

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 14, 2017**

MEMBERS PRESENT: Tammy Beal, Les Andersen, Greg Durbin, Dan Lowe, Scott Lloyd, Bob Hanvey, and Duane Stokes

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer; Dave Hamann, Zoning Administrator

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Livingston County Road Commission invoice was added to the consent agenda. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda as amended. Greg Durbin seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0.**

LOVE'S CREEK/SESAME SNOW PLOW SAD PUBLIC HEARING

Bob Hanvey opened the public hearing, and said the opportunity to file an objection is before the close of the public hearing; forms are available on the table. No objections were heard. Mr. Hanvey closed the public hearing. Les Andersen motioned to adopt a resolution to approve the special assessment roll for the Love's Creek/Sesame Drive snow plow SAD. Tammy Beal seconded. Roll call vote: Durbin—yes; Stokes—yes; Hanvey—yes; Lloyd—abstain; Beal—yes; Andersen—yes; Lowe—yes. **Motion carried 6-0** (1 abstention.)

BURNHAM & FLOWER PROPERTY INSURANCE PRESENTATION

Jon Johnson, the new representative from Burnham & Flower, was present to review the township's property & liability coverage. Greg Durbin motioned to approve the proposal from Burnham & Flower for \$35,526, as presented. Les Andersen seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

2017-18 AUDIT REPORT

Ken Palka from Pfeiffer, Hanniford & Palka was present to provide the board members with the audit report. Duane Stokes motioned to accept the audit report as presented and authorize the auditor to submit the information to the State of Michigan. Les Andersen seconded. **Motion carried.**

FINAL REVIEW OF STERLING RIDING STABLES SITE PLAN

The owner of the property, Katie Mair, was present to ask the board members for approval on the modification to the site plan to add a new indoor riding arena. Les Andersen asked about special events; Ms. Mair said that's not the purpose of the new arena, but that if she did hold a clinic, etc., she would contact the zoning administrator for guidance. Les Andersen motioned to grant final approval for the Sterling Training Center site plan. Greg Durbin seconded. **Motion carried.**

BREIJAK SHOW CAUSE HEARING

Dave Hamann said he has sent certified mail that wasn't claimed; he also sent the violation notice via regular mail. He has had no contact with the property owner. Les Andersen motioned to forward this item to the township attorney. Duane Stokes seconded. **Motion carried.**

FINAL REVIEW OF CHESTNUT CREEK PRIVATE ROAD REVISED SITE PLAN

The site plan originally called for gravel roads, and the developer has changed them to asphalt. Phil Westmoreland said he will ask for the testing reports and weight tickets on the section that's done. The rest of the road should be finished in the spring. Greg Durbin motioned to approve the amended site plan for Chestnut Creek. Les Andersen seconded. **Motion carried.**

Les Andersen motioned to approve the private road maintenance agreement contingent on the corrections from Mike Kehoe's December 6 letter being included. Tammy Beal seconded. **Motion carried.**

HOWELL LANDSCAPING

No new information on this item.

132 CRYSTALWOOD CIRCLE REQUEST

Bob Hanvey said the property owner is asking for some relief on his sewer bill by just being charged the flat rate for the water usage, which is abnormally high. Tammy Beal motioned to credit for the amount actually billed less the flat sewer rate for that time period, contingent on the property owner purchasing an irrigation meter. Dan Lowe seconded. **Motion carried.**

CRYSTALWOOD ROAD ESCROW AGREEMENT

Bob Hanvey updated the board members on the status of the agreement.

MARION OAKS

An email was received from the owner, and he is proceeding with the original plan for this property; he will be taking the clubhouse down.

CVTRS

Bob Hanvey provided information on the City, Village, Township Revenue Sharing performance dashboard.

HOWELL SCHOOLS 2018 SUMMER TAX COLLECTION RESOLUTION

Duane Stokes motioned to adopt a resolution to accept the Agreement for Collection of Summer School Property Taxes, as presented, for 2018, and to authorize the supervisor and clerk to sign the agreement. Les Andersen seconded. Roll call vote: Stokes, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Motion carried 7-0.**

2017-18 BUDGETS

Cemetery: Les Andersen motioned to accept the proposed Cemetery budget for FY 7/2017-6/2018 with an ending balance of \$10,226.01. Duane Stokes seconded. **Motion carried.**

Parks: Les Andersen motioned to accept the proposed Parks Fund budget for FY 7/2017-6/2018 with an ending balance of \$9,425.69. Tammy Beal seconded. **Motion carried.**

Assessment Revolving Project Fund: Tammy Beal motioned to accept the proposed Assessment Revolving Project Fund budget for FY 7/2017-6/2018 with an ending balance of \$55,891.82. Greg Durbin seconded. **Motion carried.**

ASSISTANT ASSESSOR

Tammy Beal motioned to set the pay rate for the assistant assessor at \$21 per hour. Les Andersen seconded. Roll call vote: Lowe, Durbin, Lloyd, Stokes, Andersen, Beal, Hanvey—all yes. **Motion carried 7-0.**

PLANNING COMMISSION APPOINTMENTS

Tammy Beal motioned to approve the nomination of Bruce Powelson to a three-year term on the Planning Commission, ending December 2020. Greg Durbin seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0.**

Les Andersen motioned to approve the nomination of Claire Stevens to a three-year term on the Planning Commission, ending December 2020. Tammy Beal seconded. Roll call vote: Durbin, Stokes, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

ZBA APPOINTMENTS

Tammy Beal motioned to reappoint Dan Rossbach to the Zoning Board of Appeals, term ending December 2020. Les Andersen seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

Scott Lloyd motioned to reappoint Larry Fillinger to the Zoning Board of Appeals, term ending December 2020. Greg Durbin seconded. Roll call vote: Stokes, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Motion carried 7-0.**

Les Andersen motioned to reappoint Linda Manson-Dempsey to the Zoning Board of Appeals, term ending December 2020. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Motion carried 7-0.**

ZBA REPORT

The zoning administrator summarized the December 4 ZBA meeting. This was a continuation of the case from October, for Brian Volante on Pleasant Lake Road. The request was denied.

CORRESPONDENCE/UPDATES

An information meeting for township officials and staff on the 2020 AMAR review is scheduled for January 17, 2018 at 9 am in the EMS Building.

Tammy Beal reported on the buck pole event.

The Livingston County update from the commissioner's is included in the packet.

The early registration deadline for the 2018 MTA conference is January 3, 2018.

Meadows update will be coming from the attorney.

REVIEW OF PROPOSED TXT #04-17—NURSERIES AND LANDSCAPE OPERATIONS

Les Andersen motioned to send this amendment to the county Planning Department for review and comment. Tammy Beal seconded. **Motion carried.**

REVIEW OF PROPOSED TXT #05-17—OUTDOOR VEHICLE STORAGE

Les Andersen motioned to send this amend to the county Planning Department for review and comment. Tammy Beal seconded. **Motion carried.**

REVIEW OF PROPOSED GENERAL ORDINANCE #04-17—MOTOR BRAKING

Dan Lowe motioned to postpone discussion on this agenda item, and the item on Nuisance & Noise. Tammy Beal seconded. Motion carried.

REVIEW OF PROPOSED GENERAL ORDINANCE #02-17 #03-17—NUISANCE & NOISE

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Duane Stokes motioned to adjourn at 9:30 pm. Greg Durbin seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date