or disturb the quiet, comfort or repose of a person of normal sensitivities in any office, hotel, motel, hospital or residence. This subparagraph shall not prohibit the operation of any mechanically powered saw, sander, drill, grinder, lawn or garden tool, snowblower or similar device used outdoors in residential areas between the hours of 7:00 a.m. and 9:00 p.m., the same day, nor shall it prohibit the operation of a state licensed motor vehicle in a manner expressly permitted by State law.

- Smoke: A person, industry, corporation, firm, or business shall not discharge into the atmosphere from any single source of emission or collective sources of emission located on any lot or parcel, any air contaminant for a period or periods of time aggregating more than three (3) minutes in any one (1) hour which results in the following:

- As dark or darker in shade than that designated as No. 2 on the Ringelmann Chart, as published by the United States Bureau of Mines.

- Of such density as to obscure an observers view to the degree equal to or greater than the shade of smoke described in (a) above.

- At no time for any period of time shall smoke emissions be darker than Ringelmann No. 3.

- Dust, Dirt or Fly Ash: There shall be no discharge into the atmosphere of any levels of materials or substances of any kind or combination of kinds exceeding twenty (20) grams per cubic foot of the carrying medium. There shall be no discharge of any materials or substances into the atmosphere which creates conditions harmful or potentially harmful to any human, animal or plant material located on the same property as well as adjacent properties. All equipment involved in any process shall be maintained in an approved operating condition so as to keep any produced dust, dirt or fly ash to the minimum possible.

- Noxious Gas: No noxious gas shall be permitted to escape into the atmosphere in concentrations detrimental to human, plant or animal life.

- Open fires: A person, industry, corporation, firm or business may burn combustible refuse in an open outdoor fire, if permitted, and if subject to written approval with specified conditions by the Township and Fire Department as not being detrimental to the health, safety and welfare of adjoining properties and the community generally.

- **Vibration:** Vibrations from any operation on any lot or parcel shall be controlled to the extent that they cannot be felt beyond any property line bounding or beyond the lot or parcel from which such vibrations emanate.
- **Glare and Heat:** All operations which produce glare and heat, such as welding or acetylene torch cutting shall be performed in such a manner that the glare cannot be seen from any road, street or highway or adjacent property and any heat produced on a lot or parcel through any operation shall be insulated that the temperature at any of its property lines shall not increase above that which is registered as the temperature for any particular time of day by the local Weather Bureau.
- **Light:** Lights for building residences and other structures and parking areas, whether located inside, outside or in or under covered buildings, residences or other structures and parking areas shall be so located, oriented and shielded so as not to shine directly onto any adjacent properties, roads, streets or highways. Note: Said Lighting may be permitted across property lines ONLY IF affected owners/parties involved agree with shared Lighting. BUT, Never to be carried over "Grandfather Clause" meaning or allowance once the original owners/parties cease to share the Agreement herewith.
- **Radio Transmission:** Any electronic equipment shall be so shielded that its operation will not interfere with any other installation and use of radio, television, cellphone or other electronic equipment.
- **Flammable Liquids, Liquefied Petroleum Gases and Explosives:** shall not be stored on any lot or parcel without the approval of the State of Michigan Fire Marshall and the local Fire Department and shall comply with all the State of Michigan rules and regulations as established by the "Fire Prevention Act," Public Act 207 of 1941, as amended.
- **Odor:** There shall be no emission or escape of any materials or any obnoxious odor in such quantities as to be readily detectable so as to pose a hazard or to create any physical discomfort to the users and occupants of adjacent properties or those persons walking or traveling by in vehicles on adjacent roads, streets or highways, subject to State Law, i.e., Michigan Right to Farm Act.
- **Radioactive Materials and Wastes:** The delivery, storage, use and removal of radioactive materials and wastes shall have the approval of the responsible Federal, State and local agencies and in no case shall radioactive materials and wastes be permitted to exceed quantities established as safe by the United States Bureau of Standards when measured at the property lines of the property upon which such materials are located.
- **Open Storage:** All storage of building materials, sand, gravel, stone, lumber, equipment and supplies shall be continually or permanently located within an area not closer than one hundred fifty (150) feet from any road, street or highway right-of- way line, and not less than twenty (20) feet from any side or rear lot line of the lot or parcel upon which they are located. The on-site location of openly stored lumber, coal or other combustible materials shall be accessible by means of a Fire Department approved driveway which provides direct and free access at all times by fire trucks. All such open storage shall be screened from all roads, streets and highways and all adjacent properties by a solid eight (8) foot high wall, fence, berm, evergreen planting or any combination of them. The storage of any of the aforementioned shall not be piled so as to exceed the eight (8) foot high required solid barrier.

SECTION 8. PUBLIC NUISANCES, EMERGENCY ABATEMENT, COSTS.

The Township Supervisor or his or her appointed agent may act to abate a Public Nuisance without giving notice as specified in Section 3, if the public health, safety or welfare requires immediate action. The cost of abating such nuisance shall be charged as specified in Section 5.

SECTION 9. PENALTIES.

May be applied by the Township Supervisor, appointed agent and/or Board of Trustee within their legal discretion.

SECTION 10. EFFECTIVE DATE.

This Ordinance shall become effective thirty (30) days after its publication.

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Computer system upgrade
Date: July 11, 2019

Several months ago we were informed that the version 7 of Microsoft Windows will no longer be supported after the end of 2019. Our current workstation computers are about six years old and are due for replacements. We are currently using two servers that are also due for replacement.

The Township Board suggested that we get bids from suppliers for the upgrade. We requested and received bids from I.T.Right and Worksighted for the upgrades. Both suppliers made site visits to the township office and reviewed our system.

Both suppliers had suggestions for upgrades that included some optional items. I would like to base the decision of which supplier to choose based on their suggestions for the server and workstations. The other items are not a major investment and can be decided later.

The documentation from both suppliers is attached to this memo.

Server.

I.T.Right suggested a server with two solid state drives with a base price of \$2,600 and two mechanical disk drives at \$253 each for a total of \$3,106. Worksighted suggested a slightly different configuration that included four solid state drives for \$4,600.

Workstations.

I.T.Right and Worksighted suggested very similar configurations for the workstations. The I.T.Right unit price for the ASUS PRIME H310M-A is \$780 and the Worksighted unit price for the Dell OptiPlex 5060 SFF is \$969.

I request that the Township Board make a selection of supplier and authorize us to proceed with the details and scheduling of the installation.

SERVER I.T. RIGHT



Quote ITRQ14392

Prepared For:

Marion Township
 Bob Hanvey
 Phone: 517-546-1588
 2877 W. Coon Lake Rd
 Howell, MI 48843
 supervisor@mariontownship.com

Prepared By:

Monique Allen
 Assistant to the Director
 Phone: 855-487-4448
 Fax:
 Email: mallen@itright.com



For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

Line Item Detail

Qty	Description	Picture	Unit Price	Ext Price
1	Server Basic: Quad-Core Intel® Xeon® Processor E3-1220 v6 3.00GHz 8MB Cache (72W) Supermicro SNK-P0046A4 Heatsink Supermicro X11SSL-CF - uATX - Intel® C232 Chipset - 6x SATA/SAS - LSI 3008 12Gb/s SAS3 - Dual Intel® 1-Gigabit Ethernet (RJ45) SAMSUNG 16GB PC4-19200 2400MH Supermicro SuperChassis 733TQ-665B - Mid-Tower - 4 x 3.5" SAS/SATA - 665W 2 x 256GB Micron M1100 2.5" SATA 6.0Gb/s Solid State Drive LG 24x Super Multi DVD+/-RW with M-DISC (SATA) Microsoft Windows Server 2019 Standard (16-core) System Assembly and Testing (Pedestals and Workstations) 3 Year Advanced Parts Replacement Warranty		\$2,600.00	\$2,600.00
2	4TB Sata		\$253.00	\$506.00
1	APC 1000VA Back-UPS Pro Sinewave UPS Battery Backup & Surge Protector		\$174.00	\$174.00
12	Labor		\$150.00	\$1,800.00
	20% Discounted Labor			-\$360.00
SubTotal:			\$4,720.00	
Shipping:			\$0.00	
Sales Tax:			\$0.00	
Total:			\$4,720.00	

SERVER
WORKSIGHTED

Server

Quote: WS0Q10239
Date: 5/6/2019
Rep: Amber Felkins

Description	Qty	Price	Ext. Price
Server			
Dell PowerEdge T340 Intel® Xeon® E-2134 3.5GHz, 8M cache, 4C/8T, turbo (71W) (2) 16GB 2666MT/s DDR4 ECC UDIMM PERC H730P RAID Controller, 2GB NV Cache, Adapter, Full Height (4) 800GB SSD SATA Mix Use 6Gbps 512n 2.5in Hot-plug Drive,3.5in HYB CARR 3 Years, ProSupport with Next Business Day Onsite Service	1	\$4,600.00	\$4,600.00
VMware vSphere v.6.0 Essentials Kit - License - 3 Host	1	\$495.00	\$495.00
VMware vSphere v.6.0 Essentials Kit - Subscription License - 1 License - 3 Year	1	\$171.60	\$171.60
SIRIS 3 X2 2TB (2TB SSD)	1	\$1,379.00	\$1,379.00
Monthly - Infinite Cloud Service: Unlimited storage	1	\$299.00	\$299.00
Labor Estimate Phase 1 Install new server and migrate existing VMs from old server Deploy new switch, wireless and firewall Retire PFSense firewall on server	1	\$2,500.00	\$2,500.00

SUBTOTAL	\$9,444.60
SALES TAX	\$398.74
TOTAL (ONE TIME)	\$9,843.34

MARION TOWNSHIP

Name

Title

Signature

Date

WORKSTATION I.T. RIGHT



Quote ITRQ14372

Prepared For:

Marion Township
 Bob Hanvey
 Phone: 517-546-1588
 2877 W. Coon Lake Rd
 Howell, MI 48843
 supervisor@mariontownship.com

Prepared By:

Monique Allen
 Assistant to the Director
 Phone: 855-487-4448
 Fax:
 Email: mallen@itright.com



Below is the interactive version of the quote, you can choose options and see the quote totals.

For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

Line Item Detail

Qty	Description	Picture	Unit Price	Ext Price
11	PC Mid-range: - ASUS PRIME H310M-A - mATX - Intel H310 Chipset - 4x SATA3 6Gb/s - 1x M.2 - Six-Core Intel Core i5-8400 2.80GHz 9MB Cache - CRUCIAL 8GB PC4-19200 2400MHz - In Win Z589 - mATX Mini Tower - USB 3.0 - 350 Watt Power Supply - Black - Included Power Supply (Chassis must include power to select this option) - 250GB Crucial MX500 M.2 SATA 6.0Gb/s Solid State Drive - LG 24x Super Multi DVD+/-RW with M-DISC (SATA) - Integrated Video (Included with Motherboard) - Logitech Desktop MK120 Keyboard and Mouse - Microsoft Windows 10 Professional with Recovery Partition and DVD (DPK) (OA) - Three Year Warranty with Advanced Parts Replacement and RSL - Embed Serial # in BIOS via ASUS Tool		\$780.00	\$8,580.00
11	Office Home & Business 2019 Microsoft Corporation One-time purchase for 1 PC or Mac Classic 2019 versions of Word, Excel, PowerPoint, OneNote, and Outlook RECEPTION MARIONTWP\slongstreet slongstreet ASSESSOR MARIONTWP\cdecator cdecator ZONING MARIONTWP\amcnamara amcnamara TREASURER MARIONTWP\dstokes pwyckoff CLERK-PC MARIONTWP\tbeal tbeal COUNTERGIS MARIONTWP\krennells chodge DTREASURER MARIONTWP\dstokes abelknap COUNTERTAX MARIONTWP\counter counter SUPERVISOR MARIONTWP\bhanvey bhanvey DEPUTYCLER-WIN7 MARIONTWP\timberlake jtimberlake MARION7-PC MARIONTWP\counter counter		\$249.00	\$2,739.00

* Payment for the hardware/software is required prior to processing the order.

Update

SubTotal: \$8,580.00
Shipping: \$0.00
Sales Tax: \$0.00
Total: \$8,580.00

WORKSTATION

I.T. RIGHT

PC Mid-range:

- ASUS PRIME H310M-A - mATX - Intel H310 Chipset - 4x SATA3 6Gb/s - 1x M.2
- Six-Core Intel Core i5-8400 2.80GHz 9MB Cache
- CRUCIAL 8GB PC4-19200 2400MHz
- In Win Z589 - mATX Mini Tower - USB 3.0 - 350 Watt Power Supply - Black
- Included Power Supply (Chassis must include power to select this option)
- 250GB Crucial MX500 M.2 SATA 6.0Gb/s Solid State Drive
- LG 24x Super Multi DVD+/-RW with M-DISC (SATA)
- Integrated Video (Included with Motherboard)
- Logitech Desktop MK120 Keyboard and Mouse
- Microsoft Windows 10 Professional with Recovery Partition and DVD (DPK) (OA)
- Three Year Warranty with Advanced Parts Replacement and RSL
- Embed Serial # in BIOS via ASUS Tool

ESTIMATE OF HARDWARE AND LABOR

This estimate describes the objectives and a high-level estimate for project hardware and labor. At the end of this document is an acceptance to be signed which provides a written record of the agreed upon services to be delivered. Prices quoted are valid for 30 days.

Backups + Firewall + PCs

Quote: WS0Q10068
 Date: 4/16/2019
 Rep: Amber Felkins

Description	Qty	Price	Ext. Price
Backups			
SIRIS 3 X2 2TB (2TB SSD) (1 Year Contract)	1	\$1,300.00	\$1,300.00
Monthly - Infinite Cloud Service: Unlimited storage	1	\$299.00	\$299.00
Meraki MX64 (Free via webinar)	1	\$0.00	\$0.00
Meraki MX64 License and Support - 3 years (Free via webinar)	1	\$0.00	\$0.00
PC Refresh			
OptiPlex 5060 SFF	13	\$969.00	\$12,597.00
Labor Estimate for Project Work - Does not include travel time billed at a rate of \$89.00 per hour.	1	\$800.00	\$800.00

SUBTOTAL	\$14,697.00
SALES TAX	\$833.82
TOTAL (ONE TIME)	\$15,530.82

- Down Payment:
 - A down payment invoice will be issued at the next phase of the project after design validation. Worksighted requires a 100% down payment of the total project hardware and software. A down payment must be received by Worksighted to order required hardware/software, receive it, and then begin scheduling this project.
- Project Billing:
 - Project will be progress billed on a weekly basis.
 - Net 30
 - Travel time will be billed out of scope unless explicitly stated otherwise.
 - This is a high-level estimate based on similar projects previously executed +/- 20%. A final Statement of Work (SOW) reflecting your actual costs will be delivered at project kick off.
 - Actual/fixed project billing rate will be determined when a formal Statement of Work is delivered by the Project Manager

Bob Hanvey

WORKSTATION

WORKSIGHTED

From: Amber Felkins <amber.felkins@worksighted.com>
Sent: Tuesday, April 30, 2019 11:42 AM
To: Bob Hanvey
Subject: Fwd: Specs for Marion Twp PC's

From: Jennifer Assaf <jennifer.assaf@worksighted.com>

Sent: Tuesday, April 30, 2019 11:38 AM

To: Amber Felkins

Subject: Specs for Marion Twp PC's

Intel Core i5-8500 (6 Cores/9MB/6T/up to 4.1GHz/65W); supports Windows 10/Linux

Windows 10 Pro 64bit English, French, Spanish

8GB (2X4GB) 2666MHz DDR4 UDIMM Non-ECC

M.2 256GB SATA Class 20 Solid State Drive

8x DVD+/-RW 9.5mm Optical Disk Drive

Dell KB216 Wired Keyboard English Black

Dell MS116 Wired Mouse Black

*No Wireless

3 Years Hardware Service with Onsite/In-Home Service After Remote Diagnosis

Display Connections: DisplayPort x2

Jennifer Assaf

worksighted | Manager of Inside Sales

office:248.724.0253

direct: 248.912.7235

www.worksighted.com

Bob Hanvey

From: win6ry <win6ry@charter.net>
Sent: Friday, July 05, 2019 11:44 AM
To: Bob Hanvey
Subject: Fireworks

Hi Bob-

I was wondering if it is possible to add an ordinance that would restrict fireworks to before 11:00 PM. State law apparently allows it to before 12 midnight.

Fireworks were going off last night (July 4th) until 1:00 am July 5th. Needless to say it is very disturbing for us personally not to mention trying to calm our dog,

Thanks for the consideration

John Sangregorio