MARION TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING Thursday, October 26, 2017 7:30 p.m.

Call to Order Pledge of Allegiance Members Present/Members Absent Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of October 12, 2017 Regular Meeting Minutes
 - b.) September 2017 Financial Report
 - c.) Sheriff's Report
 - d.) October 18, 2017 MHOG Agenda/Minutes
 - e.) October 18, 2017 HAFDA Agenda/Minutes
 - f.) Livingston County Road Com. Invoice (\$4,434.24)
- 3.) Blue Cross Presentation
- 4.) Crystalwood Road Escrow Agreement
- 5.) Recycling Update
- 6.) Howell Landscaping
- 7.) Jack Lowe Park Equipment

Correspondence and Updates

- Livingston County Updates
- Assessor Update
- Meadows West Update

Call to the Public

Adjournment



MARION TOWNSHIP 2877 W. COON LAKE RD., HOWELL, MI 48843 BOARD OF TRUSTEES REGULAR MEETING OCTOBER 12, 2017

MEMBERS PRESENT:

Tammy Beal, Les Andersen, Greg Durbin, Dan Lowe, Scott Lloyd, Bob

Hanvey, and Duane Stokes

MEMBERS ABSENT:

None

OTHERS PRESENT:

Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Greg Durbin motioned to approve the agenda as presented. Tammy Beal seconded. Motion carried.

CONSENT AGENDA

Duane Stokes motioned to approve the consent agenda. Greg Durbin seconded. Motion carried.

LOVES CREEK/SESAME SNOW PLOWING

Bob Hanvey passed out an updated proposed public hearing notice. Les Andersen motioned to adopt a resolution to schedule a hearing for November 9, 2017 on the creation of Loves Creek/Sesame Snow Removal Special Assessment District. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0**.

CRYSTALWOOD ROAD ESCROW AGREEMENT

Bob Hanvey provided the board members with a draft of a conceptual agreement for financing pavement of the roads in Crystalwood and Crystalwood II. The board members discussed changes to items 6 & 7 to have the township hold the funds, then pay Elkow rather than the contractor. Greg Durbin motioned to have the agreement reviewed and finalized by the attorney. Scott Lloyd seconded. **Motion carried**.

ENGINE BRAKING

The board members discussed creating a general ordinance to prohibit this activity in the township. Bob Hanvey will check on details of enforcement with the Livingston County Sheriff's Department. Les Andersen motioned to forward this item to the Planning Commission so they can create the language for ordinance. Dan Lowe seconded. **Motion carried**.

RECYCLING UPDATE

Bob Hanvey asked the board members if they had any objection to Alchin's putting their name on the flyers and/or sign by the recycling bins; none were heard. Recycling should begin again in a few weeks.

SOUND SYSTEM UPDATE

After meeting with Larry Moss from AnyNetwork.Com, LLC, it was determined that an additional microphone, case with wheels, and new speakers were needed. Les Andersen motioned to approve \$5,405 for the new sound system and accessories. Scott Lloyd seconded. Roll call vote: Durbin, Stokes, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0**.

WITKOWSKI SUP

The board has determined that weddings and social events are not agricultural tourism. The planner has stated that the applicant needs to submit a better site plan. In the special use approval draft document, Les Andersen would like "approval by the zoning administrator" changed to "township board" in paragraph six, and add Livingston County Building Department and Howell Area Fire Authority to list of outside agencies. Bob Hanvey said the approval would be for the special use permit, not the site plan. Phil Westmoreland will update his review. Jim Witkowski questioned the requirement for approval from the LCBD.

Greg Durbin motioned to approve the preliminary Special Use Permit for Witkowski for agri-tourism based activities, subject to conditions in the planner's October 1, 2017 review letter, changes made by the township to the draft of the preliminary special use approval, and the required standards that the applicant needs to meet. Duane Stokes seconded. **Motion carried**.

HOWELL LANDSCAPING

Bob Hanvey suggested sending a letter to the property owner asking him to discontinue the trucking business. The township has the option of contracting with Carlisle Wortman to investigate the activity at the property. Greg Durbin said the board members should look at both sides, not just the complaints. Dan Lowe said it is not a residential use. Scott Lloyd motioned to have the attorney provide the supervisor and zoning administrator with a letter asking the property owner to terminate the trucking business. Les Andersen seconded. **Motion carried**.

SHINY APPLE SMALL WINE MAKER RESOLUTION

Les Andersen motioned to adopt a resolution to approve the application from Shiny Apple LLC for a small wine maker's license. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Resolution passed 7-0**.

ZBA REPORT

Dan Lowe updated the board members on the October 2 ZBA meeting, which was tabled to allow the applicant to apply for all of the variances that are needed. The notice will have to be republished.

CORRESPONDENCE/UPDATES

There is an unemployment hearing that is ongoing with the former zoning administrator.

The monthly update from the Livingston County Board of Commissioners is in the packet.

The mediation with Mitch Harris has been cancelled, and the motion hearing is scheduled for October 26.

CALL TO THE PUBLIC

Steve Williams was present and brought updated Metropark maps to pass out.

Bruce Powelson said he was using a decibel meter during the meeting, and it registered 70 during normal conversation.

ADJOURNMENT

	Les Andersen motioned to ad	journ at 8:25 pm. [Duane Stokes seconded.	Motion carried.
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Submitted by: S. Longstreet		
Tammy L. Beal, Township Clerk Date	Robert W. Hanvey, Township Supervisor	Date

MARION TOWNSHIP FINANCIAL REPORT

Sep-17

GENERAL FUND CHECKING		
Previous Balance	\$	1,261,985.06
Receipts Interest	\$	145,838.00
	\$	1,407,823.06
Expenditures	\$	109,659.54
Balance	\$	1,298,163.52
CEMETERY FUND		
Previous Balance	\$	13,986.40
Receipts Interest	\$	-
	\$	13,986.40
Expenditures	\$	945.00
Balance	\$	13,041.40
PARKS & RECREATION FUND		
Previous Balance	\$	4,831.25
Receipts Interest	Ψ	\$0.00
		4.024.05
Expenditures	\$	4,831.25 \$595.88
Balance	\$	4,235.37
SEWER S.A.D.		
Previous Balance	\$	-
Receipts Interest	\$	-
	\$	
Expenditures	*	\$0.00
Balance	\$	=

FINANCIAL REPORT	Page -2-	Sep-17
WATER - NEW USER Previous Balance Receipts Interest	\$ 292,177.08 \$ 1,263.80	
Expenditures	\$ 293,440.88 \$0.00	
Balance	\$ 293,440.88	
SEWER OPERATING & MANAGEMT Previous Balance Receipts Interest	\$ 144,305.87 \$ -	
Expenditures	\$ 144,305.87 \$ 23,029.58	
Balance	\$ 121,276.29	
SEWER - NEW USER Previous Balance Receipts Interest	\$ 2,094,576.81 \$ 344,334.94	
Expenditures	\$ 2,438,911.75 \$ -	
Balance	\$ 2,438,911.75	
SPEC ASSESS. FUND Previous Balance Receipts Interest	\$82,829.44 \$7,426.18	
Expenditures	\$90,255.62 \$ 9,425.00	
Balance	\$80,830.62	

FINANCIAL REPORT	Page -3-	Sep-17
SUMMARY TOTALS		
General Fund	\$	1,298,163.52

Cemetery Fund	\$ 13,041.40
Parks & Rec Capital Chkg Acct	\$ 4,235.37
Sewer S.A.D.	\$ -
Water - New User	\$ 293,440.88
Sewer Operating & Management	\$ 121,276.29
Sewer - New User	\$ 2,438,911.75
Special Assess. Fund	\$ 80,830.62
TOTAL	\$ 4.249.899.83

Ref: Financial Report SEPTEMBER 2017

LIVINGSTON COUNTY SHERIFF'S OFFICE MARION TOWNSHIP SEPTEMBER 2017

Nature	# Events
911 HANG UP	1
ALARM	5
ANIMAL COMPLAINT	4
ASSIST EMS	2
ASSIST OTHER AGENCY	1
BE IN PROGESS	1
BE REPORT ONLY	1
CITIZEN ASSIST	2
CRIMINAL SEXUAL CONDUCT REPORT	1
DOMESTIC PHYSICAL IN PROGRESS	1
DOMESTIC VERBAL	1
FIRE ALL OTHERS/NOT CLASSIFIED	1
FRAUD	1
HAZARD	4
INTIMIDATION THREATS HARASSMEN	3
KIDNAPPING	1
LOST/FOUND PROPERTY	1
MDOP	5
MENTAL/CMH/PSYCH	1
MESSAGE DELIVERY	1
MOTORIST ASSIST	3
NOISE COMPLAINTS	1
PDA	11
PERSONAL INJURY ACCIDENT	1
PHYSICAL DOMES REPORT ONLY	1
SHOTS FIRED	1
SUICIDAL SUBJECT	1
SUSPICIOUS SITUATION	1
SUSPICIOUS VEHICLE	2
TRESSPASSING, LOITERING	1
UNKNOWN ACCIDENT	1
WEAPONS OFFENSE	1
WELFARE CHECK	8

TOTAL:

71

<u>MONTH</u>	CALLS FOR SERVICE	TICKETS WRITTEN	<u>ARRESTS</u>
JANUARY	173	14	4
FEBRUARY	67	12	4
MARCH	63	26	5
APRIL	72	16	11
MAY	81	10	3
JUNE	83	8	6
JULY	86	30	4
AUGUST	78	27	2
SEPTEMBER	71	13	5
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	774	156	44

HOWELL AREA FIRE AUTHORITY MEETING Oceola Township Hall

1577 N. Latson Rd. - Howell, MI

Otober 18, 2017 - 6:00 PM

Authority Board		
Members and Other Officials:	1.	Meeting called to order at 6:00 pm.
Bill Bamber	2.	Pledge of Allegiance (all stand)
Oceola Township	3,	Approve minutes of the regular meeting of September 20, 2017
Chairman	4.	Call to Public (items not on agenda)
Mike Coddington	5.	2016/2017 Annual Audit Presentation (Ken Palka)
Howell Township	6.	Articles of Incorporation
Vice Chairman	7.	Discussion and approval to move forward with the next phase of the
Mark Fosdick		main station expansion project.
Cohoctah Township	8.	Discussion: Approval To Dispose of at Auction: 2003 F250 and 1996 F-
Secretary		350 Brush Trucks
Robert Hanvey	9.	Chief's Comments:
Marion Township		a. ISO Review November 14, 2017
Member		b. Open House
Nick Proctor		c. Ladder-20 Refurbish Update
City of Howell	10.	Approve payment of bills and payroll in the amount of \$105,084.65
Treasurer	11.	New Business
Andy Pless	12.	Old Business:
Fire Chief	13.	Adjourn
Laura Walker		

WELCOME!

Asst. Sec/Treasurer

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board.

If you wish to address the Board you will be recognized by the Chairman.

HOWELL AREA FIRE AUTHORITY

September 20, 2017 – 6:00 pm Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

Present: Chairman Bill Bamber, Vice Chairman Mike Coddington, Secretary Mark Fosdick	, Treasurer
Nick Proctor, Member Bob Hanvey, Fire Chief Andy Pless, Asst. Sec/Treas. Laura Walker, A	Attorney Kevin
Gentry	

Chairman Bill Bamber called the meeting to order at 6:00 pm

Approve the minutes of the regular meeting of August 16, 2017: MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of August 16, 2017. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval: Articles of Incorporation: MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve and send out to Boards with 2 changes to verbiage: 1) Change "withdraw" to "withdrawal" in 4th paragraph. 2) Add "a single" to 4th paragraph in front of "\$200,000 in improvements...".

MOTION CARRIED UNANIMOUSLY.

Discussion/Approval: Ladder truck refurbish: MOTION by Mr. Coddington, SUPPORT by Mr. Hanvey to authorize Chief Pless to select a vendor for the Ladder Truck refurbish, up to the amount of \$250,000. MOTION CARRIED. Mr. Bamber – Yes, Mr. Coddington – Yes, Mr. Fosdick – No, Mr. Hanvey – Yes, Mr. Proctor – Yes.

Approve Payment of Bills and Payroll: MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to authorize payment of bills and payroll in the amount of \$ 212,564.50. MOTION CARRIED UNANIMOUSLY.

Adjourn: MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:16pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submi	itted: Daura Walke	
,	Laura Walker, Asst. Secretary/Treasurer	
Approved By:		
Approved by:	Mark Fosdick, Secretary	

MONTHLY UPDATE TO THE BOARD

TO:

HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS

FROM:

ANDY PLESS, FIRE CHIEF

SUBJECT: MONTHLY HAFD REPORT FOR SEPTEMBER, 2017

DATE:

OCTOBER 07, 2017

During the month of September the HAFD responded to a total of 101 calls for service. There were 117 calls in September of 2016. The total year-to-date runs for 2017 is 1148. Last year's total at the end of September was 1091.

Some of the more significant incidents for the month included:

On September 5th Howell Firefighters responded to a vehicle accident in the 3000 block of W. Grand River in Howell Township requiring heavy extrication. After removing the victim from the vehicle he succumbed to his injuries. Cause of the accident is under investigation by the Sheriff Dept.

On September 12th Howell Firefighters along with Automatic aid from Fowlerville Fire responded to a reported barn on fire in the 5000 block of Lowe Rd in Howell Township. On arrival the rear of the barn was on fire the fire was quickly brought under control. Damage was limited to a small portion of the barn and an old tractor. The cause of the fire was determined to be from an electrical issue in a pickup truck located in the barn.

On September 15th Firefighters responded mutual aid with Brighton Fire to a reported structure fire in the 400 block of Cherokee Bend in Genoa Township. On arrival firefighters found the garage fully involved in fire. The fire was extinguished and the cause is under investigation by Brighton Fire investigators.

Training for the month of September consisted of Open Water rescue operations, fire ground operations, and pump operations.

We have met with the Auditors and they will be making a presentation at our October Meeting.

Department personnel have been working for the last several weeks in preparation for a visit from ISO officials in November. We are anticipating potentially a better ISO rating than our current 5/10 rating.

The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday October 18th, 2017 at 6:00 pm.

HOWELL AREA FIRE DEPARTMENT FIRE MARSHAL DIVISION

1211 W. Grand River Howell, MI 48843 517-546-0560 FAX: 517-546-6011 firemarshal@howellfire.net

DATE: October 13, 2017

TO: Chief Pless

Fire Authority Board

FROM: Jamil Czubenko, Battalion Chief/Fire Marshal

REF: September 2017 Month End

The month of September 2017 was busy in the Fire Marshal Division. Capt/Inspector Hager and I attended the Michigan Fire Inspectors Society Fall Education Conference in East Lansing for skills workshops and to interact with other inspectors. The FMD participated in the Livingston County Fire and Safety Expo and gave a fire safety presentation.

The FMD participated in emergency responses and department training throughout the month.

The FMD has been involved with new and proposed projects for vacant property and existing buildings throughout our jurisdiction. Proposals and plans for projects continue to be submitted for review and comment.

Melon Festival wrap up meetings occurred and planning for next year has begun. Fantasy of Lights planning meetings have also started for this year's event and we will again be host to Mr. and Mrs. Clause and their sleigh. The 2018 Homeshow committee has also begun to make plans for their annual event. Sleepy Howell is Saturday, 10/28, and preparations continue. Several Food Truck events have occurred throughout the jurisdiction and the FMD had done fire inspections of all the vendors.

Fire Prevention Week is October 8-15, 2017. "EVERY SECOND COUNTS, PLAN 2 WAYS OUT" is this year's NFPA message. The HAFD 2017 Open House is scheduled for Sunday, October 15, 2017 from 1:00pm to 4:00pm. Planning continues to be in full swing and new partnerships have started for the event.

To date approximately 2400 kids and 1930 adults have made public education contact with the HAFD, totaling approximately 392 personnel hours.

The HAFD visited 2 homes and installed batteries in 11 smoke detectors. To date, 95 working smoke detectors plus the 50 smokes and 10 CO/Smoke detectors we've installed.

29 new inspections and 7 re-inspections were completed. 22 plan reviews/consultations and 7 fire safety tests were also completed.

September 2017 brings us more planning for future building projects, the Fantasy of Lights, our Open House and various fire prevention events.

STATION RESPONSES September 2017

STA. 20 - Main Station		STA. 22 - Oceola Twi	<u>.</u>
STA. 20 - Main Otation			
Oceola Twp.	3	Oceola Twp.	23
Cohoctah Twp.	4	Cohoctah Twp.	1
Howell Twp.	23	Howell Twp.	2
Marion Twp.	10	Marion Twp.	1
City of Howell	33	City of Howell	2
Mutual Aid	2	Mutual Aid	4
TOTAL:	75	TOTAL:	33
O-1 00 M-1- T		STA. 24 - Cohoctah	Dwn
STA. 23 - Marion Twp). 	STA. 24 - Colloctail	iwp.
Oceola Twp.	0	Oceola Twp.	1
Cohoctah Twp.	0	Cohoctah Twp.	5
Howell Twp.	2	Howell Twp.	5
Marion Twp.	5	Marion Twp.	1
City of Howell	2	City of Howell	2
Mutual Aid	3	Mutual Aid	2
TOTAL:	12	TOTAL:	16

Incident List by Alarm Date/Time

Alarm Date Between {05/01/2017} And {05/31/2017}

and District = "MTP "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
17-0000577-000	05/06/2017	09:31:13	3575 EMBASSY DR	311 Medical assist, assist EMS c
17-0000580-000	05/07/2017	09:07:47	3153 OSPREY DR	600 Good intent call, Other
17-0000588-000	05/08/2017	17:01:34	4005 JEWELL RD	311 Medical assist, assist EMS c
17-0000589-000	05/09/2017	07:01:16	2035 NORTON RD	324 Motor Vehicle Accident with
17-0000599-000	05/11/2017	16:37:15	196 NEWBERRY LN	311 Medical assist, assist EMS c
17-0000604-000	05/12/2017	08:44:46	669 PRINCE EDWARD DR	311 Medical assist, assist EMS c
17-0000609-000	05/13/2017	15:53:56	5210 W COON LAKE RD	444 Power line down
17-0000618-000	05/14/2017	20:13:13	223 TRIANGLE LAKE RD	311 Medical assist, assist EMS c
17-0000620-000	05/15/2017	07:06:27	W 196 & PINCKNEY RD	322 Motor vehicle accident with
L7-0000621-000	05/15/2017	10:55:48	4143 DUTCHER RD	631 Authorized controlled burnin
17-0000624-000	05/16/2017	06:39:49	3030 CEDAR LAKE RD	440 Electrical wiring/equipment
L7-0000631-000	05/17/2017	14:05:46	5929 CROFOOT RD	130 Mobile property (vehicle) fi
17-0000632-000	05/17/2017	16:21:45	W COON LAKE RD & SUE NAN	322 Motor vehicle accident with
17-0000635-000	05/17/2017	17:37:49	510 BRIGHTON RD	745 Alarm system activation, no
17-0000660-000	05/22/2017	12:24:53	886 HURLEY DR	531 Smoke or odor removal
17-0000662-000	05/22/2017	20:59:42	99 SEDUM	424 Carbon monoxide incident
17-0000663-000	05/23/2017	06:39:28	2134 FOX RIDGE DR	311 Medical assist, assist EMS c
17-0000674-000	05/25/2017	18:18:18	1515 TRIANGLE LAKE RD	412 Gas leak (natural gas or LPG
17-0000678-000	05/26/2017	18:48:50	2122 PINEBROOK MEADOW CT	611 Dispatched & cancelled en ro
17-0000680-000	05/28/2017	00:05:11	896 SPIREA	311 Medical assist, assist EMS c
17-0000681-000	05/29/2017	20:45:48	1898 FISK RD	111 Building fire

Total Incident Count

21

MHOG Water Authority Meeting October 18, 2017 5:00 PM at Oceola Township Hall

AGENDA

- 1. Approval of the Minutes of September 20, 2017
- 2. Call to Public
- 3. Reports
 - Staff Reports: Greg Tatara and Tesha Humphriss
 - Treasurer (Robin Hunt)
 - Engineer (Gary Markstrom)
 - CPA (Ken Palka)
- 4. New Business
 - Correspondence
- 5. Old Business
- 6. Adjournment

MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on September 20, 2017 at 5:00 PM at the Oceola Township Hall. Members present were Bamber, Coddington, Schuhmacher, Rogers, Howard, Hanvey, Hunt and Lowe.

The meeting was called to order by Chairman Hanvey.

A motion was made by Hunt to approve the minutes of the August 16, 2017 meeting. The motion was seconded by Rogers and carried.

A call to the public was held.

A motion was made by Schuhmacher to authorize Tetra Tech to complete MHOG's Water Asset Management Plan at a cost of \$9,400.00. The motion was seconded by Coddington and carried.

A motion was made by Hunt to pave the lot at the Industrial Drive Booster Station for a bid of \$16,238.00 by TLS. The motion was seconded by Coddington and carried.

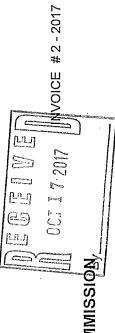
A motion was made by Schuhmacher to approve the Tetra Tech 2017-2018 General Services Agreement Amendment 251 for \$10,000. The motion was seconded by Hunt and carried.

A motion was made by Schuhmacher to approve expenditures of \$496,336.59 from the M.H.O.G. Operating Fund represented by checks numbered 7370 thru 7402 and for direct deposit debits 312 thru 318. The motion was seconded by Howard and carried.

A motion was made by Schuhmacher to approve an expenditure of \$210,621.88 from the M.H.O.G. Bond Payment Fund represented by a wire payment. The motion was seconded by Rogers and carried.

A motion was made by Howard to adjourn. The motion was seconded by Schuhmacher and carried.

William J. Bamber, Secretary



LIVINGSTON COUNTY ROAD COMMISSION TOWNSHIP BILLING

ATTN: TAMMY L. BEAL - CLERK 2877 W. COON LAKE RD. MARION TOWNSHIP HOWELL, MI 48843

LIVINGSTON COUNTY ROAD COMM ATTN: ACCOUNTING DEPT 3535 GRAND OAKS DR HOWELL, MI 48843

> (Jewell Bridge to County Farm Rd) **489.1907 JEWELL RD** CONTRACT

04/26/2017 DATE

CONTRACT AGGREMENT \$385,000 CAP

AMOUNT	DUE	\$273,664.32	\$0.00	\$4,434.24
	RECEIPTS		(\$273,664.32).	
REMENT	TO DATE	\$273,664.32		\$278,098.56
TWP AGREEMENT:	CURRENT	\$273,664.32		\$4,434.24
CONTRACTOR	TO DATE	\$273,664.32		\$278,098.56
PAYMENT TO CONTRACTOR	CURRENT	\$273,664.32		\$4,434.24

