

**MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, April 26, 2018  
7:30 p.m.**

**Call to Order**

**Pledge of Allegiance**

**Members Present/Members Absent**

**Call to the Public**

- 1.) Approval of Agenda**
- 2.) Consent Agenda**
  - a.) Approval of April 12, 2018 Regular Meeting Minutes**
  - b.) April 18, 2018 MHOG Agenda/Minutes**
  - c.) April 18, 2018 HAFA Agenda/Minutes**
  - d.) March 20, 2018 HAPRA Minutes**
- 3.) Brent Drive SAD**
- 4.) Marion D-19 LLC Mugg & Bopp Final Review**
- 5.) Livingston County's Emergency Management Plan (Private)**
- 6.) Fire Alarm Service Team, LLC Proposal**
- 7.) 2018 Marion Township Roads (Crack Sealing Lists)**
- 8.) Livingston County Solid Waste Grant**
- 9.) Oleksyk, 3290 Norton Water Time Payment Request**
- 10.) Hasenbusch Water and Sewer Time Payment Request**
- 11.) Howell Park and Recreation Movie Night**
- 12.) Howell Landscaping**
- 13.) Crystalwood Sewer Leads/Roads**
- 14.) Budget Updates**

**Correspondence and Updates**

**Livingston County Health Department 2017 Annual Report**

**Call to the Public**

**Adjournment**

**MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 12, 2018**

**MEMBERS PRESENT:** Tammy Beal, Les Andersen, Greg Durbin, Dan Lowe, Scott Lloyd, Bob Hanvey, and Duane Stokes

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Phil Westmoreland, Spicer; John Enos, Carlisle Wortman; Dave Hamann, Zoning Administrator

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

No response.

**APPROVAL OF AGENDA**

Item #16—Requests for Water & Sewer Times Payments was added. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

**CONSENT AGENDA**

Les Andersen motioned to approve the consent agenda. Greg Durbin seconded. **Motion carried.**

**2018-19 HOWELL AREA FIRE AUTHORITY BUDGET**

Chief Andy Pless was present to present the budget and answer any questions. Greg Durbin motioned to approve the Howell Area Fire Authority 2018-19 budget as presented. Les Andersen seconded. **Motion carried.**

**MICHIGAN HORSE COUNCIL/CAMP INNISFREE REPORT**

Duane Stokes summarized the March 28 visioning meeting that he attended. The feasibility study will take approximately 4-6 months to prepare.

**CONCEPTUAL SITE PLAN REVIEW PUD #01-18—CASA VILLA GOLF RANCH**

Brent LaVanway from Boss Engineering and Vito Serra, owner of the property, were present to request the board's approval for the Golf Ranch conceptual PUD. There are 49 units with a little less than 50%

open space, which is more than is required by the ordinance. This is what they see as an “empty nester” project with small lots and no maintenance. Greg Durbin asked if the maintenance is included in the association dues; they answer was yes. Scott Lloyd is concerned that there’s no overflow parking, and doesn’t care for the 45’ wide lots. Dan Lowe asked about soil borings in the detention pond area; he feels there should only be 25-30 lots. Mr. LaVanway said this is for conceptual approval only; the drain commission, road commission, etc. will all still have to approve. John Enos said the basin needs to be designed to not hold water in order to be counted toward the open space requirement. Bob Hanvey said that according to the township’s master plan, there should be a variety of housing types, and he feels this is an example. Tammy Beal asked if there are age restrictions; Mr. Serra answered no. The price point is around \$200,000.

Dan Lowe motioned to deny the Golf Ranch conceptual PUD #01-18 as presented. Scott Lloyd seconded.

Discussion: Mr. Hanvey asked John Enos if the motion to deny is passed, can they make some of the suggested changes and bring it back for approval? Mr. Enos said no, it would have to go through the Planning Commission as a new submission. The board members discussed decreasing the number of lots. Mr. Enos said it has already been reduced, from 54 to 49. Scott Lloyd asked the owner how many lots he would be willing to reduce it to. Mr. Serra said 45. Greg Durbin said he feels the township has a need for this type of housing.

Roll call vote: Durbin—no; Stokes—no; Hanvey—no; Lloyd—yes; Beal—no; Andersen—yes; Lowe—yes. **Motion to deny failed 3-4.**

Tammy Beal motioned to postpone until more information is received on the retention basin. The applicant can consider rearranging the site plan, and do more soil borings. Duane Stokes seconded. Roll call vote: Beal—yes; Andersen—yes; Stokes—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—yes. **Motion carried 6-1.**

### **FINAL SITE PLAN REVIEW SPR #03-17 AND SUP #03-17—MEADOWS WEST**

Jim Barnwell from Desine and Mitch Harris, owner of the property, were present to ask for the board’s approval for Special Use Permit #03-17 and Site Plan Review #03-17 for this project. Mr. Barnwell gave a brief history of this project. The Meadows West will be a separate condo development from The Meadows, with a separate homeowner’s association. Scott Lloyd said he has an issue with no overflow parking and they need to have 6” overhangs. Bob Hanvey passed out his list of concerns with this project. He particularly doesn’t like the statement that the developer can move units anywhere on the property as long as the setbacks are met.

### **Call to the Public**

Mark Mynsberge, 1019 Spirea, is the president of the HOA. He said Yarrow and Sedum are private roads and they’ve spent a lot of money trying to keep them in good shape; Mitch Harris has contributed some. Les Andersen asked Mr. Mynsberge if they are willing to negotiate with Mitch Harris. Mr. Mynsberge said yes on residents of Meadows West using the road, but no construction equipment.

Jim Metzger, 941 Spirea, said he feels this is a good concept, but his major issue is the use of the roads.

Jenny Robinson, 1025 Yarrow, lives on a corner and is very concerned that the big trucks won’t be able to negotiate the corners.

Tom Miller, 16 Sedum, said he has a concern with the grade on the driveways as this development attracts a senior group of people. He’s also concerned about the fire marshal’s statement that there couldn’t be parking on the road. John Enos said the fire marshal’s comment was for the new development, not the existing one. Mr. Miller also said that Mr. Harris’ people don’t take care of the construction areas now.

Jim Barnwell said the roads in the proposed development are wide enough to park on. He read an excerpt from the Meadows Master Deed regarding Mr. Harris' road easements. Dan Lowe suggested they talk with Mr. Coddington, an adjoining property owner, about a possible temporary construction access. Bob Hanvey suggested the HOA and Mr. Harris could meet with a mediator such as Frank Mancuso.

Les Andersen motioned to approve the Special Use Permit #03-17 contingent on all of the conditions being met. Greg Durbin seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Motion carried 7-0.**

Les Andersen motioned to approve final site plan review for SPR #03-17 for Meadows West contingent on all conditions being met. Greg Durbin seconded. Roll call vote: Stokes, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Motion carried 7-0.**

Les Andersen motioned to extend the meeting beyond 9:30 pm. Duane Stokes seconded. **Motion carried.**

### **2018 TOWNSHIP ROAD PROJECTS**

Les Andersen motioned to approve and authorize the supervisor and clerk to sign the contract from the Livingston County Road Commission for Coon Lake Road (Cedar Lake Road to D-19) at a cost to the township of \$475,000, as presented. Scott Lloyd seconded. Roll call vote: Lowe—no; Durbin—yes; Lloyd—yes; Stokes—yes; Andersen—yes; Beal—yes; Hanvey—yes. **Motion carried 6-1.**

Les Andersen motioned to approve and authorize the supervisor and clerk to sign the contract from the LCRC for Bentley Lake Road. Tammy Beal seconded. Roll call vote: Lowe—no; Lloyd—yes; Beal—yes; Hanvey—yes; Durbin—yes; Andersen—yes; Stokes—yes. **Motion carried 6-1.**

Board members will bring lists of roads for crack sealing to the next meeting.

### **SEWER CONNECTION POLICY**

Duane Stokes presented the board with some recommendations for additional language for the township's sewer & water ordinance. Dan Lowe said he feels the penalties should be greater. The second violation will be changed to \$2,500, and the third violation to \$5,000. Les Andersen motioned to approve the changes to the sewer & water ordinance as modified. Dan Lowe seconded. Roll call vote: Durbin, Stokes, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

### **HOMETOWN LAND LEASING**

Les Andersen motioned to extend the lease to Kathy Esper at \$78.50 per acre. Tammy Beal seconded. **Motion carried.**

### **HANDY TOWNSHIP POWER PLANT**

Bruce Powelson attended this meeting and provided the board members with a map.

### **HOWELL LANDSCAPING**

No information yet from the attorney. Mr. Rochowiak asked what information the township was looking for. Bob Hanvey said in regard to the type of business. Mr. Rochowiak said he has a letter from the township attorney from 2015 stating that what he's doing is consistent with the previous use. He asked how long his business is going to be on the agenda; Mr. Hanvey said probably at least a few more meetings.



### CRYSTALWOOD SEWER LEADS/ROADS

Bob Hanvey has a video of the sewer leads for units 33 and 20. Erv Suida, Howell City DPW, wants to review it. He would also like to meet with Phil, Greg Tatara and Dan Lowe to work on the policy. Phil Westmoreland brought in a can from a sewer lead from lot 43 where the plumber has drained the basement to the sewer system. Bob Hanvey will follow-up with Rick Elkow.

### BUDGET UPDATES

Bob Hanvey will provide an updated budget at the next meeting.

### RECYCLE SIGNS

Sample signs with prices are in the packet. Tammy Beal passed out a bid for an outside camera. Les Andersen motioned to approve funds for signs #1 and #2 (two of each) in the packet. Tammy Beal seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

### ZBA REPORT

Dave Hamann reported that the ZBA heard two variance requests from Matt Schroeder for an automobile repair facility, and they were both granted.

### TIME PAYMENT REQUESTS

The first request is from Rose Hasenbusch for Foxfire. Dan Lowe said he thought that MHOG would handle this type of request. Bob Hanvey will discuss with Greg Tatara.

The second request is from Walter and Barbara Oleksyk, 3290 Norton Road, for water service.

Tammy Beal motioned to postpone action on this item until the agreement is reviewed by the attorney. Les Andersen seconded. **Motion carried.**

### CORRESPONDENCE/UPDATES

The monthly newsletter from the Livingston County Commissioners is included in the packet.

A letter from the LCRC regarding spring time weight restrictions was received.

### CALL TO THE PUBLIC

Forrest Wyckoff, 3145 Cedar Lake Road, said the township should start work on Cedar Lake Road, such as trees & ditches, even if they can't complete the project this year. He also said he is opposed to the Golf Ranch proposal.

### ADJOURNMENT

Les Andersen motioned to adjourn at 10:15 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

## **MHOG Water Authority Meeting**

**April 18, 2018**

**5:00 PM at Oceola Township Hall**

### **AGENDA**

- 1. Approval of the Minutes of March 21, 2018**
- 2. Call to Public**
- 3. Reports**
  - **Staff Reports: Greg Tatara and Tesha Humphriss**
  - **Treasurer (Robin Hunt)**
  - **Engineer (Gary Markstrom)**
  - **CPA (Ken Palka)**
- 4. New Business**
  - **Correspondence**
- 5. Old Business**
- 6. Adjournment**

### MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on March 21, 2018 at 5:00 PM at the Oceola Township Hall. Members present were Bamber, Coddington, Rogers, Howard, Hanvey, Schuhmacher, Lowe and Hunt.

The meeting was called to order by Chairman Hanvey.

A motion was made by Rogers to approve the minutes of the February 21, 2018 meeting. The motion was seconded by Hunt and carried.

A call to the public was held.

A motion was made by Hunt to hire Utilities Instrumentation Service for the short circuit, device coordination, arc flash and shock hazard studies at a cost of \$13,242. The motion was seconded by Rogers and carried.

A motion was made by Hunt to hire UIS at a cost of \$5,300.00 to conduct short circuit device coordination, arc flash and shock hazard studies on Butler Road Booster, Georgetown Booster, Golf Club Rd PRV Vault, Industrial Drive Booster and Sanitorium Booster. The motion was seconded by Rogers and carried.

A motion was made by Coddington to approve expenditures of \$172,322.34 from the M.H.O.G. Operating Fund represented by checks numbered 7556 thru 7593 and for direct deposit debits 356 thru 363. The motion was seconded by Howard and carried.

A motion was made by Rogers to approve an expenditure of \$8,780.00 from the M.H.O.G. Capital Reserve Replacement Fund represented by check number 1040. The motion was seconded by Coddington and carried.

A motion was made by Schuhmacher to adjourn. The motion was seconded by Howard and carried.

William J. Bamber, Secretary

# HOWELL AREA FIRE AUTHORITY MEETING

Oceola Township Hall

1577 N. Latson Rd. – Howell, MI

April 18, 2018 – 6:00 PM

Authority Board  
Members and Other  
Officials:

Bill Bamber  
Oceola Township  
*Chairman*

Mike Coddington  
Howell Township  
*Vice Chairman*

Mark Fosdick  
Cohoctah Township  
*Secretary*

Robert Hanvey  
Marion Township  
*Member*

Nick Proctor  
City of Howell  
*Treasurer*

Andy Pless  
*Fire Chief*

Laura Walker  
*Asst. Sec./Treasurer*

1. Meeting called to order at 6:00 pm.
2. Pledge of Allegiance (all stand)
3. Approve minutes of the regular meeting of March 21, 2018
4. Call to Public (items not on agenda) *2018-2019*
5. Discussion/Approval: To adopt the ~~2017~~-*2018* Howell Area Fire Authority Budget
6. Chief's Comments:
  - a. Ladder Truck update
  - b. Firehouse Subs Grant *CPR MACHINE*
  - c. FEMA Assistance to Firefighters Grant status
7. Approve payment of bills and payroll in the amount of \$157,213.25
8. New Business
9. Old Business
  - a. Update on Main Station building addition status
    - i. Discussion/Approval: Authorize Fire Chief to move forward with the project.
10. Adjourn

WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board.

If you wish to address the Board you will be recognized by the Chairman.

## HOWELL AREA FIRE AUTHORITY

March 21, 2018 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

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**Present:** Chairman Bill Bamber, Vice Chairman Mike Coddington, Secretary Mark Fosdick, Treasurer Nick Proctor, Member Bob Hanvey, Fire Chief Andy Pless, Asst. Sec/Treas. Laura Walker, Attorney Kevin Gentry

Chairman Bill Bamber called the meeting to order at 6:02 pm

**Approve the minutes of the regular meeting of February 21, 2018:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of February 21, 2018. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response


**Discussion/Approval Howell Area Fire Authority Proposed 2018-2019 budget and send to Townships and City for Board approval:** MOTION by Mr. Proctor, SUPPORT by Mr. Hanvey approve the HAFA 2018-2019 budget and send to Townships and City for Board approval. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Resolution 03-18 HAFA Retiree Healthcare Benefit System Waiver:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to approve Resolution 03-18 HAFA Retiree Healthcare Benefit System Waiver. MOTION CARRIED UNANIMOUSLY to support continued funding of the HAFA RHFV.

**Approve Payment of Bills and Payroll:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to authorize payment of bills and payroll in the amount of \$ 130,628.67. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:30pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: \_\_\_\_\_

  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_

  
Mark Fosdick, Secretary

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** ANDREW PLESS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR MARCH, 2018  
**DATE:** APRIL 05, 2018

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During the month of March the HAFD responded to a total of 138 calls for service. There were 133 calls in March of 2017. The total year-to-date runs for 2018 was 341. Last year's total at the end of March was 349.

Some of the more significant incidents for the month included:

On March 12<sup>th</sup> Howell Firefighters responded to a report of a fire in the 10000 block of Byron Rd in Cohoctah Township. On arrival firefighters found a fully involved home with flames through the roof. Mutual Aid from Fowlerville and Hartland was requested and it took firefighters about 45 minutes to bring the flames under control. Cause of the fire is under investigation at this time but not considered intentional in nature. The home was a total loss.

On March 19<sup>th</sup> Howell Firefighters along with automatic-aid from Fowlerville and Putnam fire responded to a reported structure fire in the 5000 block of Crofoot Rd. in Howell Township. On arrival firefighters found the garage of the home fully involved in fire spreading to the attic of the home. The fire was quickly brought under control and most of the owner's belongings were saved. Cause of the fire was determined to be from a generator in the garage that was running. No injuries reported.

On March 25<sup>th</sup> Howell Firefighters along with automatic-aid from Fowlerville responded to a reported structure fire in the 1000 block of Gannon Rd. in Cohoctah Township. On arrival firefighters found a large barn and multiple vehicles and assorted machinery on fire behind the home. Cause of the fire was from sparks from and outdoor wood burner causing a brush fire behind the barn.

Congratulations to all of our Fighters who received awards for Life Saving, Chain of Survival, and Length of Service awards. Our 2017 Firefighter of the Year was Firefighter Jeffery Robson, who has gone above and beyond his normal duties and was selected by a group of his peers for his outstanding performance.

Due to the extremely dry brush conditions and the very wet field conditions we have continued the open burning ban on until the vegetation greens up in the springtime, Firefighters cannot access the fields and woods with our equipment and the conditions are extremely dangerous to the firefighters.

Training for the month of March consisted of the Annual Awards Ceremony, EMS training, and annual Ladder Training.

**The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday April 18<sup>th</sup>, 2018 at 6:00 pm.**

# HOWELL AREA FIRE DEPARTMENT FIRE MARSHAL DIVISION

1211 W. Grand River

Howell, MI 48843

517-546-0560

FAX: 517-546-6011

[firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** April 11, 2018  
**TO:** Chief Pless  
Fire Authority Board  
**FROM:** Jamil Czubenko, Battalion Chief/Fire Marshal  
**REF:** March 2018 Month End

The month of March 2018 was busy in the Fire Marshal Division.

The FMD also participated in emergency responses and department training throughout the month. The FMD participated in the County Reunification Exercise, in Brighton on March 6. The FMD has also participated with Howell Schools, LESA and St Joes School during their required fire, tornado and lock down drills. An Engine crew is on site during these drills to witness and participate as needed.

Planning has already began for the 2018 Livingston Home Show, scheduled for April 13-15, the 2018 Michigan Challenge Balloonfest, scheduled for June 22-24 and the 2018 Livingston County Air Show, scheduled for July 14 at the County Airport. We will have a Fire Prevention booth at the Home Show again this year.

Several Food Truck/Trailer events are being planned throughout our jurisdiction, where the FMD will be performing fire safety inspections. This is our second year for Mobile Food Vendors (MFV) to apply to the HAFD and then be inspected for compliance. Attached you will find the application for MFV's that wish to set up shop in the HAFD.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment.

To date 150 kids and 500 adults have made public education contact with the HAFD, totaling approximately 10 personnel hours.

The HAFD visited 5 homes and installed a total of 6 smoke detectors and 1 CO/Smoke detectors. To date, 30 working smoke detectors plus the 26 smokes and 7 CO/Smoke detectors we've installed.

21 new inspections and 4 re-inspections were completed. 35 plan reviews/consultations and 4 fire safety test was also completed.

April 2018 brings us more planning for future projects and various fire prevention events.

MARION TWP  
Howell Area FD

Incident List by Alarm Date/Time

Alarm Date Between {03/01/2018} And {03/31/2018}  
and Township = "MTP "

| Incident-Exp#  | Alm Date   | Alm Time | Location                  | Incident Type                    |
|----------------|------------|----------|---------------------------|----------------------------------|
| 18-0000207-000 | 03/01/2018 | 11:52:06 | NORTON RD & CEDAR LAKE RD | 324 Motor Vehicle Accident with  |
| 18-0000218-000 | 03/02/2018 | 15:28:26 | 1043 SPIREA               | 311 Medical assist, assist EMS c |
| 18-0000233-000 | 03/07/2018 | 08:52:34 | MASON RD & NORTON RD      | 622 No Incident found on arrival |
| 18-0000237-000 | 03/09/2018 | 14:17:31 | 912 SPIREA                | 311 Medical assist, assist EMS c |
| 18-0000241-000 | 03/10/2018 | 01:23:58 | PINCKNEY RD & FRANCIS RD  | 622 No Incident found on arrival |
| 18-0000251-000 | 03/12/2018 | 11:14:47 | 1451 OLD PINCKNEY RD      | 444 Power line down              |
| 18-0000257-000 | 03/13/2018 | 06:49:30 | 735 E COON LAKE RD        | 531 Smoke or odor removal        |
| 18-0000258-000 | 03/13/2018 | 12:47:19 | 3705 JEWELL RD            | 311 Medical assist, assist EMS c |
| 18-0000259-000 | 03/13/2018 | 13:34:40 | PINCKNEY RD & E COON LAKE | 551 Assist police or other gover |
| 18-0000269-000 | 03/14/2018 | 18:39:22 | 225 MERRIMACK DR          | 311 Medical assist, assist EMS c |
| 18-0000271-000 | 03/14/2018 | 21:27:49 | 5112 QUEENSWAY            | 311 Medical assist, assist EMS c |
| 18-0000273-000 | 03/15/2018 | 15:04:20 | 56 S BURKHART RD          | 745 Alarm system activation, no  |
| 18-0000274-000 | 03/15/2018 | 20:54:10 | MASON RD & DIETERLE RD    | 631 Authorized controlled burnin |
| 18-0000291-000 | 03/19/2018 | 18:24:56 | 5694 CROFOOT RD           | 111 Building fire                |
| 18-0000305-000 | 03/22/2018 | 13:01:54 | SEXTON RD & WOLF RDG      | 142 Brush or brush-and-grass mix |
| 18-0000310-000 | 03/23/2018 | 20:17:24 | MASON RD & NORTON RD      | 311 Medical assist, assist EMS c |
| 18-0000319-000 | 03/25/2018 | 17:58:18 | S NATIONAL ST & E SIBLEY  | 140 Natural vegetation fire, Oth |
| 18-0000331-000 | 03/29/2018 | 00:05:05 | PINCKNEY RD & W I96       | 322 Motor vehicle accident with  |
| 18-0000334-000 | 03/30/2018 | 01:58:11 | 481 HOSTA                 | 611 Dispatched & cancelled en ro |
| 18-0000335-000 | 03/30/2018 | 05:25:24 | 915 COUNTY FARM RD        | 611 Dispatched & cancelled en ro |
| 18-0000336-000 | 03/30/2018 | 18:24:42 | 4099 BOSCHER RD           | 561 Unauthorized burning         |
| 18-0000340-000 | 03/31/2018 | 23:09:48 | 5252 PLEASANT LAKE RD     | 311 Medical assist, assist EMS c |

Total Incident Count 22



# STATION RESPONSES

March 2018

|                               |            |                                |  |           |
|-------------------------------|------------|--------------------------------|--|-----------|
|                               |            |                                |  |           |
|                               |            |                                |  |           |
|                               |            |                                |  |           |
| <b>STA. 20 - Main Station</b> |            | <b>STA. 22 - Oceola Twp.</b>   |  |           |
| Oceola Twp.                   | 4          | Oceola Twp.                    |  | 22        |
| Cohoctah Twp.                 | 11         | Cohoctah Twp.                  |  | 5         |
| Howell Twp.                   | 20         | Howell Twp.                    |  | 1         |
| Marion Twp.                   | 15         | Marion Twp.                    |  | 3         |
| City of Howell                | 54         | City of Howell                 |  | 3         |
| Mutual Aid                    | 9          | Mutual Aid                     |  | 4         |
| <b>TOTAL:</b>                 | <b>113</b> | <b>TOTAL:</b>                  |  | <b>38</b> |
|                               |            |                                |  |           |
| <b>STA. 23 - Marion Twp.</b>  |            | <b>STA. 24 - Cohoctah Twp.</b> |  |           |
| Oceola Twp.                   | 1          | Oceola Twp.                    |  | 1         |
| Cohoctah Twp.                 | 4          | Cohoctah Twp.                  |  | 12        |
| Howell Twp.                   | 1          | Howell Twp.                    |  | 4         |
| Marion Twp.                   | 8          | Marion Twp.                    |  | 1         |
| City of Howell                | 2          | City of Howell                 |  | 2         |
| Mutual Aid                    | 6          | Mutual Aid                     |  | 4         |
| <b>TOTAL:</b>                 | <b>22</b>  | <b>TOTAL:</b>                  |  | <b>24</b> |



## Howell Area Parks & Recreation Authority

Bennett Recreation Center

### Board Meeting Minutes

March 20, 2018

**Call to Order** Chairperson Sean Dunleavy called the meeting to order at 7:00 PM.

**Attendance:** Chairman Sean Dunleavy, Vice Chairperson Diana Lowe, Treasurer Bob Ellis, Alternate Greg Durbin, Trustee Jean Graham

**Absent:** Tammy Beal

**Staff:** Director Tim Church, David Hill and Chris Techentin

**Public:** None

### **Pledge of Allegiance**

### **Approval of Agenda**

Motion by Bob Ellis to approve the agenda, supported by Diana Lowe. **Motion carried 5-0.**

### **Approval of Regular Board Meeting minutes from January 16, 2018**

Motion by Bob Ellis to approve the minutes from the January 16, 2018 Regular Meeting, supported by Diana Lowe. **Motion carried 5-0.**

### **Approval of the Regular Meeting minutes from February 20, 2018**

Motion by Bob Ellis to approve the minutes from the February 20, 2018 Regular Meeting, supported by Jean Graham. **Motion carried 5-0.**

### **Call to the Public**

None heard

### **Staff Comments**

None heard.

### **Bennett Lease Agreement**

Director Church explained our current lease with the City of Howell will be up for renewal in June of 2018. To renew our Bingo Hall license we needed to bring renew our building lease agreement early with the City. The only changes in the agreement were the removal of the Barnard Community Center and Community Theater of Howell as a sub-lease of the Barnard Community Center.

Chairperson Sean Dunleavy welcomed Marion Township Alternate Greg Durbin to the meeting in Tammy Beal's absence.

Motion by Bob Ellis to approve the 2018-2023 Bennett Lease Agreement, seconded by Jean Graham. **Motion carried 5-0.**

### **Transfer of HAPRA FNBH funds**

Director Church stated the HAPRA savings account has is a standard savings account with an interest rate of .02%. The transfer to a Money Market would give our savings account an interest rate of .15%, which is equal to our current FNBH checking account. Motion by Diana Lowe to approve the transfer of HAPRA FNBH savings account to money market account, supported by Bob Ellis. **Motion carried 5-0.**

### **Check Register and Bank Statements ending February 28, 2018**

Treasurer Bob Ellis reported that everything looked good.

### **Bank Statements Ending February 28, 2018**

Treasurer Bob Ellis reported that everything looked good.

### **Financial Report ending February 28, 2018**

Treasurer Ellis stated that the total budget was \$20,000 more than the end of January. Director Church explained that the Revenue/Expense Report did not exist at the time of the Financial Report.

Treasurer Ellis inquired about the Oceola line item. Director Church stated that because of the heavy snowfall, we exhausted the budget in two weeks.

Treasurer Ellis stated that the projections and expenses look good.

### **Directors Report**

- a.) 452 registrants for soccer. Staff has found phenomenal coaches. The Underwater Egg Hunt was a roaring success which was broken into two sessions.
- b.) Update on Retreat. Receiving feedback from Staff.
- c.) Youth Services Manager interviews were conducted and Kevin Troshak was appointed. He will attend the Staff Retreat and his starting date is April 2, 2018.
- d.) Attorney John Gorman will review our documentation regarding the Foundation's 501c3. Further information will be on the April 17, 2018 agenda.

### **Old Business**

None

**New Business**

None

**Next Meeting**

The next regular meeting is Tuesday, April 17, 2018 at Bennett Center. Sean Dunleavy will be absent.

**Adjournment**

Motion to adjourn at 7:28 p.m. by Bob Ellis, supported by Jean Graham. **Motion carried 5-0.**

---

Approved

---

Date

Respectively Submitted by: Diana Lowe, Vice-Chair

Request for Zoning Administrator, **Dave Hamann**, to be present at  
the Board of Trustee meeting on APRIL 26, 2018.  
Date

Requested by Robert A. Hamann.  
Signature

April 10, 2018

Brent Drive Assessment

Bonnie White

3546 Brent Drive

Howell, MI 48843

Dear Marion Township Board,

We are writing to request a renewal of our Brent Drive Road Assessment. Do to the increase in the cost of snow removal, grading etc. , we would like to increase our assessment from \$6,000.00 a year to \$8,000.00 a year. The last five years having the assessment to maintain our road has been a success and we would like to continue working with the Township. Any questions please contact Bonnie White at 548-9311.

Thank you,

Bonnie White - 3546 Brent

~~Dave W. J.~~ - 3546 BRENT

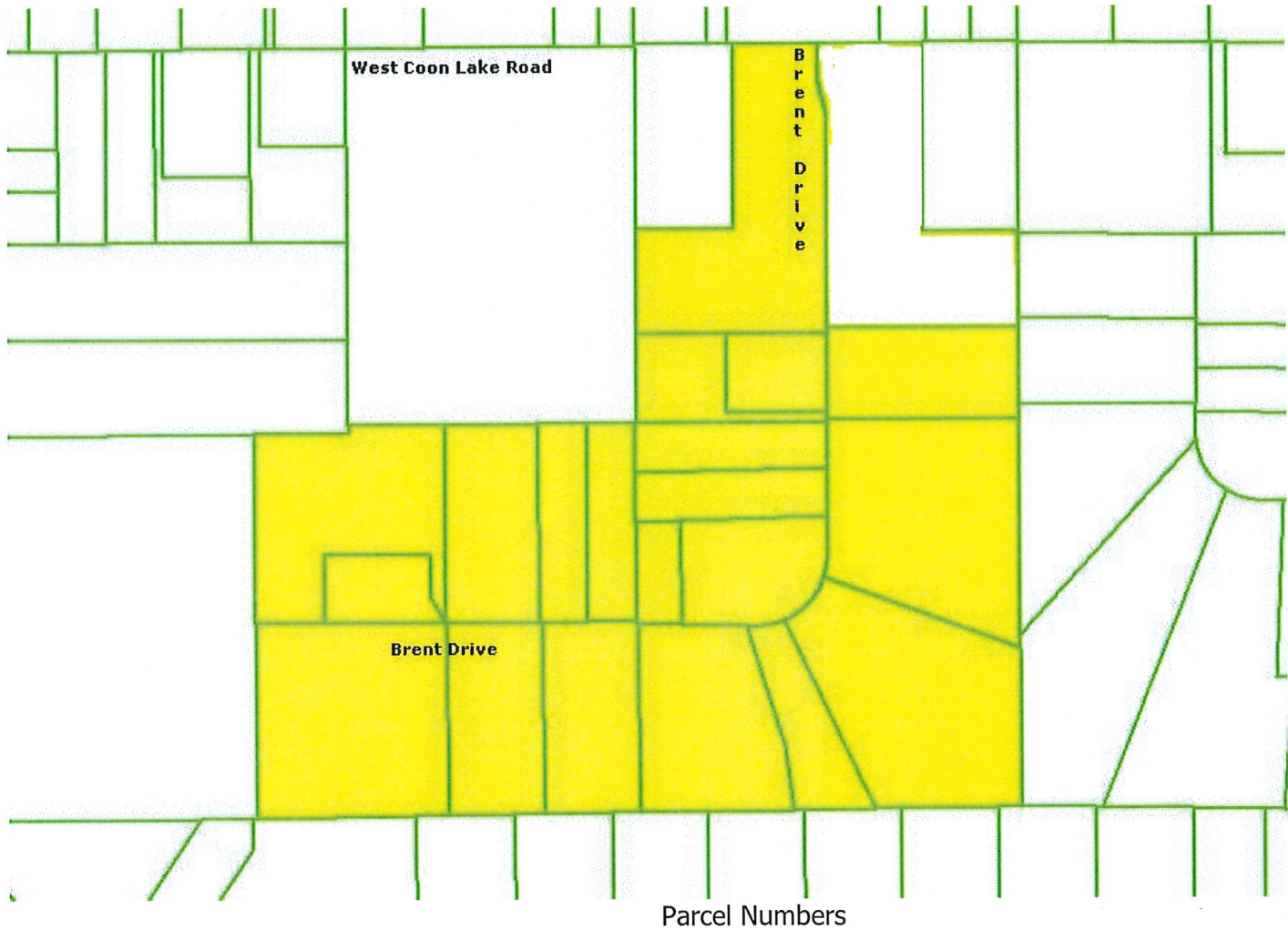
Thomas J. Gagnon

Nancy A. Hendry - 3606 Brent

Richard T. Renaud 3832 BRENT DR.

**RESOLUTION SCHEDULING HEARING ON THE CREATION OF  
BRENT DRIVE SNOW REMOVAL AND MAINTENANCE  
SPECIAL ASSESSMENT DISTRICT**

BE IT HEREBY RESOLVED the township board does hereby tentatively declare its intent to provide snow removal service and maintenance to the following described area in Marion Township



|                 |                 |                 |                 |
|-----------------|-----------------|-----------------|-----------------|
| 4710-19-400-010 | 4710-19-400-021 | 4710-19-400-027 | 4710-19-400-034 |
| 4710-19-400-012 | 4710-19-400-022 | 4710-19-400-028 | 4710-19-400-035 |
| 4710-19-400-013 | 4710-19-400-023 | 4710-19-400-029 | 4710-19-400-036 |
| 4710-19-400-014 | 4710-19-400-024 | 4710-19-400-030 | 4710-19-400-037 |
| 4710-19-400-019 | 4710-19-400-026 | 4710-19-400-033 | 4710-19-400-038 |

BE IT FURTHER RESOLVED that the township board does tentatively designate the special assessment district against which the costs of the service is to be placed as Brent Snow Removal and Maintenance District

which shall include the lands and premises more particularly described above.

BE IT FURTHER RESOLVED that a public hearing on any objections to the service, to the cost, and to the special assessment district proposed to be established for the assessment of the cost of such service, shall be held on May 24, 2018 during a regular meeting of the Township Board at the Marion Township Hall, 2877 West Coon Lake Road, Howell MI 48843, commencing at 7:30 PM.

BE IT FURTHER RESOLVED that the clerk is instructed to give the proper notice of such hearing by mailing and publication in accordance with law and statute provided.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Roll call vote:

The following voted YES:

The following voted NO:

I, the undersigned, the duly qualified and acting Clerk for the Township of Marion, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Board of Trustees at a meeting held on the 26<sup>th</sup> day of April, 2018, and further certify that the above Resolution was adopted at said meeting.

---

Marion Township Clerk

---

Date





ACE  
CIVIL ENGINEERING, LLC

April 18, 2018

Marion Township Board Members  
2877 W. Coon Lake Road  
Howell, Mi. 48843

Re: Proposed Special Use and Site Plan for D-19 Gas Station

Dear Township Board Members:

On behalf of Todd Lekander (purchaser), of the Bella's Market property located at 1600 Pinckney Road, we are requesting a special use and site plan approval for addition of 5 fueling stations with a canopy and parking lot improvements. Below is an explanation of revisions we made based a conditional approval from the planning commission.

**REVISIONS AND COMMENTS MADE PER CARLISE WORTMAN**

- #1 The height of canopy is now shown in the Site Data Table located on sheet 3 of the plans.
- #2 A review has been received from the Fire Department and information added to the plans accordingly. See Fire Department comments below.
- #3 The parking has been planned to provide comfortable traffic movements for customers based on review of numerous existing facilities owned by the petitioner. However a decorative landscape wall and variety of landscape plantings are being proposed to provide an attractive facility while maintaining desirable traffic movements.
- #4-9 Canopy elevations, canopy details, landscape details, lighting details and signage details are being provided as part of the architectural plans.
- #10 A review has been received from the Township Engineer and information added to the plans accordingly. See engineering comments below.
- #11 The plans have been reviewed by the Livingston County Road Commission and we are currently working out the final details for the D-19 Road Improvements. A copy of the approval letter will be forwarded to the township when received.

## **REVISIONS AND COMMENTS MADE PER SPICER GROUP**

- #1 The legal description has been revised on the plans to be consistent with the plan view bearings and distances.
- #2 An aerial photograph of the site was provided as part of the planning commission submittal.
- #3 A detail of the landscape wall is being provided as part of the architectural plans.
- #4 The proposed canopy meets the required setback of 100 feet from the existing 33 feet half right of way for D-19.
- #5 Notes have been added to sheets 3 and 4 to clarify the size of the underground storage tanks and to specify they will be constructed in accordance with all codes.
- #6 The width and height of the canopy are now shown on sheet 3 of the plans.
- #7 Invert elevations for the sanitary sewer lead have been added to the plans.
- #8 The catch basin detail has been revised on sheet 4 of the plans to require an oil water separator device.
- #9 Storm sewer calculations for the minor storm sewer improvements have been added to sheet 4 of the plans. Review of the previous storm sewer calculations performed by Boss Engineering as part of the larger Marion Retail Center indicate the proposed storm sewer improvements are much smaller than the original design. Patrick Keough from ACE Civil Engineering spoke with Phil Westmoreland from Spicer Group and indicated a copy of the original design calculations would be forwarded to Spicer Group for their file.
- #10 The catch basin location has been revised to avoid conflict with the existing culvert.
- #11 The reference to the MDOT ROW has been removed from the pavement cross section.
- #12 The road approaches have been reviewed by the Livingston County Road Commission and have been preliminarily approved. See note #11 of the Carlisle Wortman revisions above.
- #13 The owner is in contact with a soils engineer to perform a preliminary geotechnical analysis for the proposed pavement cross section.

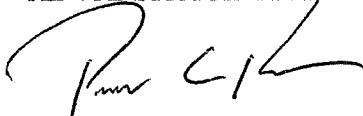
**REVISIONS AND COMMENTS MADE PER HOWELL FIRE DEPARTMENT**

- #1 A note has been added to sheet 3 of the plans to indicate the attendant must have clear view of the dispensing devices at all times.
- #2 The sizes of the underground storage tanks are now called out on sheet 3 of the plans.
- #3 A note has been added to sheet 3 of the plans regarding the location of fire extinguishers and warning signs.

We believe the above revisions and comments address all outstanding issues regarding the site plan and look forward to seeing you at the next available Township Board meeting to discuss the project in detail.

Sincerely,

ADVANTAGE CIVIL ENGINEERING, INC.



Patrick C. Keough, P.E.  
President

17021 (Township Board)  
04-04-18

# FINAL SITE PLAN:

# D-19 GAS STATION/CONVENIENCE STORE

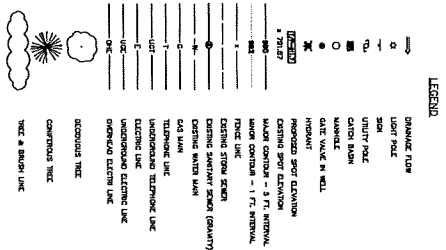
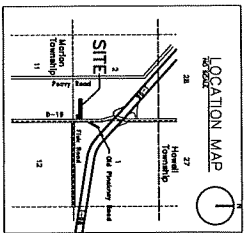
SECTION , T2N-R4E, MARION, TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

## DRAWING INDEX

| NO.    | TITLE                         |
|--------|-------------------------------|
| C-1    | COVER SHEET                   |
| C-2    | EXISTING CONDITIONS/DEMO PLAN |
| C-3    | SITE PLAN                     |
| C-4    | GRADING PLAN                  |
| A-3.1  | FLOOR PLAN                    |
| A-4.1  | ELEVATIONS                    |
| A-4.2  | ELEVATIONS                    |
| L-1.1  | LANDSCAPE PLAN                |
| SE-1.1 | LIGHTING PLAN                 |

## LEGAL DESCRIPTION

Part of the Southeast 1/4 of Section 2, Town 2 North, Range 4 East, Marion Township, Livingston County, Michigan, described as: Commencing at the Southeast corner of Solid Section 2, thence North 00°53'40" West along the centerline of Pinkney Road, said centerline being the East line of said Section 2, 269.47 feet to the point of beginning, thence North 00°53'40" West 207.01 feet to the point 383.07 feet, thence North 00°53'40" West 207.01 feet, thence South 88°48'44" West, 889.18 feet, thence North 00°45'46" West, 273.82 feet; thence North 88°48'44" East, 1281.24 feet to the centerline of Pinkney Road (D-19) and the East line of section 2, thence South 00°53'40" East, along the said centerline and East line, 500.35 feet to the Point of Beginning. Together with and subject to the rights of an easement for purposes as described herein, as shown on the attached plat, as recorded in the public records of said County, Michigan, as of record below. Containing 10.01 acres and subject to any encumbrances of record.



## REQUIRED PERMITS/APPROVAL

**AGENCY:**  
MARION TOWNSHIP  
LIVINGSTON COUNTY DRAIN COMMISSION  
LIVINGSTON COUNTY BUILDING DEPARTMENT  
LIVINGSTON COUNTY ROAD COMMISSION

**PERMITS:**  
SITE PLAN/SPECIAL USE APPROVAL  
SOIL EROSION CONTROL  
BUILDING PERMIT  
D-19 WORK



C-1



D-19 GAS STATION / CONVENIENCE STORE  
COVER SHEET

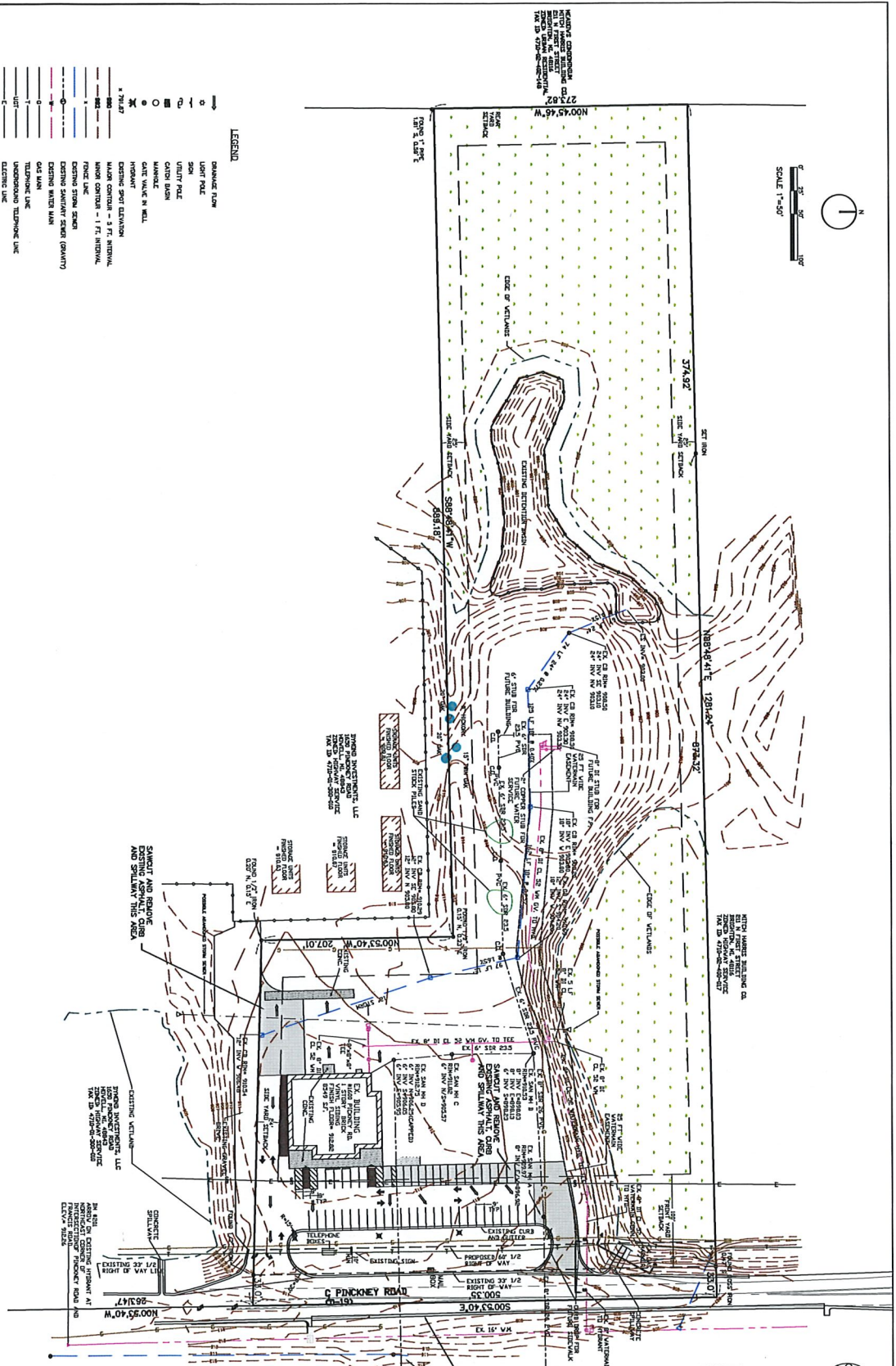
DESIGNED BY:  
Todd Lekander  
P. O. Box 708  
Howell, MI, 48844  
ATTN: Todd Lekander  
517-202-0232

DATE: 08-01-17  
SCALE: AS SHOWN  
PROJECT NO: 17021



SCALE 1"=50'


- LEGEND**
- DRAINAGE FLUM
  - LIGHT POLE
  - SIGN
  - UTILITY POLE
  - CULVERT BASIN
  - MANHOLE
  - BACK VALVE W/ WELL
  - 3" TRIP
  - MAJOR CONTAINMENT - 3 FT. INTERVAL
  - MINOR CONTAINMENT - 1 FT. INTERVAL
  - FENCE LINE
  - EXISTING STORM SEWER
  - EXISTING SANITARY SEWER (GRAVITY)
  - EXISTING WATER MAIN
  - GAS MAIN
  - TELEPHONE LINE
  - UNDERGROUND TELEPHONE LINE
  - OVERHEAD ELECTRIC LINE
  - OVERHEAD ELECTRIC LINE
  - DECKLINGS TRAC
  - CONTROLS TRAC
  - TRAC & SIGNAL LINE



ALL WORK WITHIN THE D-19 AND D-20 ARE APPROVED BY THE LANSING FIRE DEPARTMENT. ANY WORK TO BE DONE TO THE RIGHT OF THE PROPERTY LINE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.

SMOKE AND HEAVY ARE MARKED IN RED FROM SPILLWAY TO SPILLWAY THIS AREA SHALL BE DEMOLISHED.

EXISTING SIDEWALK AND DRIVEWAY SHALL BE DEMOLISHED AND RECONSTRUCTED TO MEET THE REQUIREMENTS OF THE LANSING FIRE DEPARTMENT.

|   |  |  |
|---|--|--|
|  <p><b>ACE CIVIL ENGINEERING</b><br/>2400 Conover, South, MI 48423 517-242-4161 Fax 517-242-1113</p> | <p><b>D-19 GAS STATION / CONVENIENCE STORE</b></p> <p><b>EXISTING CONDITIONS/DEMO PLAN</b></p> | <p>10<br/>O. Box 708<br/>Howell, MI. 48844</p> <p>ATTN: Todd Lekander<br/>517-202-0232</p> |
|---|--|--|

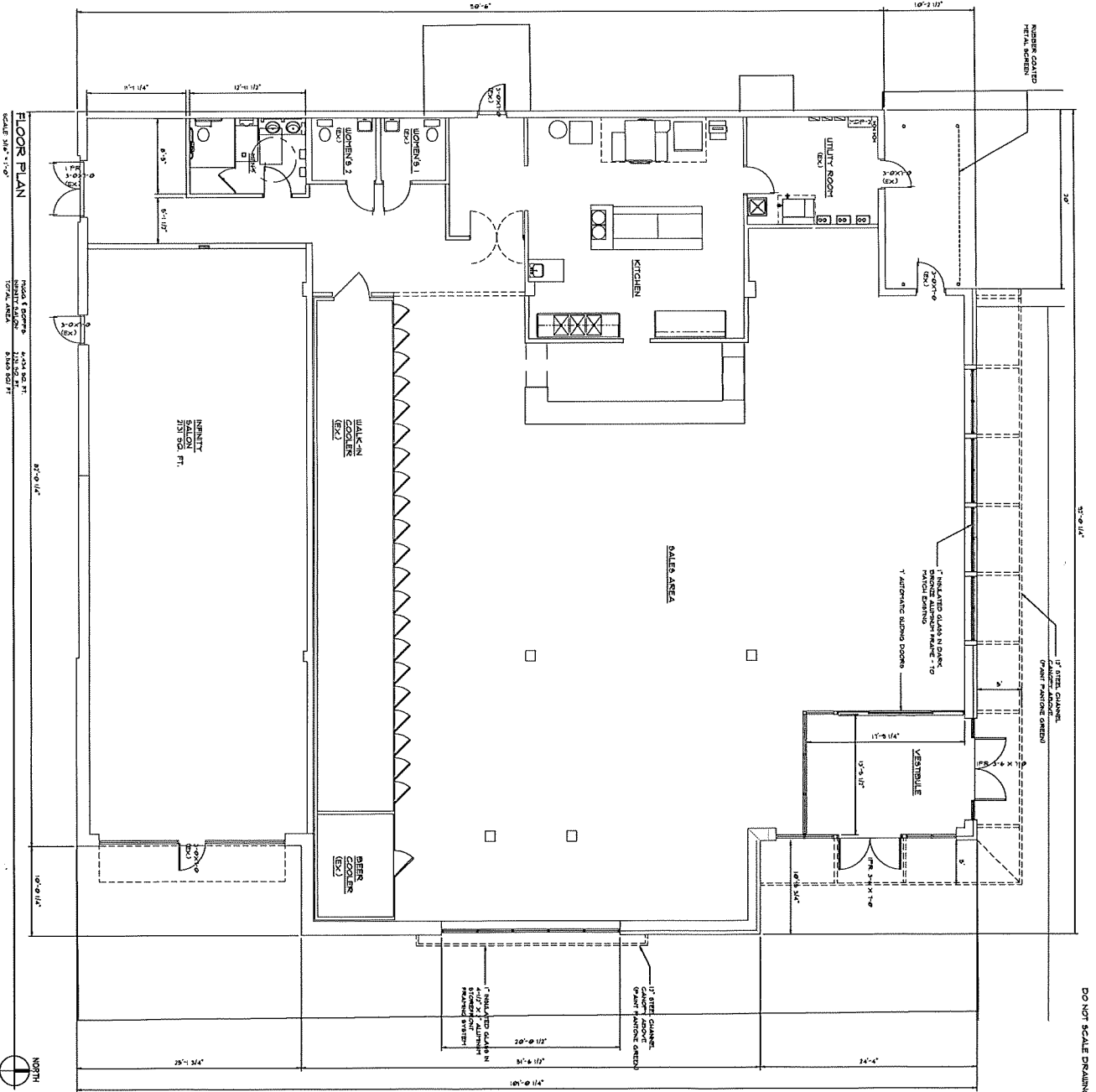
C-2











DO NOT SCALE DRAWINGS



**MATTHEW RAY**  
ARCHITECT

250 JASMIN BLVD  
INTERNOB  
MICHIGAN  
48333  
248.208.5555  
248.208.5555  
248.208.5555

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OR BY ANY INFORMATION  
SYSTEMS WITHOUT PERMISSION  
IN WRITING FROM MATTHEW RAY  
ARCHITECT

**CLIENT**  
BOHRSBORN CLARK  
L.L.C.  
HOWELL, MI

**PROJECT**  
PROPOSED  
MUGG & BORPS

14608 RINGBERRY ROAD  
TAYLOR, MI 48180

**APPROVALS**  
ISSUED DATE  
PROGRESS PERCENT  
DATE

**SEAL**

CHECKED BY: [Signature]  
DRAWN BY: [Signature]  
DATE: 05/05/2018

**PROJECT NO**  
**1733**

**TITLE**  
**FLOOR PLAN**

**SHEET NO**  
**A-3.1**

**NORTH**

**FLOOR PLAN**

**IN-N-OUT SALOON**  
215 SQ. FT.

**BEER COOLER**  
[EX2]

**SALES AREA**

**KITCHEN**

**UTILITY ROOM**

**LOBBY**

**LOBBY #1**

**LOBBY #2**

**LOBBY #3**

**LOBBY #4**

**LOBBY #5**

**LOBBY #6**

**LOBBY #7**

**LOBBY #8**

**LOBBY #9**

**LOBBY #10**

**LOBBY #11**

**LOBBY #12**

**LOBBY #13**

**LOBBY #14**

**LOBBY #15**

**LOBBY #16**

**LOBBY #17**

**LOBBY #18**

**LOBBY #19**

**LOBBY #20**

**LOBBY #21**

**LOBBY #22**

**LOBBY #23**

**LOBBY #24**

**LOBBY #25**

**LOBBY #26**

**LOBBY #27**

**LOBBY #28**

**LOBBY #29**

**LOBBY #30**

**LOBBY #31**

**LOBBY #32**

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**LOBBY #94**

**LOBBY #95**

**LOBBY #96**

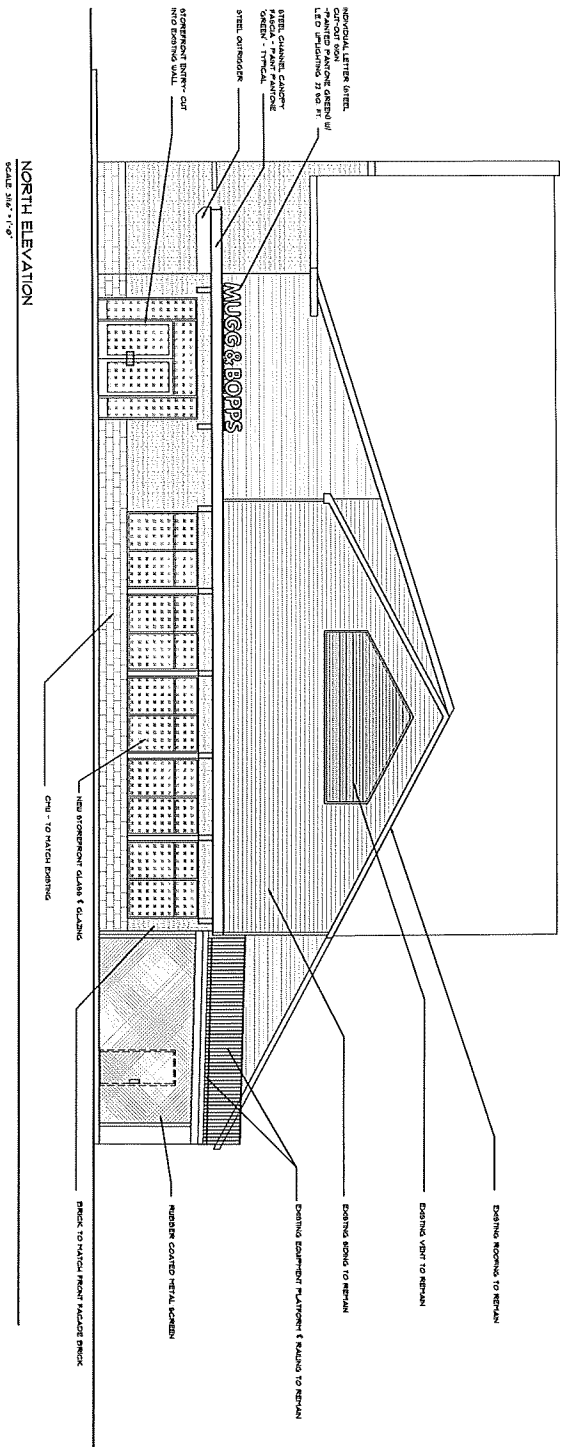
**LOBBY #97**

**LOBBY #98**

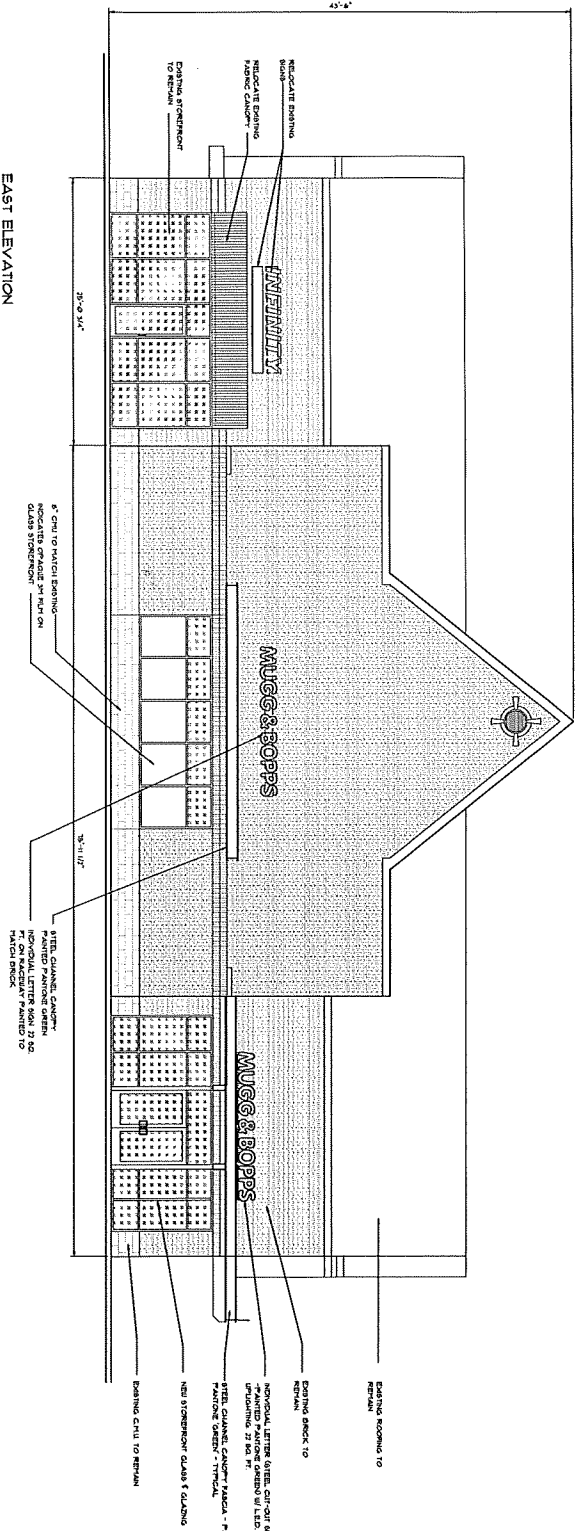
**LOBBY #99**

**LOBBY #100**





NORTH ELEVATION  
SCALE 3/16" = 1'-0"



EAST ELEVATION  
SCALE 3/16" = 1'-0"

DO NOT SCALE DRAWINGS

**MATTHEW RAY**  
**ARCHITECT**

2412 SHAWNEE CANYON  
 WATERFORD  
 MICHIGAN 48374  
 248.208.1855  
 248.208.0838

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**CLIENT**  
 EVERGREEN CLANK  
 LLC  
 HOWELL, MI

**PROJECT**  
 EVERGREEN CLANK  
 MUG & BOPPS  
 1488 PINKNEY ROAD  
 FARMINGTON, MI 48334

**APPROVALS**  
 [Signature]  
**ISSUED DATE**  
 04/17/2018

**CHECKED BY:** [Signature]  
**DATE:** 05/02/2018

**TITLE**  
 EXTERIOR  
 ELEVATIONS  
 SHEET NO.

**PROJECT NO.**  
**1733**

**A-4.1**



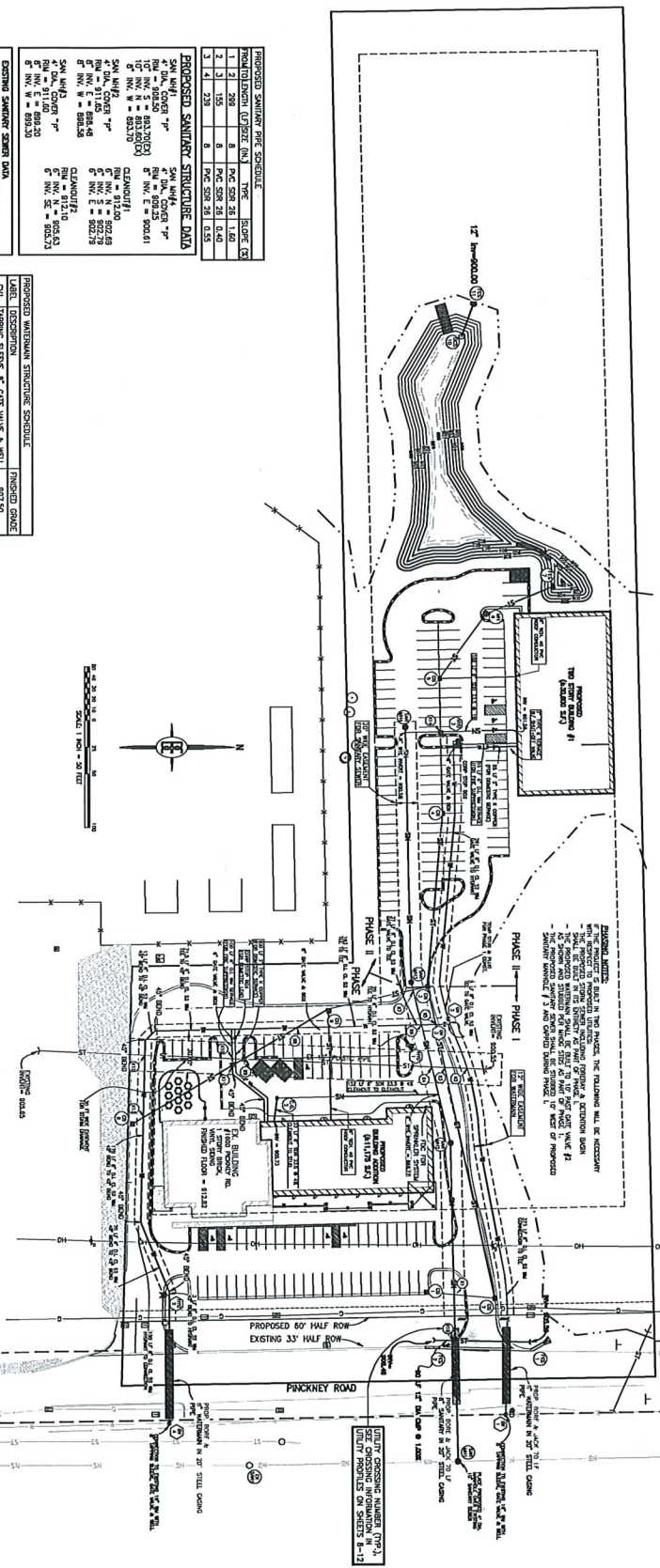








# UTILITY PLAN



**PROPOSED SANITARY PIPE SCHEDULE**

| PIPE DIA. (IN) | PIPE TYPE | SLOPE (%) |
|----------------|-----------|-----------|
| 12             | PVC 500   | 1.46      |
| 15             | PVC 500   | 1.46      |
| 18             | PVC 500   | 1.46      |
| 24             | PVC 500   | 1.46      |

**PROPOSED SANITARY STRUCTURE DATA**

| STRUCTURE NO. | TYPE    | DIAMETER (IN) | DEPTH (FT) | CONCRETE |
|---------------|---------|---------------|------------|----------|
| 1             | MANHOLE | 36            | 4.0        | NO       |
| 2             | MANHOLE | 36            | 4.0        | NO       |
| 3             | MANHOLE | 36            | 4.0        | NO       |
| 4             | MANHOLE | 36            | 4.0        | NO       |
| 5             | MANHOLE | 36            | 4.0        | NO       |
| 6             | MANHOLE | 36            | 4.0        | NO       |
| 7             | MANHOLE | 36            | 4.0        | NO       |
| 8             | MANHOLE | 36            | 4.0        | NO       |
| 9             | MANHOLE | 36            | 4.0        | NO       |

**PROPOSED WASTEWATER STRUCTURE SCHEDULE**

| STRUCTURE NO. | TYPE    | DIAMETER (IN) | DEPTH (FT) | CONCRETE |
|---------------|---------|---------------|------------|----------|
| 1             | MANHOLE | 36            | 4.0        | NO       |
| 2             | MANHOLE | 36            | 4.0        | NO       |
| 3             | MANHOLE | 36            | 4.0        | NO       |
| 4             | MANHOLE | 36            | 4.0        | NO       |
| 5             | MANHOLE | 36            | 4.0        | NO       |
| 6             | MANHOLE | 36            | 4.0        | NO       |
| 7             | MANHOLE | 36            | 4.0        | NO       |
| 8             | MANHOLE | 36            | 4.0        | NO       |
| 9             | MANHOLE | 36            | 4.0        | NO       |

**STORM SEWER CALCULATIONS BASED ON 10 YEAR STORM EXPT. PER LAMSON COUNTY RAIN COMMISSION STANDARDS**

| FROM | TO | AREA | RUNOFF COEFF. | TIME OF TRAVEL (MIN) | PEAK FLOW (MGD) | VELOCITY (FPS) | HYDRAULIC RADIUS (FT) | MANHOLE SPACING (FT) | MANHOLE VELOCITY (FPS) |
|------|----|------|---------------|----------------------|-----------------|----------------|-----------------------|----------------------|------------------------|
| 1    | 2  | 0.21 | 0.47          | 0.04                 | 0.43            | 1.50           | 0.28                  | 2.02                 | 2.57                   |
| 2    | 3  | 0.22 | 0.14          | 0.08                 | 0.65            | 1.40           | 0.48                  | 2.02                 | 2.57                   |
| 3    | 4  | 0.06 | 0.06          | 0.10                 | 0.04            | 1.25           | 0.19                  | 2.70                 | 2.70                   |
| 4    | 5  | 0.02 | 0.02          | 0.04                 | 0.02            | 1.10           | 0.08                  | 2.70                 | 2.70                   |
| 5    | 6  | 0.02 | 0.02          | 0.04                 | 0.02            | 1.10           | 0.08                  | 2.70                 | 2.70                   |
| 6    | 7  | 0.00 | 0.00          | 0.00                 | 0.00            | 1.00           | 0.00                  | 2.70                 | 2.70                   |
| 7    | 8  | 0.19 | 0.18          | 0.01                 | 0.68            | 1.04           | 0.43                  | 2.02                 | 2.57                   |
| 8    | 9  | 1.03 | 1.00          | 0.08                 | 0.06            | 4.25           | 1.97                  | 4.59                 | 5.84                   |

**PROPOSED WATERMAIN STRUCTURE SCHEDULE**

| STRUCTURE NO. | TYPE    | DIAMETER (IN) | DEPTH (FT) | CONCRETE |
|---------------|---------|---------------|------------|----------|
| 1             | MANHOLE | 36            | 4.0        | NO       |
| 2             | MANHOLE | 36            | 4.0        | NO       |
| 3             | MANHOLE | 36            | 4.0        | NO       |
| 4             | MANHOLE | 36            | 4.0        | NO       |
| 5             | MANHOLE | 36            | 4.0        | NO       |
| 6             | MANHOLE | 36            | 4.0        | NO       |
| 7             | MANHOLE | 36            | 4.0        | NO       |
| 8             | MANHOLE | 36            | 4.0        | NO       |
| 9             | MANHOLE | 36            | 4.0        | NO       |

**PROPOSED WATERMAIN STRUCTURE SCHEDULE**

| STRUCTURE NO. | TYPE    | DIAMETER (IN) | DEPTH (FT) | CONCRETE |
|---------------|---------|---------------|------------|----------|
| 1             | MANHOLE | 36            | 4.0        | NO       |
| 2             | MANHOLE | 36            | 4.0        | NO       |
| 3             | MANHOLE | 36            | 4.0        | NO       |
| 4             | MANHOLE | 36            | 4.0        | NO       |
| 5             | MANHOLE | 36            | 4.0        | NO       |
| 6             | MANHOLE | 36            | 4.0        | NO       |
| 7             | MANHOLE | 36            | 4.0        | NO       |
| 8             | MANHOLE | 36            | 4.0        | NO       |
| 9             | MANHOLE | 36            | 4.0        | NO       |

**PROJECT: MARION RETAIL CENTER**

**PREPARED FOR: GEORGE JAPPAYA**

124 HOLIDAY LANE  
MORRISVILLE, NC 27560  
919-515-4800

**DATE: 07/01/08**

**SCALE: 1" = 50'**

**DESIGNED BY: [Signature]**

**CHECKED BY: [Signature]**

**DATE: 07/01/08**

**FOR SITE PLAN APPROVAL ONLY  
NOT FOR CONSTRUCTION**

**BOSS ENGINEERING**

ENGINEERS • SURVEYORS • PLANNERS

LANDSCAPE ARCHITECTS

LAMSON COUNTY OFFICE: 317 E. CHURCH STREET, SUITE 117, HAZLETON, NC 27840  
(800) 248-8333 FAX (919) 545-1470

OHIO COUNTY OFFICE: 2435 MALESTER ROAD, FARMINGTON HILLS, MI 48334  
(800) 248-8333 FAX (313) 438-1470

# Proposal

## FIRE ALARM SERVICE TEAM LLC

3867 South Old US Hwy 23

Brighton Michigan 48114

810-229-8500 Office / (810)-229-8591 Fax

April 10, 2018

Summary: ADD (1) IP EXTERIOR

Reference #: 1179-2793

SP: DAVID #3

Due Date: 5/10/2018

*\* REVISED*

MARION TOWNSHIP  
2877 W. COON LAKE ROAD  
HOWELL, MI 48843

**Job Name:**  
MARION TOWNSHIP  
2877 WEST COON LAKE ROAD  
HOWELL, MI 48843

517-546-1588

517-546-1588

### We Hereby Submit Specifications And Estimates For:

FIRE ALARM SERVICE TEAM TO PROVIDE AND INSTALL (1) ADDITIONAL IP EXTERIOR DOME CAMERA, TO VIEW REAR PARKING / RECYCLING CENTER.

#### PROPOSAL INCLUDES:

- (1) IP EXTERIOR DOME CAMERA w/MOUNT
- (1) LOT LABOR TO INSTALL, TIE INTO DVR AND ADJUST FOCUS

COST: \$ 780.00 (BREAKDOWN - \$300.00 PARTS, \$480.00 LABOR)

\*\*ALTERNATIVE OPTION: INSTALL A 2ND CAMERA IN REAR OF BUILDING FOR AN EXTRA \$300.00. NO ADDITIONAL CHARGE FOR LABOR, IF INSTALLED AT THE SAME TIME AS THE ORIGINAL CAMERA QUOTED ABOVE.

(NOTE: EXACT CAMERA LOCATION TO BE DETERMINED AT TIME OF INSTALLATION.)

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: \$780.00

#### Payment to be made as follows:

DUE UPON COMPLETION.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees. This proposal may be withdrawn by us if not accepted by the above due date.

Authorized  
Signature

*\**

Acceptance  
Signature

*[Handwritten Signature]*

Date

*4-17-18*

**Livingston County**  
**Department of Public Works**  
2300 E. Grand River, Suite 105 • Howell Michigan 48843-7581  
517-546-7150 • Fax: 517-545-9658

April 13, 2018

**Subject: Livingston County Department of Public Works, Solid Waste Program  
2018 Solid Waste Challenge Grant Program**

Please find enclosed a copy of the Solid Waste Challenge Grant informational packet. The Solid Waste Challenge Grant program is available to local units of government interested in coordinating a solid waste management project in 2018.

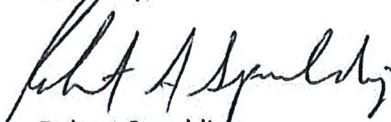
A total of \$15,000 was requested and approved for the Solid Waste Challenge Grant Program for 2018. Municipalities wishing to conduct some sort of one-time collection (including Spring/Fall Clean-ups or special item collections such as electronics or yard waste, or a similar event) or for a program implementing a waste reduction strategy for the area are encouraged to apply. Eligible expenses and ineligible expenses are described in detail in the enclosed program description.

Non-profit organizations may develop a project in partnership with a municipality, however, a non-profit organization may not apply for Solid Waste Challenge Grant funding on their own.

I am aware that some local units of government have already held a qualifying event. You may still apply for the grant funds. If you have actual monetary amounts already tabulated for the event, use them on the application.

If you have any questions regarding the program or would like to meet with me personally to discuss a project idea, please contact me at (517) 545-9609.

Sincerely,



Robert Spaulding  
DPW Coordinator

Enclosures



MEMO

To: Marion Township Board  
From: Bob Hanvey  
Subject: Request for Time Payment approval for a water REU by Walter and Barbara Oleksyk, 3290 Norton Road, 4710-04-200-008  
Date: April 26, 2018

As requested by the Township Board, the attached agreement for time payments has been reviewed and approved by the Township Attorney. There was one change (highlighted on page 2). The amortization table has been updated to begin on April 30, 2018.

Also included in the packet is the property legal description, proof of ownership and the lead sheet showing the location of the curb stop.

TOWNSHIP OF MARION  
AGREEMENT FOR PAYMENT OF MUNICIPAL WATER REU CHARGES

This Agreement for Payment of Municipal Water REU Charges ("Agreement") is made on April 30, 2018 by and between Marion Township, a Michigan General Law Township, whose address is 2877 West Coon Lake Road, Howell Michigan 48843 ("Township") and Walter J. Oleksyk Jr. and Barbara Oleksyk 3290 Norton Road, Howell MI 48843 ("Owner").

WHEREAS, the Owner owns certain real estate located within the Township, identified as 3290 Norton Road, Howell MI 48843, I.D.# 4710-04-200-008 (the "Property") legal description attached as exhibit A;

WHEREAS, the Township as a member of the Marion, Howell, Oceola, Genoa Sewer and Water Authority ("MHOG"), has the ability to sell access to Authority water supply that serves certain areas of the Township including the Property;

WHEREAS, the owner intends to connect the Property to the Authority's municipal water system which will result in a Water REU Charge being due to the Township in the amount of \$7,718.00 (the "Water REU Charge");

WHEREAS, the Township and the Owner wish to enter into an Agreement to provide for the manner of payment of the Water REU Charge;

WHEREAS, the Township Board, based upon the promises and commitments of the Owner agreed to herein, approved this Agreement at a Regular Township Board Meeting held on April 12, 2018.

NOW, THEREFORE, in consideration of mutual promises, performances, covenants, and payment obligations of the parties, it is hereby agreed as follows:

**Section 1. Property.** The Owner represents and warrants that it has fee simple legal title to the Property.

**Section 2. Water REU Charge.** Based on Owner's plans for the Property, the Township has determined that a Water REU charge of \$7,718.00 is due. The Owner acknowledges and agrees that such Water REU Charge is due to the Township and that the REU charge is a correct and accurate charge for the owner's proposed use of the property.

**Section 3. Payment of the Owner's Water REU Charge.** Instead of paying the Owner's Water REU Charge in a single payment, the Owner has requested to pay such charge by paying a \$3,500.00 down payment and the balance in five annual installment payments with interest at five percent per year on the unpaid balance to be included on the winter property tax bill for the property. The payment schedule is attached to this document as Exhibit B.

In addition to the charges set forth above, the Owner is responsible for paying the normal fees associated with MHOG water such as meter fees, permit fees, and inspection fees.

**Section 4. Special Assessment Lien.** The Owner and the Township agree that this agreement shall constitute a special assessment lien on the Property in the amount of the balance due on the Owner's Water REU Charge pursuant to Act 188, Michigan Public Acts of 1954, as amended, MCL 41.721 et seq. ("Act 188"). The Owner specifically acknowledges that it is entitled to certain public hearings and notices pursuant to the provisions of Act 188, and Owner voluntarily agrees to waive its rights to such public hearings and notices and waives its rights to protest the assessment or lien. The Owner specifically agrees that the special assessment lien created by this Agreement is a valid and binding lien, enforceable in accordance with the terms of Act 188 and the laws of the State of Michigan. The Township shall have the rights to enforce this lien as provided under Act 188 and the laws of the State of Michigan, including but not limited to imposing penalties and additional interest, placing delinquent special assessments on the Township's ad valorem tax roll (which could result in the Property being sold at a tax sale if such delinquent assessments are not paid) and disconnection of the Property from the Water System, The Owner agrees that this Agreement, or a memorandum of this Agreement may be recorded with the Livingston County Register of Deeds office. The Owner warrants, agrees and covenants with the Township that it shall take no action to challenge the lien created hereby and the Owner warrants, agrees and covenants that it will not take any other steps to question the legal effect of the lien created by this Agreement. Owner acknowledges that the lien created by this Agreement shall run with the land and shall be paid in accordance with this Agreement by any future owner of the Property. Furthermore, the Owner's Water REU Charge shall be paid regardless of whether the Property makes full use of the number of REUs associated with the Property.

**Section 5. Operation and Maintenance Costs.** In addition to any other special assessments levied on the Property and the Owner's Water REU Charge, the Property and the users of the Water System shall be

subject to continuing operating and maintenance ("O&M") charges and capital charges in accordance with the Township's and MHOG's policies and ordinances. The Property and the users of the Water System shall also be subject to all other fees and charges for use of the Water System as set forth in any and all applicable Township and/or MHOG policies and ordinances.

**Section 6. Ordinance Compliance.** The Owner acknowledges that the Owner is subject to and will comply with all present and future Township and/or MHOG ordinances and/or policies pertaining to the use of the Water System.

**Section 7. Easement Grants.** The Owner agrees to grant and convey to the Township and/or MHOG any easements that may be necessary on real property owned by the Owner in order for the Water System to serve the property.

**Section 8. Entire Agreement, Modification, Severability.** This Agreement contains the entire understanding between the parties and any representations, inducements, promises or agreements, oral or otherwise, entered into prior to the execution of this Agreement are null and void and will not alter the conditions set forth herein. The Agreement shall not be modified in any manner, except by an instrument in writing executed by the parties. If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be declared invalid or unenforceable by a court of competent jurisdiction, the remainder of the terms of the Agreement shall remain in full force and effect and shall not be affected by any such declaration.

**Section 9. Counterparts.** This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one and the same instrument.

**Section 10. Governing Law.** The laws of the State of Michigan shall govern the validity, performance and enforcement of this Agreement.

**Section 11. Effective Date.** This Agreement shall be effective as of the date first written above.

OWNERS:

\_\_\_\_\_  
Walter J. Oleksyk Jr.

\_\_\_\_\_  
Barbara Oleksyk



EXHIBIT "A"

Land situated in the Township of Marion, County of Livingston, State of Michigan

SEC. 4 T2N, R4E, BEG. IN THE CEN. LINE OF NORTON ROAD S. 2028 FT- S 68\*26' E 1045.5 FT FROM N 1/4 POST OF SEC. 4 THENCE N. 466.58 FT., S. 89\* 18' E. 300.0 FT., S. 580.94 FT. TO CEN. LINE OF NORTON RD., N. 68\* 26' W. 321.0 FT. TO BEG. 3.60A

Commonly known as 3290 Norton Road I.D. # 4710-04-200-008

Parcel Number 4710-04-200-008  
 X2610 Water Time Payments Oleksyk

Exhibit "B"  
 3290 Norton Road

7,718.00 Original Balance  
 5.0000% Interest Rate  
 4/30/2018 Down Payment Date  
 3,500.00 Down Payment Amount  
 4,218.00 Balance Financed  
 843.60 Annual Principal Payment  
 12/1/2018 First Tax Bill Date

| Payment Year | Annual Principal | Annual Interest | Total Time Payment | Remaining Balance | Cummulative Time Payments |
|--------------|------------------|-----------------|--------------------|-------------------|---------------------------|
| 2018         | 843.60           | 124.23          | 967.83             | 3,374.40          | 967.83                    |
| 2019         | 843.60           | 168.72          | 1,012.32           | 2,530.80          | 1,980.15                  |
| 2020         | 843.60           | 126.54          | 970.14             | 1,687.20          | 2,950.29                  |
| 2021         | 843.60           | 84.36           | 927.96             | 843.60            | 3,878.25                  |
| 2022         | 843.60           | 42.18           | 885.78             | -                 | 4,764.03                  |
| Totals       | 4,218.00         | 546.03          | 4,764.03           |                   |                           |

RECORDED

2000 DEC 14 P 2:31

NANCY HAVILAND  
REGISTER OF DEEDS  
LIVINGSTON COUNTY, MI.  
48843

JXB

9/2

DISCHARGE OF MORTGAGE  
LOAN NUMBER: 0208036283

KNOW ALL MEN BY THESE PRESENTS That a certain mortgage dated 12-01-93 and executed by:  
WALTER J OLEKSYK JR AND BARBARA C OLEKSYK, HUSBAND AND WIFE,

, as mortgagor  
made to STANDARD FEDERAL BANK, as mortgagee  
and recorded in the office of the register of deeds  
for the county of LIVINGSTON, State of Michigan,  
in liber 1775 page 0994 and recorded on 12-20-93  
is hereby fully paid, satisfied, and discharged.

Pin number (TAX ID) 1004200008  
Commonly known as 3290 Norton, Marion Twp MI 48843

Executed on this day: November 22, 2000  
WITNESS:

Catherine Reising  
Catherine Reising

STANDARD FEDERAL BANK

Linda Fox  
Linda Fox

Michelle M Lams

By: MICHELLE M LAMS  
Loan Servicing Officer

STATE OF MICHIGAN) SS.  
COUNTY OF OAKLAND)

On this day November 22, 2000, before me, appeared MICHELLE M LAMS to me personally known, who being by me duly sworn, a Loan Servicing Officer of STANDARD FEDERAL BANK, whose address is 2600 West Big Beaver Rd., Troy, MI 48084, and that said instrument was signed on behalf of said corporation by authority of its Board of Directors, acknowledging said instrument to be the free act and deed of said corporation.

DRAFTED BY:  
Marlene Willis  
ABN-AMRO MORTGAGE GROUP  
2600 WEST BIG BEAVER RD  
TROY, MI 48084

Elizabeth V. Lozneau  
Notary Public  
ELIZABETH V. LOZNEANU  
Notary Public, Oakland County, MI  
My Commission Expires Feb. 3, 2002

AFTER RECORDING MAIL TO:  
Walter J. Oleksyk  
Barbara C. Oleksyk  
3290 Norton  
Howell, MI 48843 8982

PY626 063 P23



A PART OF THE NORTHEAST FRACTIONAL 1/4 OF SECTION 4, TOWN 2 NORTH,  
RANGE 4 EAST, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, DESCRIBED  
AS: BEGINNING AT A POINT IN THE CENTERLINE OF NORTON ROAD, SOUTH 2028  
FEET AND SOUTH 68 DEGREES 26 MINUTES EAST 1045.50 FEET FROM THE NORTH  
1/4 POST OF SAID SECTION 4; RUNNING THENCE NORTH 466.58 FEET; THENCE  
SOUTH 89 DEGREES 18 MINUTES EAST 300.00 FEET; THENCE SOUTH 580.94 FEET  
TO THE SAID CENTERLINE OF NORTON ROAD; THENCE ALONG SAID CENTERLINE  
NORTH 68 DEGREES 26 MINUTES WEST 321.0 FEET TO THE POINT OF BEGINNING.

# ASBUILT

**WAE** WOLVERINE ENGINEERS  
AND SURVEYORS, INC.  
312 NORTH ST., SAUNDERS, INDIANAPOLIS 46006

House Lateral Location

Project: NORTON RD. RECONSTRUCTION

Date: \_\_\_\_\_

House #: 3290

Street: NORTON RD.

GP or MH #: \_\_\_\_\_

Distance from D/S MH or GP: \_\_\_\_\_

Length of Lateral: \_\_\_\_\_

Lead Witnessed With: \_\_\_\_\_

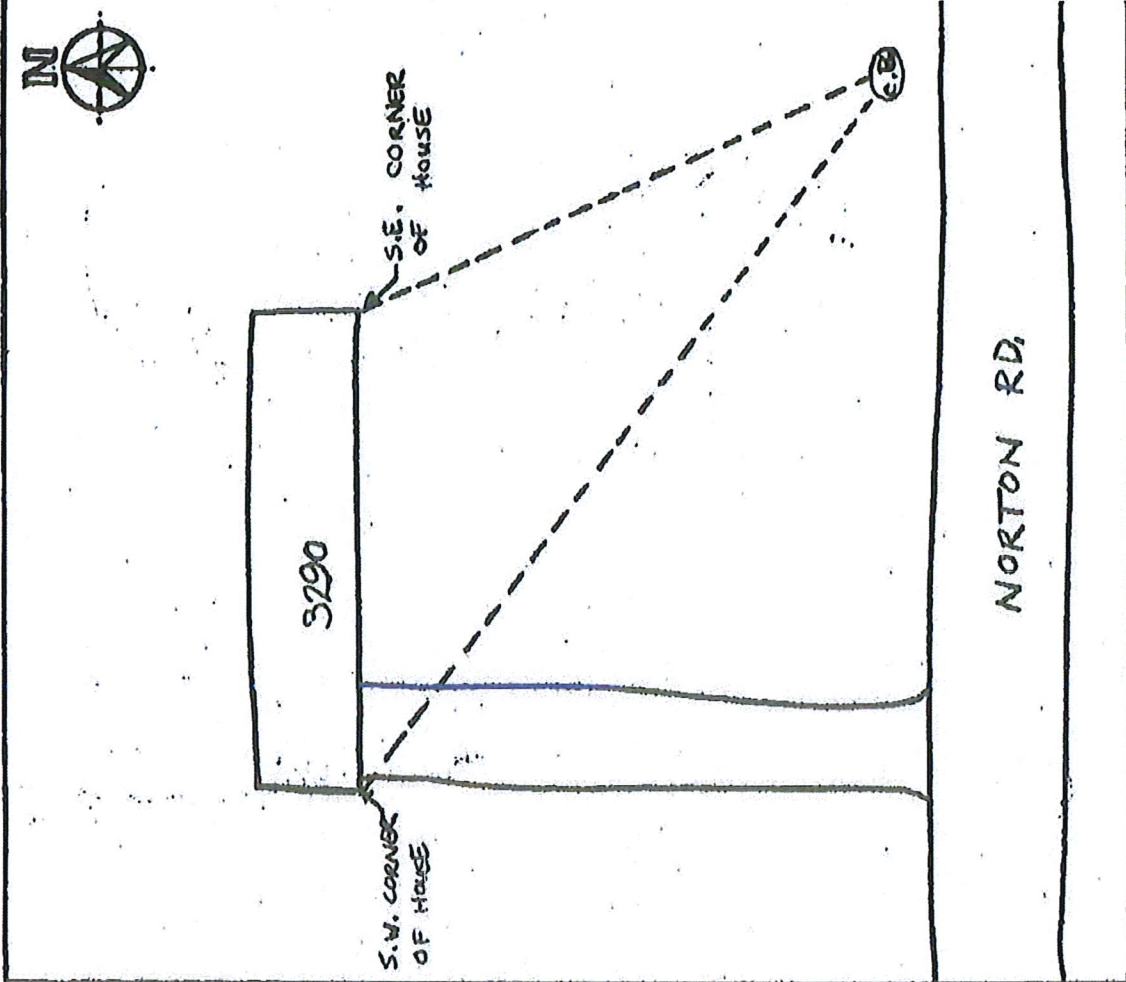
Lead Depth @ PL: \_\_\_\_\_

Inspector MICHAEL HENDERSON

Crew #: \_\_\_\_\_

(Use Back for Remarks)

SKETCH



183 L.F. FROM S.W. CORNER OF HOUSE

147 L.F. FROM S.E. CORNER OF HOUSE

MEMO

To: Marion Township Board  
From: Bob Hanvey  
Subject: Request for Time Payment for water and sewer REUs by Reggie and Rose Hasenbusch, Mason and Foxfire  
Date: April 26, 2018

Reggie and Rose Hasenbusch have an existing home on Mason Road at the corner of Foxfire. They recently split off the southern portion of their parcel to build a new home. Their existing home has one fully paid water REU and one fully paid sewer REU. The existing home has been using the sewer for several years but has not yet connected to the water. They are paying the flat rate for sewer usage.

They would like sewer and water service for the new parcel that fronts on Foxfire. They are asking about the potential for a time payment for the sewer REU and possibly moving the water REU from the existing home to the new parcel.

The attached photo shows the location of the existing sewer and water lines. The sewer line is on the east side of Foxfire and there is a manhole in the road right-of-way adjacent to their property. The water line is on the west side of Foxfire and there is no curb stop associated with the new parcel.

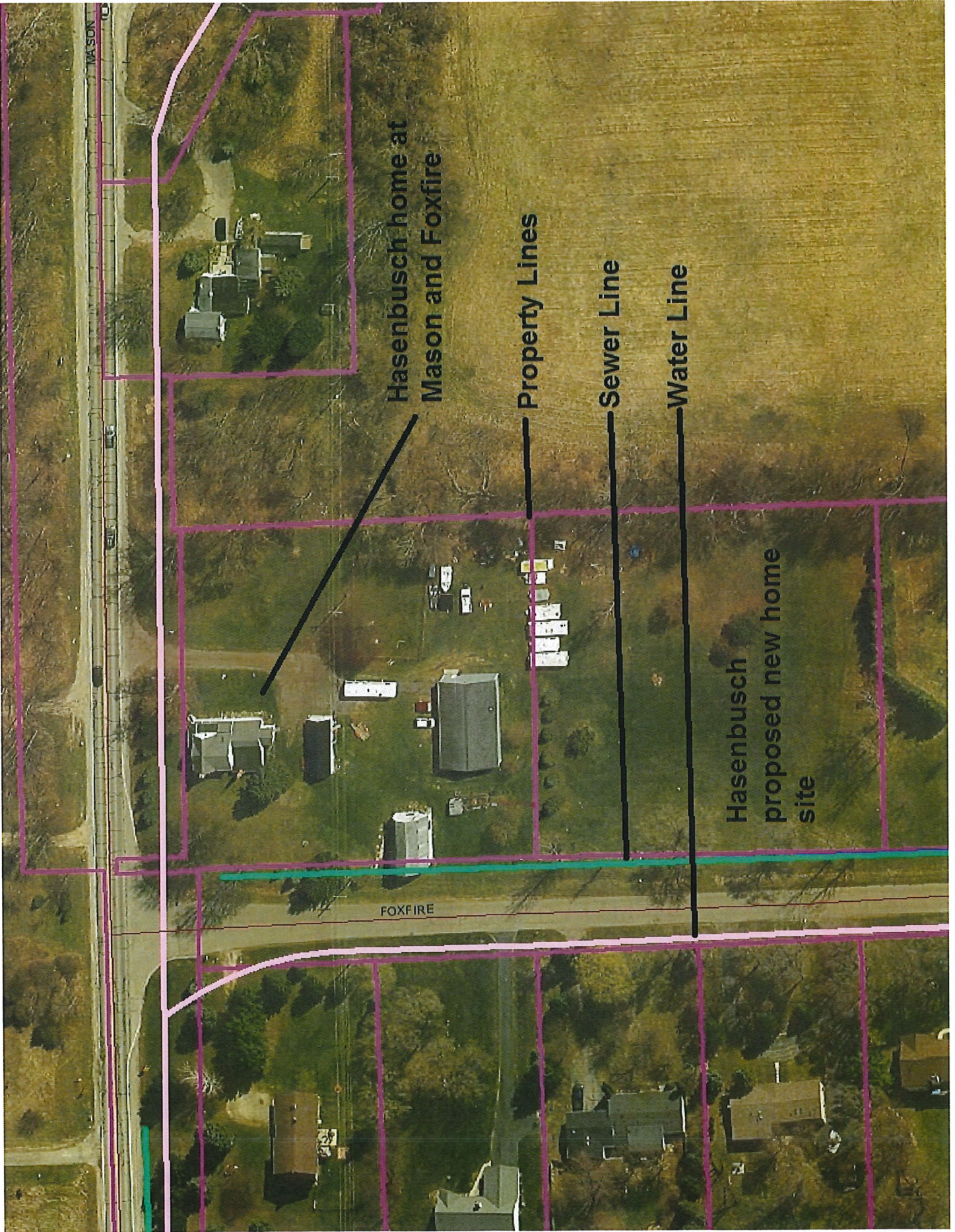
To serve the new parcel with water would require a live tap, boring under Foxfire, and installing a curb stop at the new parcel.

If the Township Board decides not to move the water REU and requires payment for a new REU the fee would be \$7,718. From that amount we are required to pay \$3,500 to MHOG leaving \$4,218 to install the new water lead.

If we do move the REU, the funds to install the water service would have to come from the Water New User Fund.

The last time we paid for water service the needed to be bored under a road the cost was over \$4,000.





Hasenbusch home at  
Mason and Foxfire

Property Lines

Sewer Line

Water Line

Hasenbusch  
proposed new home  
site

MASON

FOXFIRE



| Family Movie Night |               |                            |
|--------------------|---------------|----------------------------|
| Operating Supplies | Cost          |                            |
| Movie              | 515           |                            |
| Activities/Games   | 1,500         | ** Games that we will have |
|                    |               | Cornhole                   |
|                    |               | Giant Jenga                |
|                    |               | Giant Connect Four         |
|                    |               | Giant Volleyball           |
|                    |               | Giant Badminton            |
|                    |               | Giant Bowling              |
|                    |               | 1 or 2 Inflatables         |
| Staff              | 1000          |                            |
| Equipment          | 300           |                            |
| Marketing          | 50-100        |                            |
| Total:             | 3315          |                            |
| Food Vendor Fees   | 75 per vendor | Revenue                    |

**General Fund**  
**Proposed Budget - Amendments**  
 July 2017 through June 2018

|                                       | Jul '17 - Jun 18<br>Year to Date | Jul '17 - Jun 18<br>Budget | \$ Over Budget     | Jul '17 - Jun 18<br>Amended |
|---------------------------------------|----------------------------------|----------------------------|--------------------|-----------------------------|
| <b>Income</b>                         |                                  |                            |                    |                             |
| 4402-20 · ACT 451 swamp land PILT     | 529.04                           | 0.00                       | 529.04             | 0.00                        |
| 44020 · PROPERTY TAX                  | 101.12                           | 335,000.00                 | -334,898.88        | 335,000.00                  |
| 44021 · TAX CHARGE BACKS              | -59.72                           | -500.00                    | 440.28             | -500.00                     |
| 44025 · ADMIN FEES                    | 0.00                             | 104,000.00                 | -104,000.00        | 104,000.00                  |
| 44120 · DELINQUENT PERSONAL PROP TAX  | 134.62                           | 0.00                       | 134.62             | 0.00                        |
| 44450 · PENALTY & INTEREST            | 0.00                             | 0.00                       | 0.00               | 0.00                        |
| 44760 · LAND USE PERMITS              | 8,550.00                         | 7,500.00                   | 1,050.00           | 7,500.00                    |
| 44761 · LAND DIVISION APP             | 1,600.00                         | 1,450.00                   | 150.00             | 1,450.00                    |
| 44762 · LAND COMBINATION PERMIT       | 300.00                           |                            |                    |                             |
| 44770 · DOG LICENSES                  | 288.00                           | 300.00                     | -12.00             | 300.00                      |
| 45760 · STATE REV SHARING             | 714,042.00                       | 800,000.00                 | -85,958.00         | 800,000.00                  |
| 45761 · PC-SITE PLAN & SPEC USE APP   | 7,000.00                         | 1,000.00                   | 6,000.00           | 1,000.00                    |
| 45762 · MTG FEES - ZONING             | 1,200.00                         | 1,000.00                   | 200.00             | 1,000.00                    |
| 46280 · SUMMER TAX COLLECT-SCHOOL&SET | 14,115.00                        | 14,000.00                  | 115.00             | 14,000.00                   |
| 46420 · SALES & COPIES                | 0.00                             | 0.00                       | 0.00               | 0.00                        |
| 46500 · CABLECOM                      | 97,753.45                        | 125,000.00                 | -27,246.55         | 125,000.00                  |
| 46650 · INTEREST                      | 682.37                           | 700.00                     | -17.63             | 700.00                      |
| 46710 · FIRE STATION LEASE            | 0.00                             | 1.00                       | -1.00              | 1.00                        |
| 46711 · AT&T CELL TOWER LEASE         | 17,853.75                        | 23,800.00                  | -5,946.25          | 23,800.00                   |
| 46712 · METRO ACT FEES                | 0.00                             | 8,000.00                   | -8,000.00          | 8,000.00                    |
| 46714 · ACT 425- CITY OF HOWELL       | 3,308.15                         | 2,500.00                   | 808.15             | 2,500.00                    |
| 46717 · VERIZON (CELL TOWER) LEASE    | 9,890.00                         | 11,040.00                  | -1,150.00          | 11,040.00                   |
| 46718 · AT&T VIDEO FRANCHISE FEES     | 14,882.91                        | 18,000.00                  | -3,117.09          | 18,000.00                   |
| 48040 · ELECTION REIMBURSEMENTS       | 0.00                             | 0.00                       | 0.00               | 0.00                        |
| 48060 · HERITAGE DAYS                 |                                  |                            |                    |                             |
| 060-100 · Vendors                     | 0.00                             | 0.00                       | 0.00               | 0.00                        |
| <b>Total 48060 · HERITAGE DAYS</b>    | <b>0.00</b>                      | <b>0.00</b>                | <b>0.00</b>        | <b>0.00</b>                 |
| 48061 · Donations                     | 50.00                            |                            |                    |                             |
| 48065 · HALL RENTAL                   | 3,540.00                         | 1,000.00                   | 2,540.00           | 1,000.00                    |
| 49560 · OTHER                         | 1,584.43                         | 1,500.00                   | 84.43              | 1,500.00                    |
| <b>Total Income</b>                   | <b>897,345.12</b>                | <b>1,455,291.00</b>        | <b>-557,945.88</b> | <b>1,455,291.00</b>         |
| <b>Gross Profit</b>                   | <b>897,345.12</b>                | <b>1,455,291.00</b>        | <b>-557,945.88</b> | <b>1,455,291.00</b>         |

**General Fund**  
**Proposed Budget - Amendments**  
 July 2017 through June 2018

| Expense                              | Jul '17 - Jun 18<br>Year to Date | Jul '17 - Jun 18<br>Budget | \$ Over Budget    | Jul '17 - Jun 18<br>Amended |
|--------------------------------------|----------------------------------|----------------------------|-------------------|-----------------------------|
| <b>6000 · PAYROLL</b>                |                                  |                            |                   |                             |
| 755 · PAYROLL TAXES-FICA/MEDICARE    | 27,929.23                        | 35,000.00                  | -7,070.77         | 35,000.00                   |
| 756 · UNEMPLOYMENT TAX               | 0.00                             | 2,000.00                   | -2,000.00         | 2,000.00                    |
| 759 · BCBS INVOICE - Health Premium  | 121,756.06                       | 180,000.00                 | -58,243.94        | 180,000.00                  |
| 760 · MISC Stipend                   | 24,800.00                        | 30,000.00                  | -5,200.00         | 30,000.00                   |
| 761 · BCBS EMPLOYEE Contrabution     | -14,126.76                       | -17,000.00                 | 2,873.24          | -17,000.00                  |
| 766 · HSA CARD EMPLOYEE Contribution | 0.00                             | 0.00                       | 0.00              | 0.00                        |
| 767 · HSA CARD EMPLOYER Contribution | 51,300.00                        | 52,000.00                  | -700.00           | 52,000.00                   |
| 771 · Colonial Life Ins E4270229     | -265.83                          | 0.00                       | -265.83           | 0.00                        |
| 774 · FLEX EMPLOYEE Dependent        | 0.00                             |                            |                   |                             |
| 775 · FLEX EMPLOYEE Health           | 0.00                             | 0.00                       | 0.00              | 0.00                        |
| 778 · Friend of Court                | 32.97                            | 50.00                      | -17.03            | 50.00                       |
| 779 · Garnishments                   | 0.00                             | 0.00                       | 0.00              | 0.00                        |
| 780 · PAYROLL SERVICES               | 3,036.18                         | 4,000.00                   | -963.82           | 4,000.00                    |
| 6000 · PAYROLL - Other               | 0.00                             | 0.00                       | 0.00              | 0.00                        |
| <b>Total 6000 · PAYROLL</b>          | <b>214,461.85</b>                | <b>286,050.00</b>          | <b>-71,588.15</b> | <b>286,050.00</b>           |
| <b>6101 · TOWNSHIP BOARD</b>         |                                  |                            |                   |                             |
| 101-702 · TRUSTEES                   | 24,720.00                        | 30,500.00                  | -5,780.00         | 30,500.00                   |
| 101-703 · MEETINGS & SEMINARS        | 953.00                           | 2,000.00                   | -1,047.00         | 2,000.00                    |
| 101-810 · MTA MEMBERSHIP             | 0.00                             | 5,800.00                   | -5,800.00         | 5,800.00                    |
| 101-860 · MILEAGE                    | 88.97                            | 400.00                     | -311.03           | 400.00                      |
| 101-900 · PRINTING & PUB             | 1,373.00                         | 1,500.00                   | -127.00           | 1,500.00                    |
| 101-910 · RECORDING SECRETARY        | 1,882.50                         | 2,600.00                   | -717.50           | 2,600.00                    |
| 101-956 · MISCELLANEOUS              | 0.00                             | 250.00                     | -250.00           | 250.00                      |
| <b>Total 6101 · TOWNSHIP BOARD</b>   | <b>29,017.47</b>                 | <b>43,050.00</b>           | <b>-14,032.53</b> | <b>43,050.00</b>            |
| <b>6171 · SUPERVISOR</b>             |                                  |                            |                   |                             |
| 171-702 · ANNUAL SALARY              | 37,085.21                        | 46,000.00                  | -8,914.79         | 46,000.00                   |
| 171-727 · SUPPLIES                   | 0.00                             | 250.00                     | -250.00           | 250.00                      |
| 171-860 · MILEAGE                    | 0.00                             | 250.00                     | -250.00           | 250.00                      |
| 171-956 · MISCELLANEOUS              | 0.00                             | 100.00                     | -100.00           | 100.00                      |
| 171-960 · TRAINING AND SEMINARS      | 482.00                           | 1,350.00                   | -868.00           | 1,350.00                    |
| <b>Total 6171 · SUPERVISOR</b>       | <b>37,567.21</b>                 | <b>47,950.00</b>           | <b>-10,382.79</b> | <b>47,950.00</b>            |
| <b>6175 · PUBLIC WORKS DPT</b>       |                                  |                            |                   |                             |
| 175-702 · SALARY                     | 0.00                             | 6,300.00                   | -6,300.00         | 6,300.00                    |
| 175-722 · WATERSHED PLANNING         | 225.00                           | 450.00                     | -225.00           | 450.00                      |
| 175-727 · SUPPLIES                   | 0.00                             | 250.00                     | -250.00           | 250.00                      |
| 175-730 · SEMINARS                   | 0.00                             | 250.00                     | -250.00           | 250.00                      |
| 175-860 · MILEAGE                    | 0.00                             | 200.00                     | -200.00           | 200.00                      |
| <b>Total 6175 · PUBLIC WORKS DPT</b> | <b>225.00</b>                    | <b>7,450.00</b>            | <b>-7,225.00</b>  | <b>7,450.00</b>             |

**General Fund**  
**Proposed Budget - Amendments**  
 July 2017 through June 2018

|  | Jul '17 - Jun 18<br>Year to Date | Jul '17 - Jun 18<br>Budget | \$ Over Budget      | Jul '17 - Jun 18<br>Amended |
|--|----------------------------------|----------------------------|---------------------|-----------------------------|
| <b>6191 · ELECTIONS</b>                      |                                  |                            |                     |                             |
| 191-702 · SALARY PRECINCT WORKERS            | 0.00                             | 0.00                       | 0.00                | 0.00                        |
| 191-710 · EXTRA STAFF WORKERS                | 0.00                             | 0.00                       | 0.00                | 0.00                        |
| 191-715 · Equipment                          | 6,918.38                         | 10,000.00                  | -3,081.62           | 10,000.00                   |
| 191-727 · SUPPLIES                           | 7.20                             | 1,000.00                   | -992.80             | 1,000.00                    |
| 191-860 · MILEAGE                            | 54.81                            | 200.00                     | -145.19             | 200.00                      |
| 191-900 · PRINTING & PUB                     | 0.00                             | 500.00                     | -500.00             | 500.00                      |
| 191-925 · POSTAGE                            | 0.00                             | 500.00                     | -500.00             | 500.00                      |
| 191-956 · MISCELLANEOUS                      | 0.00                             | 1,000.00                   | -1,000.00           | 1,000.00                    |
| 191-960 · Elections Other                    | 0.00                             | 1,500.00                   | -1,500.00           | 1,500.00                    |
| <b>Total 6191 · ELECTIONS</b>                | <b>6,980.39</b>                  | <b>14,700.00</b>           | <b>-7,719.61</b>    | <b>14,700.00</b>            |
| <b>6195 · LITIGATION - CHESTNUT</b>          |                                  |                            |                     |                             |
| 195-805 · LEGAL FEES                         | 0.00                             | 1,000.00                   | -1,000.00           | 1,000.00                    |
| <b>Total 6195 · LITIGATION - CHESTNUT</b>    | <b>0.00</b>                      | <b>1,000.00</b>            | <b>-1,000.00</b>    | <b>1,000.00</b>             |
| <b>6196 · LITIGATION - MARION OAKS</b>       |                                  |                            |                     |                             |
| 196-805 · LEGAL FEES                         | 34.00                            | 1,000.00                   | -966.00             | 1,000.00                    |
| <b>Total 6196 · LITIGATION - MARION OAKS</b> | <b>34.00</b>                     | <b>1,000.00</b>            | <b>-966.00</b>      | <b>1,000.00</b>             |
| <b>6205 · PROFESSIONAL FEES</b>              |                                  |                            |                     |                             |
| 084-092 · Professional Fees                  | 0.00                             | 50.00                      | -50.00              | 50.00                       |
| 205-802 · AUDIT CONTRACT                     | 8,235.00                         | 10,000.00                  | -1,765.00           | 10,000.00                   |
| 205-803 · ACCT SERVICES                      | 0.00                             | 1,000.00                   | -1,000.00           | 1,000.00                    |
| 205-804 · SOFTWARE SUPPORT                   | 11,600.53                        | 16,000.00                  | -4,399.47           | 16,000.00                   |
| 205-807 · OTHER SERVICES - EDC               | 4,000.00                         | 0.00                       | 4,000.00 *          | 4,000.00                    |
| 205-809 · Planner/Consultant                 | 1,290.00                         |                            | *                   | 2,000.00                    |
| 205-812 · ENGINEERING FEES                   | 3,044.50                         | 4,500.00                   | -1,455.50           | 4,500.00                    |
| <b>Total 6205 · PROFESSIONAL FEES</b>        | <b>28,170.03</b>                 | <b>31,550.00</b>           | <b>-3,379.97 *</b>  | <b>37,550.00</b>            |
| <b>6209 · ASSESSOR</b>                       |                                  |                            |                     |                             |
| 209-010 · DUES & MEMBERSHIPS                 | 230.00                           | 250.00                     | -20.00              | 250.00                      |
| 209-702 · FIELD/PREP WORK FOR ASSESSOR       | 4,133.75                         | 5,500.00                   | -1,366.25           | 5,500.00                    |
| 209-727 · SUPPLIES                           | 1,132.23                         | 1,500.00                   | -367.77             | 1,500.00                    |
| 209-729 · Postage                            | 1,934.79                         | 3,500.00                   | -1,565.21           | 3,500.00                    |
| 209-801 · ASSESSOR' S SALARY                 | 45,060.05                        | 62,500.00                  | -17,439.95          | 62,500.00                   |
| 209-802 · DEPUTY ASSESSOR SALARY             | 30,265.61                        | 50,000.00                  | -19,734.39          | 50,000.00                   |
| 209-805 · ATTORNEY                           | 0.00                             | 500.00                     | -500.00             | 500.00                      |
| 209-806 · OUTSIDE CONSULTANT                 | 0.00                             | 500.00                     | -500.00             | 500.00                      |
| 209-860 · MILEAGE                            | 757.50                           | 750.00                     | 7.50 *              | 1,000.00                    |
| 209-865 · LUNCH STIPEND                      | 75.00                            | 100.00                     | -25.00              | 100.00                      |
| 209-870 · SOFTWARE/TECHNOLOGY                | 0.00                             | 500.00                     | -500.00             | 500.00                      |
| 209-920 · TRAINING AND SEMINARS              | 480.00                           | 1,500.00                   | -1,020.00           | 1,500.00                    |
| 209-956 · MISCELLANEOUS                      | 196.33                           | 150.00                     | 46.33 *             | 250.00                      |
| <b>Total 6209 · ASSESSOR</b>                 | <b>84,265.26</b>                 | <b>127,250.00</b>          | <b>-42,984.74 *</b> | <b>127,600.00</b>           |



**General Fund**  
**Proposed Budget - Amendments**  
 July 2017 through June 2018

|                                     | Jul '17 - Jun 18<br>Year to Date | Jul '17 - Jun 18<br>Budget | \$ Over Budget      | Jul '17 - Jun 18<br>Amended |
|-------------------------------------|----------------------------------|----------------------------|---------------------|-----------------------------|
| <b>6210 · ATTORNEY</b>              |                                  |                            |                     |                             |
| 210-803 · GEN TWP ATTORNEY          | 10,010.61                        | 15,000.00                  | -4,989.39           | 15,000.00                   |
| 210-805 · SPECIAL ATTORNEYS         | 612.00                           | 700.00                     | -88.00              | 700.00                      |
| 210-808 · LEGAL SUPPORT             | 2,500.00                         | 3,000.00                   | -500.00             | 3,000.00                    |
| <b>Total 6210 · ATTORNEY</b>        | <b>13,122.61</b>                 | <b>18,700.00</b>           | <b>-5,577.39</b>    | <b>18,700.00</b>            |
| <b>6215 · CLERK</b>                 |                                  |                            |                     |                             |
| 215-021 · DEPUTY CLERK SALARY       | 28,511.45                        | 35,200.00                  | -6,688.55           | 35,200.00                   |
| 215-702 · ANNUAL SALARY             | 37,085.21                        | 46,000.00                  | -8,914.79           | 46,000.00                   |
| 215-705 · CLERK - ASSISTANT         | 0.00                             | 200.00                     | -200.00             | 200.00                      |
| 215-727 · SUPPLIES                  | 218.39                           | 800.00                     | -581.61             | 800.00                      |
| 215-860 · MILEAGE                   | 434.43                           | 750.00                     | -315.57             | 750.00                      |
| 215-865 · LUNCH STIPEND             | 175.00                           |                            |                     |                             |
| 215-900 · DUES AND PUBLICATIONS     | 390.00                           | 600.00                     | -210.00             | 600.00                      |
| 215-956 · MISCELLANEOUS             | 40.00                            | 100.00                     | -60.00              | 100.00                      |
| 215-960 · TRAINING AND SEMINARS     | 1,297.95                         | 2,000.00                   | -702.05             | 2,000.00                    |
| <b>Total 6215 · CLERK</b>           | <b>68,152.43</b>                 | <b>85,650.00</b>           | <b>-17,497.57</b>   | <b>85,650.00</b>            |
| <b>6225 · TAX ROLL</b>              |                                  |                            |                     |                             |
| 225-814 · TAX ROLL PREP             | 5,454.24                         | 6,000.00                   | -545.76             | 6,000.00                    |
| 225-817 · POSTAGE                   | 0.00                             | 0.00                       | 0.00 *              | 3,000.00                    |
| <b>Total 6225 · TAX ROLL</b>        | <b>5,454.24</b>                  | <b>6,000.00</b>            | <b>-545.76 *</b>    | <b>9,000.00</b>             |
| <b>6247 · BOARD OF REVIEW</b>       |                                  |                            |                     |                             |
| 247-702 · SALARIES                  | 1,593.75                         | 2,500.00                   | -906.25             | 2,500.00                    |
| 247-900 · PRINTING & PUBLICATIONS   | 420.00                           | 1,000.00                   | -580.00             | 1,000.00                    |
| 247-956 · MISCELLANEOUS             | 86.86                            | 200.00                     | -113.14             | 200.00                      |
| 247-960 · Training & Seminars       | 450.00                           |                            |                     | 500.00 *                    |
| <b>Total 6247 · BOARD OF REVIEW</b> | <b>2,550.61</b>                  | <b>3,700.00</b>            | <b>-1,149.39 *</b>  | <b>4,200.00</b>             |
| <b>6253 · TREASURER</b>             |                                  |                            |                     |                             |
| 253-021 · DEPUTY TREASURER          | 27,871.79                        | 36,750.00                  | -8,878.21           | 36,750.00                   |
| 253-022 · ASSISTANT TREAS           | 26,465.63                        | 33,236.00                  | -6,770.37           | 33,236.00                   |
| 253-030 · Collecction Fees          | 0.00                             | 200.00                     | -200.00             | 200.00                      |
| 253-702 · ANNUAL SALARY             | 37,085.21                        | 46,000.00                  | -8,914.79           | 46,000.00                   |
| 253-727 · SUPPLIES                  | 259.67                           | 1,200.00                   | -940.33             | 1,200.00                    |
| 253-800 · SCANNER MAINT. FEE        | 950.00                           | 600.00                     | 350.00 *            | 1,000.00                    |
| 253-805 · ATTORNEY                  | 272.00                           | 1,250.00                   | -978.00             | 1,250.00                    |
| 253-860 · MILEAGE                   | 879.57                           | 1,800.00                   | -920.43             | 1,800.00                    |
| 253-865 · LUNCH STIPEND             | 50.00                            |                            |                     |                             |
| 253-900 · DUES & PUBLICATIONS       | 34.00                            | 650.00                     | -616.00             | 650.00                      |
| 253-956 · MISCELLANEOUS             | 25.00                            | 500.00                     | -475.00             | 500.00                      |
| 253-960 · TRAINING & SEMINARS       | 1,232.95                         | 3,750.00                   | -2,517.05           | 3,750.00                    |
| <b>Total 6253 · TREASURER</b>       | <b>95,125.82</b>                 | <b>125,936.00</b>          | <b>-30,810.18 *</b> | <b>126,336.00</b>           |

**General Fund**  
**Proposed Budget - Amendments**  
 July 2017 through June 2018

|  | Jul '17 - Jun 18<br>Year to Date | Jul '17 - Jun 18<br>Budget | \$ Over Budget      | Jul '17 - Jun 18<br>Amended |
|--|----------------------------------|----------------------------|---------------------|-----------------------------|
| <b>6265 · TOWNSHIP-GENERAL</b>           |                                  |                            |                     |                             |
| 265-022 · CUSTODIAL                      | 2,925.00                         | 6,500.00                   | -3,575.00           | 6,500.00                    |
| 265-702 · SECRETARY                      | 23,496.04                        | 36,750.00                  | -13,253.96          | 36,750.00                   |
| 265-705 · TRASH REMOVAL                  | 454.50                           | 750.00                     | -295.50             | 750.00                      |
| 265-706 · Recycle Bins                   | 9,370.00                         | 25,000.00                  | -15,630.00          | 25,000.00                   |
| 265-727 · SUPPLIES                       | 9,690.86                         | 9,000.00                   | 690.86 *            | 12,000.00                   |
| 265-728 · EQUIP. MAINT/LEASE             | 9,499.49                         | 12,000.00                  | -2,500.51           | 12,000.00                   |
| 265-729 · POSTAGE                        | 214.93                           | 6,000.00                   | -5,785.07           | 6,000.00                    |
| 265-757 · MILEAGE                        | 106.95                           | 300.00                     | -193.05             | 300.00                      |
| 265-774 · LAWN, SNOW REMOVAL             | 7,575.00                         | 13,500.00                  | -5,925.00           | 13,500.00                   |
| 265-775 · HALL REPAIRS                   | 582.75                           | 3,000.00                   | -2,417.25           | 3,000.00                    |
| 265-850 · TELEPHONE                      | 4,345.46                         | 8,000.00                   | -3,654.54           | 8,000.00                    |
| 265-921 · UTILITIES                      | 6,460.10                         | 10,000.00                  | -3,539.90           | 10,000.00                   |
| 265-922 · Cable                          | 734.80                           | 1,750.00                   | -1,015.20           | 1,750.00                    |
| 265-930 · MAJOR REPAIRS & GEN UPKEEP     | 2,845.21                         | 16,000.00                  | -13,154.79          | 16,000.00                   |
| 265-935 · INTERNET SERVICES              | 614.90                           | 750.00                     | -135.10 *           | 1,000.00                    |
| 265-956 · MISCELLANEOUS                  | 256.74                           | 2,750.00                   | -2,493.26           | 2,750.00                    |
| 265-957 · BANK CHARGES                   | 6.34                             | 30.00                      | -23.66              | 30.00                       |
| 265-958 · Recording Fees                 | 0.00                             | 20.00                      | -20.00              | 20.00                       |
| 6265 · TOWNSHIP-GENERAL - Other          | 0.00                             |                            |                     |                             |
| <b>Total 6265 · TOWNSHIP-GENERAL</b>     | <b>79,179.07</b>                 | <b>152,100.00</b>          | <b>-72,920.93 *</b> | <b>155,350.00</b>           |
| <b>6276 · CEMETERY</b>                   |                                  |                            |                     |                             |
| 276-702 · SEXTON SALARY                  | 5,000.00                         | 6,000.00                   | -1,000.00           | 6,000.00                    |
| <b>Total 6276 · CEMETERY</b>             | <b>5,000.00</b>                  | <b>6,000.00</b>            | <b>-1,000.00</b>    | <b>6,000.00</b>             |
| <b>6410 · ZONING ADMINISTRATOR</b>       |                                  |                            |                     |                             |
| 410-702 · SALARY                         | 25,830.32                        | 37,800.00                  | -11,969.68          | 37,800.00                   |
| 410-704 · ASSIST. ZONING ADMIN.          | 0.00                             | 8,000.00                   | -8,000.00           | 8,000.00                    |
| 410-706 · INSPECTION FEES                | 0.00                             | 50.00                      | -50.00              | 50.00                       |
| 410-710 · ATTEND BOARD MEETINGS          | 240.00                           |                            |                     |                             |
| 410-727 · SUPPLIES                       | 109.98                           | 250.00                     | -140.02             | 250.00                      |
| 410-805 · ATTORNEY                       | 0.00                             | 250.00                     | -250.00             | 250.00                      |
| 410-860 · MILEAGE                        | 555.71                           | 1,000.00                   | -444.29             | 1,000.00                    |
| 410-956 · MISCELLANEOUS                  | 10.00                            | 200.00                     | -190.00             | 200.00                      |
| 410-957 · PLANNER                        | 0.00                             | 500.00                     | -500.00             | 500.00                      |
| 410-965 · ENGINEER                       | 0.00                             | 500.00                     | -500.00             | 500.00                      |
| 410960 · TRAINING AND SEMINARS           | 0.00                             | 250.00                     | -250.00             | 250.00                      |
| <b>Total 6410 · ZONING ADMINISTRATOR</b> | <b>26,746.01</b>                 | <b>48,800.00</b>           | <b>-22,053.99</b>   | <b>48,800.00</b>            |

## General Fund Proposed Budget - Amendments July 2017 through June 2018

|   | Jul '17 - Jun 18<br>Year to Date | Jul '17 - Jun 18<br>Budget | \$ Over Budget       | Jul '17 - Jun 18<br>Amended |
|---|----------------------------------|----------------------------|----------------------|-----------------------------|
| <b>6411 · PLANNING COMMISSION</b>           |                                  |                            |                      |                             |
| 411-702 · SALARIES                          | 4,710.00                         | 5,400.00                   | -690.00              | 5,400.00                    |
| 411-727 · SUPPLIES                          | 0.00                             | 100.00                     | -100.00              | 100.00                      |
| 411-730 · TRAINING FOR PLANNING COMMISSIO   | 2,003.24                         | 3,000.00                   | -996.76              | 3,000.00                    |
| 411-805 · ATTORNEY                          | 0.00                             | 750.00                     | -750.00              | 750.00                      |
| 411-860 · MILEAGE                           | 157.56                           |                            | 157.56 *             | 250.00                      |
| 411-900 · PRINTING & PUB.                   | 990.50                           | 1,700.00                   | -709.50              | 1,700.00                    |
| 411-910 · RECORDING SECRETARY               | 1,101.25                         | 1,750.00                   | -648.75              | 1,750.00                    |
| 411-956 · MISCELLANEOUS                     | 0.00                             | 100.00                     | -100.00              | 100.00                      |
| 411-957 · PLANNER                           | 4,022.50                         | 4,000.00                   | 22.50 *              | 6,000.00                    |
| 411-958 · PROFESS SERV - PREAPPLICATION     | 0.00                             | 250.00                     | -250.00              | 250.00                      |
| 411-965 · ENGINEER                          | 0.00                             | 250.00                     | -250.00              | 250.00                      |
| <b>Total 6411 · PLANNING COMMISSION</b>     | <b>12,985.05</b>                 | <b>17,300.00</b>           | <b>-4,314.95 *</b>   | <b>19,550.00</b>            |
| <b>6412 · ZONING BOARD OF APPEALS</b>       |                                  |                            |                      |                             |
| 412-702 · SALARIES                          | 2,480.00                         | 5,400.00                   | -2,920.00            | 5,400.00                    |
| 412-727 · SUPPLIES                          | 0.00                             | 50.00                      | -50.00               | 50.00                       |
| 412-730 · TRAINING SEMINARS                 | 0.00                             | 500.00                     | -500.00              | 500.00                      |
| 412-805 · ATTORNEY                          | 386.75                           | 1,250.00                   | -863.25              | 1,250.00                    |
| 412-900 · PRINTING & PUB                    | 895.00                           | 1,250.00                   | -355.00              | 1,250.00                    |
| 412-910 · RECORDING SECRETARY               | 530.00                           | 750.00                     | -220.00              | 750.00                      |
| 412-956 · MISCELLANEOUS                     | 0.00                             | 100.00                     | -100.00              | 100.00                      |
| 412-957 · PLANNER                           | 0.00                             | 250.00                     | -250.00              | 250.00                      |
| 412-965 · ENGINEER                          | 0.00                             | 250.00                     | -250.00              | 250.00                      |
| <b>Total 6412 · ZONING BOARD OF APPEALS</b> | <b>4,291.75</b>                  | <b>9,800.00</b>            | <b>-5,508.25</b>     | <b>9,800.00</b>             |
| <b>6445 · DRAINS</b>                        |                                  |                            |                      |                             |
| 445-955 · DRAIN MAINTENANCE                 | 3,816.36                         | 16,000.00                  | -12,183.64           | 16,000.00                   |
| <b>Total 6445 · DRAINS</b>                  | <b>3,816.36</b>                  | <b>16,000.00</b>           | <b>-12,183.64</b>    | <b>16,000.00</b>            |
| <b>6446 · ROADS</b>                         |                                  |                            |                      |                             |
| 446-806 · ROAD MAINTENANCE                  | 359,231.03                       | 750,000.00                 | -390,768.97 *        | 1,100,000.00                |
| 446-808 · DUST CONTROL                      | 45,769.94                        | 60,000.00                  | -14,230.06 *         | 65,000.00                   |
| <b>Total 6446 · ROADS</b>                   | <b>405,000.97</b>                | <b>810,000.00</b>          | <b>-404,999.03 *</b> | <b>1,165,000.00</b>         |
| <b>6756 · RECREATION DEPARTMENT</b>         |                                  |                            |                      |                             |
| 756-702 · SALARY FOR REP                    | 1,750.00                         | 2,300.00                   | -550.00              | 2,300.00                    |
| 756-969 · HAPRA RECR CONTRACT               | 75,000.00                        | 100,000.00                 | -25,000.00           | 100,000.00                  |
| 756-976 · TRANS TO RECREATION FUND          | 0.00                             | 12,000.00                  | -12,000.00           | 12,000.00                   |
| <b>Total 6756 · RECREATION DEPARTMENT</b>   | <b>76,750.00</b>                 | <b>114,300.00</b>          | <b>-37,550.00</b>    | <b>114,300.00</b>           |
| <b>6776 · HERITAGE DAYS EXPENSES</b>        |                                  |                            |                      |                             |
| 776-727 · SUPPLIES                          | 0.00                             | 0.00                       | 0.00                 | 0.00                        |
| 776-740 · ENTERTAINMENT                     | 0.00                             | 0.00                       | 0.00                 | 0.00                        |
| <b>Total 6776 · HERITAGE DAYS EXPENSES</b>  | <b>0.00</b>                      | <b>0.00</b>                | <b>0.00</b>          | <b>0.00</b>                 |

## General Fund Proposed Budget - Amendments July 2017 through June 2018

|  | Jul '17 - Jun 18<br>Year to Date | Jul '17 - Jun 18<br>Budget | \$ Over Budget       | Jul '17 - Jun 18<br>Amended |
|--|----------------------------------|----------------------------|----------------------|-----------------------------|
| <b>6856 · BONDS &amp; INSURANCE</b>          |                                  |                            |                      |                             |
| 856-910 · INSURANCE/BONDS                    | 38,430.00                        | 41,000.00                  | -2,570.00            | 41,000.00                   |
| 856-913 · FEES-ADMIN                         | 0.00                             | 500.00                     | -500.00              | 500.00                      |
| 856-914 · EMPLOYER RETIRE. CONTRIB. D.C.     | 26,379.96                        | 33,000.00                  | -6,620.04 *          | 34,000.00                   |
| <b>Total 6856 · BONDS &amp; INSURANCE</b>    | <b>64,809.96</b>                 | <b>74,500.00</b>           | <b>-9,690.04 *</b>   | <b>75,500.00</b>            |
| <b>6902 · BLDG IMP. CAPITAL OUTLAY</b>       |                                  |                            |                      |                             |
| 902-977 · BLDG IMP. CAP OUTLAY               | 1,950.00                         | 10,000.00                  | -8,050.00            | 10,000.00                   |
| 902-990 · TORNADO SIREN                      | 850.00                           | 3,000.00                   | -2,150.00            | 3,000.00                    |
| <b>Total 6902 · BLDG IMP. CAPITAL OUTLAY</b> | <b>2,800.00</b>                  | <b>13,000.00</b>           | <b>-10,200.00</b>    | <b>13,000.00</b>            |
| <b>6903 · EQUIPMENT&amp; LAND</b>            |                                  |                            |                      |                             |
| 903-977 · FURNITURE & FIXTURES               | 9,428.79                         | 10,000.00                  | -571.21              | 10,000.00                   |
| 903-979 · COMPUTERS/SOFTWARE                 | 344.47                           | 2,000.00                   | -1,655.53            | 2,000.00                    |
| <b>Total 6903 · EQUIPMENT&amp; LAND</b>      | <b>9,773.26</b>                  | <b>12,000.00</b>           | <b>-2,226.74</b>     | <b>12,000.00</b>            |
| <b>6904 · TRANSFERS</b>                      |                                  |                            |                      |                             |
| 0450 · TRANS OUT                             | 0.00                             | 25,000.00                  | -25,000.00           | 25,000.00                   |
| <b>Total 6904 · TRANSFERS</b>                | <b>0.00</b>                      | <b>25,000.00</b>           | <b>-25,000.00</b>    | <b>25,000.00</b>            |
| <b>6990 · CONTINGENCY</b>                    |                                  |                            |                      |                             |
| 990-990 · CONTINGENCY                        | 0.00                             | 10,000.00                  | -10,000.00           | 10,000.00                   |
| <b>Total 6990 · CONTINGENCY</b>              | <b>0.00</b>                      | <b>10,000.00</b>           | <b>-10,000.00</b>    | <b>10,000.00</b>            |
| <b>Total Expense</b>                         | <b>1,276,279.35</b>              | <b>2,108,786.00</b>        | <b>-832,506.65 *</b> | <b>2,480,536.00</b>         |
| <b>Net Income</b>                            | <b>-378,934.23</b>               | <b>-653,495.00</b>         | <b>274,560.77 *</b>  | <b>-1,025,245.00</b>        |

Fund Balance - June 30 2017

**2,596,162**

Projected Fund Balance June 30, 2018

**1,570,917**

Budget Summary

Marion Township

July 1, 2018 - June 30, 2019

Revenues

| Classification                       |                                 | Amounts                           |                             |                                     |
|--------------------------------------|---------------------------------|-----------------------------------|-----------------------------|-------------------------------------|
| Account Number                       | Account Description             | Actual<br>Prior Year<br>2016-2017 | Current<br>YTD<br>2017-2018 | Anticipated<br>Revenue<br>2018-2019 |
| 402-449                              | Taxes                           | 342,434                           | 333,925                     | 350,000                             |
| 450-500                              | Federal Grants                  |                                   |                             |                                     |
| 528                                  | Federal Revenue Sharing         |                                   |                             |                                     |
| 529-539                              | Other Federal Grants            |                                   |                             |                                     |
| 540-573                              | State Grants                    |                                   |                             |                                     |
| 574-579                              | State Revenue Sharing           | 831,204                           | 800,000                     | 800,000                             |
| 581-592                              | Grants from Local Units         |                                   | -                           |                                     |
| 600-651                              | Charges for Services            | 136,403                           | 136,779                     | 110,000                             |
| 655-663                              | Fines & Forfeits                |                                   |                             |                                     |
| 664-667                              | Interest & Dividends            | 4,037                             | 682                         | 500                                 |
| 668-671                              | Rents & Royalties               | 200,166                           | 142,761                     | 200,000                             |
| 673                                  | Sale of Fixed Assets            |                                   |                             |                                     |
| 674-678                              | Contributions                   |                                   | 50                          |                                     |
| 676                                  | Appropriations from other funds |                                   |                             |                                     |
| 677-686                              | Reimbursements                  | 9,368                             | -                           |                                     |
| 678-693                              | Refunds                         |                                   |                             |                                     |
| 694-699                              | Other Revenue                   | 10,098                            | 1,584                       |                                     |
| Balance on hand at beginning of year |                                 | 2,352,707                         | 2,596,163                   | 1,993,582                           |
| <b>TOTAL REVENUES</b>                |                                 | <b>3,886,417</b>                  | <b>4,011,944</b>            | <b>3,454,082</b>                    |

Signature and title of the person who compiled this proposed budget

Current State Equalized Valuation:

547,870,268

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

We hereby certify that the above is correct to the best of our knowledge:

TO: THE TAX ALLOCATION BOARD

The following amount will be required from local taxation

0.80449 mills

Supervisor: \_\_\_\_\_

Clerk: \_\_\_\_\_

TAXES VOTED BY ELECTORS:

Treasurer: \_\_\_\_\_

- |                        |       |       |
|------------------------|-------|-------|
| 1. For Blds. & Site    | _____ | mills |
| 2. For Debt Retirement | _____ | mills |
| 3. For Operation       | _____ | mills |
| 4. For Roads           | _____ | mills |

Budget Summary

Marion Township

July 1, 2018 - June 30, 2019

Expenditures

| Classification<br>Account<br>Number | Account<br>Description     | Amounts                           |                             |                                 |
|-------------------------------------|----------------------------|-----------------------------------|-----------------------------|---------------------------------|
|                                     |                            | Actual<br>Prior Year<br>2016-2017 | Current<br>YTD<br>2017-2018 | Proposed<br>Budget<br>2018-2019 |
| 101                                 | Township Board             | 39,554                            | 28,882                      | 45,000                          |
| 171                                 | Supervisor's Office        | 39,683                            | 37,567                      | 50,000                          |
| 191                                 | Elections                  | 29,751                            | 6,980                       | 25,000                          |
| 209                                 | Assessor                   | 76,932                            | 84,265                      | 130,000                         |
| 210                                 | Attorney and Legal Fees    | 10,504                            | 13,157                      | 15,000                          |
| 211                                 | Professional Fees          | 36,571                            | 28,170                      | 42,000                          |
| 215                                 | Clerk's Office             | 75,619                            | 68,152                      | 90,000                          |
| 247                                 | Board of Review            | 3,082                             | 2,551                       | 5,000                           |
| 253                                 | Treasurer's Office         | 105,764                           | 100,580                     | 135,000                         |
| 265                                 | Building & Grounds         | 37,939                            | 22,842                      | 40,000                          |
| 276                                 | Cemetery                   | 6,000                             | 4,000                       | 9,500                           |
| 299                                 | Unallocated                | 73,676                            | 52,068                      | 120,000                         |
| 301                                 | Police                     |                                   |                             |                                 |
| 336                                 | Fire                       |                                   |                             |                                 |
| 371                                 | Inspections & Buildings    |                                   |                             |                                 |
| 440                                 | Public Works               | 3,429                             | 225                         | 15,000                          |
| 445                                 | Drains                     | 10,328                            | 3,816                       | 15,000                          |
| 446                                 | Highways                   | 297,755                           | 1,165,000                   | 800,000                         |
| 450                                 | Street Lighting            |                                   |                             |                                 |
| 526                                 | Sanitary Landfill          |                                   |                             |                                 |
| 691                                 | Library                    |                                   |                             |                                 |
| 738                                 | Recreation                 | 105,500                           | 76,750                      | 130,000                         |
| 801                                 | Planning & Zoning          | 44,915                            | 44,083                      | 75,000                          |
| 851                                 | Payroll & Benefits expense | 222,769                           | 214,462                     | 230,000                         |
| 941                                 | Contingencies              |                                   |                             |                                 |
| 945                                 | Debt Service               |                                   |                             |                                 |
| 954                                 | Insurance & Bonds          | 70,484                            | 64,810                      | 82,000                          |
| Total Expenditures                  |                            | 1,290,255                         | 2,018,361                   | 2,053,500                       |
| Appropriations to other funds       |                            |                                   |                             |                                 |
| Other Uses                          |                            |                                   |                             |                                 |
| Amounts needed for Contingencies    |                            |                                   |                             |                                 |
| Balance on hand at end of year      |                            | 2,596,163                         | 1,993,582                   | 1,400,582                       |
| TOTAL EXPENDITURES AND OTHER USES   |                            | 1,290,255                         | 2,018,361                   | 2,053,500                       |



# Livingston County Health Department

## Annual Report 2017



To protect, preserve,  
and promote the health  
and safety of the people of  
Livingston County.

### Personal/Preventive Health

- 398 Communicable disease cases
- 22 Tests for HIV/AIDS
- 430 Sexually transmitted disease cases
- 391 Tuberculin skin tests
- 547 Families enrolled in Children's Special Health Care Services
- 6,485 Hearing and 10,465 vision screenings
- 827 Individuals immunized
- 1,696 WIC clients served
- 1,627 Unique dental patients served in 3,603 visits

### Health Promotion

- 19 Press releases sent to local media
- 15 Community events attended as an exhibitor
- 22 Health promotion/education presentations to classrooms and community groups
- 2 Professional conference presentations
- 178 New Facebook page 'likes'
- 12 Employee newsletters
- 3 Employee wellness activities
- 75 Prescription for Health participants
- 1,891 Individuals impacted by nutrition guidelines at food pantries

### Emergency Preparedness

- 3 Emergency activations for highly communicable diseases
- 1 Human service collaboration plan created for at-risk residents
- 11 Workshops & exercises
- 17 Training events
- 7 Community events attended as an exhibitor
- 900 MRC volunteer hours worth approximately \$29,000
- 14 MRC trained to be SAY LivReady instructors
- 8 MRC trained to be CPR/First Aid instructors
- 75 Go-kits distributed to seniors
- 1 Storyboard on Reunification Support presented at the 2017 Preparedness Summit

## AT A GLANCE

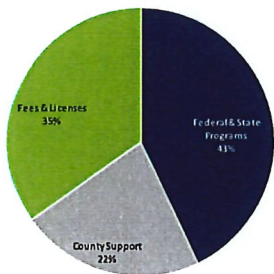
### Environmental Health

- 1,264 Food service inspections
- 50 Food service complaints investigated
- 566 Well permits issued
- 450 Septic system permits issued
- 64 Public swimming pools regulated
- 16 Public beaches regulated
- 45 General complaints investigated
- 381 Non-community public water supplies regulated
- 21 Campgrounds inspected

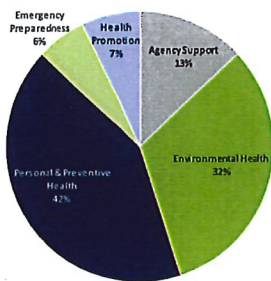
Photo credit: Matt Bolang

## Financial Overview 2016-2017

Revenue By Source



Expenses by Division



## Expanding Chronic Disease Prevention Efforts

Livingston County Health Department continues to focus on preventing and managing chronic disease through the continuation of the Prescription for Health and Building Healthy Communities programs, and the addition of a grant-funded Worksite Wellness program.

Prescription for Health is a fruit and vegetable prescription program that gives participants \$100 in tokens to spend at local farmers markets to reduce their incidence of chronic disease. This is the second year of the program in Livingston County thanks to funding from St. Joseph Mercy Health System. Community Health Workers provide health education to participants and connect them to valuable community resources throughout Livingston County.

Building Healthy Communities is financed through a Michigan Department of Health and Human Services (MDHHS) grant with Washtenaw County Health Department (WCHD). Year one of the grant (2016-2017) promoted healthy food service guidelines and healthy food choices through product placement and promotion in local food pantries, while year two (2017-2018) is focusing efforts on a walking campaign to increase physical

*"LCHD is continuing to prioritize the health of Livingston County residents by seeking out grant opportunities that address chronic disease and make it easier for those who live, work, and play in Livingston to live healthier lives."*

*~Chelsea Lantto,  
Health Promotion  
Coordinator*

activity in Livingston County via using the stairs and taking to the county's many trails.

Worksite Wellness, a new program at LCHD, is financed through an MDHHS grant with WCHD. This grant allows LCHD to partner with six Livingston County businesses in 2017-2018 to assess the status of their worksite wellness efforts and improve/expand upon those efforts. The goals of the program is to increase healthy behaviors and decrease obesity and tobacco use. Each of the participating businesses

receives a \$1,000 stipend to use to implement specific strategies designed to improve the health and wellness of their employees.

LCHD looks forward to continuing chronic disease prevention in Livingston County.



## Hepatitis A Outbreak Response

Communicable Disease (CD) is a state-funded (mandated) program for local health departments, which means that LCHD is required to investigate/follow-up on reported communicable diseases based on the Communicable Disease Rules. Public health officials and the Michigan Department of Health and Human Services (MDHHS) noticed an increase in hepatitis A cases starting in August 2016 and continued to see an elevated number of hepatitis A cases in the state during 2017.

Hepatitis A is a serious, highly contagious liver disease caused by the hepatitis A virus. Illness can appear 15-50 days after exposure and can cause a person to be sick for several weeks. MDHHS responded to this outbreak with additional funding to assist in a coordinated public health response in outbreak affected areas of the state. The public health response included increased healthcare awareness efforts, public notification and education, and outreach with vaccination clinics for high-risk populations.

In 2017, LCHD received six hepatitis A case reports. Livingston county averages less than two cases per year. Since many of these cases were linked to the outbreak, LCHD began a public awareness

*"This outbreak has been challenging because no common sources of food, beverages, or drugs have been identified as a potential source of infection, and the hospitalization rate is high. As a result, our relationships with community partners who work with high risk groups have been crucial to our response."*

*~Elaine Brown,  
PPHS Director/  
Deputy Health  
Officer*

campaign focusing on food service establishments/workers and planning vaccination clinics for high-risk populations. LCHD hired Medical Reserve Corps members to assist with follow-up calls to food service establishments, to staff walk-in/extended clinic hours, and to provide vaccinations at off-site clinics to high risk groups. Additionally, LCHD is continuing to work with community partners to reach those at highest risk for this disease. Those with history of injection and non-injection drug use, homelessness or transient housing, and incarceration are thought to be at greater risk in this outbreak setting.

Our efforts will continue into 2018 as the outbreak continues to unfold.

## Mosquito Surveillance

This past summer, the Environmental Health Division participated in a grant funded Zika virus mosquito surveillance program led by the Michigan Department of Health and Human Services-Emergency and Zoonotic Infectious Diseases Division. The purpose of this program was to determine if mosquito species (i.e. aedes albopictus and aedes aegyptii) that carry the Zika virus were present in Livingston County. Five mosquito traps that are designed to attract these species of mosquito were placed two nights a week at sixteen different businesses and/or residences throughout the County.

In summary, the mosquitos that carry the Zika virus were not identified in the County. However, thirteen other species were, with 79% of them being aedes triseriatus, culex pipiens, and coquillettidia perturbans mosquitos. These mosquitos are often associated with diseases such as Dog Heartworm, St. Louis Encephalitis, and West Nile Virus. To date, only Wayne County has documented the identification of aedes albopictus which is also known as the Asian Tiger mosquito, but there is no evidence of Zika-virus-infected mosquitoes in the state at this time.

## Greetings from Our Health Officer

On behalf of the Livingston County Health Department, I am pleased to present our 2017 annual report that highlights efforts being made to keep our families safe and healthy and our environment clean. Our services and programs are designed to improve the overall health status of our residents by engaging the community and collaborating with many partners. A special thank-you to the Livingston County Board of Commissioners and County Administration who provide their support of the department and value having a strong and competent workforce for the delivery of our services.

Some of the highlights from 2017 I wish to share include the opening of the Livingston Dental Center, which provides dental care for the underserved in the community. We also had a confirmed measles case in the spring reminding the community of the importance for proper immunization against vaccine preventable diseases. We were awarded a Certificate of Quality by the State Accreditation Board and successfully met all of our minimum program requirements during Cycle 7 State Accreditation review. We also submitted documentation to the Public Health Accreditation Board in anticipation of becoming nationally accredited in the near future.

There are so many more accomplishments that occurred in 2017 and on behalf of the dedicated employees of LCHD, I wish to share the highlights within this report with the community and invite you to contact me should you have any questions.

Sincerely,  
Dianne McCormick, Director/Health Officer



### Livingston County Health Department

Dianne McCormick  
Health Officer

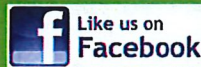
Dr. Donald Lawrenchuk  
Medical Director

Matt Bolang  
Environmental Health Director

Elaine Brown  
Personal/Preventive Health Director  
Deputy Health Officer

2300 East Grand River Ave.  
Suite 102  
Howell, Michigan 48843

For more information visit:  
[www.lchd.org](http://www.lchd.org)



## Emergency Preparedness Builds Resilience

In 2017, the Emergency Preparedness program and Livingston County Medical Reserve Corps focused on increasing community resiliency by strengthening emergency preparedness partnerships and promoting a preparedness and wellness mindset in our senior and youth population. Key highlights include: engaging in a reunification training workshop and full-scale exercise with 42 of our local response and community partners, providing preparedness and wellness outreach and free emergency go-kits to 75 seniors in our county, and forming a county Volunteer Management Committee to address the multiagency coordination required to organize and mobilize volunteers during an emergency. We also partnered with other human service agencies to create the Livingston County Plan for Provision of Emergency Services to People with Access and Functional Needs to aid at-risk individuals during a response. Additionally, we responded to two real communicable disease events in our county – measles and hepatitis A – and worked collaboratively with our partners to ensure the needs of the public were met. Our departmental staff and MRC volunteers train, exercise, plan and prepare for public health emergency events routinely. It is our goal to continue to build and strengthen our partnerships to meet the needs of our community and to empower individuals to be prepared.

