

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, January 10, 2019
7:30 p.m.

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a. Approval of December 13, 2018 Regular Meeting Minutes
 - b. December 18, 2018 Regular HAPRA Minutes
 - c. December 19, 2018 HAFD Agenda/Minutes
 - d. December 19, 2018 MHOG Agenda/Minutes
 - e. Complaint Report
 - f. DPW Report
 - g. Zoning Report
- 3) Burnham & Flower Property and Casualty Insurance Renewal
- 4) 2019 Poverty Exemption Guidelines
- 5) Board of Review Letter Appeals
- 6) Board of Appeal Appointments
- 7) Parking Lot Lighting
- 8) Crystalwood Roads
- 9) Building Addition and Maintenance

Correspondence and Updates

Call to the Public
Adjournment

Next Board Packet will be ready after 3pm on Thursday, January 17, 2019

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 13, 2018

DRAFT

MEMBERS PRESENT: Les Andersen, Tammy Beal, Greg Durbin, Dan Lowe, Duane Stokes, Scott Lloyd, and Bob Hanvey

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer; Dave Hamann, Zoning Administrator

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Greg Durbin seconded. **Motion carried.**

CONSENT AGENDA

Scott Lloyd motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0.**

AUDIT REVIEW

Ken Palka from Pfeffer, Hanniford, Palka presented the audit report for the year ended 6/20/18. He reviewed the general fund and sewer budgets, and again encouraged the board members to consider raising the sewer rates to ensure the funds are available to maintain the aging infrastructure. Les Andersen motioned to accept the audit report as presented and authorize the auditor to submit to the State of Michigan. Tammy Beal seconded. **Motion carried.**

PFEFFER, HANNIFORD, PALKA INVOICE

Les Andersen motioned to approve payment of the Pfeffer, Hanniford, Palka invoice for \$17,500. Duane Stokes seconded. Roll call vote: Durbin, Stokes, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

MARION TOWNSHIP CVTRS FINANCIAL INFORMATION

Bob Hanvey presented the board members with information on this item and reviewed the CVTRS Certification information.

SEWER EASEMENT CLEARING

Additional work was required on this project that wasn't known at the time the contract was signed. Les Andersen motioned to approve the invoice from Joe Vellardita for \$1,070.20. Greg Durbin seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

HOWELL SCHOOL'S 2019 SUMMER TAX COLLECTION RESOLUTION

Les Andersen motioned to adopt a resolution to sign the agreement with Howell Public Schools for collection of summer school property taxes at \$3/parcel, as presented. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Resolution passed 7-0.**

FRED BROWN PARK DAMAGE

Les Andersen motioned to have the Livingston County court collect the fees that are charged by the contractor. Greg Durbin seconded. **Motion carried.**

PARKING LOT LIGHTING

Les Andersen motioned to approve the quote from DTE and approve payment of \$2,900.99, as presented. Scott Lloyd seconded. Roll call vote: Stokes, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Motion carried 7-0.**

MUGG & BOPP'S PRECONSTRUCTION MEETING

Minutes from the meeting were included in the packet. Dan Lowe said the agreement doesn't meet the requirements; the drainage needs to be fixed. Bob Hanvey said the two parties can work that out, and the owner has agreed to grant an easement to fix the drainage.

MARION OAKS PRECONSTRUCTION MEETING

Minutes from the meeting were included in the packet. The board members discussed how to ensure the funds are available for the roads. Dan Lowe said they should pay an amount with each land use permit issued. Scott Lloyd motioned to postpone action on this item. Greg Durbin seconded. **Motion carried.**

CRYSTALWOOD ROADS

Scott Lloyd motioned to accept the proposed Crystalwood road paving agreement, as presented. Les Andersen seconded. Roll call vote: Lowe—no; Durbin, Lloyd, Stokes, Andersen, Beal, Hanvey—all yes. **Motion carried 6-1.**

CRYSTALWOOD UNIT 7 SEWER CONNECTION

An email and photo from Bob Hanvey were included in the packet. The photo shows no ground water in the excavation.

MARIHUANA ISSUES

Les Andersen said the township should adopt an ordinance to opt-out of recreational marihuana sales in the township. Les Andersen motioned to create an ordinance for the township board members to review and approve. Greg Durbin seconded. **Motion carried.**

ZBA REPORT

Dave Hamann updated the board members on the two interpretations at the December 3 ZBA meeting. The first, an interpretation for Witkowski on ag-tourism, was tabled on the advice of the attorney. For the second

case, an interpretation of landscape nursery operation, the ZBA created a definition rather than interpret Sections 8.01 B3 and 3.02. The minutes are being reviewed by the attorney.

CORRESPONDENCE & UPDATES

The Master Plan Community Survey Summary is available on the website.

The Livingston County HSCB minutes are included in the packet.

The consent judgment for Volante was provided.

CALL TO THE PUBLIC

Tim Ryan, 459 E. Davis Rd., said while he appreciates the township's work on this situation, it's still a trucking company located in a Rural Residential zoning district.

Les Andersen motioned to schedule a meeting between a representative from the township board, the attorney, and the planner regarding the procedure of the ZBA at the recent meeting. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0.**

ADJOURNMENT

Les Andersen motioned to adjourn at 9:05 pm. Greg Durbin seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date



Howell Area Parks & Recreation Authority

Howell Aquatic Center

Regular Board Meeting Minutes

December 18, 2018

Call to Order

Chairperson Sean Dunleavy called the meeting to order at 7:00 PM.

Attendance

Chairman Sean Dunleavy, Vice Chairperson Diana Lowe, Secretary Tammy Beal, Treasurer Bob Ellis, Trustee Jean Graham

Absent

None

Staff

Director Tim Church, Kyle Tokan, Beth Shopshire, Denise Alexander

Public

Anne Brockway

Pledge of Allegiance

Approval of Agenda

Diana Lowe made a motion to approve the agenda, supported by Bob Ellis. **Motion carried 5-0.**

Approval of Minutes

Diana Lowe motioned to approve the November 27, 2018 regular meeting minutes, supported by Bob Ellis. **Motion carried 5-0.**

Call to the Public

None heard.

Staff Comments

None heard

Introduction

Director Church introduced the new Aquatic Center Director, Kristy Brown. Kristy explained that she has worked at the Aquatic Center for 5 years running programs and she is looking forward to being the Director.

Tour of Howell Aquatic Center

Director Kristy Brown explained the different depths of the pool, where the swim lessons take place and where the swim team swims. She pointed out the hot tub and observation deck where yoga and senior stretch classes are held and it is also used for party rentals. Next we toured the spin room, lobby where all schedules and classes are posted, front office, locker room and staff area.

It was decided that we should make a list of safety issues and a capital improvement want list.

Check Register, Bank Statements and Financial Reports ending November 30, 2018

Check register and Bank statements look good. Bob Ellis reported that revenues are \$96,000 above our target and expenses are \$14,000 below target and the cumulative surplus is \$110,000 above the target. We are expected to meet our deficit management plan and start the next fiscal year with a positive fund balance.

Directors Report

- Director reported kudos to the festival department that worked on the Holiday in the Park. There were 120 cars and some 400 plus people that attended the first evening. With a total of 250 cars the first weekend and another 100 the following weekend.
- There were 40 kids at the Santa's workshop plus their parents.
- This Thursday is Bad Santa Trivia at Aberrant Ale, which is sold out.
- Life guards- Alex is starting soon, Kristy stated that there are two coming from the High School that will be certified for our pool and one from Whitmore Lake. Kristy has also completed her certification.

Old Business

Sean Dunleavy reported that Oceola Township is moving along with their expansion of a pavilion, restrooms, sports fields and parking lot.

New Business

None

Next Meeting

The next regular meeting is Tuesday, January 15, 2019 at 7 pm at the Bennett Center.

Motion to adjourn at 7:41 p.m. by Diana Lowe, supported by Jean Graham. **Motion carried 5-0.**

Approved

Date

Respectively Submitted by: Tammy L. Beal, Secretary

HAPRA

Regular Meeting

December 18, 2018

MHOG Water Authority Meeting

December 19, 2018

5:00 PM at Oceola Township Hall

AGENDA

- 1. Approval of the Minutes of November 28, 2018**
- 2. Call to Public**
- 3. Reports**
 - **Staff Reports: Greg Tatara and Tesha Humphriss**
 - **Treasurer (Robin Hunt)**
 - **Engineer (Gary Markstrom)**
 - **CPA (Ken Palka)**
- 4. New Business**
 - **Correspondence**
- 5. Old Business**
- 6. Adjournment**

MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on November 28, 2018 at 5:00 PM at the Oceola Township Hall. Members present were Bamber, Coddington, Rogers, Hanvey, Schuhmacher, Hunt and Lowe.

The meeting was called to order by Chairman Hanvey.

A motion was made by Schuhmacher to approve the minutes of the October 17, 2018 meeting. The motion was seconded by Coddington and carried.

A call to the public was held.

A motion was made by Schuhmacher to approve the meeting schedule for 2019 as presented. The motion was seconded by Rogers and carried.

A motion was made by Hunt to approve \$8,745.00 for UIS to upgrade the failed PLC at the Butler Water Booster Station. The motion was seconded by Coddington and carried.

A motion was made by Schuhmacher to approve expenditures of \$160,550.18 from the M.H.O.G. Operating Fund represented by checks numbered 7846 thru 7876 and for direct deposit debits 420 thru 427. The motion was seconded by Coddington and carried.

A motion was made by Schuhmacher to approve an expenditure of \$192,470.00 from the M.H.O.G. Capital Reserve Replacement Fund represented by check number 1057. The motion was seconded by Coddington and carried.

A motion was made by Coddington to approve an expenditure of \$480.00 represented by check #1120 from the Capital Reserve Improvement Fund. The motion was seconded by Schuhmacher and carried.

A motion was made by Hunt to adjourn. The motion was seconded by Rogers and carried.

William J. Bamber, Secretary

HOWELL AREA FIRE AUTHORITY MEETING

Oceola Township Hall

1577 N. Latson Rd. – Howell, MI

December 19, 2018 – 6:00 PM

1. Meeting called to order at 6:00 pm.
2. Pledge of Allegiance (all stand)
3. Approve minutes of the regular meeting of November 28, 2018
4. Call to Public (items not on agenda)
5. Chief's Comments:
 - a. Update on Deputy Chief Hicks' surgery
6. Approve payment of bills and payroll in the amount of \$412,968.74
7. New Business
8. Old Business
 - a. Update on Main Station building addition status
 - b. Update on LUCAS fundraiser
9. Adjourn

HOWELL AREA FIRE AUTHORITY

November 28, 2018 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

Present: Chairman Bill Bamber, Vice Chairman Mike Coddington, Secretary Mark Fosdick, Treasurer Nick Proctor, Member Bob Hanvey, Attorney Kevin Gentry, Fire Chief Andy Pless, Asst. Sec/Treas. Laura Walker

Chairman Bill Bamber called the meeting to order at 6:00 pm

Approve the minutes of the regular meeting of October 17, 2018: MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of October 17, 2018. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

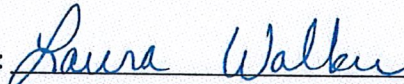
Discussion/Approval: 2019 Howell Area Fire Authority Board Meeting Schedule: MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to approve the 2019 HAFA Board meeting schedule. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval: Contract renewal for HAFA Attorney Kevin Gentry: Motion by Mr. Fosdick, SUPPORT by Mr. Coddington to approve contract renewal for HAFA attorney Kevin Gentry. MOTION CARRIED UNANIMOUSLY.

Approve Payment of Bills and Payroll: MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to authorize payment of bills and payroll in the amount of \$487,014.73. MOTION CARRIED UNANIMOUSLY.

Adjourn: MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:12pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted:



Laura Walker, Asst. Secretary/Treasurer

Approved By: _____

Mark Fosdick, Secretary

Michigan 9-year-old works to raise money for CPR machines for fire departments

Lucas has raised \$3,100; each machine costs \$16,000

By Meaghan St Pierre - Producer, Kimberly Gill - Anchor

Posted: 11:16 PM, December 11, 2018 Updated: 11:16 PM, December 11, 2018

ROSE TOWNSHIP, Mich. - A Rose Township 9-year-old has launched a grown-up mission to save lives.

During a tour of the Howell Fire Department, Lucas Vetter was impressed with a machine called the LUCAS.

The LUCAS is a mechanical chest compression device that can be used during longer resuscitation attempts.

"It's highly effective CPR," said Howell Fire Chief Andy Pless. "We're doing 30 minutes of CPR and the guys get fatigued, no matter how many people we put on, you know, on the scene, they still get fatigued and this machine, like I said, it doesn't get tired."

The LUCAS can be used in place of manual CPR done by the firefighters. The Howell Fire Department covers nearly 150 square miles and operates out of four fire stations but only has one LUCAS machine. However, young Lucas Vetter came up with a plan to change that.

"We got home and Lucas went downstairs, all on his own, I didn't think anything of it, and he came upstairs and he handed my husband and I an orange piece of construction paper that he wrote out his business plan on, how he's going to help fund-raise for more of these," Kerry Vetter, Lucas' Mom, said.

"I care about our community and I care about people. I had an idea and I decided to act on it, and I think more people should do it," Lucas said.

Lucas has raised \$3,100 already; however, each LUCAS costs \$16,000.

Lucas is currently collecting donations for the Howell Fire Department, but his fundraising efforts are for all fire departments in Livingston County.

People who want to donate can write their checks to the fire department of their choice and must include in the memo, "Lucas for LUCAS."

For more information, you can check out the Lucas for LUCAS Facebook page by [clicking here](#).

You can also contact Kerry Vetter at kerrygvetter@gmail.com or by calling 248-767-0511.

MONTHLY UPDATE TO THE BOARD

TO: HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS
FROM: ANDREW PLESS, FIRE CHIEF
SUBJECT: MONTHLY HAFD REPORT FOR NOVEMBER, 2018
DATE: DECEMBER 8, 2018

During the month of November, the HAFD responded to a total of 108 calls for service. There were 112 calls in November of 2017. The total year-to-date runs for 2018 was 1272. Last year's total at the end of November was 1405.

Some of the more significant events for the month included:

On November 1st Howell Fire responded automatic-aid to Brighton Area Fire on a possible structure fire at Walmart in Genoa Township. On arrival Howell units discovered the vestibule heater had shorted and was on fire. The unit was shut down and the fire went out. Brighton units arrived and the scene was turned over to them.

On November 6th Howell Firefighters were dispatched to a motor vehicle accident with extrication needed in front of the Cohoctah Fire Station. On arrival found an intoxicated male pinned in his vehicle from striking a tree in the front yard of the fire station. The victim was removed and turned over to LCSD who arrested the driver for DUI.

On November 26th Howell Firefighters responded to a reported building fire in the 3000 block of Kneeland Circle in Howell Township. On arrival the owners had evacuated. Firefighters discovered a fire in the laundry room of the condo. Cause of the fire was from poor housekeeping. Damage from the fire was limited to the area of origin.

On November 26th Howell Fire responded to a vehicle vs electrical pole at the intersection of Owosso and Grand River in Howell Township. On arrival found the driver of the truck that struck the pole in the field still in his vehicle. Power lines were down across Grand River completely blocking traffic. The driver was removed and arrested by LCSD for DUI. Fire units remained on scene for several hours assisting DTE with traffic control while power lines were removed.

Training for the month of November consisted of fuel pump emergencies for gas stations and Consumers Energy made several presentations on Gas and Electrical hazards including response procedures for the fire service.

Howell Firefighters again this year prepared the sleigh and reindeer for the arrival of Santa and Ms. Claus in the annual Fantasy of Lights Parade. Fire Department Honor Guard also marched the entire route escorting the float.

The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday December 19th, 2018 at 6:00 pm.

**HOWELL AREA FIRE DEPARTMENT
FIRE MARSHAL DIVISION**

1211 W. Grand River
Howell, MI 48843
517-546-0560
FAX: 517-546-6011
firemarshal@howellfire.net

DATE: December 12, 2018
TO: Chief Pless
Fire Authority Board
FROM: Jamil Czubenko, Battalion Chief/Fire Marshal
REF: November 2018 Month End

The month of November 2018 was busy in the Fire Marshal Division. The 2018 Fantasy of Lights Parade is one of the projects that the FMD was involved with.

The FMD also participated in emergency responses and department training throughout the month.

As a member of the Fantasy of Lights committee, planning continued for the November 23rd event. The HAFD tuned up Santa's sleigh and carried Santa and Mrs. Clause through the parade. This year's events drew nearly 50,000 people into the City of Howell. The HAFD also performed safety inspections of all floats and assisted in setup and tear down as needed. This event was successful and went without any incident.

The Parade used a staging method this year like last, requiring some planning for FD responses to and from the Main Fire Station. In the years past, the Old Citizen parking lots were utilized for all float staging. This year, the staging was along Grand River from Byron Rd to the Howell High School Drive. A plan for response was developed and shared with all firefighters so that our responses would not be affected.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment.

To date approximately 4300 kids and 2500 adults have made public education contact with the HAFD, totaling approximately 175 personnel hours.

The HAFD visited 9 homes and installed a total of 22 smoke detectors and 3 CO/Smoke detectors. To date, 214 working smoke detectors plus the 126 smokes and 20 CO/Smoke detectors we've installed.

On November 26, 2018, the HAFD partnered with the Red Cross in Howell for their smoke detector giveaway program and canvassed the Fairlane Mobile Home Community in Oceloa Twp. We were able to get 11 scheduled installs for December 4. We hope to continue with this program. This event is not included in our smoke detector numbers above.

65 new inspections and 13 re-inspections were completed. These numbers include the outlet mall and all of their suites. 39 plan reviews/consultations and 6 fire safety tests were also completed.

December 2018 brings us more planning for future projects, various fire prevention events and Christmas and a New Year.

STATION RESPONSES
November 2018

STA. 20 - Main Station		STA. 22 - Oceola Twp.	
Oceola Twp.	3	Oceola Twp.	22
Cohoctah Twp.	4	Cohoctah Twp.	1
Howell Twp.	22	Howell Twp.	1
Marion Twp.	6	Marion Twp.	1
City of Howell	32	City of Howell	1
Mutual Aid	3	Mutual Aid	2
TOTAL:	70	TOTAL:	28
STA. 23 - Marion Twp.		STA. 24 - Cohoctah Twp.	
Oceola Twp.	0	Oceola Twp.	1
Cohoctah Twp.	0	Cohoctah Twp.	7
Howell Twp.	1	Howell Twp.	6
Marion Twp.	12	Marion Twp.	0
City of Howell	1	City of Howell	1
Mutual Aid	3	Mutual Aid	0
TOTAL:	17	TOTAL:	15

MARION TWP
Information technology

Incident List by Alarm Date/Time

Alarm Date Between {11/01/2018} And {11/30/2018}
and Township = "MTP"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0001167-000	11/01/2018	12:20:28	4465 PINCKNEY RD	311 Medical assist, assist EMS c
18-0001168-000	11/01/2018	14:11:08	PEAVY RD & KEDDLE RD	600 Good intent call, Other
18-0001172-000	11/02/2018	14:06:09	404 BONNIE CIR	311 Medical assist, assist EMS c
18-0001179-000	11/04/2018	12:12:16	2499 SEXTON RD	631 Authorized controlled burnin
18-0001202-000	11/11/2018	17:10:54	5389 BENTLEY LAKE RD	311 Medical assist, assist EMS c
18-0001205-000	11/12/2018	00:03:18	1869 PEAVY RD	311 Medical assist, assist EMS c
18-0001208-000	11/12/2018	17:41:13	PINCKNEY RD & W SCHAFFER R	322 Motor vehicle accident with
18-0001213-000	11/13/2018	21:11:44	189 SUMMER SHADE DR	736 CO detector activation due t
18-0001225-000	11/18/2018	22:13:27	5412 VINES RD	611 Dispatched & cancelled en ro
18-0001236-000	11/21/2018	19:10:05	PINCKNEY RD & E I-96 RAMP	322 Motor vehicle accident with
18-0001242-000	11/24/2018	11:09:03	106 WRIGHT RD	444 Power line down
18-0001248-000	11/26/2018	05:33:01	1353 MORNING MIST DR	611 Dispatched & cancelled en ro
18-0001255-000	11/26/2018	18:56:04	2745 HARVEST DR	311 Medical assist, assist EMS c
18-0001261-000	11/28/2018	22:55:05	3250 W M36 /PINCKNEY, MI	571 Cover assignment, standby, m
18-0001262-000	11/28/2018	23:56:03	669 PRINCE EDWARD DR	311 Medical assist, assist EMS c
18-0001264-000	11/29/2018	14:14:25	W I96 & PINCKNEY RD	324 Motor Vehicle Accident with
18-0001266-000	11/29/2018	15:57:29	4162 BOSCHER RD	412 Gas leak (natural gas or LPG

Total Incident Count 17

MUTUAL AID
Information technology

Incident List by Alarm Date/Time

Alarm Date Between {11/01/2018} And {11/30/2018}
and Aid Given/Received In "1 ", "2 ", "3 ", "4 ", "5 "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0001165-000	11/01/2018	00:57:18	3850 E GRAND RIVER	111 Building fire
18-0001180-000	11/04/2018	13:16:17	718 E GRAND RIVER AVE /FO	611 Dispatched & cancelled en ro
18-0001204-000	11/11/2018	23:39:58	9140 MAYFRED DR /HAMBURG,	571 Cover assignment, standby, m
18-0001211-000	11/12/2018	20:25:58	8353 MASON RD /FOWLERVILL	571 Cover assignment, standby, m
18-0001224-000	11/18/2018	18:36:53	6550 TAMIAMI TRL /BRIGHTO	611 Dispatched & cancelled en ro
18-0001243-000	11/25/2018	04:34:19	200 N GRAND AVE /FOWLERSVI	571 Cover assignment, standby, m
18-0001261-000	11/28/2018	22:55:05	3250 W M36 /PINCKNEY, MI	571 Cover assignment, standby, m

Total Incident Count 7

COMPLAINT LOG

Complaint #	Complainant Name	Offender Name	Complaint Details	Action Taken	Date Violation	Show Cause Date	Resolved
#10-18 12/17/2018	Shawn Duke 2707 Norton Rd	Randy Menard 471 County Farm	living in RV and, Deck built	Sent vtr 12/17/18			
#11-18 12/17/2018	several	James Bigelow 2175 Norton Rd.	Junk Cars	Sent ltr 12/17/2018			
#12-18 12/17/2018	several	Attilio Colella 2159 Norton Rd.	Junk Cars	Sent ltr 12/17/2018			

DPW Report

	2018												
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
WATER													
NEW	2	1	5	1	1	5	2	5	1	2	3	2	30
EXISTING													
REPLACEMENT													
IRRIGATION													
NEW			1	3	4	4	6	0	0	2	0	0	20
EXISTING													
SEWER													
NEW	1	1	4	1	1	4	2	4	1	3	2	2	26
EXISTING													
TOTAL	3	2	10	5	6	13	10	9	2	7	5	4	76

2018 ZONING REPORT

	'JAN	'FEB	'MARCH	'APRIL	'MAY	'JUNE	'JULY	'AUG	'SEPT	'OCT	'NOV	'DEC	TOTAL
Homes	4	1	8	4	5	12	6	15	3	3	3	2	66
Condo Units													0
Accessory Bldgs.		2	2	5	3	3	1	5		3	2		26
Decks			2	3	10	9	4	3		2	2		35
Pools		1			2	1							4
Additions		2		1	5	1	1	2	1			1	14
Land Balancing	1								1				2
Other				1		4	1	1		1			8
TOTAL LAND USES	5	6	12	14	25	30	13	26	5	9	7	3	155
Waivers	6		4	5	13	13	6	8	10	2	2	4	73
Finals	4	8	4	4	21	14	18	11	11	11	15	11	132
Site Plans	2	1	1				1						5
Pre-Planning Meetings	1	1									2		4



Township of Marion
2877 W. Coon Lake Rd.
Howell, MI 48843
(Effective January 1, 2019)



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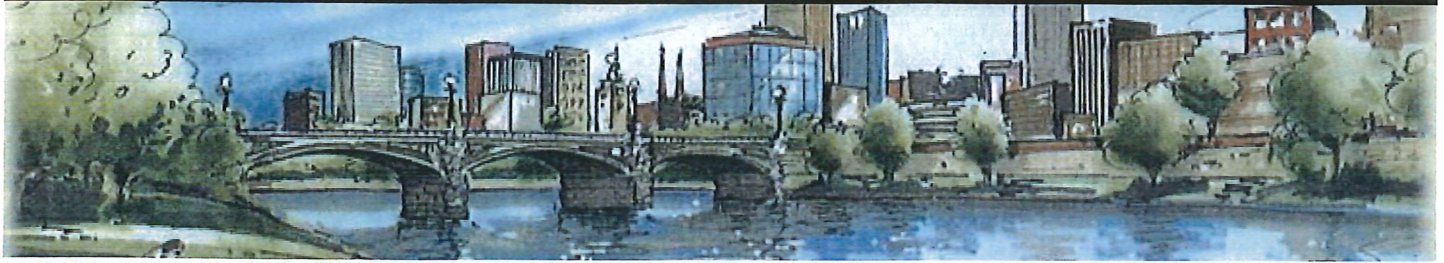
315 South Kalamazoo Mall
Kalamazoo, MI 49007
800.748.0554
www.bfgroup.com



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CORPORATION**

1700 OPDYKE COURT
AUBURN HILLS, MI 48326
800.878.9878
WWW.KENRICKCORP.COM



Township of Marion

BIND REQUEST EFFECTIVE: January 1, 2019

Michigan Township Participating Plan Package	\$38,327
Cyber & Privacy Liability Policy	\$1,504
Provident Board of Trustee's AD&D for (14) Members	\$1,582
SUBTOTAL	\$41,413

PROGRAM COVERAGE OPTIONS

<input type="checkbox"/> Add Casualty Limited Terrorism Coverage	\$148 add'l
<input type="checkbox"/> Add Property Limited Terrorism Coverage	\$59 add'l

**** If you have any questions please contact our office. Higher Limits of coverage available upon review****

This proposal is an overview of the coverages provided by Michigan Township Participating Plan (MTPP). This presentation is merely descriptive and should be used for reference purposes only. Your policy(ies) must be referred to for specific coverages, limitations and restrictions. Specific questions regarding any of these items should be referred to your Account Manager.

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: 2019 Poverty Exemption Guidelines
Date: January 10, 2019

The Township Board has to approve Poverty Exemption Guidelines for 2019. The attached resolution is proposed for 2019. The Guidelines set by the Township **shall not be set lower** than the Federal Poverty Guidelines. The attached resolution uses those guidelines but has been modified by moving the dollar amounts up one level from the Federal Guidelines.

The Guidelines **shall** also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of taxes. The proposed Guidelines are the same as last years at Marion Township.

**RESOLUTION TO ADOPT POVERTY EXEMPTION POLICY AND GUIDELINES
FOR 2019 INCOME AND ASSET TESTS**

RESOLUTION #2019-nn
January 10, 2019

_____ motioned to adopt a resolution to set the following policy and guidelines for 2019 Poverty Exemptions, Seconded by _____

In order to qualify for a poverty exemption, property owners must submit an application using the form attached to this resolution. The Board of Review shall consider the income and asset guidelines listed below. Applicants exceeding the guidelines in one of the tests may qualify for partial exemptions if they have shortages in the other test.

Income Test: The income guidelines shall be the adjusted Federal Poverty Guidelines as follows:

<u>Size of Family Unit</u>	<u>Poverty Guidelines</u>
1	\$16,460
2	\$ 20,780
3	\$ 25,100
4	\$ 29,420
5	\$ 33,740
6	\$ 38,060
7	\$ 42,380
8	\$ 46,700
For each additional person	\$ 4,320

Asset Test: To be eligible for a 100% poverty exemption for 2019, residents shall have a maximum of \$50,000 in net assets, excluding their principal residence, retirement accounts, and accounts having a substantial penalty for withdrawals.

Upon roll call vote, the following voted "Aye":

The following voted "Nay":

The following abstained:

Resolution

The supervisor declared the motion

I, the undersigned, the duly qualified and acting Clerk for the Township of Marion, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Board of Trustees at a meeting held on the 10nd day of January 2019, and further certify that the above Resolution was adopted at said meeting.

Marion Township Clerk

Date

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Board of Review letter appeals for residents
Date: January 10, 2019

The attached proposed resolution is to allow Marion Township residents to appeal to the Board of Review by written letter. Non-resident property owner letter appeals are allowed by statute.

RESOLUTION TO ALLOW RESIDENTS TO FILE LETTER APPEALS
TO THE BOARD OF REVIEW FOR 2019

RESOLUTION #2019-nn
January 10, 2019

_____ motioned to adopt a resolution to set the following policy for 2019
Letter Appeals to the Board of Review, Seconded by _____

Marion Township residents with property in Marion Township may file an appeal by
written letter to the Board of Review for consideration. The letter will preserve their right
to appeal to the Michigan Tax Tribunal. The letter must arrive at the township by noon
on the last day of the final scheduled Board of Review hearings.

Upon roll call vote, the following voted "Aye":

The following voted "Nay":

The following abstained:

Resolution

The supervisor declared the motion

I, the undersigned, the duly qualified and acting Clerk for the Township of Marion, Livingston
County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of
certain proceedings taken by the Board of Trustees at a meeting held on the 10th day of January
2019, and further certify that the above Resolution was adopted at said meeting.

Marion Township Clerk

Date

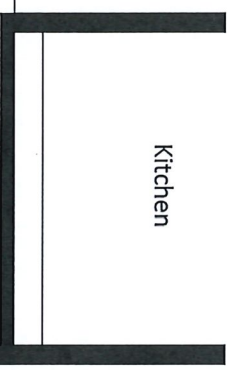
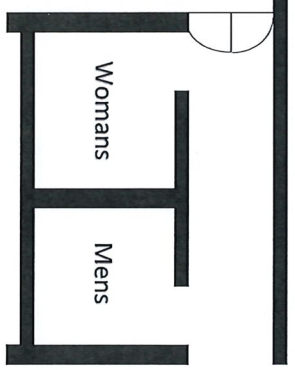
January 10, 2019

For 2019 I would like to propose building maintenance and an addition to the existing meeting room area with upgrades to but not limited to the kitchen, public restrooms and storage areas. These are some things that I would like to see happen this year:

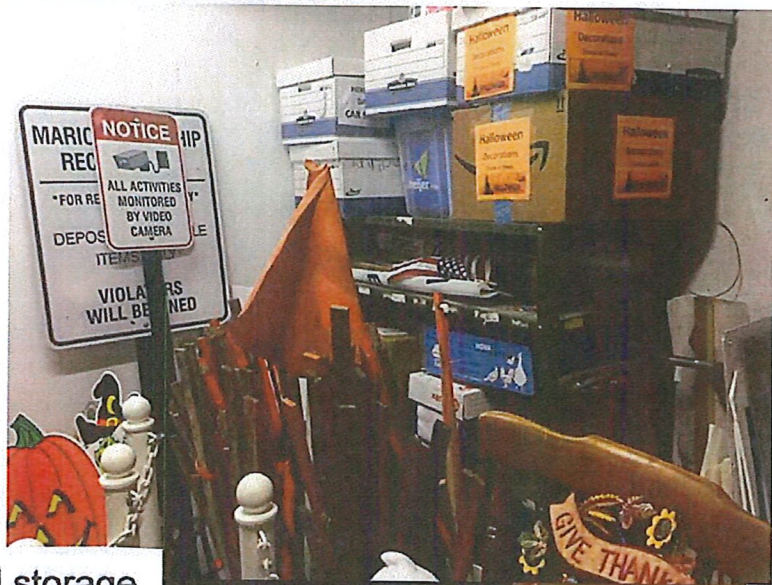
- A 50'x 60' addition to the rear of the meeting room with a walkout basement for storage.
- New vinyl siding on the addition plus on the existing wood siding that is deteriorating and falling off of the building.
- New energy efficient windows on the old part of the building.
- New roof on the addition and portion of the roof that is failing, possibly a metal roof.
- New entryway to the meeting room.
- Update the existing public restrooms.
- Additional storage including a fire safe room for historical documents, minutes, burial records, Site plans, Zoning files, Sewer and Water Agreements, Easements, Plat maps, etc.
- Additional conference room.
- Update the existing kitchen including updated wiring so the circuit breakers don't keep popping.
- Paint the entire interior of the building including the office area that was constructed in 2004.



Current 1630 sq ft

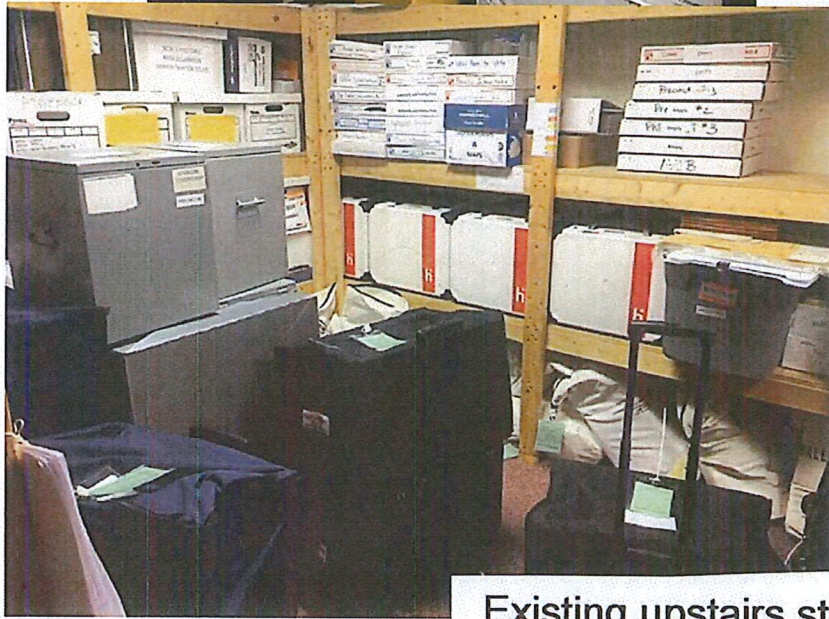


Proposed Additional 3000 sq ft
(50ft x 60ft)
With Walkout Basement



Existing lower level storage





Existing upstairs storage

