MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, July 12, 2018
7:30 p.m.

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public
1.) Approval of Agenda
2.) Consent Agenda
   a.) Approval of June 28, 2018 Regular Meeting Minutes
   b.) DPW Report
   c.) Zoning Report
   d.) May 22, 2018 HAPRA Minutes
   e.) June 19, 2018 HAPRA Minutes

3.) Jon Enos Landscape Discussion
4.) Water New User Budget
5.) Capital Improvement Plan
6.) Sewer Lead Inspections
7.) Crystalwood Roads
8.) Coon Lake Road Invoices

Correspondence and Updates
   Livingston County Updates

Call to the Public
Adjournment

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 28, 2018

DRAFT

MEMBERS PRESENT:	Les Andersen, Greg Durbin, Dan Lowe, Scott Lloyd, Bob Hanvey, Tammy Beal, and Duane Stokes
MEMBERS ABSENT:	None
OTHERS PRESENT:	Dave Hamann, Zoning Administrator

****

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Dan Perkins, 5150 Hinchey, was present to discuss the issues with the June 9 mud bog and how he will remedy the situation for the next event. The August event is smaller, and he will have people sign the waivers online to speed up the process. Bob Hanvey asked Mr. Perkins to provide the township with phone numbers so he can be reached if there are issues during the next event. The board members agreed that the zoning administrator can approve the permit for the August event.

APPROVAL OF AGENDA

Items #11—Marion Oaks Existing Water Well Use and #12—Sewer/Water Easement Brush Hog Bids were added to the agenda. Les Andersen motioned to approve as amended. Duane Stokes seconded. **Motion carried**.

CONSENT AGENDA

Duane Stokes motioned to approve the consent agenda. Greg Durbin seconded. **Motion carried.**

BRENT DRIVE ROAD MAINTENANCE SAD PUBLIC HEARING

Bob Hanvey opened the public hearing for the Brent Drive road maintenance SAD. No comments were heard. The public hearing was closed.

Les Andersen motioned to adopt a resolution to approve the Brent Drive Road Maintenance SAD for $10,000 per year for five years, as presented. Scott Lloyd seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Resolution passed 7-0**.

BUDGETS

Les Andersen motioned to adopt a resolution to approve the Sewer Fund budget amendment by activity, as presented, for FY 7/2017-6/2018, with income of $363,000 and expenses of $401,800. Greg Durbin seconded. Roll call vote: Durbin, Stokes, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0**.

Tammy Beal motioned to adopt a resolution to approve the Sewer Fund budget for FY 7/2018-6/2019 by activity, with income and expense of $327,000, as presented. Les Andersen seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0**.

Tammy Beal motioned to adopt a resolution to approve the Cemetery budget for FY 7/2018-6/2019 by activity, as presented, with income of $3,000 and expense of $12,500 and an ending fund balance of $1,037. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Resolution passed 7-0**.

Les Andersen motioned to adopt a resolution to approve the Parks Fund budget for FY 7/2018-6/2019 by activity, as presented, with income of $12,000, expenses of $11,200, and an ending fund balance of $3,183.07. Greg Durbin seconded. Roll call vote: Stokes, Beal, Andersen, Lowe, Hanvey, Stokes, Durbin—all yes. **Resolution passed 7-0**.

Tammy Beal motioned to adopt a resolution to approve the Assessment Revolving Project Fund budget for FY 7/2018-6/2019 by activity, as presented, with income of $80,280, expenses of $76,500, and an ending fund balance of $197,444.63. Les Andersen seconded. Roll call vote: Lowe, Durbin, Lloyd, Stokes, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0**.

CAPITAL IMPROVEMENT PLAN

Dave Hamann was present to discuss the Capital Improvement Plan and answer any questions. The board has elected to exempt the Planning Commission. He said it's not part of the Master Plan, but it goes along with it, and should be updated every year. No action taken at this time.

CURB STOP INSTALLATION AND REU FEES

Bob Hanvey provided the board members with information on the various fees for different types of installations, time payments, etc. Les Andersen motioned to postpone discussion on this item until the July 26 meeting. Tammy Beal seconded. **Motion carried**.

BENTLEY LAKE ROAD

Dan Lowe said there is no good reason that they put down 4" of material vs. 3" for an additional cost of more than $30,000. Les Andersen asked Phil Westmoreland if that would prolong the life of the road; he didn't believe so.

LCRC INVOICES

The board members agreed to postpone action on the invoices for Coon Lake Road for more information. Phil Westmoreland said they did a good job; however, he has a concern about the section between Triangle Lake Road and the Sundance Meadows merge lane. He will talk with the LCRC.

Les Andersen motioned to pay the LCRC invoice for $70,693.63 for Bentley Lake Road (Cedar Point Dr. to Coon Lake Road.) Tammy Beal seconded. Roll call vote: Lowe—no; Lloyd—yes; Beal—yes; Hanvey—yes; Durbin—yes; Andersen—yes; Stokes—yes. **Motion carried 6-1**.

CRYSTALWOOD ROADS

Bob Hanvey said that our attorney is in discussions with their attorney and they're getting close.

2018-19 MEETING SCHEDULE

Tammy Beal said she would prefer that the meetings begin at 7:00 pm, and meetings that run past 9:30 pm are too late. Bob Hanvey motioned to approve the 2018-19 meeting schedule and to leave the start time at 7:30 pm. Scott Lloyd seconded. Roll call vote: Durbin—yes; Duane—yes; Hanvey—yes; Lloyd—yes; Beal—no; Andersen—yes; Lowe—yes. **Motion carried 6-1**.

MARION OAKS EXISTING WATER WELL USE

Bob Hanvey said the owner would like to use the existing well for irrigation. This would still need approval from MHOG, and would be inspected annually. Scott Lloyd motioned to allow Marion Oaks to use the existing well for irrigation. Greg Durbin seconded. **Motion carried**.

SEWER/WATER EASEMENTS BRUSH HOG BID

Les Andersen motioned to have Spicer prepare information for a bid to mow and brush hog the sewer easements. Dan Lowe seconded. **Motion carried**.

CORRESPONDENCE/UPDATES

Correspondence from residents regarding parks and play areas is included in the packet; this information was given to the Planning Commission as well.

Dave Hamann said that John Enos will attend the July 12 board meeting to discuss the text amendments on landscape operations and outside RV storage.

CALL TO THE PUBLIC

Bruce Powelson said the Planning Commission used to have meetings well past midnight. He also said he believes there are two wells at Marion Oaks.

Duane Stokes said that property owners will now be able to pay taxes using a credit card; there is a 3% fee.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:15 pm. Tammy Beal seconded. **Motion carried**.

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date

DPW Report

						2018							
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
WATER													
NEW	2	1	5	1	1	5							15
EXISTING													
REPLACEMENT													
IRRIGATION													
NEW			1	3	4	4							12
EXISTING													
SEWER													
NEW	1	1	4	1	1	4							12
EXISTING													
TOTAL	**3**	**2**	**10**	**5**	**6**	**13**	**0**	**0**	**0**		**0**		**39**

2018 ZONING REPORT

	'JAN	'FEB	'MARCH	'APRIL	'MAY	'JUNE	'JULY	'AUG	'SEPT	'OCT	'NOV	'DEC	TOTAL
Homes	4	1	8	4	5	12							34
Condo Units													0
Accessory Bldgs.		2	2	5	3	3							15
Decks			2	3	10	9							24
Pools		1			2	1							4
Additions		2		1	5	1							9
Land Balancing	1												1
Other				1		4							5
TOTAL LAND USES	5	6	12	14	25	30	0	0	0	0	0	0	92
Waivers	6		4	5	13	13							41
Finals	4	8	4	4	21	14							55
Site Plans	2	1	1										4
Pre-Planning Meetings	1	1											2

HOWELL AREA PARKS & RECREATION AUTHORITY

Howell Area Parks & Recreation Authority

Bennett Recreation Center

Board Meeting Minutes May 22, 2018

Call to Order Chairperson Sean Dunleavy called the meeting to order at 7:00 PM.

Attendance: Chairman Sean Dunleavy, Vice Chairperson Diana Lowe, Treasurer Bob Ellis, Secretary Tammy Beal, Trustee Jean Graham

Absent: None

Staff: Director Tim Church, Kyle Tokan, Jaimie Geeraerts, Jamie Plis, Chris Techentin, Nicole Kamienski, Jen Savage, Kevin Troshak, Ann-Marie Moran, Eric Kraus. Melissa Ferrara

Public: None

Pledge of Allegiance

Approval of Agenda

Motion by Bob Ellis to approve the agenda, supported by Diana Lowe. **Motion carried 5-0.**

Approval of the Regular Meeting minutes from April 17, 2018

Motion by Bob Ellis to approve the minutes from the April 17, 2018 Regular meeting. Supported by Jean Graham. **Motion carried 5-0.**

Call to the Public

None heard

Staff Comments

None heard.

2017 Audit Ending December 31, 2017

Tom Smith from Smith & Klackiewicz, PC presented the audit report ending December 2017. The deficit was reduced by $4362 but we must still file a deficit elimination plan with the State for $69,778. We have to account for un-spendable income because of the dog park. Treasurer Ellis motioned to accept the audit report ending Decemb ner 31, 2018 as presented, supported by Diana Lowe. **Motion carried 5-0.**

HAPRA Needs Assessment
Kevin Troshak explained this because Al Ellard from Mt. Pleasant Parks & Recreation was unable to attend. Al specializes in public survey and input. Hopefully he can help with our assessment. We need to obtain data and look at our current programs and adjust them as needed. We need to take a survey asking the public what they want that we are not providing. Maybe bringing in an outside consultant would be better so that it is unbiased. The Board and each entity should have input. We will try to get with Al in the next couple of weeks.

Aquatic Center
The current contract with the schools will be up July 31st. HAPRA only has the 5 office staff at the pool, EDU has the rest of the employees. We get the proceeds from the special events, Howell Schools gets everything else. Our current contract stated that if we don't bring in so much revenue then we must pay the schools to use the facilities. Since so many people are joining through memberships and their health plans that the revenue that we are collecting is down. The current contract is not favorable to HAPRA. Sean, Tim and Aaron McGregor have met and talked about a new one year agreement, not an incentive contract.

Check Register and Bank Statements ending April 30, 2018
Treasurer Bob Ellis reported that everything looked good, there are no concerns.

Financial Report ending April 30, 2018
Treasurer Ellis stated that the revenues are $10,000 higher and the expenses are $25,000 lower therefore we are $15,000 ahead.

Directors Report

a.) Intern Alexis Johnson started this week, welcome Alexis!
b.) Director Church passed out a handout that we can take to our Boards showing participation.
c.) Howell City would like to adopt a policy that starting in 2019 any festival that requires Police and DPW assistance the entity sponsoring the event would be required to pay one half of the costs associated with the event. The cost to have the Police and DPW for the Melon fest was $22,000.

Old Business
None

New Business
None

Next Meeting
The next regular meeting is Tuesday, June 19, 2018 at **5:00** pm at Bennett Center.
Motion to adjourn at 8:22 p.m. by Bob Ellis, supported by Diana Lowe. **Motion carried 5-0.**

_____ _____

Approved Date

Respectively Submitted by: Tammy L. Beal, Secretary

HOWELL AREA PARKS & RECREATION AUTHORITY

Howell Area Parks & Recreation Authority

Bennett Recreation Center

Board Meeting Minutes June 19, 2018

Call to Order

Chairperson Sean Dunleavy called the meeting to order at 5:00 PM.

Attendance:

Chairman Sean Dunleavy, Vice Chairperson Diana Lowe, Secretary Tammy Beal, Trustee Jean Graham

Absent:

Treasurer Bob Ellis

Staff:

Director Tim Church, Kyle Tokan, Jaimie Geeraerts, Jamie Plis, Nicole Kamienski, Jen Savage, Gina Aguzzi, Kevin Troshak

Public:

Al Ellard

Pledge of Allegiance

Approval of Agenda

Motion by Diana Lowe to approve the agenda, supported by Jean Graham. **Motion carried 4-0.**

Approval of the Regular Meeting minutes from May 22, 2018

Motion by Diana Lowe to approve the minutes from the May 22, 2018 Regular meeting. Supported by Jean Graham. **Motion carried 4-0.**

Call to the Public

None heard

Staff Comments

Kevin Troshak reported that on July 19th there would be a new program-parents night out for 5 to 13 year olds. Down town businesses will give you a discount when you show your receipt for your children attending. They met with Al Ellard earlier today and he is going to assess what we need. He said to tap into the people already in our programs and ask them what they would like offered. Then after a program is completed do a program evaluation or post card survey.

Treasurer Bob Ellis arrived at 5:10 pm.

Festivals

Howell City passed the 50% payback for civil services beginning January 2019 so we will have to look at options such as downsizing festivals. Treasurer Ellis explained that the City is going ahead with the Headlee Override in November, if it dosen't pass it will be very dire for the City. It is beneficial to have events in town but not always attended by taxpayers so Howell City will pay ½ of the cost of Police and DPW workers.

Aquatic Center Agreement

We have been under the present agreement since 2009 and it is now up for renewal. Director Church has brought up things to the schools and has not gotten a good response. He requested a one year contract for 8/1/2018 through 7/31/2019, doing away with the incentive program. Chairman Dunleavy said that our finances cannot stand that kind of loss, we need to have our attorney look at the contract and seek other options. Tammy Beal motioned to have Sean Dunleavy send the contract to Attorney Gromley to look at. Bob Ellis seconded. **Motion carried 5-0**. Tammy Beal motioned to have Director Church and Chairman Dunleavy meet with the Howell Schools and try one more time to come to an acceptable agreement. Diana Lowe seconded. **Motion carried 5-0.**

Check Register and Bank Statements ending May 31, 2018

Treasurer Bob Ellis reported that everything looked good, there are no concerns.

Financial Report ending May 31, 2018

Treasurer Ellis stated that financial report looks good. The projected revenue was $595,000 and we have $600,000; projected expenses were $482,000 and the actual is $465,000.

Directors Report

a.) United Way is sponsoring programs again this year with a $43,000 donation-$27,000 for the teen center, $6500 for the seniors and $10,000 for transportation.
b.) Director Church looked into the audit update and why the dog park numbers were high-it was because of construction. We can lay out the deficit elimination plan to remedy it over 2 years.
c.) The Flip/Flop program was a success with 153 people fishing. Aqua-thon and Melon Fest coming up. The Director will send out participation numbers to each entity.
d.) Director Church would like board members to volunteer for HAPRA events.

Old Business

None

New Business

Oceola Township has a new play structure for tots.

Next Meeting

The next regular meeting is Tuesday, July 17, 2018 at **7:00** pm at Bennett Center.
Motion to adjourn at 5:55 p.m. by Diana Lowe, supported by Tammy Beal. **Motion carried 5-0.**

_____ _____

Approved Date

Respectively Submitted by: Tammy L. Beal, Secretary

Request for Zoning Administrator, Dave Hamann, to be present at the Board of Trustee meeting on JULY 12, 2018.

Date

Requested by Robert W Lamey.

Signature

Proposed at Board Meeting
July 12, 2018

Marion Township
WATER NEW USER FUND BUDGET
July 2018 - June 2019

	Actual '17-'18 Year to Date	Proposed '18-'19 Budget
Income		
414 · New User REU	36,036.64	1,000.00
430 · ASMNTS-PRINCIPAL	59,813.12	54,394.00
435 · ASMNTS-INTEREST	13,659.23	8,847.00
Total Income	109,508.99	64,241.00
Expense		
590 · Hometown Water SAD	27,508.16	25,733.44
595 · CONSTRUCTION	2,200.00	2,200.00
750 · AUDIT CONTRACT	1,750.00	2,000.00
Total Expense	31,458.16	29,933.44
Net Income	**78,050.83**	**34,307.56**

Projected YE 2019 payments

District	Principal	Interest
2526 2000b	2,125	340
2528 2000c	38,940	6,230
2533 2000e	4,779	1,147
2537 Turtle Creek	1,062	255
2539 Timbers	354	85
2543 Mystic Meadows	547	175
2610 Water Time Payments (-) CW II	3,475	367
2610CW2 Water Time Payments CW II	3,112	248
Totals	54,394	8,847

Bob Hanvey

From: Mike Luce <MLuce@cityofhowell.org>
Sent: Monday, July 09, 2018 7:47 AM
To: Bob Hanvey
Subject: Re: Sewer lead installation inspections

Good morning Bob,

The lead time we ask for is 24 hours. That is pretty standard for any inspection of any kind. We can generally accommodate a bit sooner if possible but our staff member that is normally in mis-dig has to keep the inspections and or digs in line as well. As far as more precise is someone from the township going to meet our representative on site?

Thanks,

MIKE LUCE
DPW Operations Manager | CITY OF HOWELL
150 Marion St | HOWELL | MI 48843
O (517) 546-7510 | Howell DPW Website
mluce@cityofhowell.org

>>> "Bob Hanvey" <supervisor@mariontownship.com> 7/7/2018 12:14 PM >>>
Hi Mike – I'm writing at the request of Marion Township Trustee Dan Lowe. He wanted to know if there is a way to reduce the lead time required for inspections and make the arrival time more precise.

Thanks
Bob Hanvey

Agreement to Pay for Road Improvement in Lieu of Special Assessment

This is an agreement between Crystal Wood Ventures, LLC, successor in interest to Sterling Land Ventures, LLC (hereafter "Sterling") and Marion Township (hereafter the "Township") relating to payment of costs and expenses necessary to improve the roads known as Crystal Crossing Drive and Crystal Court and to construct the roads known as Crystalwood Circle, Wood Court, Wood Point, and Wood Lane. Sterling and the Township are sometimes referred to individually as a "Party" and as "Parties" collectively in this agreement.

Background

On November 25, 2013 the Livingston County Circuit Court entered a First Amended and Restated Consent Judgment (hereafter "Consent Judgment") between Sterling and the Township. The Consent Judgment required Sterling to use its best efforts to have Crystal Crossing Drive and Crystal Court dedicated as public roads.

The Consent Judgment also required Sterling to pay all costs and expenses associated with obtaining Livingston County Road Commission acceptance of Crystal Court and Crystal Crossing Drive lying west of the boundary of the "Project" (as that term was defined in the Consent Judgment) as a public road, including payment of all expenses associated with improvements required for Crystal Court and the described portion of Crystal Crossing Drive being accepted as a public roads up to $44,000.

The Consent Judgment provides that if Crystal Court and Crystal Crossing Drive are not accepted as public roads that Sterling shall undertake certain improvements as described in the Consent Judgment and pave the private roads known as Wood Court, Wood Point, Crystalwood Circle, and Wood Lane with the costs to be paid by imposition of a Special Assessment District on benefitting properties in the "Project". As of the date of this Agreement, Crystal Court and Crystal Crossing Drive have not been accepted as public roads and a Special Assessment District has not been established to pay for the construction and improvement of Wood Court, Wood Point, Crystalwood Circle, and Wood Lane as contemplated by the Consent Judgment.

Crystal Wood Ventures, LLC ("Crystal Ventures") has built houses on and sold some units in the "Project" while other units are vacant and still owned by Crystal Ventures. In the absence of the establishment of a Special Assessment District, the Township desires to secure funds to pay for the required improvements. ~~in the manner described in this Agreement.~~.

The Parties desire to ensure funding of those improvements required by the Consent Judgment by entering into this Agreement, rather than amending the Consent Judgment, because doing so would not be a material change to the requirements of the Consent Judgment and would be more efficient and less costly an amendment. Changing the manner of payment for the required

improvements to a cash basis rather than requiring creation of a special assessment is also consistent with paragraph 26 of the Consent Judgment which obligates the Parties to work together cooperatively to implement the requirements of the Consent Judgment.

Agreement

The Parties Agree as follows:

1. Crystal Ventures shall not be required to establish a Special Assessment District as provided in the Consent Judgment. Instead Crystal Ventures shall advance funds sufficient in amount to complete the required work to be held in a Township Escrow Account as provided herein.

2. The Parties agree that $156,981 represents a reasonable estimate of the cost complete the required paving of Crystal Court and Crystal Crossing Drive and the construction of Wood Court, Wood Point, Crystalwood Circle, and Wood Lane as required by the Consent Judgment and that Crystal Ventures will deposit that sum with the Township (hereafter the "Escrowed Funds") as set forth herein.

3. As of the date of this Agreement, Crystal Ventures has sold ~~31~~ 36 of the 50 units in the "Project".

4. The $156,981 required to complete the road improvements amounts to $3,139.62 for each of the 50 units in the Project. Upon execution of this Agreement Crystal Ventures shall ~~pay the~~deposit with the Township the sum of ~~$97,328.22~~ $50,000. On July 20, 2018 Crystal Ventures will deposit an additional $63,026.32 with the total funds deposited representing $3,139.62 for each of the 36 lots sold to date. Additionally, Crystal Ventures will deposit with the Township $3,139.62 for any lots sold between the time of the initial deposit and July 20, 2018. Thereafter, Crystal Ventures will deposit $3139.62 as each lot is sold. ~~representing $3,139.62 for each of these 31 units sold to buyers in the "Project" to be held and disbursed as provided herein.~~

~~5. At or before closing on the sale of the remaining 19 units in the "Project" Crystal Ventures shall pay the Township the sum of $3,139.62 per unit to be held by the Township and disbursed as provided herein~~.

~~6.~~5. The Township shall release the Escrowed Funds to Crystal Ventures and Crystal Ventures' contractor for completed work with respect to Crystal Court and Crystal Crossing Drive upon written request by Crystal Ventures and Crystal Ventures' contractor following inspection and approval by the Township's engineer.

~~7.~~6. The Township shall also release the Escrowed Funds to Crystal Ventures and Crystal Ventures' contractor to pay for completed work on Wood Court, Wood Point, Crystalwood Circle, and Wood Lane upon written request by Crystal Ventures and

Crystal Ventures' contractor following inspection and approval by the Township's engineer.

~~8.~~7. The costs for engineering inspections shall be paid separately by Crystal Ventures to the Township and not from the Escrowed Funds.

~~9.~~8. If, as work proceeds, it appears that the cost to complete the required work will exceed the $156,981 estimate or the balance in Escrowed Funds then the shortfall shall be paid by Crystal Ventures to the Township on a pro-rata basis as remaining lots in the Project are closed.

~~10.~~9. If upon completion of the required work and payment by the Township any Escrowed Funds remain unused, such funds shall be returned to Crystal Ventures within 30 days of a written request for same by Crystal Ventures.

Crystal Wood Ventures, LLC
1042 North Milford Road, Suite 201
Milford Michigan, 48381

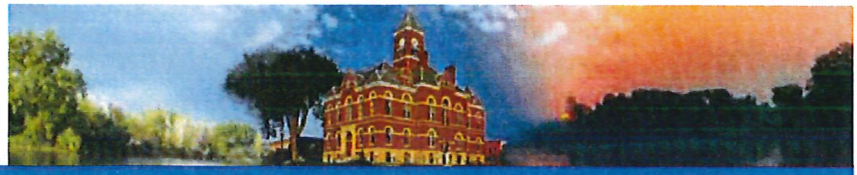
_____
By Richard G. Elkow, its Managing Member

Marion Township
2877 West Coon Lake Road
Howell Michigan, 48843

_____
By Bob Hanvey, its Supervisor

Liv.Co UPDATE

Monthly News from the Livingston County Commissioners



July 2018

Livingston County Board of Commissioners

District 1 - Kate Lawrence

District 2 - William Green

District 3 - David J. Domas

District 4 - Douglas G. Helzerman

District 5 - Donald S. Parker *(Board Chairman)*

District 6 - Robert J. Bezotte

District 7 - Carol S. Griffith

District 8 - Dennis L. Dolan *(Board Vice-Chairman)*

District 9 - Gary Childs

Monthly Meetings

7/9 - Construction Committee at 6:30 PM followed by General Government & Health & Human Services at 7:30 PM

7/11 - Finance Committee at 7:30 AM

7/16 - Work Session & Full Board Meeting at 7:30 PM

7/18 - Personnel Committee at 8 AM

7/23 - Infrastructure & Development & Public Safety at 7:30 PM

7/25 - Finance Committee at 7:30 AM

"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside, and recreate in Livingston County."

Draft 2018 Master Plan Available for Public Review

The draft 2018 Livingston County Master Plan will be available for public review and comment for a 63 day period. This non-traditional county-wide plan is fully interactive and will be web-based. You can find the Master Plan, along with information about how to read the Plan and how to submit comments at https://www.livgov.com/plan/Pages/default.aspx. Please take a look at the new Master Plan and let us know what you think!

A Master Plan is a policy document that guides the physical development of a community and describes what a community wants to look like in the future. This newly drafted Master Plan is intended to be a flexible guide for decision making that will keep Livingston County progressing towards its vision for an outstanding quality of life for all residents. The process for drafting the Master Plan began in May 2015. Over the last three years, numerous hours of hard-work and public participation has gone into the plan contents. The plan was developed through research and analysis of demographics, land use, current planning trends, best practices, and policy suggestions.

The purpose and importance of creating a Master Plan is to create a more collaborative planning and zoning environment. Planning and zoning strategies are not nearly effective if they are practiced in a piecemeal fashion, municipality by municipality, throughout our county. All municipalities in Livingston County have their own master plan and a zoning ordinance. The county-wide Master Plan is intended to guide the content for the local municipal plans. If all Livingston County municipalities collectively implement similar planning and zoning strategies, we will have a greater total impact on our county environment. All 20 Livingston County municipalities can implement and benefit from the Master Plan's planning and zoning strategies. Any information found in the Livingston County Master Plan is meant to be duplicated in local planning and zoning documents. The duration of the plan will be approximately 10 - 15 years, with periodic updates.

Resolutions Passed by the Board of Commissioners & Appointments

- The Board has approved the levy of the 2018 Allocation Millage. The apportionment of taxes for County operating purposes will be levied on the summer tax billing against the Taxable Valuation of the County at the rate of 3.3283. The Ambulance Millage and Veterans Relief Millage will be levied on the winter tax billing at the rates of .2944 and .1127.

- Plante & Moran, PLLC prepared and completed the audit of Livingston County's financial statements for 2017 and presented the Board with the audit on June 18th.

- 2 Your Door Cleaning, LLC has been awarded a 3 year contract for uniform cleaning services for the EMS Department, 911 Central Dispatch, Sheriff's Office, and the Health Department.

- The Board has concurred with the Livingston County Aeronautical Facilities Board to lease the old airport terminal building to Dan's PC Solutions, LLC. Dan's PC Solutions will use the building for sales, service, and repair of computer equipment.

- The Board has received and approved the Livingston County 2019-2024 Capital Improvement Plan. The Capital Improvement Plan has undergone an extensive 4 week review process by the Capital Improvement Plan Review Subcommittee. The review process consisted of a thorough examination of each department proposed project, analysis of the cost-benefit of each project in relation to the departmental project ranking criteria, and short-term versus long-term project costs. The Livingston County Planning Committee approved of the Capital Improvement Plan at their June 20, 2018 meeting.

- Putnam Township has elected to renew their contract with the Livingston County Sheriff's Office for law enforcement services for a 3 year period.

- The Ottawa County Juvenile Detention Center will provide bed rental services for 3 years at their detention center for the Livingston County Juvenile Court.

- The County has extended their agreement with Aon Hewitt for employee benefits broker and consulting services for an additional one year period. Livingston County spends approximately $8 million annually for health care and other benefits for its employees and retirees. In order to ensure that the County receives the most sound advice for administering this valuable benefit, the County continues to have a need for employee benefits broker and consulting services.

- L.E.T.S. will apply for a grant under the State of Michigan's Eight Million Dollar Michigan Mobility Challenge in partnership with the software firm, Kevadiya, Inc. L.E.T.S. would like to replace their scheduling/dispatching software with software that could support on-demand scheduling and real-time route optimization. Updated software could greatly improve the efficiency of L.E.T.S. while also allowing L.E.T.S. to coordinate transportation services with other transportation providers in and around Livingston County. The State's grant program was created to fund innovative, technology-driven transportation projects that would solve mobility gaps for seniors, persons with disabilities, and veterans in communities throughout the state.

- Claire Stevens has been appointed to a representative seat on the Livingston County Planning Commission with a term expiring October 31, 2018.

- D'n'A will provide the Livingston County Courts with drug and alcohol testing services for the period of July 3, 2018 to September 30, 2019 with a one year renewal option.

- Heystek Contracting, Inc. received an award for construction services for the County's Phase 1 improvements for Fillmore County Park. Due to the increased cost of construction since the grant budget was approved in 2016, a supplemental appropriation to the 2018 budget was approved to cover the construction services. Thank you to Genoa Township for their additional contribution of $8,730 for funding of construction services.

Please Note: The Liv.Co Update highlights a portion of resolutions and work completed by the Livingston County Board of Commissioners. Please refer to the Board's meeting minutes for more information regarding specific resolutions. To be redirected to the Board's Meeting Minutes, please click **here** or visit www.livgov.com.