

MARION TOWNSHIP  
2877 W. COON LAKE RD.  
HOWELL, MI 48843  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 14, 2017

**MEMBERS PRESENT:** Tammy Beal, Les Andersen, Greg Durbin, Dan Lowe, Scott Lloyd, Bob Hanvey, and Duane Stokes

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Phil Westmoreland, Spicer

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

Forrest Wyckoff, 3145 Cedar Lake Road, said they did a good job on the dust control this time. He also said the intersection of Jewell & Cedar Lake has a berm that holds water and should be fixed.

Matt Schroeder, 50 Schroeder Park Drive, introduced himself to the board members. He wants to develop his property to include RV storage and asked what action is required on his part. Bob Hanvey said the board members felt that this situation could apply to other property owners, and they have asked the planner to review. It will be discussed at the September 22 Planning Commission meeting.

**APPROVAL OF AGENDA**

Items added to the agenda were #14—Process for Using Consultants, and #15—Private Drive Outlot. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **Motion carried.**

**CONSENT AGENDA**

Tammy Beal passed out minutes from the August 10 Executive Meeting for review and return. Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried.**

**PLANNING COMMISSION MEMBERSHIP**

A letter from the attorney was included in the packet. No comments heard.

**MEDICAL MARIHUANA RESOLUTION**

Les Andersen motioned to opt out of adopting an ordinance allowing medical marihuana facilities. Greg Durbin seconded. **Motion carried.** Bob Hanvey will finalize the resolution and bring back to the next meeting for approval.

## **MAPLE FARMS MANHOLES**

A memo/photos from Bob Hanvey regarding two manholes is included in the packet. Phil Westmoreland provided a photo of a third that he believes is worse than the other two, and will be part of the maintenance program. Dan Lowe said the sidewalk is cosmetic. He also said one of the intersections in Crystalwood needs to be brought up to grade; Phil Westmoreland said he would check the inspection report.

## **NEUBACHER LANE**

Bob Hanvey said they or may be building a house on the NW lot, and the pump station will have to be reinstated. They have paid-in-full REUs. The City of Howell took the pumps out, and Mr. Hanvey will ask for an estimate to get the pump station active.

## **NEW SOUND EQUIPMENT**

Les Andersen motioned to have a representative from AnyNetwork meet with office staff, who will decide what equipment is appropriate and move forward with purchase not to exceed \$5,000. Duane Stokes seconded. Roll call vote: Durbin, Stokes, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

## **EMPLOYEE HANDBOOK UPDATES**

Tammy Beal provided a copy of suggested updates in the packet. Les Andersen said that Iosco Township planning commissioners are the highest paid in the county, and are required to complete the MSU Michigan Citizens Planning course. He suggested that planning commissioner members who complete the training would be paid more. Dave Hamann said that the planner could customize training for the township.

Tammy Beal will modify the language regarding training. Greg Durbin said that most companies pay a per diem for food. Les Andersen motioned to approve the employee handbook updates with the modified language except for page 6. Duane Stokes seconded. **Motion carried.**

## **WWTP OPERATION/LIFT STATION COMMUNICATIONS**

Bob Hanvey said he did receive an email from Mike Spittler, who is still working on this item.

## **PLAYGROUND EQUIPMENT GRANT**

Tammy Beal said the park fund has been somewhat depleted and would like to apply for a grant for playground equipment for Jack Lowe park. The deadline is November 15; she will bring back more information.

## **ASSESSOR POSITION**

Bob Hanvey reported that three candidates were interviewed. All applicants had at least 20 years of experience. Bob Hanvey motioned to offer the assessor of record position to Loreen Cash at \$35 per hour, with an October 16 start date. Les Andersen seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

## **ZBA REPORT**

Dan Lowe reported that one case was heard at the September 11 meeting; a 3' side yard variance was granted.

## **PROCESS FOR USING CONSULTANTS**

The board members discussed who has the authority to contact the attorney/planner/engineer and incur charges. It was suggested that the supervisor and zoning administrator would make that determination.

**PRIVATE ROAD OUTLOT**

Dan Lowe said that property off of Berry Manor is listed for sale with splits, and this is on an unapproved private road. Bob Hanvey will try to contact the property owner.

**CORRESPONDENCE/UPDATES**

The monthly update from the Livingston County Commissioners is included in the packet.

**CALL TO THE PUBLIC**

Bruce Powelson said he thinks the realtor who’s listing the Berry Manor property should be contacted. He also asked what the retainer fee was for the planner (\$475/mo.) Dave Hamann asked if the enforcement guy is on retainer, or should he bring it to the board if enforcement is required. It was decided at a previous board meeting to have the board approve enforcement on a case-by-case basis. He also said the October ZBA case is on an unapproved private road (Pleasant Lake.) The engineer will look at Pleasant Lake Road prior to the meeting.

**ADJOURNMENT**

Les Andersen motioned to adjourn at 9:18 pm. Greg Durbin seconded. **Motion carried.**

Submitted by: S. Longstreet

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Tammy L. Beal, Township Clerk                      Date

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Robert W. Hanvey, Township Supervisor                      Date