

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, January 12, 2017
7:30 p.m.**

Agenda

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda**
- 2.) Consent Agenda**
 - a.) Approval of December 8, 2016 Regular Meeting Minutes**
 - b.) Dec. 20, 2016 HAPRA Report**
 - c.) Dec. 21, 2016 MHOG Agenda and Minutes**
 - d.) Dec. 21, 2016 HAFA Agenda and Minutes**
 - e.) DPW Report**
 - f.) Zoning Report**
 - g.) Nov. 2016 Financial Report**
- 3.) Burnham & Flower Insurance**
- 4.) Charter/Spectrum Franchise**
- 5.) AT&T Service at Sewer Stations**
- 6.) Recycling**
- 7.) Conducting School Elections**
- 8.) Poverty Exemption Guidelines and Letter Appeals**
- 9.) Hydrogen Sulfide Study**
- 10.) GIS SAW Grant**
- 11.) Deputy Treasurers Salary**
- 12.) Board of Review Appointments**
- 13.) Roads**

Correspondence/Updates

Livingston County Updates

Livingston County Catholic Charities

Call to the Public

Adjournment

Minutes

MEMBERS PRESENT: Tammy Beal, Les Andersen, Greg Durbin, Scott Lloyd, Dan Lowe, Duane Stokes, and Bob Hanvey

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Items #14—Douglas Water Lead, #15—Insurance Opt-out Resolution and #16--ZBA Report were added to the agenda. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried.**

BURNHAM & FLOWER INSURANCE

Tammy Beal motioned to accept the Burnham & Flower insurance proposal for 2017 including the three program coverage options. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0.**

CHARTER/SPECTRUM FRANCHISE

Les Andersen motioned to approve the Charter video service franchise agreement, as presented, and authorize the clerk and supervisor to sign. Scott Lloyd seconded. Roll call vote: Durbin, Stokes, Lloyd, Beal, Andersen, Lowe, Hanvey—all yes. **Motion carried 7-0.**

AT&T SERVICE AT SEWER STATIONS

Bob Hanvey said that Charter has a fixed fee of \$29.95 per month, per station for the first year, \$39.95 second year, no contract, flat fee, which is less than AT&T. Les Andersen motioned to approve Charter service at the sewer stations. Greg Durbin seconded. Roll call vote: Beal, Andersen, Lowe, Durbin, Stokes, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

RECYCLING

Tammy Beal said this program has been very successful; however, the Western Washtenaw Recycling Authority said the amount charged isn't equitable and they want to raise the amount.

The average household within the authority pays \$18-20 per year, which would equal about ten times the amount the township currently is paying.

Bob Hanvey said the recycling is extremely popular and maybe the township could contribute a portion of the cost for residents to use Recycle Livingston.

A survey of township residents was done several years ago and many residents were not interested in township-wide rubbish collection. Dan Lowe said the trucks are very hard on the roads and a single hauler would be best.

Les Andersen said he will talk with the owner of Alchins to see what options may be available.

CONDUCTING SCHOOL ELECTIONS

Les Andersen motioned to adopt a resolution to authorize the clerk to sign the agreement with the county to “opt-in” to conduct special school district elections. Bob Hanvey seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Resolution passed 7-0.**

POVERTY EXEMPTION GUIDELINES AND LETTER APPEALS

Tammy Beal motioned to adopt a resolution to allow residents to file letter appeals to the Board of Review for 2017. Scott Lloyd seconded. Roll call vote: Stokes, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 7-0.**

Bob Hanvey said the poverty guidelines follow the same procedure as last year. Les Andersen motioned to adopt a resolution to adopt the poverty exemption policy and guidelines for 2017. Duane Stokes seconded. Roll call vote: Lowe, Durbin, Lloyd, Stokes, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

HYDROGEN SULFIDE STUDY

A proposal from Spicer for a sanitary sewer hydrogen sulfide analysis is included in the packet. Phil Westmoreland said the problem can't be treated adequately unless they know where the problem is. He said they should have enough data to analyze after a month.

Tammy Beal motioned to authorize Spicer to perform the sanitary sewer hydrogen sulfide analysis for \$5,800 as outlined in the December 21, 2016 correspondence. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0.**

GIS SAW GRANT

Les Andersen motioned to approve the proposal from Spicer for professional engineering services to update GIS and create an asset management plan for the sanitary sewer system for \$85,000 with the township paying 10% and a DEQ grant paying 90%. Tammy Beal seconded. Roll call vote: Beal, Stokes, Hanvey, Lloyd, Durbin, Andersen, Lowe—all yes. **Motion carried 7-0.**

DEPUTY TREASURER'S SALARY

Duane Stokes said he would like to hire Gail Burlingame as the deputy treasurer at a rate of \$18.50 per hour; her resume is included in the packet.

Les Andersen motioned to approve the request. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Motion carried 7-0.**

BOARD OF REVIEW APPOINTMENTS

Bob Hanvey recommended reappointing the current members. Greg Durbin motioned to reappoint Diane Bockhausen, Richard Dell, and Cheryl Range to the 2017-18 Board of Review. **Motion carried.**

Mr. Hanvey will also contact Cindy Hodge about becoming an alternate.

ROADS

Phil Westmoreland will get more copies of the map created as a result of the public meeting on road repairs for the board members.

DOUGLAS WATER LEAD

Bob Hanvey passed out a bid from TLS Construction for \$5,700, plus an additional \$375 for a 20" x 1" tapping saddle if required. Dan Lowe said that price sounds high and would like more prices.

OPT OUT

Les Andersen motioned to adopt a resolution to adopt the annual exemption option as set forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, as presented. Duane Stokes seconded. Roll call vote: Durbin, Lloyd, Hanvey, Lowe, Andersen, Beal, Stokes—all yes. **Resolution passed 7-0.**

ZBA REPORT

Dan Lowe gave summary of the January 9, 2017 ZBA meeting; a front-yard setback variance was granted with conditions.

CORRESPONDENCE/UPDATES

The monthly Livingston County update is included in the packet.

A thank you letter from Livingston County Catholic Charities is included in the packet.

Bob Hanvey reported on a meeting he recently attended at the City of Howell on a commercial rehab district. The city has also received and accepted an offer for the Highland property; he provided a handout of the proposed layout and term sheet.

A letter was received from Carlisle Wortman regarding holiday contributions.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 8:45 pm. Les Andersen seconded. **Motion carried.**

Submitted by: S. Longstreet