

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, May 9, 2019
7:30 p.m.

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a. Approval of April 25, 2019 Regular Meeting Minutes
 - b. April 16, 2019 HAPRA Minutes
 - c. March 2019 Sheriff Report
 - d. Peavy Road Flow Meter Readings
 - e. Complaint Report
 - f. DPW Report
 - g. Zoning Report
- 3) Howell City Sewer Plant Improvements
- 4) Crystalwood Estates Roads Special Assessment
- 5) HomeTown Village Phase III
- 6) Metro Act
- 7) Budget Review

Correspondence and Updates

Call to the Public
Adjournment

Next Board Packet will be ready after 3pm on Thursday, May 16, 2019

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 25, 2019

DRAFT

MEMBERS PRESENT: Les Andersen, Tammy Beal, Duane Stokes, Scott Lloyd, Greg Durbin,
Dan Lowe, and Bob Hanvey

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #9—Disc Golf Course was added to the agenda. Les Andersen motioned to approve the agenda as amended. Duane Stokes seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Greg Durbin seconded. **Motion carried.**

HOWELL CITY SEWER PLANT IMPROVEMENTS

Scott Lloyd summarized the CIRAB meeting held earlier today. Another meeting is scheduled for Tuesday with the city manager and some council members. Bob Hanvey passed out several agenda items that he would like to have resolved prior to making a financial commitment to participate in the improvements. Phil Westmoreland said he and Tracy visited the plant and will have a report for the next meeting.

INVESTMENT POLICY REVISION

Duane Stokes presented the board members with an updated Investment Policy for approval. Les Andersen motioned to adopt the Investment Policy dated 4/25/19. Tammy Béal seconded. **Motion carried.**

FIRE PREVENTION CODE

Greg Durbin motioned to adopt a resolution approving the Fire Prevention Code, as requested by the Howell Area Fire Authority. Les Andersen seconded. Roll call vote: Stokes, Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

CRYSTALWOOD ESTATES ROADS SPECIAL ASSESSMENT

Bob Hanvey said interested parties will need to ask for an extension of the previous concept approval. The three homeowners' associations and Dan Lowe will need to agree on moving ahead with acceptance of the roads as public. Bob Hanvey will schedule a meeting with the three HOAs and Dan Lowe. He will also contact Rick Elkow about planting trees on Mr. Lowe's property line.

HOMETOWN VILLAGE PHASE III PURCHASE AGREEMENT

Bob Hanvey said he talked with Aaron Currie regarding this property; he hasn't heard back yet.

DISC GOLF COURSE

The township has been approached by someone who would like to help reorganize the course to include the additional 10-acre parcel owned by the township and make other upgrades. Les Andersen motioned to authorize up to \$3,000 for this project. Greg Durbin seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

LANDSCAPE NURSERY OPERATIONS

Bob Hanvey provided the board members with several documents related to Landscape Nursery Operations. They discussed the differences between nurseries and landscape operations, how the number of employees or lot size should be considered, etc. The board members agreed that "nursery" and "landscape operation" should be separated. For example, a lawn mowing service is different than selling landscape supplies. After discussion, it was agreed that a lawn mowing or snow plowing/salting service would require all equipment be stored inside, can only be located in Rural Residential or Suburban Residential zoning districts, and would not include sales. Bob Hanvey will give this information to the Planning Commission for discussion.

CORRESPONDENCE & UPDATES

Dan Lowe said he has heard that the Peavy Road bridge is going to be closed. He feels there should be a "no trucks" sign posted, and Allen Edwin needs to be instructed not to use the bridge. Scott Lloyd said the township should confirm the rumors.

There is an MTA Livingston meeting on Recreation Marijuana on Tuesday, April 30 at 6:30 pm.

An email was received from MDOT regarding the lifting of spring weight restrictions on state highways.

CALL TO THE PUBLIC

No response.

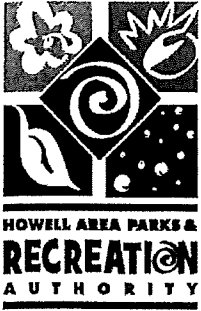
ADJOURNMENT

Les Andersen motioned to adjourn at 9:10 pm. Tammy Beal seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date



Howell Area Parks & Recreation Authority
Bennett Recreation Center

Regular Board Meeting Minutes

April 16, 2019

Call to Order

Chairperson Sean Dunleavy called the meeting to order at 7:01 PM.

Attendance

Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Tammy Beal, Trustee Jean Graham, alternate Nick Proctor

Staff

Director Tim Church, Kyle Tokan, Kevin Troshak

Public

None

Approval of Agenda

Diana Lowe made a motion to approve the agenda, supported by Nick Proctor. **Motion carried 5-0.**

Approval of Minutes

Diana Lowe motioned to approve the March 26, 2019 Regular meeting minutes, supported by Jean Graham. **Motion carried 5-0.**

Call to the Public

None heard.

Staff Comments

Kevin Troshak reported that the Hive is having a fund raiser this Thursday at Buffalo Wild Wings, if you go there and mention the Hive then 20% of the proceeds will go to the Hive.

HAPRA Audit Ending December 31, 2018

Diana Lowe motioned to approve and file the audit with the State as presented, Nick Proctor supported.
Motion carried 5-0.

First Quarter Budget Amendments

Diana Lowe made a motion to table this item until the next regular Board meeting so that we can review the amendments, Tammy Beal supported. **Motion carried 5-0.**

Check Register, Bank Statements and Financial Reports ending March 31, 2019

Check register and Bank statements look good. Nick Proctor read what Treasurer Bob Ellis sent regarding the financial status. He reported that expenses were \$10,567 more than expected so our surplus is \$9743 less than projected. The two differences were for Capital Equipment Outlay in Youth Sports and Operating supplies for entertainment for Festivals. Director Church explained that some of the expenses for this coming year's melon fest were prepaid.

HAAC Financial Reports ending March 31, 2019

Aquatic Center is going good, the bonus is that we are only \$1500 off from zeroing out our budget with the school, but we will only owe 25% of the \$1500.

Directors Report

- Director Church passed out reports showing the 2018 and 2019 participation and membership demographics. The numbers are close to last years. Soccer has maxed out at 493 participants.
- Run Howell-we are teaming up with the Chamber Foundation and Howell Nature Center to offer four-5K events from August through November. Participants can register for all four for \$120; they are Melon run, Wild Life run, Headless horseman and Fantasy of Lights. After completing all four races the participant will receive a custom run Howell medal.
- Foundation meeting-last night was their first meeting and officers were established. Amelia Purdy-Ketchum is the Chair person; Martha Haglund is the Vice Chair; Joe Flaig is the Treasurer; Brandon Krugh is the Secretary and Carrie Connie is the Trustee. The next meeting is May 13th and the Foundation Audit was submitted to the State and it was approved. Director met with Rick Schofield and discussed an annual scholarship in his father's name.

Old Business

Director asked if any quotes were received for the Oceola Center, Sean Dunleavy replied no. Diana Lowe asked if any more information was available about the trees that Chem Trend wanted to donate, she said Genoa Township may be interested in some trees also. Director Church said he will keep us posted.

New Business

None

Next Meeting

The next regular meeting will be Tuesday, May 21, 2019 at 7 pm at the Bennett Center.

Motion to adjourn at 7:57 p.m. by Nick Proctor, supported by Jean Graham. **Motion carried 5-0.**

Approved

Date

Respectively Submitted by: Tammy L. Beal, Secretary

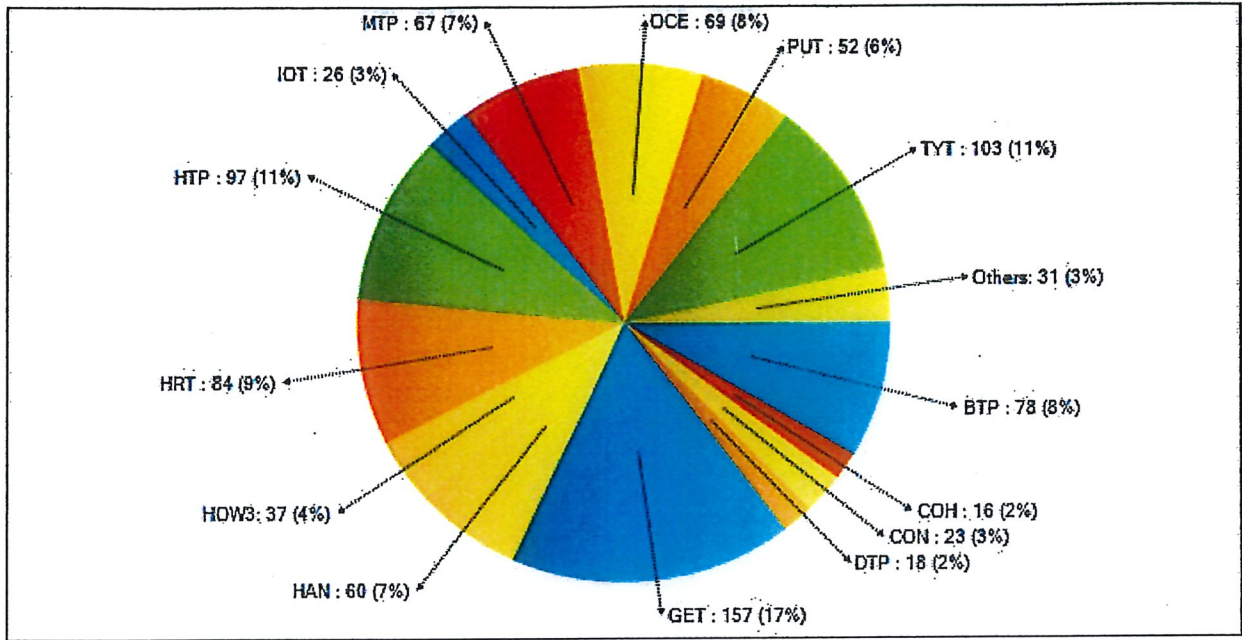
**LIVINGSTON COUNTY SHERIFF'S OFFICE
MARION TOWNSHIP MARCH 2019**

Nature	# Events
911 HANG UP	2
ALARM	4
ANIMAL COMPLAINT	6
AREA CHECK	1
ASSIST OTHER AGENCY	1
BURGLARY REPORT ONLY	1
CITIZEN ASSIST	3
DOMESTIC VERBAL	1
EXPLOSION	3
HAZARD	3
HIT AND RUN ACCIDENT	1
LARCENY	1
LOST/FOUND PROPERTY	1
MDOP	1
MISSING PERSON/RUN-A-WAY	2
MOTORIST ASSIST	3
NOISE COMPLAINTS	2
PARKING COMPLAINTS	1
PDA	13
PERSONAL INJURY ACCIDENT	1
SHOTS FIRED	1
SUSPICIOUS PERSON	2
SUSPICIOUS SITUATION	2
SUSPICIOUS VEHICLE	3
TRESSPASSING, LOITERING	2
UNKNOWN ACCIDENT	2
VIN INSPECTION	2
WELFARE CHECK	1
TOTAL:	66

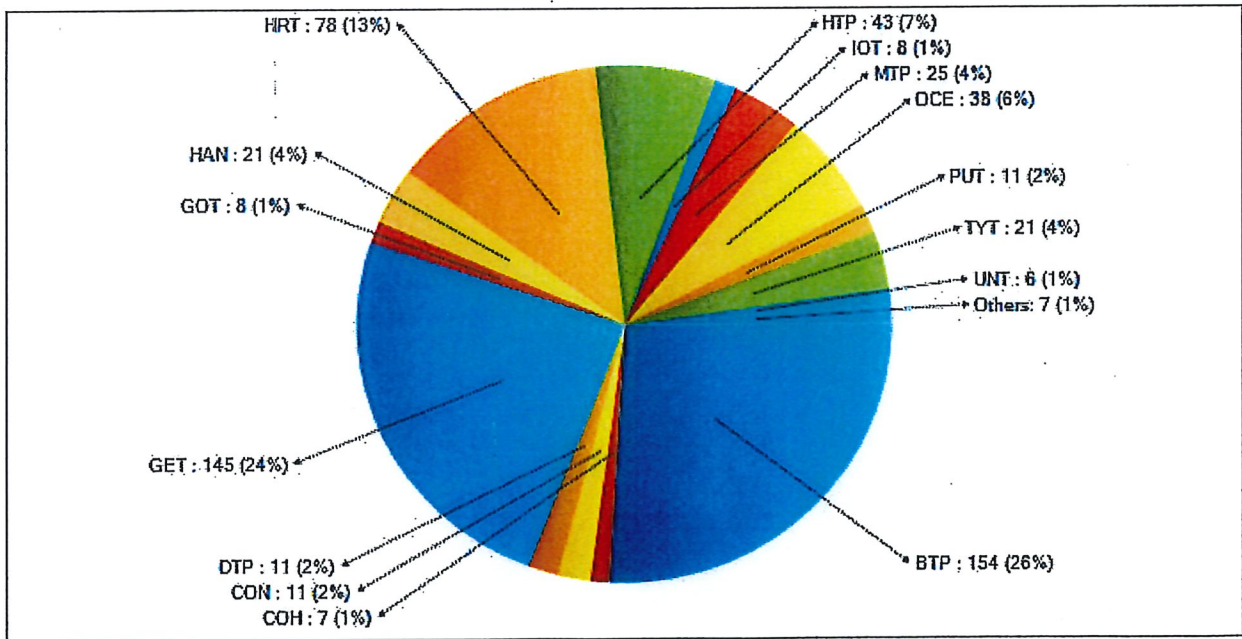
MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	78	18	2
FEBRUARY	75	12	5
MARCH	66	18	1
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	219	48	8

LIVINGSTON COUNTY SHERIFF'S OFFICE
MARCH 2019 CALLS FOR SERVICE



MICHIGAN STATE POLICE
MARCH 2019 CALLS FOR SERVICE



Presented at Board Meeting 05/09/2019

Comparison of Peavy Road sewer meter readings with MHOG meter readings 2014 - 2019.

Time Period	Gallons on Peavy Meter	Number of metered users	Metered Gallons	Number of flat rate users	Flat Rate Estimated Gallons	Total gallons on MHOG Billing	Gallons Difference	Annual Total Difference
2014/Q1	11,927,460	753	9,070,000	66	794,980	9,864,980	-2,062,480	
2014/Q2	12,736,030	785	10,541,000	65	872,822	11,413,822	-1,322,208	
2014/Q3	11,797,470	798	13,461,000	66	1,113,316	14,574,316	2,776,846	
2014/Q4	11,945,550	804	9,903,000	66	812,933	10,715,933	-1,229,617	
								-1,837,460
2015/Q1	12,671,510	799	10,593,000	66	875,016	11,468,016	-1,203,494	
2015/Q2	12,882,986	825	11,556,000	67	938,487	12,494,487	-388,499	
2015/Q3	12,319,516	837	13,439,000	70	1,123,931	14,562,931	2,243,415	
2015/Q4	12,372,220	834	10,789,000	70	905,552	11,694,552	-677,668	
								-26,246
2016/Q1	11,825,430	825	9,917,000	71	853,463	10,770,463	-1,054,967	
2016/Q2	12,450,780	858	12,634,000	71	1,045,471	13,679,471	1,228,691	
2016/Q3	12,572,510	875	15,622,000	68	1,214,053	16,836,053	4,263,543	
2016/Q4	12,516,660	890	10,881,000	68	831,357	11,712,357	-804,303	
								3,632,964
2017/Q1	13,704,340	896	10,163,000	70	793,984	10,956,984	-2,747,356	
2017/Q2	14,760,090	901	12,134,000	74	996,577	13,130,577	-1,629,513	
2017/Q3	12,595,320	888	15,630,000	72	1,267,297	16,897,297	4,301,977	
2017/Q4	13,741,970	913	10,965,000	72	864,710	11,829,710	-1,912,260	
								-1,987,151
2018/Q1	14,394,180	928	10,470,000	72	812,328	11,282,328	-3,111,852	
2018/Q2	15,501,830	935	12,052,000	72	928,068	12,980,068	-2,521,762	
2018/Q3	12,697,570	927	15,337,000	73	1,207,768	16,544,768	3,847,198	
2018/Q4	13,721,190	930	10,390,000	73	815,559	11,205,559	-2,515,631	
								-4,302,047
2019/Q1	13,667,710	948	11,282,000	72	856,861	12,138,861	-1,528,849	
Total (net) difference for selected quarters							-6,048,790	

COMPLAINT LOG

Complaint #	Complainant Name	Offender Name	Complaint Details	Action Taken	Date Violation	Show Cause Date	Resolved
#01-19	Kim Zimmerman 1660 Sexton	Brandt Patterson 1550 Sexton	Junk on the porch	Ltr sent 4/2/19			Yes
#02-19	Sue Willett 2988 Sesame sawillett@hotmail.com	Mark Schmaus 3000 Sesame	Junk Cars	Ltr sent 4/25/19 4/29/19 response they are cleaning up.			
#03-19	Thomas Sliwa 1828 Hidden Valley 313-268-3649	Vanover/Grems 2145 & 1895 Hidden Valley Dr. 4710-10-300-009	Junk around the house 2145-junk cars 1895- too many dogs	Ltr sent 5/1/19 25 dogs is legal			
		4710-10-400-009					

2019 ZONING REPORT

	'JAN	'FEB	'MARCH	'APRIL	'MAY	'JUNE	'JULY	'AUG	'SEPT	'OCT	'NOV	'DEC	TOTAL
Homes	4	1	8	4	5	12	6	15	3	3	3	2	66
Condo Units													0
Accessory Bldgs.		2	2	5	3	3	1	5		3	2		26
Decks			2	3	10	9	4	3		2	2		35
Pools		1			2	1							4
Additions		2		1	5	1	1	2	1			1	14
Land Balancing	1								1				2
Other				1		4	1	1		1			8
TOTAL LAND USES	5	6	12	14	25	30	13	26	5	9	7	3	155
Waivers	6		4	5	13	13	6	8	10	2	2	4	73
Finals	4	8	4	4	21	14	18	11	11	11	15	11	132
Site Plans	2	1	1				1						5
Pre-Planning Meetings	1	1		1							2		5

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Hometown Phase 3 Pricing Recommendation
Date: May 9, 2019

Attached is a one page summary of a Comparative Market Analysis to determine potential pricing for Hometown Phase 3. The analysis included real estate "listings" as the major component. There was only one actual sale of comparable property used in the analysis.

The pricing recommendation is based on the new home owners having the cost of sewer and water REUs added to the sale price so it does not include any prepaid REUs.

The entire analysis is about 40 pages and is available for review in my office.



Pricing Recommendation

This page suggests an estimated value based on a thorough analysis of your property.

Comparable's range from \$340 to \$1.3 Million on asking prices.

Similar sold properties suggests a value of \$600,000.00. Cost Approach suggest a value of \$600,000.00

From a Cost Approach we have to take a "best guess" for profitability and completion. 1st by establishing the value of the finished development, then breaking out the lot value. If (50) \$250,000 houses were built that margined a 20% land value, we establish \$50,000 lots. Now, reduce out the cost of development and the property developers profit.

With 50 proposed lots the developed land value is 2,500,000

Costs:

Roads - \$1,000,000

Engineering - \$100,000

Utilities - \$100,000

Developers Profit 20% - \$500,000

Over Runs - \$200,000

Totals:

\$2,500,000

-\$1,900,000

Value of \$600,000.00

I would list the property for sale from \$600,000 to \$750,000 subject to anticipated density.

Statewide Real Estate requests a one year listing. We would charge 5% at closing that would be split with whomever brings the purchaser.



MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Metro Act Right of Way Permit Extension
Date: May 9, 2019

Attached is a request from AT&T for a five year extension of their permit to use road right-of-way in Marion Township. The Act provides for payment to the township for funds to be used for road purposes. The most recent payment was \$10,477.73. We have approved this extension previously.

The permit needs to be returned to AT&T for their signature and when we get the signed document we should send a copy to MPSC as described below.

Who should the municipalities notify of permit approvals/denials?

The municipalities should notify the Michigan Public Service Commission (MPSC) of permit approvals/denials. A letter indicating the following details of the permit should be included:

1. Who the permit is with
2. Date of application
3. Date of approval/denial
4. Whether the permit is unilateral or bilateral
5. Contact person for the municipality with phone number and email address

The letter should be sent to the attention of:

Ms. Robin Ancona, Director
Telecommunications Division
Michigan Public Service Commission
7109 W. Saginaw Hwy.
P.O. Box 30221
Lansing, MI 48909



AT&T Michigan
Angela Wesson
METRO Act Administrator
54 N. Mill Street
Mailbox #30
Pontiac, MI 48342

April 11, 2019

Marion Township
2877 W. Coon Lake Rd
Howell, MI 48843

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Marion Township,

This is a letter agreement which extends the existing METRO Act Permit issued by the Marion Township/Livingston County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on November 30, 2019. The extension is for a term to end on November 30, 2024.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Telecommunications, METRO Act/Right of Way, and AT&T 5 Year permit extension.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, AD3245@att.com or 248-456-0361.

Agreed to by and on behalf of the
Marion Township

**Michigan Bell Telephone Company d/b/a
AT&T** acknowledges receipt of this
Permit Extension granted by the municipality.

By: _____
Signature

By: _____
Angela Wesson

Its: _____

Its: METRO Act Administrator

Date: _____

Date: _____

MEMO

To: Marion Township Board

From: Bob Hanvey

Subject: General Fund Budget

Date: May 9, 2019

Attached for your review and action is the General Fund Budget to Actual report as of April 30, 2019 and proposed budget amendments in the right hand column. The items proposed to be changed are indicated with an *.

General Fund Profit Loss Budget vs. Actual July 2018 through April 2019

	Jul '18 - Apr 19	Budget	\$ Over Budget	Proposed
Income				
4402-20 · ACT 451 swamp land PILT	541.76	0.00	541.76	0.00
44020 · PROPERTY TAX	543.43	365,000.00	-364,456.57	365,000.00
44021 · TAX CHARGE BACKS	-226.89	-500.00	273.11	-500.00
44025 · ADMIN FEES	0.00	110,000.00	-110,000.00	110,000.00
44120 · DELINQUENT PERSONAL PROP TAX	292.64	0.00	292.64	0.00
44450 · PENALTY & INTEREST	0.00	0.00	0.00	0.00
44759 · SPECIAL EVENTS USE PERMIT	600.00	0.00	600.00	0.00
44760 · LAND USE PERMITS	7,475.00	7,500.00	-25.00	7,500.00
44761 · LAND DIVISION APP	725.00	1,450.00	-725.00	700.00 *
44762 · LAND COMBINATION PERMIT	275.00			250.00 *
44770 · DOG LICENSES	225.00	300.00	-75.00	300.00
45760 · STATE REV SHARING	748,207.00	860,000.00	-111,793.00	860,000.00
45761 · PC-SITE PLAN & SPEC USE APP	1,500.00	1,000.00	500.00	1,000.00
45762 · MTG FEES - ZONING	3,600.00	1,000.00	2,600.00	1,000.00
46280 · SUMMER TAX COLLECT-SCHOOL&SET	14,403.00	14,000.00	403.00	14,000.00
46420 · SALES & COPIES	0.00	0.00	0.00	0.00
46500 · CABLECOM	101,033.63	126,000.00	-24,966.37	126,000.00
46650 · INTEREST	751.69	700.00	51.69	700.00
46710 · FIRE STATION LEASE	0.00	1.00	-1.00	1.00
46711 · AT&T CELL TOWER LEASE	21,622.86	23,800.00	-2,177.14	23,800.00
46712 · METRO ACT FEES	0.00	10,000.00	-10,000.00	10,000.00
46714 · ACT 425- CITY OF HOWELL	2,837.04	3,000.00	-162.96	2,750.00 *
46717 · VERIZON CELL TOWER LEASE-MONTH	11,638.00	11,040.00	598.00	11,040.00
46718 · AT&T VIDEO FRANCHISE FEES	17,361.37	15,000.00	2,361.37	15,000.00
48040 · ELECTION REIMBURSEMENTS	0.00	0.00	0.00	0.00
48061 · Donations	100.00			
48065 · HALL RENTAL	1,900.00	1,000.00	900.00	1,000.00
49560 · OTHER	810.00	1,500.00	-690.00	750.00 *
Total Income	936,215.53	1,551,791.00	-615,575.47	1,550,291.00
Gross Profit	936,215.53	1,551,791.00	-615,575.47	1,550,291.00

General Fund
Profit Loss Budget vs. Actual
 July 2018 through April 2019

	Jul '18 - Apr 19	Budget	\$ Over Budget	Proposed
Expense				
6000 · PAYROLL				
755 · PAYROLL TAXES-FICA/MEDICARE	29,960.98	40,000.00	-10,039.02	40,000.00
759 · BCBS INVOICE - Health Premium	139,536.46	180,000.00	-40,463.54	180,000.00
760 · MISC Stipend	24,000.00	30,000.00	-6,000.00	30,000.00
761 · BCBS EMPLOYEE Contrabution	-14,513.03	-15,000.00	486.97	-15,000.00
766 · HSA CARD EMPLOYEE Contribution	0.00			
767 · HSA CARD EMPLOYER Contribution	51,300.00	52,000.00	-700.00	52,000.00
771 · Colonial Life Ins E4270229	-265.83	0.00	-265.83	0.00
774 · FLEX EMPLOYEE Dependent	0.00			
775 · FLEX EMPLOYEE Health	0.00	0.00	0.00	0.00
776 · FLEX-LIMITED PURPOSE-EE CONTRIB	125.00			
778 · Friend of Court	0.00	0.00	0.00	0.00
780 · PAYROLL SERVICES	2,882.36	4,000.00	-1,117.64	4,000.00
Total 6000 · PAYROLL	233,025.94	291,000.00	-57,974.06	291,000.00
6101 · TOWNSHIP BOARD				
101-702 · TRUSTEES	25,188.00	30,500.00	-5,312.00	30,500.00
101-703 · MEETINGS & SEMINARS	1,102.98	1,500.00	-397.02	1,500.00
101-810 · MTA MEMBERSHIP	0.00	5,800.00	-5,800.00	5,800.00
101-860 · MILEAGE	467.13	500.00	-32.87	500.00
101-870 · LUNCH STIPEND	175.00	150.00	25.00	200.00 *
101-900 · PRINTING & PUB	1,495.79	1,500.00	-4.21	2,000.00 *
101-910 · RECORDING SECRETARY	1,830.00	3,000.00	-1,170.00	3,000.00
101-956 · MISCELLANEOUS	146.78	250.00	-103.22	250.00
Total 6101 · TOWNSHIP BOARD	30,405.68	43,200.00	-12,794.32	43,750.00
6171 · SUPERVISOR				
171-702 · ANNUAL SALARY	38,343.27	46,200.00	-7,856.73	46,200.00
171-727 · SUPPLIES	0.00	250.00	-250.00	250.00
171-860 · MILEAGE	0.00	250.00	-250.00	250.00
171-870 · LUNCH STIPEND	0.00			
171-956 · MISCELLANEOUS	0.00	100.00	-100.00	100.00
171-960 · TRAINING AND SEMINARS	1,439.22	1,350.00	89.22	1,500.00 *
Total 6171 · SUPERVISOR	39,782.49	48,150.00	-8,367.51	48,300.00
6175 · PUBLIC WORKS DPT				
175-702 · SALARY	0.00	6,300.00	-6,300.00	6,300.00
175-703 · REIMBURSE FROM WAT/SEWER	0.00	-6,300.00	6,300.00	-6,300.00
175-722 · WATERSHED PLANNING	0.00	450.00	-450.00	450.00
175-727 · SUPPLIES	23.30	250.00	-226.70	250.00
175-730 · SEMINARS	0.00	250.00	-250.00	250.00
175-860 · MILEAGE	0.00	200.00	-200.00	200.00
Total 6175 · PUBLIC WORKS DPT	23.30	1,150.00	-1,126.70	1,150.00

General Fund
Profit Loss Budget vs. Actual
July 2018 through April 2019

	Jul '18 - Apr 19	Budget	\$ Over Budget	Proposed
6191 · ELECTIONS				
191-702 · SALARY PRECINCT WORKERS	19,276.00	22,000.00	-2,724.00	22,000.00
191-710 · EXTRA STAFF WORKERS	345.00	500.00	-155.00	500.00
191-715 · Equipment	2,475.00	2,000.00	475.00	3,000.00 *
191-727 · SUPPLIES	2,107.70	2,300.00	-192.30	2,300.00
191-860 · MILEAGE	133.52	250.00	-116.48	250.00
191-900 · PRINTING & PUB	210.84	250.00	-39.16	250.00
191-925 · POSTAGE	715.00	1,500.00	-785.00	1,500.00
191-956 · MISCELLANEOUS	230.00	3,000.00	-2,770.00	3,000.00
191-960 · Elections Other	1,100.00	1,500.00	-400.00	1,500.00
191-970 · FOIA EXPENSE -NOV 2016 ELECTION	7.62	50.00	-42.38	50.00
Total 6191 · ELECTIONS	26,600.68	33,350.00	-6,749.32	34,350.00
6192 · SCHOOL ELECTIONS				
191-702 · SALARY PRECINCT WORKERS				10,000.00 *
192-727 · SUPPLIES	206.36			350.00 *
192-800 · MILEAGE - SCHOOL ELECTION	16.82			100.00 *
192-925 · POSTAGE	1,017.00			1,500.00 *
Total 6192 · SCHOOL ELECTIONS	1,240.18			11,950.00
6195 · LITIGATION - CHESTNUT				
195-805 · LEGAL FEES	0.00	1,000.00	-1,000.00	1,000.00
Total 6195 · LITIGATION - CHESTNUT	0.00	1,000.00	-1,000.00	1,000.00
6196 · LITIGATION - MARION OAKS				
196-805 · LEGAL FEES	0.00	1,000.00	-1,000.00	1,000.00
Total 6196 · LITIGATION - MARION OAKS	0.00	1,000.00	-1,000.00	1,000.00
6205 · PROFESSIONAL FEES				
084-092 · Professional Fees	0.00	50.00	-50.00	50.00
205-802 · AUDIT CONTRACT	8,235.00	10,000.00	-1,765.00	10,000.00
205-803 · ACCT SERVICES	1,425.00	1,000.00	425.00	1,500.00 *
205-804 · SOFTWARE SUPPORT	6,375.52	16,000.00	-9,624.48	16,000.00
205-807 · OTHER SERVICES - EDC	0.00	0.00	0.00	0.00
205-809 · Planner/Consultant	1,020.00	4,500.00	-3,480.00	4,500.00
205-812 · ENGINEERING FEES	3,010.75	4,500.00	-1,489.25	4,500.00
Total 6205 · PROFESSIONAL FEES	20,066.27	36,050.00	-15,983.73	36,550.00

General Fund Profit Loss Budget vs. Actual July 2018 through April 2019

	Jul '18 - Apr 19	Budget	\$ Over Budget	Proposed
6209 · ASSESSOR				
209-010 · DUES & MEMBERSHIPS	630.00	250.00	380.00	700.00 *
209-702 · FIELD/PREP WORK FOR ASSESSOR	4,109.88	5,500.00	-1,390.12	5,500.00
209-727 · SUPPLIES	780.91	1,500.00	-719.09	1,500.00
209-729 · Postage	1,883.68	2,500.00	-616.32	2,500.00
209-801 · ASSESSOR' S SALARY	48,133.23	62,500.00	-14,366.77	62,500.00
209-802 · DEPUTY ASSESSOR SALARY	46,185.88	64,000.00	-17,814.12	64,000.00
209-805 · ATTORNEY	0.00	500.00	-500.00	500.00
209-806 · OUTSIDE CONSULTANT	284.00	500.00	-216.00	500.00
209-860 · MILEAGE	1,363.49	2,000.00	-636.51	2,000.00
209-865 · LUNCH STIPEND	87.33	200.00	-112.67	200.00
209-870 · SOFTWARE/TECHNOLOGY	0.00	500.00	-500.00	500.00
209-920 · TRAINING AND SEMINARS	1,288.90	1,500.00	-211.10	1,500.00
209-956 · MISCELLANEOUS	0.00	250.00	-250.00	250.00
Total 6209 · ASSESSOR	104,747.30	141,700.00	-36,952.70	142,150.00
6210 · ATTORNEY				
210-803 · GEN TWP ATTORNEY	9,363.52	15,000.00	-5,636.48	15,000.00
210-805 · SPECIAL ATTORNEYS	0.00	700.00	-700.00	700.00
210-808 · LEGAL SUPPORT	2,500.00	2,500.00	0.00	2,500.00
Total 6210 · ATTORNEY	11,863.52	18,200.00	-6,336.48	18,200.00
6215 · CLERK				
215-021 · DEPUTY CLERK SALARY	28,606.72	36,000.00	-7,393.28	36,000.00
215-702 · ANNUAL SALARY	38,343.27	46,200.00	-7,856.73	46,200.00
215-705 · CLERK - ASSISTANT	0.00	200.00	-200.00	200.00
215-727 · SUPPLIES	258.20	800.00	-541.80	800.00
215-860 · MILEAGE	440.57	1,200.00	-759.43	1,200.00
215-865 · LUNCH STIPEND	100.00	400.00	-300.00	400.00
215-900 · DUES AND PUBLICATIONS	440.00	500.00	-60.00	500.00
215-956 · MISCELLANEOUS	26.31	100.00	-73.69	100.00
215-960 · TRAINING AND SEMINARS	2,904.03	3,000.00	-95.97	3,000.00
Total 6215 · CLERK	71,119.10	88,400.00	-17,280.90	88,400.00
6225 · TAX ROLL				
225-814 · TAX ROLL PREP	1,913.34	6,000.00	-4,086.66	6,000.00
225-817 · POSTAGE	3,854.19	4,000.00	-145.81	8,000.00 *
Total 6225 · TAX ROLL	5,767.53	10,000.00	-4,232.47	14,000.00
6247 · BOARD OF REVIEW				
247-702 · SALARIES	1,856.25	2,500.00	-643.75	2,500.00
247-900 · PRINTING & PUBLICATIONS	202.09	1,000.00	-797.91	1,000.00
247-956 · MISCELLANEOUS	182.74	200.00	-17.26	200.00
247-960 · Training & Seminars	25.00	500.00	-475.00	500.00
Total 6247 · BOARD OF REVIEW	2,266.08	4,200.00	-1,933.92	4,200.00

General Fund
Profit Loss Budget vs. Actual
July 2018 through April 2019

	Jul '18 - Apr 19	Budget	\$ Over Budget	Proposed
6253 · TREASURER				
253-021 · DEPUTY TREASURER	27,735.92	35,000.00	-7,264.08	35,000.00
253-022 · ASSISTANT TREAS	20,396.61	27,000.00	-6,603.39	27,000.00
253-030 · Collecction Fees	0.00	200.00	-200.00	200.00
253-702 · ANNUAL SALARY	38,343.27	46,200.00	-7,856.73	46,200.00
253-727 · SUPPLIES	204.99	500.00	-295.01	500.00
253-800 · SCANNER MAINT. FEE	600.00	600.00	0.00	600.00
253-805 · ATTORNEY	0.00	1,250.00	-1,250.00	1,250.00
253-830 · POSTAGE - (receipts)	250.00			
253-860 · MILEAGE	551.50	1,500.00	-948.50	1,500.00
253-865 · LUNCH STIPEND	50.00	200.00	-150.00	200.00
253-900 · DUES & PUBLICATIONS	70.00	250.00	-180.00	250.00
253-956 · MISCELLANEOUS	0.00	100.00	-100.00	100.00
253-960 · TRAINING & SEMINARS	778.00	2,000.00	-1,222.00	2,000.00
Total 6253 · TREASURER	88,980.29	114,800.00	-25,819.71	114,800.00
6265 · TOWNSHIP-GENERAL				
265-022 · CUSTODIAL	3,600.00	5,000.00	-1,400.00	5,000.00
265-702 · SECRETARY	17,032.01	21,600.00	-4,567.99	21,600.00
265-705 · TRASH REMOVAL	408.22	750.00	-341.78	750.00
265-706 · Recycle Bins	19,687.00	15,000.00	4,687.00	25,000.00 *
265-727 · SUPPLIES	6,319.68	12,000.00	-5,680.32	12,000.00
265-728 · EQUIP. MAINT/LEASE	4,216.42	6,000.00	-1,783.58	6,000.00
265-729 · POSTAGE	4,600.00	5,000.00	-400.00	5,000.00
265-757 · MILEAGE	129.83	300.00	-170.17	300.00
265-774 · LAWN, SNOW REMOVAL	7,150.00	10,000.00	-2,850.00	10,000.00
265-775 · HALL REPAIRS	237.00	2,000.00	-1,763.00	2,000.00
265-850 · TELEPHONE	4,653.26	6,000.00	-1,346.74	6,000.00
265-921 · UTILITIES	7,031.56	8,000.00	-968.44	10,000.00 *
265-922 · Cable	771.84	1,200.00	-428.16	1,200.00
265-930 · MAJOR REPAIRS & GEN UPKEEP	3,512.10	10,000.00	-6,487.90	10,000.00
265-935 · INTERNET SERVICES	877.82	1,000.00	-122.18	1,200.00 *
265-956 · MISCELLANEOUS	320.02	1,000.00	-679.98	1,000.00
265-957 · BANK CHARGES	0.00	30.00	-30.00	30.00
265-958 · Recording Fees	30.00	50.00	-20.00	50.00
6265 · TOWNSHIP-GENERAL - Other	0.00	500.00	-500.00	500.00
Total 6265 · TOWNSHIP-GENERAL	80,576.76	105,430.00	-24,853.24	117,630.00
6276 · CEMETERY				
276-702 · SEXTON SALARY	5,000.00	6,000.00	-1,000.00	6,000.00
Total 6276 · CEMETERY	5,000.00	6,000.00	-1,000.00	6,000.00

General Fund
Profit Loss Budget vs. Actual
July 2018 through April 2019

	Jul '18 - Apr 19	Budget	\$ Over Budget	Proposed
6410 · ZONING ADMINISTRATOR				
410-702 · SALARY	31,350.25	38,500.00	-7,149.75	38,500.00
410-704 · ASSIST. ZONING ADMIN.	7,500.00	8,000.00	-500.00	8,000.00
410-706 · INSPECTION FEES	0.00	50.00	-50.00	50.00
410-710 · ATTEND BOARD MEETINGS	880.00	1,600.00	-720.00	1,600.00
410-727 · SUPPLIES	249.28	250.00	-0.72	350.00 *
410-805 · ATTORNEY	68.00	250.00	-182.00	250.00
410-860 · MILEAGE	719.41	1,500.00	-780.59	1,500.00
410-870 · LUNCH STIPEND	0.00	50.00	-50.00	50.00
410-956 · MISCELLANEOUS	0.00	100.00	-100.00	100.00
410-957 · PLANNER	0.00	500.00	-500.00	500.00
410-965 · ENGINEER	0.00	500.00	-500.00	500.00
410960 · TRAINING AND SEMINARS	0.00	250.00	-250.00	250.00
Total 6410 · ZONING ADMINISTRATOR	40,766.94	51,550.00	-10,783.06	51,650.00
6411 · PLANNING COMMISSION				
411-702 · SALARIES	5,250.00	7,000.00	-1,750.00	7,000.00
411-727 · SUPPLIES	0.00	150.00	-150.00	150.00
411-730 · TRAINING FOR PLANNING COMMISSIO	800.00	1,000.00	-200.00	1,000.00
411-750 · LUNCH STIPEND	50.00			
411-805 · ATTORNEY	0.00	750.00	-750.00	750.00
411-860 · MILEAGE	486.84	500.00	-13.16	550.00 *
411-900 · PRINTING & PUB.	2,830.80	5,000.00	-2,169.20	5,000.00
411-910 · RECORDING SECRETARY	1,035.00	1,750.00	-715.00	1,750.00
411-950 · MISCELLANEOUS	0.00	100.00	-100.00	100.00
411-956 · MASTERPLAN 2018	6,851.05	10,000.00	-3,148.95	10,000.00
411-957 · PLANNER	4,140.00	6,000.00	-1,860.00	6,000.00
411-958 · PROFESS SERV - PREAPPLICATION	90.00	250.00	-160.00	250.00
411-965 · ENGINEER	921.00	250.00	671.00	2,000.00 *
Total 6411 · PLANNING COMMISSION	22,454.69	32,750.00	-10,295.31	34,550.00
6412 · ZONING BOARD OF APPEALS				
412-702 · SALARIES	3,360.00	5,400.00	-2,040.00	5,400.00
412-727 · SUPPLIES	0.00	50.00	-50.00	50.00
412-730 · TRAINING SEMINARS	0.00	500.00	-500.00	500.00
412-805 · ATTORNEY	161.50	1,250.00	-1,088.50	1,250.00
412-900 · PRINTING & PUB	924.12	1,250.00	-325.88	1,250.00
412-910 · RECORDING SECRETARY	650.00	1,000.00	-350.00	1,000.00
412-956 · MISCELLANEOUS	0.00	100.00	-100.00	100.00
412-957 · PLANNER	587.50	1,000.00	-412.50	1,000.00
412-965 · ENGINEER	0.00	250.00	-250.00	250.00
Total 6412 · ZONING BOARD OF APPEALS	5,683.12	10,800.00	-5,116.88	10,800.00

General Fund
Profit Loss Budget vs. Actual
July 2018 through April 2019

	Jul '18 - Apr 19	Budget	\$ Over Budget	Proposed
6445 · DRAINS				
445-955 · DRAIN MAINTENANCE	0.00	12,000.00	-12,000.00	12,000.00
6445 · DRAINS - Other	7,833.85			
Total 6445 · DRAINS	<u>7,833.85</u>	<u>12,000.00</u>	<u>-4,166.15</u>	<u>12,000.00</u>
6446 · ROADS				
446-806 · ROAD MAINTENANCE	35,070.35	200,000.00	-164,929.65	200,000.00
446-808 · DUST CONTROL	40,778.32	70,000.00	-29,221.68	70,000.00
Total 6446 · ROADS	<u>75,848.67</u>	<u>270,000.00</u>	<u>-194,151.33</u>	<u>270,000.00</u>
6756 · RECREATION DEPARTMENT				
756-702 · SALARY FOR REP	2,120.83	3,500.00	-1,379.17	3,500.00
756-969 · HAPRA RECR CONTRACT	76,612.50	103,000.00	-26,387.50	103,000.00
756-976 · TRANS TO RECREATION FUND	0.00	12,000.00	-12,000.00	12,000.00
Total 6756 · RECREATION DEPARTMENT	<u>78,733.33</u>	<u>118,500.00</u>	<u>-39,766.67</u>	<u>118,500.00</u>
6856 · BONDS & INSURANCE				
856-910 · INSURANCE/BONDS	2,387.68	40,000.00	-37,612.32	40,000.00
856-913 · FEES-ADMIN	0.00	500.00	-500.00	500.00
856-914 · EMPLOYER RETIRE. CONTRIB. D.C.	28,825.80	35,000.00	-6,174.20	35,000.00
6856 · BONDS & INSURANCE - Other	41,620.00			
Total 6856 · BONDS & INSURANCE	<u>72,833.48</u>	<u>75,500.00</u>	<u>-2,666.52</u>	<u>75,500.00</u>
6902 · BLDG IMP. CAPITAL OUTLAY				
902-977 · BLDG IMP. CAP OUTLAY	1,305.00	5,000.00	-3,695.00	5,000.00
902-980 · OUTSIDE CONSULTANT	8,024.50			
902-990 · TORNADO SIREN	850.00	1,000.00	-150.00	1,000.00
Total 6902 · BLDG IMP. CAPITAL OUTLAY	<u>10,179.50</u>	<u>6,000.00</u>	<u>4,179.50</u>	<u>6,000.00</u>
6903 · EQUIPMENT& LAND				
903-977 · FURNITURE & FIXTURES	0.00	2,000.00	-2,000.00	2,000.00
903-979 · COMPUTERS/SOFTWARE	2,536.66	10,000.00	-7,463.34	10,000.00
Total 6903 · EQUIPMENT& LAND	<u>2,536.66</u>	<u>12,000.00</u>	<u>-9,463.34</u>	<u>12,000.00</u>
6904 · TRANSFERS				
0450 · TRANS OUT	0.00	25,000.00	-25,000.00	25,000.00
Total 6904 · TRANSFERS	<u>0.00</u>	<u>25,000.00</u>	<u>-25,000.00</u>	<u>25,000.00</u>
6990 · CONTINGENCY				
990-990 · CONTINGENCY	0.00	10,000.00	-10,000.00	10,000.00
Total 6990 · CONTINGENCY	<u>0.00</u>	<u>10,000.00</u>	<u>-10,000.00</u>	<u>10,000.00</u>
Total Expense	<u>1,038,335.36</u>	<u>1,567,730.00</u>	<u>-529,394.64</u>	<u>1,600,430.00</u>
Net Income	<u>-102,119.83</u>	<u>-15,939.00</u>	<u>-86,180.83</u>	<u>-50,139.00</u>